



# Grant Funding Opportunities 101

## Alternative and Renewable Fuels and Vehicle Technology Program (ARFVTP)

October 2014

Fuels and Transportation Division  
California Energy Commission



## Objectives



1. Reach out and provide information to:
  - ❖ Under-represented groups
  - ❖ Disadvantaged communities
2. Diversify the pool of potential ARFVTP applicants.
3. Assist potential applicants in understanding how to find and apply for ARFVTP funding from the California Energy Commission.



# Agenda

## **Section 1: Overview**

- California Energy Commission Responsibilities
- ARFVTP Introduction and Background
- Our Public Engagement Process

## **Section 2: How to Find Out About ARFVTP Funding Opportunities**

- Energy Commission's Funding Webpage
- Subscribe to "Opportunity" and "Altfuels" Email List Serve

## **Section 3: How to Apply and What to Expect**

- Solicitation Types
- Solicitation Timeline
- Solicitation Process
- Solicitation Elements
- General Tips
- Application Package
- Application Submittal and Delivery
- Grounds to Reject
- Agreement Approval Process
- Web Resources

## **Public Comments**



# Agenda

## **Section 1: Overview**

- California Energy Commission Responsibilities
- ARFVTP Introduction and Background
- Our Stakeholder Engagement Process

## Section 2: How to Find Out About ARFVTP Funding Opportunities

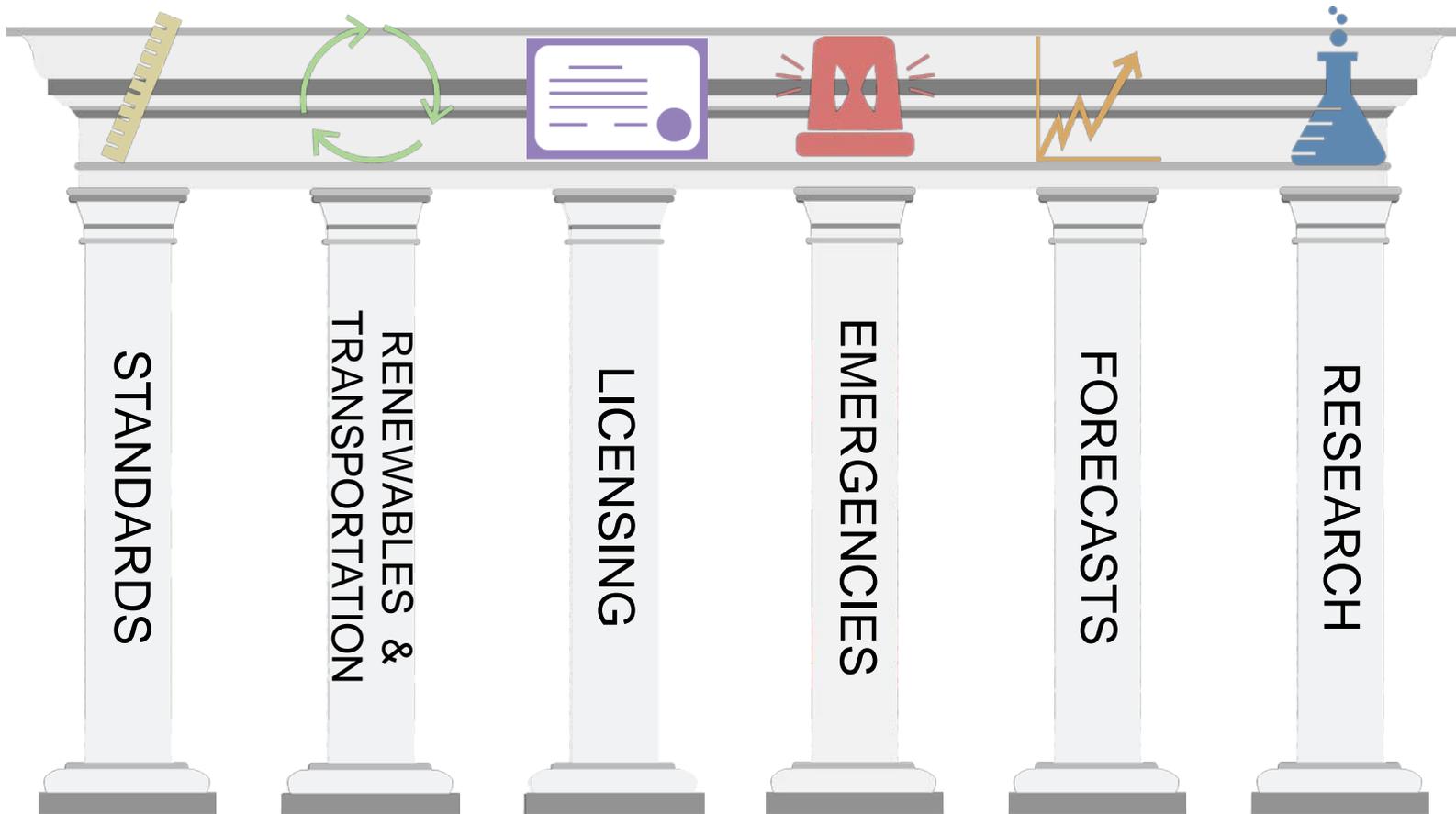
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## Public Comments



## About the Energy Commission

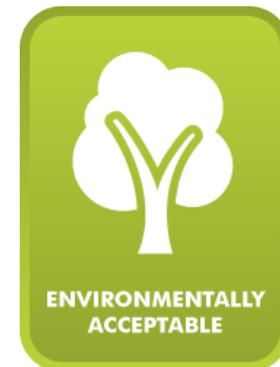
*The agency driving our clean energy future*





## Our Vision

It is the vision of the California Energy Commission for Californians to have energy choices that are affordable, reliable, diverse, safe, and environmentally acceptable.





## Why is Diversity Important?

**Fairness** – Increase funding accessibility to all Californians.

**Inclusion** – Small businesses make up a significant portion of the U.S. economy.

**Job Creation** – Projects can create jobs for residents of the underserved communities.

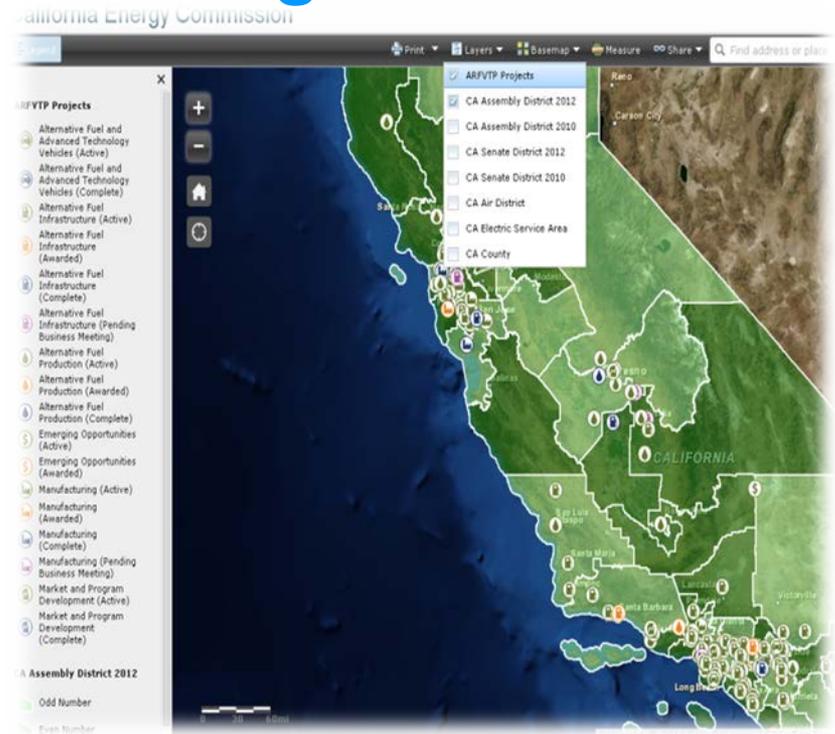
**Diversity of Ideas** – Great ideas occur in a variety of areas.

**Diversity in Communities' Needs** – Needs vary widely from one area to the next (air quality, socioeconomic, etc.).



# Alternative and Renewable Fuel and Vehicle Technology Program *Introduction & Background*

- Created under AB 118 (2007)
- Amended by AB 109 (2008)
- Extended by AB 8 (2013)
- More than \$500 million invested
- Over 400 projects to date
- Up to \$100 million annually



<http://www.energy.ca.gov/drive/projects/map/index.html>



# Assembly Bill 8 (Perea, Chapter 401, Statutes of 2013)

Assembly Bill No. 8

CHAPTER 401

An act to amend Sections 41081, 44060.5, 44125, 44225, 44229, 44270.3, 44271, 44272, 44273, 44274, 44275, 44280, 44281, 44282, 44283, 44287, 44299.1, and 44299.2 of, to add and repeal Section 43018.9 of, and to repeal Section 44299 of, the Health and Safety Code, to amend Sections 42885 and 42889 of the Public Resources Code, and to amend Sections 9250.1, 9250.2, 9261.1, and 9853.6 of the Vehicle Code, relating to vehicular air pollution, and declaring the urgency thereof, to take effect immediately.

[Approved by Governor September 28, 2013. Filed with Secretary of State September 28, 2013.]

LEGISLATIVE COUNSEL'S DIGEST

AB 8, Perea. Alternative fuel and vehicle technologies: funding programs.  
(1) Existing law establishes the Alternative and Renewable Fuel and Vehicle Technology Program, administered by the State Energy Resources Conservation and Development Commission, to provide to specified entities, upon appropriation by the Legislature, grants, loans, loan guarantees, revolving loans, or other appropriate measures, for the development and deployment of innovative technologies that would transform California's fuel and vehicle types to help attain the state's climate change goals. Existing law specifies that only certain projects or programs are eligible for funding, including block grants administered by public entities or not-for-profit technology entities for multiple projects, education and program promotion within California, and development of alternative and renewable fuel and vehicle technology centers. Existing law requires the commission to develop and adopt an investment plan to determine priorities and opportunities for the program. Existing law also creates the Air Quality Improvement Program, administered by the State Air Resources Board, to fund air quality improvement projects related to fuel and vehicle technologies.  
This bill would provide that the state board has no authority to enforce any element of its existing clean fuels outlet regulation or other regulation that requires or has the effect of requiring any supplier, as defined, to construct, operate, or provide funding for the construction or operation of any publicly available hydrogen-fueling station. The bill would require the state board to aggregate and make available to the public, no later than June 30, 2014, and every year thereafter, the number of hydrogen-fueled vehicles that motor vehicle manufacturers project to be sold or leased over the next 3 years, as reported to the state board, and the number of hydrogen-fueled vehicles registered with the Department of Motor Vehicles through April 30. The bill would require the commission to allocate \$20 million annually, as specified, until there are at least 100 publicly available hydrogen-fueling

- AB 8 allocated \$2.2 billion to transform California's transportation market into a diverse collection of alternative fuels and technologies and reduce California's dependence on petroleum.
- Extends ARFVTP funding through January 1, 2024 and provides an additional \$800 million to:

***“...develop and deploy innovative technologies that transform California’s fuel and vehicle types to help attain the state’s climate change policies.”*** (Health and Safety Code Section 44272(a)) 9



## California's Policy Goals and Objectives

Policy Objectives	Goals and Milestones
Greenhouse Gas (GHG) Reduction	Reduce GHG emissions to 1990 levels by 2020 and 80% below 1990 levels by 2050
Petroleum Reduction	Reduce petroleum fuel use to 15% below 2003 levels by 2020
In-State Biofuels Production	Produce in California 20% of biofuels used in state by 2010, 40% by 2020, and 75% by 2050
Low Carbon Fuel Standard	10% reduction in carbon intensity of transportation fuels in California by 2020
Renewable Fuel Standard 2	36 billion gallons of renewable fuel by 2022
Air Quality	80% reduction in NOx by 2023
Zero-Emission Vehicle (ZEV) Mandate	Accommodate 1M Electric Vehicles by 2020 and 1.5M by 2025



## ARFVTP Investments

### **Alternative Fuel Production (biofuels)**

- Diesel substitutes, gasoline substitutes, and biomethane.

### **Alternative Fuel Infrastructure**

- Electric Vehicle Charging, Hydrogen, Biofuel, and Natural Gas Refueling Infrastructure.

### **Alternative and Advanced Vehicle Technologies**

- Demonstration and deployment of zero emission and near-zero emission vehicle technologies.

### **Related Alternative Fuel Investments**

- Manufacturing, workforce training and development, alternative fuel readiness and planning, and centers for alternative fuels.





# CALIFORNIA ENERGY COMMISSION

## Investing in a Portfolio of Potentially Transformative Projects (as of 9/15/2014)

Category	Funded Activity	Cumulative Awards to Date (in millions)	Awards
Alternative Fuel Production	Biomethane Production	\$51.0	15 Projects
	Gasoline Substitutes Production	\$27.3	12 Projects
	Diesel Substitutes Production	\$53.3	17 Projects
Alternative Fuel Infrastructure	Electric Vehicle Charging Infrastructure	\$38.0	8,735 Charging Stations
	Hydrogen Fueling Infrastructure	\$84.7	51 Fueling Stations
	E85 Fueling Infrastructure	\$14.6	161 Fueling Stations
	Upstream Biodiesel Infrastructure	\$4.0	4 Infrastructure Sites
	Natural Gas Fueling Infrastructure	\$17.0	63 Fueling Stations
Alternative Fuel and Advanced Technology Vehicles	Natural Gas Vehicle Deployment	\$54.3	4,325 Cars and Trucks
	Propane Vehicle Deployment	\$6.4	514 Trucks
	Light-Duty Electric Vehicle Deployment	\$25.1	8,331 Cars
	Medium- and Heavy-Duty Electric Vehicle Deployment	\$4.0	150 Trucks
	Medium- and Heavy-Duty Adv. Vehicle Technology Demonstration	\$58.7	33 Demonstrations
Related Needs and Opportunities	Manufacturing	\$47.0	18 Manufacturing Projects
	Workforce Training and Development	\$25.2	55 Recipients
	Fuel Standards and Equipment Certification	\$3.9	1 Project
	Sustainability Studies	\$2.1	2 Projects
	Regional Alternative Fuel Readiness and Planning	\$4.3	18 Regional Plans
	Centers for Alternative Fuels and Advanced Vehicle Technology	\$4.6	4 Centers
	Technical Assistance and Program Evaluation	\$5.6	5 Agreements
<b>Total</b>		<b>\$531.1</b>	<b>462 Agreements</b>



## Public Engagement Process

### Public Workshops

- Investment Plan Development
- Technical Workshops
- Pre-Application Solicitation Workshops

### Input Requested

- Status of Technology Development and Markets
- ARFVTP Funding Opportunities and Priorities
- Synergies with Other Projects
- End-user Needs and Paths to Market Opportunities

### Interested parties can participate by:

- Attending and providing feedback at public workshops.
- Submitting written comments and questions by the posted deadlines for consideration during the development stages of investment plans or funding solicitations.
- Applying for ARFVTP funding opportunities.



## Public Engagement Notification

**Website:** ARFVTP public workshop notices will be posted on the Energy Commission's ARFVTP website at:

[www.energy.ca.gov/contracts/transportation.html](http://www.energy.ca.gov/contracts/transportation.html)

**Email Listservers:** ARFVTP public notices will also be emailed to the "*altfuels*" listserver. To subscribe, please visit:

[www.energy.ca.gov/contracts/transportation.html](http://www.energy.ca.gov/contracts/transportation.html)

**Public Adviser:** For additional information on how to participate, contact the Public Adviser at: [PublicAdviser@energy.ca.gov](mailto:PublicAdviser@energy.ca.gov), or by calling 916-654-4489 (toll free at 800-822-6228).



# Agenda

## Section 1: Overview

## **Section 2: How to Find Out About ARFVTP Funding Opportunities**

- Solicitations for Transportation Area Programs Webpage
- Subscribe to ListServers

## Section 3: How to Apply and What to Expect

## Public Comments



## How do I learn more about ARFVTP?

Visit ARFVTP's webpage at [www.energy.ca.gov/altfuels](http://www.energy.ca.gov/altfuels) to learn more about the ARFVT Program and activities conducted through the Energy Commission, including:

- Program Overview
- Workshop Notices and Documents
- Reports
- Upcoming Events
- Contact Information
- Information for Bidders, Recipients, and Contractors
- Current and Upcoming Solicitations





## How do I find out about ARFVTP funding solicitations?

**Website:** To find out information about ARFVTP solicitations that are currently available, visit our ARFVTP website at:

[www.energy.ca.gov/contracts/transportation.html](http://www.energy.ca.gov/contracts/transportation.html)

**Email Listservers:** Notices regarding the availability of all funding solicitations will be emailed to the “**opportunity**” email listserver. Notices regarding Alternative Fuels funding solicitations will also be sent to “**Altfuels**” email listserver. To subscribe, please visit:

[www.energy.ca.gov/contracts/](http://www.energy.ca.gov/contracts/)  
[www.energy.ca.gov/altfuels/index.html](http://www.energy.ca.gov/altfuels/index.html)

Subscribing to the “**opportunity**” email listserver will provide email notifications for **all** Energy Commission funding opportunities.



## How do I subscribe to receive email notifications about funding opportunities?

### Subscribing is a two-step process:



1. Sign up for the list you wish to receive notifications for, including your email address, and select send.
2. Complete the subscription process by opening the email sent by the Energy Commission, and clicking on the link as directed to confirm the request. You have 24 hours to confirm your request.

***NOTE: If you don't complete both steps, you will not be subscribed.***



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- Solicitation Elements
- General Tips
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- Agreement Approval Process
- Web Resources

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## Solicitation Types

PROGRAM OPPORTUNITY NOTICE  
Alternative and Renewable Fuel and Vehicle  
Technology Program

Advanced Vehicle Technology  
Manufacturing



PON-14-604  
<http://www.energy.ca.gov/contracts>  
State of California  
California Energy Commission  
September 2014



### Grant or Loan Solicitations

- Program Opportunity Notice (PON)
- Competitive Selection
- First-Come, First-Served



### Contract Solicitations

- Request for Proposals (RFP), Invitation for Bids (IFB), Request for Qualifications (RFQ)
- Procure Technical Support Services
- Selection based on low bid or high score



# Solicitation Timeline

## *Application Development*

Activity	Estimated Timeline
<b>Solicitation Release</b> <ul style="list-style-type: none"><li>• Solicitation materials available on website</li><li>• Email ListServers are notified</li></ul>	Day 1
<b>Pre-Application Workshop</b> <ul style="list-style-type: none"><li>• Chance to ask clarifying questions verbally</li><li>• Opportunity to network with other interested applicants to form project teams</li><li>• Deadline to submit written questions</li></ul>	2 weeks after the solicitation is released
<b>Post Questions and Answers (Q&amp;A) and Solicitation Addendum (if any)</b>	1-2 weeks after Pre-Application Workshop
<b>Application Due Date</b>	6-8 weeks after solicitation is released



# Solicitation Timeline

## *Evaluation and Award*

Activity	Estimated Timeline
<b>Screening and Scoring</b> <ul style="list-style-type: none"><li>• All applications are screened against the published screening criteria.</li><li>• Eligible applications are scored by an Evaluation Committee using the published scoring criteria.</li><li>• Clarification interviews are held if necessary.</li><li>• Applications are ranked and recommended for funding by score.</li></ul>	2-4 months after the solicitation is released
<b>Notice of Proposed Award (NOPA) Posting Date</b>	4 months after the solicitation is released



# Solicitation Timeline

## *Agreement Development and Execution*

Activity	Estimated Timeline
<b>Agreement Development and Review</b> <ul style="list-style-type: none"><li>• Finalize agreement documents</li><li>• Internal Energy Commission reviews/approvals</li><li>• Sent to Recipient for review and signature</li></ul>	2-3 months following the NOPA posting date
<b>Business Meeting Approval</b>	2-4 months after the NOPA is posted
<b>Agreement Start Date</b>	7-10 months after solicitation is released

***NOTE: The timelines shown may change, depending on the number of applications received and other factors impacting the review and approval process.***



## Sample Solicitation Schedule

ACTIVITY	ACTION DATE
Solicitation Release	January 14, 2014
Pre-Application Workshop*	January 31, 2014
Deadline for Written Questions*	February 3, 2014
Distribute Questions/Answers and Addenda (if any) to solicitation	<del>February 13, 2014</del> <u>February 24, 2014</u>
Deadline to Submit Applications by 3:00 p.m.*	<u>March 25, 2014</u>
Anticipated Notice of Proposed Award Posting Date (Round 1)	April 2014
Anticipated Energy Commission Business Meeting Date (Round 1)	June 2014
Anticipated Agreement Start Date (Round 1)	July 2014
Anticipated Notice of Proposed Award Posting Date (Round 2)	May 2014
Anticipated Energy Commission Business Meeting Date (Round 2)	August 2014
Anticipated Agreement Start Date (Round 2)	September 2014



## Solicitation Process

### *Who do I contact if I have questions?*

#### **Between Solicitation Release and NOPA:**

- ✓ Contact the Commission Agreement Officer (CAO) listed in the solicitation.

#### **After NOPA:**

- ✓ Contact your assigned Commission Agreement Manager (CAM)





# Solicitation Process

## *Pre-application Workshop*

Potential applicants should attend the pre-application workshop in-person or participate through WebEx or the phone-in option on the date and time specified in the solicitation.

This workshop allows interested parties to:

- Receive an overview of the solicitation's purpose and requirements.
- Ask clarifying questions at the pre-application workshop.
- Network with others to form project teams.



## Solicitation Process

### *Written Questions and Answers*

- Written questions may be submitted until the deadline specified in the solicitation materials.
- Written responses to each question asked at the pre-application workshop or submitted in writing will be published and made available to the public.
- Q&A will be published on the Energy Commission's website under the specific solicitation ([www.energy.ca.gov/contracts](http://www.energy.ca.gov/contracts)) and the ListServers notified.

***NOTE: If you would prefer to receive a hard copy of any of the solicitation materials, please contact the Commission Agreement Officer (CAO) identified in the solicitation.***



# Solicitation Process

## *Evaluation*

- Applications screened against administrative and technical screening requirements.
- Eligible applications are evaluated and scored according to the scoring criteria by a 3-5 person evaluation committee.
- Only information provided in the Application is evaluated.



# Solicitation Process

## *Clarification Interviews*

- Held at the request of the Evaluation Committee.
- Clarifies information submitted in application.
- New information or changes cannot be added to the original application.



# Solicitation Process

## Scoring Methodology

% of Possible Points	Interpretation	Explanation for Percentage Points
0%	Not Responsive	<ul style="list-style-type: none"> <li>The response does not include or fails to address the criteria.</li> <li>The omission(s), flaw(s), or defect(s) are significant and unacceptable.</li> </ul>
10-30%	Minimally Responsive	<ul style="list-style-type: none"> <li>The response minimally addresses the criteria.</li> <li>The omission(s), flaw(s), or defect(s) are significant and unacceptable.</li> </ul>
40-60%	Inadequate	<ul style="list-style-type: none"> <li>The response addresses the criteria.</li> <li>There are one or more omissions, flaws, or defects or the criteria are addressed in a limited way that results in a low degree of confidence in the proposed solution.</li> </ul>
70%	Adequate	<ul style="list-style-type: none"> <li>The response adequately addresses the criteria.</li> <li>Any omission(s), flaw(s), or defect(s) are inconsequential and acceptable.</li> </ul>
80%	Good	<ul style="list-style-type: none"> <li>The response fully addresses the requirements being scored with a good degree of confidence in the applicant's response or proposed solution.</li> <li>There are no identified omission(s), flaw(s), or defect(s). Any identified weaknesses are minimal, inconsequential, and acceptable.</li> </ul>
90%	Excellent	<ul style="list-style-type: none"> <li>The response fully addresses the criteria with a high degree of confidence in the applicant's response or proposed solution.</li> <li>The applicant offers one or more enhancing features, methods, or approaches that exceed basic expectations.</li> </ul>
100%	Exceptional	<ul style="list-style-type: none"> <li>All requirements are addressed with the highest degree of confidence in the applicant's response or proposed solution.</li> <li>The response exceeds the requirements in providing multiple enhancing features, a creative approach, or an exceptional solution.</li> </ul>



# Solicitation Process

## *Minimum Passing Score*

- To be eligible for funding, an application must obtain the minimum passing score.
- Typically minimum score is 70% of total possible points.
- Individual criteria may have their own minimum passing score requirements.
- Refer to individual solicitations for minimum passing score requirements.



# Solicitation Process

## *Notice of Proposed Awards*

- The Notice of Proposed Awards (NOPA) details results of solicitation, including applications recommended for funding.
- NOPAs posted on the Energy Commission's Funding webpage at [www.energy.ca.gov/contracts](http://www.energy.ca.gov/contracts).
- "**Opportunity**" Listserver is notified.
- NOPA is mailed to each applicant.





# Solicitation Process

## *Debriefings*

- Provided to applicants not recommended for funding.
- Must be requested within 15 days of the published NOPA.
- Provides feedback on funding application.
- Improves applicant's competitiveness under future solicitations.





## Solicitation Process

### *Application Becomes Public Record*

On the NOPA posting date, all applications and related materials submitted in response to this solicitation will become property of the State and public records.

***Exception:*** Accepted confidential information will remain confidential. However, confidential information is rarely accepted. See solicitation documents for more information.



## Solicitation Process

### *When Can I Start Expending Match or Energy Commission Funds?*

#### Match Share Expenditures

- Only after NOPA is released.
- At the Recipient's own risk.

#### Energy Commission Reimbursable Expenditures:

- **Only AFTER** full execution of agreement by both parties.





## Solicitation Elements

### *How much funding is available?*

**Each solicitation specifies:**

- The total amount of funding available.
- The minimum and maximum award amounts.

***The Energy Commission reserves the right to increase or decrease the amount of funds available under each solicitation.***



## Solicitation Elements

### *Match Share Funding*

- Provided by the applicant or other entities to share in the total cost of the proposed project.
- Minimum match share percentages specified in funding solicitation.
- Percentage is applied to total project costs.

***Example:*** A \$1 million project with a 60% minimum match share requirement requires the applicant to provide at least \$600,000 while the Energy Commission will provide no more than \$400,000.

- Restrictions are specified in each solicitation.
- Match share contributions above minimum may be scored higher.



# Solicitation Elements

## *Eligible Match Share Expenses*

### ➤ **Cash Contributions**

- Equipment/Supplies/Materials Purchases
- Travel
- Subcontractor Costs

### ➤ **In-Kind Contributions**

- Direct Labor Costs (including fringe benefits)
- Subcontractor In-Kind Labor
- Overhead
- Prorated Value of Equipment or Space Dedicated to Project
- Fair Market Value of Land Used for Proposed Project

***Requirements/restrictions specified in each solicitation.***



# Solicitation Elements

## *Eligibility Requirements*

### ➤ Applicant Requirements

- Entity Types
- Grant Terms and Conditions Acceptance
- Business Presence in California
- California Secretary of State Registration ([www.sos.ca.gov](http://www.sos.ca.gov))

### ➤ Project Requirements

- Minimum Requirements
- Funding/Project Restrictions





## General Application Tips *Before You Apply*

- ✓ Are you an eligible applicant?
- ✓ Is your proposed project eligible?
- ✓ Can your project be completed by the agreement end date specified in the solicitation?
- ✓ Are funding levels appropriate for your project?
- ✓ Are you providing the minimum match funding required? If so, does the commitment letter contain all required justifications?



# General Application Tips

## *Developing an Application*

- Read the solicitation, Q&As, and addenda thoroughly.
- Include all required information, forms, and attachments.
- Adhere to application format requirements.
- Ensure screening criteria are met.
- Ensure each scoring criteria is thoroughly and adequately addressed.
- Include a detailed “plug and play” scope of work.
- Include a reasonable budget that aligns with the project.
- Include all calculations, assumptions, and supporting documentation.



# Application Package

- Common Application Elements



- Application Format



- Application Submission





## Common Application Elements

- Application Form
- Executive Summary
- Project Narrative
- Project Team Information and Resumes
- Scope of Work
- Schedule of Products and Due Dates
- Budget
- Contact List
- Commitment and Support Letters
- CEQA Compliance Form
- Localized Health Impacts Information

Applications must be submitted in the format and order specified in the solicitation. Specific requirements may vary for each solicitation. ***Application may be rejected if it fails to comply with the requirements specified in the solicitation.***



# Common Application Elements

## *Application Form*

- Must be signed by an authorized representative of the applicant.
- Certifies information within application is complete and correct to the best of their knowledge.
- Agrees to accept and abide by the published terms and conditions.
- Original application must contain original signature.
- ***Unsigned applications will be rejected.***



# Common Application Elements

## *Project Narrative*

- Describes, in detail, the entire scope of the proposed project.
- Clearly addresses each individual scoring criterion.
- Is organized to facilitate easy evaluation.
- Includes all relevant information to allow the Evaluation Committee to effectively evaluate and score the proposed project.
- Adheres to established page limitations.
- Does not reference websites or other publications for additional information.



# Common Application Elements

## *Scope of Work*

- Utilize the provided Scope of Work (SOW) template.
- Follow the established format.
- Include all major technical tasks necessary to implement the proposed project and for CA to obtain project benefits. Deliverables should align with tasks.
- Be concise. Combine minor efforts under a single task where appropriate.
- SOW must allow Energy Commission to effectively manage project and monitor project to successful completion.
- **Goal:** SOW should be a “plug and play” element of agreement development, if awarded.



## Common Application Elements

### *Budget Form*

- Utilize the provided Budget template and carefully follow the instructions.
- Detail all Energy Commission and match share expenditures. Expenses must be documentable, reasonable and allocable to the proposed project.
- All rates included (labor, fringe, overhead, etc.) are caps. The Energy Commission will not reimburse above those caps during the project. Labor/wages must be projected at prevailing wage rates.
- Follow your organization's established accounting practices.
- **Goal:** Budget should be a "plug and play" element of agreement development, if awarded.



# Common Application Elements

## *Application Format*

- Font Size
- Margins
- Spacing
- Page Numbering
- Labeling
- Binding
- Electronic File Format (MS Word and MS Excel)
- Electronic Files Submission (CD-ROM or USB memory stick)
- Page Limitations
- Number of Copies

***Applications that do not follow the required formatting  
may be rejected!***



## Application Submittal

- Sign up for the “***Opportunity***” Listserv.
- Obtain solicitation documents at [www.energy.ca.gov/contracts/](http://www.energy.ca.gov/contracts/).
- Participate in solicitation workshop and ask questions in a timely manner.
- Review Q&A and any Solicitation Addenda.
- Complete Application in accordance with solicitation requirements.
- Ensure Application is signed by an Authorized Representative.
- Submit Application by the date and time specified in the solicitation.



## Application Delivery

- **Labeling:** All copies of the application must be labeled “Program Opportunity Notice PON-XX-XXX,” and include the title of the application and the applicant’s name.
- **Delivery:** Deliver to the Energy Commission’s Contracts, Grants, and Loans Office in a sealed package by the due date and time specified in the solicitation.
  - Deliver in person, by U.S. mail, or courier service.
  - Postmark dates of mailing, e-mail, and facsimile (FAX) transmissions are not acceptable under any circumstances.
  - Avoid potential late delivery or loss of applications by submitting them 1-2 days before the due date.

***Applications received after the date and time specified in the solicitation are late and will not be accepted. No Exceptions!***



## Grounds to Reject

- Application is intended to mislead the State in its evaluation, or contains false or misleading statements.
- Application does not comply with the solicitation requirements.
- Applicant is not in compliance with royalty provisions from previous Energy Commission awards.
- Applicant has not demonstrated financial capability to complete the project.

***For a complete list of reasons for rejections, read the specific solicitation sections on Grounds for Rejection and Application Screening in each solicitation.***



## Agreement Approval Process

- Finalized Scope of Work, Budget, Other Documents
- California Environmental Quality Act (CEQA) Compliance
- Localized Health Impact Reports must be posted online for a minimum of 30 days before the agreement can be heard at a Business Meeting.
- Business Meeting Approval

**Time is of the essence.** If the Energy Commission is unable to successfully execute an agreement with a recipient in a timely manner, it reserves the right to cancel the pending grant award and to fund the next highest-ranked eligible applicant.



## Web Resources

- Energy Commission's ARFVTP Program Website:  
[www.energy.ca.gov/altfuels](http://www.energy.ca.gov/altfuels)
- List of upcoming solicitations for the Energy Commission's ARFVTP Program:  
[www.energy.ca.gov/contracts/transportation.html](http://www.energy.ca.gov/contracts/transportation.html)
- List of all Energy Commission funding opportunities:  
[www.energy.ca.gov/contracts/](http://www.energy.ca.gov/contracts/)
- California Secretary of State website for information on registered businesses:  
[www.sos.ca.gov](http://www.sos.ca.gov)



# Questions and Public Comment Period





# Thank You!

A copy of this presentation is available on the ARFVTP website at [www.energy.ca.gov/altfuels](http://www.energy.ca.gov/altfuels).

For additional information, please contact:

John Butler  
[john.butler@energy.ca.gov](mailto:john.butler@energy.ca.gov)  
(916) 654-4424

Tami Haas  
[tami.haas@energy.ca.gov](mailto:tami.haas@energy.ca.gov)  
(916) 651-2938