

**CONTRACT REQUEST FORM (CRF)**

CEC-94 (Revised 1/11)

CALIFORNIA ENERGY COMMISSION


 New Contract - -  Amendment to Existing Contract: - - Amendment Number: \_\_\_\_\_

Division	Contract Manager:	MS-	Phone	CM Training Date
400 Efficiency Renewable Energy Division	Tony Wong	25	916-654-4015	1/21/98

Contractor's Legal Name	Federal ID Number
The Regents of the University of California Davis, Calif Institute for Food and Agricultural	94-6036494

Title of Project
Superior Energy Performance in the Food and Beverage Industry

Term	Start Date	End Date	Amount
New/Original Contract	June / 01 / 11	October / 31 / 13	\$ 425,000

Line up the Amendment information as best as possible in the following boxes

Amendment #	End Date (mm/dd/yy)	Amount

### Business Meeting Information

Proposed Business Meeting Date	6/1/11	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Discussion
Business Meeting Presenter	Tony Wong	Time Needed:	5 minutes

### Agenda Item Subject and Description

Possible approval of contract 400-10-013 for \$425,000 with the Regents of the University of California on behalf of the Davis campus, California Institute for Food and Agricultural Research, to support the Commission to implement the DOE Superior Energy Performance Program in the Food and Beverage Industry. Contact: Tony Wong. (5 minutes)

**Business Meeting approval is not required for the following types of contracts:** *Executive Director's signature is required in all cases.*

- Contracts less than \$10k (*Policy Committee's signature is also required*)
- Amendment for a no-cost time extension. Must be first extension, less than one year and original contract less than \$100k.
- Contracts less than \$25k for Expert Witness in Energy Facility licensing cases and amendments.

### Purpose of Contract or Purpose of Amendment, if applicable

This interagency agreement with the University of California Davis, California Institute for Food and Agricultural Research, in the amount of \$425,000 will support the Commission efforts, by:

- Providing marketing for USDOE BestPractice (BP) training workshops at Publicly Owned Utility territories.
- Conducting outreach activities to recruit industrial facilities to participate in Energy Savings Assessments.
- Promoting and helping to Implement the American National Standards Institute Accredited Plant Certification Program among food and beverage processing industry facilities.



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- The Services Contracted:
  - are not available within civil service
  - cannot be performed satisfactorily by civil service employees
  - are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system.
- The Services are of such an:
  - urgent
  - temporary, or
  - occasional nature
 that the delay to implement under civil service would frustrate their very purpose.

**Justification:**

Not Applicable - UC

**Payment Method**

- A. Reimbursement in arrears based on:
  - Itemized Monthly
  - Itemized Quarterly
  - Flat Rate
  - One-time
- B. Advanced Payment
- C. Other, explain:

**Retention**

- 1. Is contract subject to retention?  No  Yes
- If Yes, Do you plan to release retention prior to contract termination?  No  Yes

**Justification of Rates**

Rates charged by the University of California Davis are the standard negotiated overhead rates with the California Energy Commission, and are appropriate for the classification of researchers involved in this project.

**Disabled Veteran Business Enterprise Program (DVBE)**

- 1.  Not Applicable
- 2.  Meets DVBE Requirements DVBE Amount:\$ \_\_\_\_\_ DVBE %: \_\_\_\_\_
  - Contractor is Certified DVBE
  - Contractor is Subcontracting with a DVBE: \_\_\_\_\_
- 3.  Requesting DVBE Exemption (attach CEC 95)

**Is Contractor a certified Small Business (SB), Micro Business (MB) or DVBE?**

- No  Yes
- If yes, check appropriate box:  SB  MB  DVBE

**Is Contractor subcontracting any services?**

- No  Yes
- If yes, give company name and identify if they are a Small Business (SB), Micro Business (MB) and/or DVBE:
 

	<input type="checkbox"/> No	<input type="checkbox"/> SB	<input type="checkbox"/> MB	<input type="checkbox"/> DVBE
	<input type="checkbox"/> No	<input type="checkbox"/> SB	<input type="checkbox"/> MB	<input type="checkbox"/> DVBE
	<input type="checkbox"/> No	<input type="checkbox"/> SB	<input type="checkbox"/> MB	<input type="checkbox"/> DVBE

**Miscellaneous Contract Information**

- 1. Will there be Work Authorizations?  No  Yes
- 2. Will there be IT expenditures?  No  Yes
- 3. Is the Contractor providing confidential information?  No  Yes
- 4. Is the contractor going to purchase equipment?  No  Yes
- 5. Check frequency of progress reports
  - Monthly
  - Quarterly
  - Other...
- 6. Will a final report be required?  No  Yes
- 7. Is the contract, with amendments, longer than a year? If yes, why?  No  Yes
 

Multiyear contract to perform designated works.

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The following items should be attached to this CRF			
1. Scope of Work, Attach as Exhibit A.	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Attached	
2. Budget Detail, Attach as Exhibit B.	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Attached	
3. CEC 96, NCB Request	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	
4. CEC 30, Survey of Prior Work	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Attached	
5. CEC 95, DVBE Exemption Request	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	
6. Draft CEQA Notice of Exemption (NOE)	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	
7. Resumes	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	

\_\_\_\_\_  
 Contract Manager                      Date                      Office Manager                      Date                      Deputy Director                      Date

The following signatures are only required when contract approval is delegated to the Executive Office and not approved at a Business Meeting. See Business Meeting Information Section.

\_\_\_\_\_  
 Presiding Policy Committee                      Date                      Associate Policy Committee                      Date                      Executive Director                      Date