

Memorandum

To: Contracts Office

Date: 7/23/2010

Telephone: 916-327-1713

From: **California Energy Commission ERDD/PIER**
1516 Ninth Street
Sacramento CA 95814-5512

Subject: Large Scale Residential Retrofit Program

A. Contractor: Davis Energy Group, Inc.

B. Contract Manager and date Contract Managers Training was obtained:
Beth Chambers CCM Training date: 11/14/2007

C. Term of Contract: 9/15/2010 to 2/28/2014

D. Amount funded by this contract or amendment and funding source:

\$1,000,000.00	PIER-E
\$224,994.00	PIER-NG
\$1,224,994.00	

E. Purpose of Contract and if requesting amendment, reason for amendment:

The Large Scale Residential Retrofit (LSRR) Program is designed to create and demonstrate a roadmap for completing large numbers of integrated energy efficiency retrofits in homes. The Program will develop retrofit designs based upon building science and include training, quality control, and financing. While there are entities around the state that offer custom home retrofits, no one has demonstrated how to scale retrofits that will allow the retrofit of a large number of homes. Specific tasks include conducting market research and outreach for targeted communities, identifying financial and legal issues, designing a retrofit demonstration program design, developing retrofit packages and audit procedures, training for the installers of the specific retrofit packages, and a large scale residential retrofit demonstration that includes monitoring and verification of energy savings. Homeowners participating in the program are estimated to reduce annual electricity use by up to 50 percent and natural gas use by up to 6 percent. Greenhome Solutions, a subsidiary of Grupe, is committing \$290,000 towards this project.

F. Scope of Work - attach as Exhibit A - Scope of Work (includes deliverables and due dates):

G. Budget Detail - attach as Exhibit B - Budget Detail

1. What payment method are we paying Contractor? Choose all that apply

a. Reimbursement in arrears based on:

- Itemized Monthly
- Itemized Quarterly
- Flat Rate
- One-time Payment

- b. Advance Payment Receiving Funds from other entity
 Other, explain:

2. Do you anticipate retention to be released prior to the end of the Contract? If so, identify in Budget Detail what tasks are separate and distinct.

- Yes No

H. Selection Process Used:

- Solicitation using RFP, RFQ, IFB or PON
 Sole Source (attach CEC-96 Non-Competitive Bid Request)
 Other government entity (i.e., state agency, federal or local government, air/water/school district)
 Other (explain)

I. Survey of Prior Work: See CEC 30

J. Civil Service Considerations:

Public Resources Code 25620, et seq. authorizes the Commission to contract for the subject work.

K. Information Technology Expenditures:

None

L. California Environmental Quality Act (CEQA) Compliance:

1) Is contract considered a "Project" under CEQA?

- Yes No

If yes, skip to question 2.

If no, please complete the following (Public Resources Code (PRC) 21065 and 14 California Code of Regulations (CCR) 15378):

Explain why is contract not considered a "Project"?

Contract will not cause a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because contract involves developing ways for existing buildings to use less energy.

2) If contract is considered a "Project" under CEQA:

a) Contract **IS** exempt
Check the appropriate exemption box and fill in the section number of the exemption.

Statutory Exemption. List PRC and/or CCR section number: _____

Categorical Exemption. List CCR section number: _____

Common Sense Exemption. 14 CCR 15061(b)(3)

Explain reason why contract is exempt under the above section:

b) Contract IS NOT exempt. The Contract Manager needs to consult with the Energy Commission attorney assigned to your division and the Siting Office regarding a possible Initial Study.

M. Disabled Veteran Business Participation:

- Meets DVBE Requirements
 Requesting DVBE Exemption (attach CEC-95 DVBE memo)

N. Is Contractor a certified Small Business?

- Yes No

O. Is Contractor subcontracting **any** services? If so, list them and identify if they are a certified Small Business?

- Yes No

Bevilacqua-Knight, Inc.

No

Polaris

No

Beutler Corporation

No

Grupe Homes

No

Amaro Construction Services, Inc.

Yes

Sierra Building Science, Inc.

No

The Mongan Group

No

P. Miscellaneous Contract Information:

- 1) Will there be Work Authorizations? Yes No
- 2) Is the contractor providing confidential information? Yes No
- 3) Is the contractor going to purchase equipment? Yes No
- 4) Will progress reports be required? If so, check one of the following:
 Monthly Quarterly Other (please describe)

Progress reports are required, see Scope of Work, Exhibit A, attached.

- 5) Will a final report be required? Yes No
- 6) Are resumes attached for all consultants Yes No
- 7) Is the contract, with amendments, longer than a year? If so, why?

The Department of General Services has agreed to give the Commission blanket authority to execute multi-year contracts to support the Commission's RD&D Programs.

- 8) What basis did you use to determine that the price, or rate, is reasonable?

Competitively bid as part of solicitation 500-08-503