

CONTRACT REQUESTS FORM (CRF)

CEC-94 (07/10)

CALIFORNIA ENERGY COMMISSION



New Contract Amendment to Existing Contract: 500-09-007 Amendment Number: 1

Division	Contract Manager:	MS-	Phone	CM Training Date
Energy Research and Development	Guido Franco	47	654-3940	12/3/1997

Contractor's Legal Name	Federal ID Number
CSU Fullerton Auxiliary Services Corporation	95-2081258

Title of Project
Estimation of Methane Emissions from the California Natural Gas System

Term	Start Date	End Date	Amount
New/Original Contract	8/31/2009	8/31/2011	\$ 600,000

Line up the Amendment information as best as possible within the following table.

Amendment #	End Date (mm/dd/yy)	Amount
Amendment 1	2/29/2012	\$0

Business Meeting Information

Proposed Business Meeting Date	5/18/2011	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Discussion
Business Meeting Presenter	Guido Franco	Time Needed:	5 minutes

Agenda Item Subject and Description

Possible approval of Amendment 1 to Contract 500-09-007 for a six month no-cost time extension with the California State University Fullerton Auxiliary Services Corporation to allow additional measurements of fugitive methane emissions at natural gas facilities in California. These measurements will contribute towards control measures that could potentially lower utilities compliance costs and reduce electricity prices to consumers. (Contact: Guido Franco)

Business Meeting approval is not required for the following types of contracts: *Executive Director's signature is required in all cases.*

- Contracts less than \$10k (*Policy Committee's signature is also required*)
- Amendment for a no-cost time extension. Must be first extension, less than one year and original contract less than \$100k.
- Contracts less than \$25k for Expert Witness in Energy Facility licensing cases and amendments.

Purpose of Contract or Purpose of Amendment, if applicable

The purpose of this six month extension is to allow Contractor to test more field sites and incorporate the data in the final report, which will be used by ARB to develop AB32 compliance measures for this source category. With the requested extension the Contractor will be able to test additional facilities, which will increase the statistical robustness of future emission estimates.

California Environmental Quality Act (CEQA) Compliance

- Is Contract considered a "Project" under CEQA?

Yes: skip to question 2 No: complete the following (PRC 21065 and 14 CCR 15378):

Explain why contract is not considered a "Project":

Contract will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because contract involves collecting fugitive methane emissions data from source sites and equipments. There are no activities in this project that can impact the environment. .
- If contract is considered a "Project" under CEQA:

a) Contract **IS** exempt. (Draft NOE required)

Statutory Exemption. List PRC and/or CCR section number: _____

Categorical Exemption. List CCR section number: _____

Common Sense Exemption. 14 CCR 15061 (b) (3)

Explain reason why contract is exempt under the above section:

b) Contract **IS NOT** exempt. The Contract Manager needs to consult with the Energy Commission attorney assigned to their division and the Siting Office regarding a possible Initial Study.

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Budgets Information								
Contract Amount Funded		Breakdown by FY			Funding Sources			
Funding Source	Amount	FY	Amount	Approved?	Funding Source	FY	Budget List No.	Amount
ARFVTF	\$		\$					\$
ECAA	\$		\$					\$
State- ERPA	\$		\$					\$
Federal	\$		\$					\$
PIER - E	\$		\$					\$
PIER - NG	\$		\$					\$
Reimbursement	\$		\$					\$
Other	\$		\$					\$
TOTAL:	\$0	TOTAL:	\$0		TOTAL:			\$0
Reimbursement Contract #:					Federal Agreement			

Contractor's Administrator/ Officer		Contractor's Project Manager	
Name:	Shou-Yinn (Pearl) Cheng	Name:	Jeff Kuo
Address:	800 N. State College Blvd., CP-205	Address:	800 N. State College Blvd., CP-205
City, State, Zip:	Fullerton, CA 92831-3137	City, State, Zip:	Fullerton, CA 92831-3137
Phone/ Fax:	714-278-4103 /	Phone/ Fax:	/
E-Mail:	pcheng@fullerton.edu	E-Mail:	jkuo@fullerton.edu

Contractor Is

Private Company (including non-profits)

CA State Agency (including UC and CSU)

Government Entity (i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state)

Selection Process Used

Solicitation Select Solicitation Type _____ Solicitation #: _____

Non Competitive Bid (Attach CEC 96)

Exempt Interagency

Civil Service Considerations

Not Applicable (Contract is with a CA State Entity or a membership/co-sponsorship)

Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER)

The Services Contracted:

- are not available within civil service
- cannot be performed satisfactorily by civil service employees
- are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system

The Services are of such an:

- urgent
- temporary, or
- occasional nature

that the delay to implement under civil service would frustrate their very purpose.

Justification:
 This is an amendment to an Interagency Agreement with CSU Fullerton, as such, this amendment is exempt from the Civil Service consideration.

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Payment Method			
<input type="checkbox"/>	A. Reimbursement in arrears based on:		
<input type="checkbox"/>	Itemized Monthly	<input type="checkbox"/>	Itemized Quarterly
<input type="checkbox"/>	Flat Rate	<input type="checkbox"/>	One-time
<input type="checkbox"/>	B. Advanced Payment		
<input type="checkbox"/>	C. Other, explain:		

Retention					
1. Is contract subject to retention?		<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes
If Yes, Do you plan to release retention prior to contract termination?		<input type="checkbox"/>	No	<input type="checkbox"/>	Yes

Justification of Rates	
This is a no cost time extension amendment. The rates have been justified and approved for the original contract.	

Disabled Veteran Business Enterprise Program (DVBE)	
1.	<input type="checkbox"/> Not Applicable
2.	<input type="checkbox"/> Meets DVBE Requirements DVBE Amount:\$ _____ DVBE %: _____
	<input type="checkbox"/> Contractor is Certified DVBE
	<input type="checkbox"/> Contractor is Subcontracting with a DVBE: _____
3.	<input checked="" type="checkbox"/> Requesting DVBE Exemption (attach CEC 95)

Is Contractor a certified Small Business (SB), Micro Business (MB) or DVBE?		<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes		
If yes, check appropriate box:		<input type="checkbox"/>	SB	<input type="checkbox"/>	MB	<input type="checkbox"/>	DVBE

Is Contractor subcontracting any services?		<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes			
If yes, give company name and identify if they are a Small Business (SB), Micro Business (MB) and/or DVBE:								
Energy Environmental Solutions	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	SB	<input type="checkbox"/>	MB	<input type="checkbox"/>	DVBE
Health Consulting	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	SB	<input type="checkbox"/>	MB	<input type="checkbox"/>	DVBE
	<input type="checkbox"/>	No	<input type="checkbox"/>	SB	<input type="checkbox"/>	MB	<input type="checkbox"/>	DVBE
	<input type="checkbox"/>	No	<input type="checkbox"/>	SB	<input type="checkbox"/>	MB	<input type="checkbox"/>	DVBE
	<input type="checkbox"/>	No	<input type="checkbox"/>	SB	<input type="checkbox"/>	MB	<input type="checkbox"/>	DVBE
	<input type="checkbox"/>	No	<input type="checkbox"/>	SB	<input type="checkbox"/>	MB	<input type="checkbox"/>	DVBE
	<input type="checkbox"/>	No	<input type="checkbox"/>	SB	<input type="checkbox"/>	MB	<input type="checkbox"/>	DVBE
	<input type="checkbox"/>	No	<input type="checkbox"/>	SB	<input type="checkbox"/>	MB	<input type="checkbox"/>	DVBE
	<input type="checkbox"/>	No	<input type="checkbox"/>	SB	<input type="checkbox"/>	MB	<input type="checkbox"/>	DVBE
	<input type="checkbox"/>	No	<input type="checkbox"/>	SB	<input type="checkbox"/>	MB	<input type="checkbox"/>	DVBE

Miscellaneous Contract Information							
1.	Will there be Work Authorizations?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes		
2.	Will there be IT expenditures?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes		
3.	Is the Contractor providing confidential information?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes		
4.	Is the contractor going to purchase equipment?	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes		
5.	Check frequency of progress reports	<input type="checkbox"/>	Monthly	<input checked="" type="checkbox"/>	Quarterly	<input type="checkbox"/>	_____
6.	Will a final report be required?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes		
7.	Is the contract, with amendments, longer than a year? If yes, why?	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes		
The Department of General Services has agreed to give the Commission blanket authority to execute multi-year contracts to support the Commission's RD&D Programs.							

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The following items should be attached to this CRF			
1. Scope of Work, Attach as Exhibit A.	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/> Attached
2. Budget Detail, Attach as Exhibit B.	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/> Attached
3. CEC 96, NCB Request	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/> Attached
4. CEC 30, Survey of Prior Work	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/> Attached
5. CEC 95, DVBE Exemption Request	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/> Attached
6. Draft CEQA Notice of Exemption (NOE)	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/> Attached
7. Resumes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/> Attached

_____ Date _____ Date _____ Date _____ Date

Contract Manager Office Manager Deputy Director

The following signatures are only required when contract approval is delegated to the Executive Office and not approved at a Business Meeting. See Business Meeting Information Section.

_____ Date _____ Date _____ Date

Presiding Policy Committee Associate Policy Committee Executive Director