

**Desert Renewable Energy Conservation Planning Program
Outline Work Plan and Task Checklist
May 27, 2010**

Tasks

Project Set-Up – up to May, 2010

Determine Organizational Structure
Develop Planning Agreement
Develop Work Plan

Project Administration and Meetings - Continuous

Manage Contract, Budget, and Schedule
Internal Project Meetings
Consultant Selection
Training on HCP and NCCP Process
Project Coordination Web Site (Internal)
Establish and Maintain Administrative Record
Select Project Manager

Interim Project Notification Process – REAT Process for Interim Projects

Establish Interim Project Notification Process from Planning Agreement
Establish and Maintain Database to Track Interim Projects
Report on Interim Projects (Permittees)
Evaluate Interim Project Relative to Conservation Plan (Wildlife Agencies)

Public Involvement and Outreach – Underway – pending assembly of consultant team

Develop Public Involvement, Communication, and Outreach Program
Establish Stakeholder Group(s)
Stakeholder Meetings and Facilitation
Establish and Maintain Contact Database
Develop and Maintain Public Web Site
Conduct Public Meetings and Workshops (exclusive of NEPA/CEQA process)
Present Program at Community and Stakeholder Events
Brief Elected Officials
Develop Media Relations
Create Brochures, Newsletters, and other Collateral Material

Scientific Advisory Process – April – August, 2010

Initiate Scientific Advisory Process
Select Facilitator and Scientific Advisors
Carry Out Scientific Advisor Workshop(s)
Prepare Scientific Advisor Report(s)

Project Delineation – Ongoing, with Covered Species by December, 2010

Strategic Planning
Determine Planning Area
Determine Covered Species
Determine Covered Activities

Compile and Collect Data – Ongoing, with summary by consultant in July, 2010

Assemble GIS Database

Assemble Non-GIS data

Collect Additional Field Data

Covered Activities, Covered Species, and Natural Communities – September – November, 2010

Identify, Describe and Map Covered Activities

Prepare Covered Species Accounts

Describe Natural Communities

Conservation Strategy – September 2010 through 2011

Describe Existing Relevant Conservation Actions

Develop Biological Goals and Objectives

Develop Species Habitat or Other Models

Develop Proposed and Alternative Preserve Systems

Develop Conservation Measures and Preserve Assembly Rules, Including Measures to Minimize, Mitigate, and Contribution to Recovery

Develop Monitoring, Research and Adaptive Management Program

Other Plan Elements – Through 2011

Develop Alternatives to Take

Develop Plan Implementation Structure

Describe Assurances and Changed Circumstances

Conduct Cost Assessment and Describe Assurances of Funding

Describe Other Implementation-Related Components

Conduct Effects Analysis, Take Assessment, and Expected Outcomes Evaluation

Conservation Plan Preparation – 2011 - 2012

Prepare 1st Administrative Draft Conservation Plan

Prepare 2nd Administrative Draft Conservation Plan

Prepare Screen Check Public Draft Conservation Plan

Prepare Public Draft Conservation Plan

Prepare ESA Permit Applications

Prepare Responses to Comments on Draft Conservation Plan

Prepare 1st Administrative Final Conservation Plan

Prepare Screen Check Final Conservation Plan

Prepare Final Conservation Plan

Economic Analysis – 2011 - 2012

Determine Costs of Conservation Strategy Alternatives

Refine Cost of Proposed Conservation Strategy

Develop Funding Strategies

Draft Cost and Funding Plan

Final Cost and Funding Plan

NEPA/CEQA Compliance – 2011 - 2012

Scoping Meetings and Report
Determine State and Federal Lead and Cooperating Agencies
Notice of Intent/Notice of Preparation
Draft Project Description
1st Administrative Draft EIS/EIR
2nd Administrative Draft EIS/EIR
Screen Check Draft EIS/EIR
Public Draft EIS/EIR
Notice of Availability and Public Hearings on Draft EIS/EIR
Draft Responses to Comments on EIS/EIR
1st Administrative Final EIS/EIR
Screen Check Final EIS/EIR
Public Final EIS/EIR
Notice of Availability and Hearings on Final EIS/EIR
NEPA ROD
CEQA Findings

Implementing Agreement (IA) – June, 2013

1st Administrative Draft IA
2nd Administrative Draft IA
3rd Administrative Draft IA
4th Administrative Draft IA
Public Draft IA
1st Administrative Final IA
Final IA

Final ESA Compliance – December, 2013

Federal Register Notices
Permit Application Processing
Biological Opinion
ESA Findings
Permit Issuance

Final NCCPA Compliance – December, 2013

NCCP Findings
Permit Issuance