

EXHIBIT A

Scope of Work

PURPOSE

The purpose of this contract is to provide membership in the California Commissioning Collaborative (Collaborative).

The benefit to the Energy Commission from membership with the Collaborative is that we are able to continue to influence the entire portfolio of efforts of the Collaborative with other sponsors. Some of the work the Collaborative is working on includes:

- Information-sharing and networking among industry participants to support the ongoing development and strengthening of the commissioning industry. This is accomplished through dissemination of commissioning resources through the CCC website and email communications and through in-person meetings and teleconferences.
- Support for utility EE program planning processes by gathering industry information to inform program managers on market and programmatic issues related to commissioning.
- Research and development projects that fill critical gaps in industry knowledge and continue to build necessary infrastructure that will allow the commissioning practice to flourish in California.
- Collaboration with the California Public Utilities Commission staff to encourage policy makers to effectively use commissioning to deliver energy efficiency in commercial buildings.

In addition, the Collaborative plans to work with the Efficiency and Renewable Energy Division on the following projects:

- Update sections of the 2013 Title 24 compliance manual and forms that deal with a part of the commissioning process that utilizes acceptance testing procedures to ensure a building's systems are capable of operating efficiently. The Collaborative will also train building departments on the importance of the acceptance testing procedures to help support compliance with code requirements.
- Assist Energy Commission staff to support development of a Building Energy Asset Rating System (BEARS) pursuant to AB758. Activities may include reviewing draft field data collection protocols developed for BEARS to identify commonalities between a BEARS field assessment and EBCx investigations; recruitment of CCC members to pilot BEARS field assessments during EBCx project implementation; hosting discussions at CCC meetings to review BEARS development progress and solicit EBCx provider feedback.

The Collaborative promotes education, training, stronger building codes, and commissioning standards to encourage expansion of the practice of conducting building commissioning in California newly constructed and existing buildings markets. Building commissioning is the systematic process of evaluating buildings to make sure that the building systems are designed, built, and operated as intended. Expanded building commissioning has the potential to improve public and private commercial buildings in California in terms of their energy efficiency, comfort and indoor air quality. Collaborative members are working to address the barriers to commissioning, including lack of awareness, owner perception that they already receive commissioned buildings, and the lack of a commissioning provider infrastructure in California.

Mr. Tav Commins who is the contract manager of this membership is a Commission employee and a nonsalaried member of the CCC serving on its Advisory Council.