

Schedule of Products and Due Dates

Task Number	Task Name	Product(s)	Planned Start Date	Due Date
1.1	Attend Kick-off Meeting		12/20/2010	1/15/2011
		Updated Schedule of Products	Effective Date	8/30/2009
		Updated List of Match Funds	Effective Date	8/30/2009
		Updated List of Permits	Effective Date	8/30/2009
		Kick-Off Meeting Agenda (CEC)	Effective Date	8/30/2009
1.2	Critical Project Review Meetings		6/15/2011	7/1/2011
		CPR Report	8/1/2009	11/1/2009
		Agenda and a list of expected participants (CEC)	10/1/2009	11/1/2009
		Schedule for written determination (CEC)	7/1/2011	7/1/2011
			11/1/2009	12/1/2009
		1st CPR Meeting Written determination (CEC)	7/1/2011	7/15/2011
			12/1/2009	1/1/2010
			5/15/2012	6/1/2012
		CPR Report	11/1/2011	2/1/2012
		Agenda and a list of expected participants (CEC)	5/15/2012	6/1/2012
	1/1/2012	2/1/2012		
	6/1/2012	6/1/2012		
Schedule for written determination (CEC)	2/12/2009	3/1/2012		
2nd CPR Meeting Written determination (CEC)	6/1/2012	6/15/2012		
	3/1/2012	5/1/2012		
1.3	Final Meeting		2/15/2013	3/1/2013
		Written documentation of meeting agreements	5/1/2012	5/1/2012
		Schedule for completing closeout activities	3/1/2013	3/15/2013
		5/1/2012	5/1/2012	
1.4	Monthly <u>Quarterly</u> Progress Reports			
		Monthly <u>Quarterly</u> Progress Reports	Upon full execution of agreement	The 10th of each month during the approved term of this Agreement
1.5	Final Report		1/20/2013	1/25/2013
		Draft Outline of the Final Report	3/1/2012	7/1/2012
		Final Outline of the Final Report	1/25/2013	2/1/2013
			3/1/2012	10/1/2012
	2/1/2013	3/1/2013		
Draft Final Report	10/1/2012	12/1/2012		

	3/1/2013 12/1/2012	3/10/2013 9/1/2012
Final Report		
1.6 Identify and Obtain Match Funds		
A letter regarding match funds or stating that no match funds are provided	12/20/2010 8/30/2009	1/15/2011 8/30/2009
Copy(ies) of each match fund commitment letter(s) (if applicable)	N/A	N/A
Letter(s) for new match funds (if applicable)	N/A	Within 10 days of identifying new match funds
Letter that match funds were reduced (if applicable)	N/A	Within 10 days of identifying new match funds
1.7 Identify and Obtain Required Permits		
Letter documenting the permits or stating that no permits are required	N/A	N/A
A copy of each approved permit (if applicable)	N/A	Within 10 days of receiving each permit
Updated list of permits as they change during the term of the Agreement (if applicable)	N/A	Within 10 days of change in list of permits
Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)	N/A	Within 10 days of change in schedule for obtaining permits
2 Conduct Baseline Assessment		
Baseline report	8/1/2009	11/1/2009
Final baseline report	1/26/2011	4/1/2011
3 Project Scoping & Design		
Report on scoping and planning documents	8/1/2009	12/1/2009
Final report on scoping and planning documents	3/1/2011	6/1/2011
Report on specifications for bidding and equipment purchased	8/1/2009	12/1/2009
Final report on specifications for bidding and equipment purchased	5/1/2011	7/1/2011
Final copy of solicitation and bids	7/1/2011	7/15/2011

4	Structural Upgrades Engineering		
	A structural report	12/1/2009	3/1/2010
	Final reports on civil, structural, electrical, mechanical and enterprise system	5/15/2011	8/15/2011
	DSA approval final plans	8/1/2011	9/1/2011
5	Abatement & Removal of Hazardous Materials Installation		
	Asbestos and lead-based safety report	12/1/2010	3/1/2010
	<u>Final report on the installation and testing of each piece of equipment and interconnection with the LATTD campus electrical grid</u>	8/15/2012	10/15/2012
6	Seismic Upgrades Ongoing Monitoring and Controls		
	A seismic report	11/1/2012 12/1/2010	3/1/2012 3/1/2010
	<u>Final check list, plans, diagrams of all monitoring and LATTC campus grid connections</u>	10/1/2012	12/1/2012
	Final report on monitoring processes and results	11/1/2012	2/15/2012
7	Post Installation Verification Installation		
	Report on installation and testing of each piece of equipment and interconnection with the LATTC campus electrical grid	2/1/2012 3/1/2010	4/1/2012 3/1/2011
	<u>A final comprehensive energy assessment database</u>	2/1/2012	3/15/2012
	<u>RESCO complex verification final report and related materials</u>	3/1/2012	5/1/2012
	<u>Final report on the RESCO complex case studies that clearly explain project's inception, development and evolution, and pre-and post-energy cost of electricity benefit analysis</u>	4/1/2012	6/1/2012
8	Ongoing Monitoring & Controls Training and Instructional Curriculum		
	Check list, plans & diagrams of all monitoring and LATTC campus grid connections	3/1/2011	6/1/2012

	<u>Report on monitoring processes and results</u>	3/1/2011	6/1/2012
	<u>Final baseline assessment case study</u>	5/1/2012	7/3/2012
	<u>Final instructional materials (complete documentation of equipment and system installation)</u>	6/1/2012	8/1/2012
	<u>Final staff training materials on monitoring and controls</u>	7/1/2012	9/1/2012
	<u>Final staff training materials on the verification process.</u>	8/1/2012	10/1/2012
	<u>Final instructional materials on monitoring and controls</u>	9/1/2012	11/1/2012
	<u>Final instructional materials on the verification process</u>	10/1/2012	11/1/2012
	<u>Final comprehensive training manual and guide to the renewable system technologies in facilities training and student training and certification programs</u>	11/1/2012	12/1/2012
9	Post Installation Verification		
	<u>A comprehensive energy assessment database</u>	3/1/2012	6/1/2012
	<u>Building F energy system verification report and related materials</u>	3/1/2012	6/1/2012
	<u>Building F case studies that clearly explain projects's inception, development and evolution, and pre and post energy cost of electricity benefit analysis</u>	3/1/2012	6/1/2012
10	Training & Instructional Curriculum		
	<u>Baseline Assessment case study</u>	3/1/2010	6/1/2012
	<u>Instructional materials (complete documentation of equipment and system installation)</u>	3/1/2010	6/1/2012
	<u>Staff training materials on monitoring and controls</u>	3/1/2010	6/1/2012
	<u>Staff training materials on the verification process</u>	3/1/2010	6/1/2012
	<u>Instructional materials on monitoring and controls</u>	3/1/2010	6/1/2012
	<u>Instructional materials on the verification process</u>	3/1/2010	6/1/2012

<p>9 14 Public Awareness & Community Outreach</p>		
<p>Case studies, Fact Sheets, FAQs, Brochures, media releases, PowerPoint presentations and the like</p>	<p>3/1/2010</p>	<p>6/1/2012</p>
<p><u>Final case studies, fact sheets, FAQs, brochures, media releases, PowerPoint presentations and the like</u></p>	<p><u>11/1/2012</u></p>	<p><u>1/3/2013</u></p>
<p>Instructional materials to be integrated into current and future renewable energy technician training and other certificate programs</p>	<p>3/1/2010</p>	<p>6/1/2010</p>
<p>Final instructional materials to be integrated into current and future renewable energy technician training and other certificate programs</p>	<p>12/1/2012</p>	<p>2/1/2013</p>