STATE OF CALIFORNIA

INTERNAL PURCHASE REQUEST

FORM500 (Revised 11/10)

CALIFORNIA ENERGY COMMISSION

INSTRUCTIONS: This form should be used for items that are not available from the Stockroom. Check the Stockroom before completing this form.

IT requests – Original to ITSB

All other requests – Original to Business Services

Business Services and IT Use Only	
Date Ordered	Purchase Order Number

Date	Date Item Wanted
11 / 22 / 2010	12 / 16 / 2010

Requester's Name	Office	Division
Ruben Tavares	Electricity Analysis Office	Electricity Supply Analysis Division

MS Number	Phone Number	Billing Code	PCA Number
20	(916) 654 - 5171	8100	81000

Line #	Qty.	Unit	CEC Number of Computer or Printer (IT Purchase ONLY)	Description: Attach one page copy of description. Include stock number.	Cost per Unit	Total Cost
1	1	1		One-page description is attached	$40,500.00	$40,500.00

Tax – If you want tax included in the TOTAL, add the current rate in tax field. **Example**: 0.0875

Subtotal	$40,500.00
(Optional) Tax	
TOTAL	**$40,500.00**

Justification

Lippman Consulting provides monthly data updates of natural gas production in each basin in the United Sates. In addition, Lippman also provides daily reports on quantities of natural gas that flow through the United States pipeline system. Staff uses these updates on daily basis. Since California receives approximately 87 percent of natural gas from outside the state, the data is critical for any assessment, including the work that staff is planning for the 2011 Integrated Energy Policy Report.

Suggested Vendor Name	Vendor Address	Vendor Phone Number	Contact Person
Lippman Consulting, Inc.	444 Executive Center Blvd Suite 227, El Paso TX 79902	(915) 838-1619	Gwendolyn McClure

I herby certify on my own personal knowledge that the articles or services requested hereon are necessary for use in my agency.

Signature of Requester ***MS #*** ***Date*** ***Office Manager*** ***Date***

Administrative Liaison ***MS #*** ***Date*** ***Budget Office*** ***(For major equipment only)*** ***Date***