

Memorandum

To : Secretariat

Date : 3/23/2011

From : **California Energy Commission - ITSB**
1516 Ninth Street
Sacramento CA 95814-5512

Subject : **Information Technology Purchase Order for Professional Services**

A. Contractor/Vendor Name:

MetaVista

B. Project Manager and/or Contact(s):

Atlas Hill – (7-4918)

C. Term of Agreement:

16 months from start date of the contract or until all contract funds have been exhausted, whichever comes later.

D. Cost of Agreement and Funding Source:

\$260,000 (ERPA funded, FY 2010/2011)

E. Purpose/Objective of Agreement:

The purpose of the contract is for the Contractor to provide the services of a lead System Architect for phase 1 of the Application Core Technology (ACT) Project for the Project Development and Support Office (PDSO) within the Information Technology Services Branch (ITSB) of the Energy Commission.

Pursuant to GC 19130 (b) (3): The services contracted are not available within civil service, cannot be performed satisfactorily by civil service employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the civil service system.

ITSB provides project management, development, and application support to numerous application development projects within the Energy Commission. PDSO is responsible for administering, supporting, and maintaining all of the Energy Commission's application and database systems. PDSO also supports the Energy Commission's Program Divisions to perform functions such as: data collection, analysis, forecasting, generating simulations, reports, and the administration of data. These systems are used by staff throughout the Energy Commission to perform numerous administrative and research functions. ITSB will hire a Contractor to act as a lead System Architect overseeing the effort to consolidate the supported business applications into a group of shared services using a well-defined Service Oriented Architecture.

F. Summary of Work to be Performed (Attach as Exhibit A - Scope of Work):

1. To provide system architect leadership to complete a Proof of Concept integration of several key Energy Commission databases within a Service-Oriented Architecture.
2. To provide transition support of the Service-Oriented Architecture to Energy Commission developers through a set of standards, training, a test case database, and other artifacts.