

Memorandum

To: Melissa Jones
Executive Director

Date : November 3, 2010

Telephone: CALNET (916) 654-5109

From: **California Energy Commission**
1516 Ninth Street
Sacramento, CA 95814-5512

TONY GONÇALVES
Office Manager
Renewable Energy Office

Subject: **BUSINESS MEETING DECEMBER 1, 2010 – COMMISSION CONSIDERATION AND POSSIBLE APPROVAL OF OVERALL PROGRAM GUIDEBOOK FOR THE RENEWABLE ENERGY PROGRAM**

Summary of Item

Senate Bill 1038 (Sher, SB 1038, Chapter 515, Statutes of 2002) and Senate Bill 1250 (Chapter 512, Statutes of 2006) direct the Energy Commission to implement and administer the Renewable Energy Program.

The *Overall Program Guidebook* describes specific aspects of how the Renewable Energy Program is administered and provides a glossary of terms applicable to the Renewables Portfolio Standard (RPS).

Proposed changes to the *Overall Guidebook* revise and add various definitions applicable to the RPS, and revise the process for appealing disputes regarding the application of the guidelines.

On August 20, 2010, the Energy Commission released staff drafts of proposed changes to the *Overall Program Guidebook*. On August 30, 2010, Energy Commission staff held a public workshop to present staff's proposed changes to the guidebook and to solicit public input.

Many entities provided public comments during and following the workshop. Staff carefully considered these comments when preparing the final draft guidebook.

Project Manager

Kate Zocchetti, Renewable Energy Office

Summary of Staff Position

Staff recommends the adoption of the *Draft Overall Program Guidebook for the Renewable Energy Program*.

Oral Presentation

Staff will be prepared to discuss this recommendation and to respond to questions regarding this item.

Business Meeting Participants

Kate Zocchetti, Renewable Energy Office
Gabriel Herrera, Legal Office

Commission Action Requested

Energy Commission staff request that the Energy Commission approve the adoption of the *Overall Program Guidebook for the Renewable Energy Program, Third Edition*.