

GRANTS/CONTINGENT AWARD REQUEST



To: Grants and Loans Office

Date: 02 / 17 / 2011

Project Manager: Christopher Scott

Phone Number: (916) 654-4719 ext.

Office: Special Projects

Division: FTD

MS- 23

Project Title: City of Calabasas

Type of Request: (check one)

Form for New Agreement with fields for Agreement Number, Program, Solicitation Name, Recipient Name, Address, Project Officer, and Dates.

Form for Amendment with checkboxes for Term Extension, Work Statement Revision, Budget Revision, Change of Scope, and Other.

ITEMS TO ATTACH WITH REQUEST:

- List of items to attach: A. Work Statement, B. Budget, C. Recipient Resolution, D. Special Conditions, E. CEQA Compliance Form, F. Other Documents.

California Environmental Quality Act (CEQA)

Form for CEQA compliance with checkboxes for CEC finds, project exempt, environmental document, and CEQA finding.

Funding Information:

Form for funding information with fields for Source #1, #2, #3, Amount, Statute, FY, and Budget List #.

If federally funded, specify federal agreement number:

* Source Examples include ERPA, PIER-E, PIER-NG, FED, GRDA, ARFVT, OTHER.

Business Meeting Approval: (refer to Business Meeting Schedule)

Form for Business Meeting Approval with fields for Date, Participant, and Time Needed, and checkboxes for Consent and Discussion.

Agenda Notice Statement: (state purpose in layperson terms)

Possible approval of a Grant / Contingent Award to...

To Amend the scope of work for the City of Calabasas. Due to budgetary restrictions, the change in the scope of work will reduce the number of retrofit sites from three to one.