

## **EXHIBIT A**

### **Scope of Work**

#### **PURPOSE**

The purpose of this Agreement is to co-sponsor the 31<sup>st</sup> Annual Utility Energy Forum, scheduled to be held at the Asilomar Conference Center in Pacific Grove, California, from May 4-7, 2011.

The Utility Energy Forum was established in 1980, and serves as the primary means of helping California utilities identify technologies and practices that can help their customers reduce energy use through energy efficiency and renewable technologies.

The Forum provides an opportunity for PIER and other Energy Commission staff to share information on research results, emerging energy efficiency technologies and best practices in energy efficiency design and management with utilities, vendors and others.

#### **THE CONTRACTOR SHALL:**

- Allow the Energy Commission to serve as a member to the Utility Energy Forum Steering Committee.
- Allow Energy Commission staff to serve as panel/workshop leaders and speakers at the 31<sup>st</sup> Annual Utility Forum. Speaker invitations will be sent by the Utility Energy Forum Steering Committee, with Energy Commission staff's recommendations made as a member of the Utility Energy Forum Steering Committee.
- Share state-funded research results and information on state efficiency programs with Forum participants.
- Provide the Commission's Contract Manager with a list of Forum attendees. The list must include attendee contact information.

#### **DELIVERABLES:**

- List of attendees with contact information from the Forum