

Memorandum

To: Contracts Office

Date: 6/25/2010

Telephone: 654-3940

From: **California Energy Commission ERDD/PIER**
1516 Ninth Street
Sacramento CA 95814-5512

Subject: Visualizing Climate Change Risk and Adaptation Options for California: CalAdapt

A. Contractor: The Regents of the University of California, - CIEE

B. Contract Manager and date Contract Managers Training was obtained:
Guido Franco CCM Training date: 12/3/1997

C. Term of Contract:
8/16/2010 to 2/25/2013

D. Amount funded by this contract or amendment and funding source:
\$549,975.00 PIER-E

E. Purpose of Contract and if requesting amendment, reason for amendment:

The purpose of this proposed agreement is to update, expand, and operationalize the CalAdapt website, a prototype climate change risks visualization tool.

The CalAdapt site will offer three levels of access to accommodate different levels of technical knowledge and user purposes. The first level will be for general educational purposes where decision makers and the public in general can learn about the affects of climate change at their home town or other loci of interest. If it's feasible, the site might offer educational video clips or movies demonstrating the potential effects of climate change. The primary users of the second level will be technical staff and resource managers which will require a more sophisticated level of information and access of data that they could use for their work, including long-term planning that would take climate change into consideration. For practical purposes, the amount of data available in level 2 is expected to be what can be accommodated with normal Internet traffic. The bulk of the CalAdapt website will be dedicated to this second level. The third level will be mostly for scientists.

F. Scope of Work - attach as Exhibit A - Scope of Work (includes deliverables and due dates):

G. Budget Detail - attach as Exhibit B - Budget Detail

1. What payment method are we paying Contractor? Choose all that apply

a. Reimbursement in arrears based on:

Itemized Monthly Itemized Quarterly Flat Rate
 One-time Payment

b. Advance Payment Receiving Funds from other entity
 Other, explain:

2. Do you anticipate retention to be released prior to the end of the Contract? If so, identify in Budget Detail what tasks are separate and distinct.

Yes No

H. Selection Process Used:

- Solicitation using RFP, RFQ, IFB or PON
- Sole Source (attach CEC-96 Non-Competitive Bid Request)
- Other government entity (i.e., state agency, federal or local government, air/water/school district)
- Other (explain)

I. Survey of Prior Work: See CEC 30

J. Civil Service Considerations:

Public Resources Code 25620, et seq. authorizes the Commission to contract for the subject work.

K. Information Technology Expenditures:

None

L. California Environmental Quality Act (CEQA) Compliance:

1) Is contract considered a "Project" under CEQA?

Yes No

If yes, skip to question 2.

If no, please complete the following (Public Resources Code (PRC) 21065 and 14 California Code of Regulations (CCR) 15378):

Explain why is contract not considered a "Project"?

Contract will not cause a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because contract involves encrypting climate data and embedding them to an Internet website applications.

2) If contract is considered a "Project" under CEQA:

a) Contract **IS** exempt

Check the appropriate exemption box and fill in the section number of the exemption.

Statutory Exemption. List PRC and/or CCR section number: _____

Categorical Exemption. List CCR section number: _____

Common Sense Exemption. 14 CCR 15061(b)(3)

Explain reason why contract is exempt under the above section:

b) Contract **IS NOT** exempt. The Contract Manager needs to consult with the Energy Commission attorney assigned to your division and the Siting Office regarding a possible Initial Study.

M. Disabled Veteran Business Participation: Not Applicable.

- Meets DVBE Requirements
 Requesting DVBE Exemption (attach CEC-95 DVBE memo)

N. Is Contractor a certified Small Business?

- Yes No

O. Is Contractor subcontracting **any** services? If so, list them and identify if they are a certified Small Business?

- Yes No

P. Miscellaneous Contract Information:

1) Will there be Work Authorizations? Yes No

2) Is the contractor providing confidential information? Yes No

3) Is the contractor going to purchase equipment? Yes No

4) Will progress reports be required? If so, check one of the following:

- Monthly Quarterly Other (please describe)

Progress reports are required, see Scope of Work, Exhibit A, attached.

5) Will a final report be required? Yes No

6) Are resumes attached for all consultants Yes No

7) Is the contract, with amendments, longer than a year? If so, why?

The Department of General Services has agreed to give the Commission blanket authority to execute multi-year contracts to support the Commission's RD&D Programs.

8) What basis did you use to determine that the price, or rate, is reasonable?

The Overhead rates charged by the Regents of the University/CIEE are standard negotiated rates with the Energy Commission. The Labor Rates are standard University rates for each classification.