

GRANTS/CONTINGENT AWARD REQUEST



To: Grants and Loans Office

Date: 10 / 17 / 2011

Project Manager: Miki Crowell Phone Number: (916) 653-0363 ext. \_\_\_\_\_  
Office: Special Projects Division: Fuels and Transportation MS- 23  
Project Title: Grant Agreement - County of Tehama

Type of Request: (check one)

**New Agreement:** (include items A-F from below) Agreement Number: CBG-09-034  
Program: EECBG  
Solicitation Name and/or Number: \_\_\_\_\_  
Legal Name of Recipient: County of Tehama  
Recipient's Full Mailing Address: 727 Oak Street  
Red Bluff, CA 96080  
Recipient's Project Officer: Cindee Brewer Phone Number: (530) 527-4655 ext. 3027  
Agreement Start Date: 06 / 30 / 10 Agreement End Date: 06 / 14 / 12

**Amendment:** (Check all that apply) Agreement Number: CBG-09-034  
 Term Extension – New End Date:  / /  
 Work Statement Revision (include Item A from below)  
 Budget Revision (include Item B from below)  
 Change of Scope (include Items A – F as applicable from below)  
 Other: C-8 revision, change in the total allocation amount from \$232,926.00 to \$165,997.00.

ITEMS TO ATTACH WITH REQUEST:

- A. Work Statement
- B. Budget
- C. Recipient Resolution, if applicable. (Resolution may be requested in Special Conditions if not currently available.)
- D. Special Conditions, if applicable.
- E. CEQA Compliance Form
- F. Other Documents as applicable
  - Copy of Score Sheets
  - Copy of Pre-Award Correspondence
  - Copy of All Other Relevant Documents

California Environmental Quality Act (CEQA)

CEC finds, based on recipient's documentation in compliance with CEQA:  
 Project exempt: Categorical Exemption, CCR # 15301, Class 1 NOE filed: NA / /  
 Environmental Document prepared: \_\_\_\_\_ NOD filed:  / /  
 Other: Explain  
 CEC has made CEQA finding described in CEC-280, attached

Funding Information:

\*Source #1: EECBG Amount: \$ -66,928.00 Statute: 2009 FY: 09/10 Budget List #: \_\_\_\_\_  
\*Source #2: \_\_\_\_\_ Amount: \$ \_\_\_\_\_ Statute: \_\_\_\_\_ FY: \_\_\_\_\_ Budget List #: \_\_\_\_\_  
\*Source #3: \_\_\_\_\_ Amount: \$ 0.00 Statute: \_\_\_\_\_ FY: \_\_\_\_\_ Budget List #: \_\_\_\_\_

If federally funded, specify federal agreement number: DE-EE0000905

\* Source Examples include ERPA, PIER-E, PIER-NG, FED, GRDA, ARFVT, OTHER.

Business Meeting Approval: (refer to Business Meeting Schedule)

Proposed Business Meeting Date: 11 / 30 / 2011  Consent  Discussion  
Business Meeting Participant: Miki Crowell Time Needed: (0 minutes)

Agenda Notice Statement: (state purpose in layperson terms)

Possible approval of a  Grant /  Contingent Award to...  
Possible approval of Amendment 2 to Agreement CBG-09-034 with the County of Tehama to reallocate budget, revise the project scope, and reduce the total EECBG grant by \$66,928 to a new total of \$165,998. This amendment does not change the grant term end date. Miki Crowell, 653-0363. (ARRA funding)

**GRANT/LOAN AMENDMENT**

CEC-140 (Revised 6/11)

CALIFORNIA ENERGY COMMISSION


 Check here if additional pages are attached. 13 Pages

AGREEMENT NUMBER:

CBG-09-034

AMENDMENT NUMBER:

1

1. This Agreement is entered into between the State Agency and the Recipient named below:

STATE AGENCY'S NAME

California Energy Commission

RECIPIENT'S NAME

County of Tehama

2. The term of this Agreement: From: 6/30/10 To: 6/14/123. The maximum amount of this Agreement after this amendment is: \$ 165,998.00

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

1. Revise the Scope of Work and Budget to allow Recipient to purchase and install all equipment.
2. Reduce the total grant amount by \$66,928 to a new total of \$165,998.

All other terms and conditions shall remain the same.

## 5. Amendment Amount

Fund Title	Item	Fiscal Year	Chapter	Statute	Amendment Amount
					\$ -66,928.00
					\$
					\$
OBJECT CODE	<b>Total</b>				\$-66,928.00

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose stated above.

SIGNATURE OF ACCOUNTING OFFICER

DATE

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

**RECIPIENT**

RECIPIENT'S NAME (If other than an individual, state whether a corporation, partnership, etc)

County of Tehama

BY (Authorized Signature)

DATE SIGNED (Do not type)

NAME AND TITLE OF PERSON SIGNING

ADDRESS

727 Oak Street  
Red Bluff, CA 96080**STATE OF CALIFORNIA**

AGENCY NAME

California Energy Commission

BY (Authorized Signature)

DATE SIGNED (Do not type)

NAME AND TITLE OF PERSON SIGNING

Mark Hutchison, Deputy Director of Administration

ADDRESS

1516 9th Street, MS-1  
Sacramento, CA 95814

**EXHIBIT A**  
**SCOPE OF WORK**

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## EXHIBIT A

### SCOPE OF WORK

#### Task 1 — Attend Kick-Off Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement. The Recipient shall attend a “kick-off” meeting with the Commission Project Manager and the Grants Officer. The Recipient shall bring their Project Manager and other relevant staff. The administrative and technical aspects of this Agreement will be discussed at the meeting. Prior to the kick-off meeting, the Commission Project Manager will provide an agenda to all potential meeting participants.

Topics to be discussed at this meeting will include, but are not limited to:

- Terms and Conditions of the Agreement
- Permit Documentation
- Scope of Work
- Project Schedule (including Products and Due Dates)
- Progress Reports
- Final Report
- Use of State Identity Branding Mark Logo
- Prohibition on KEMA Inc. or its subsidiary known as KEMA Services Inc. from performing services as a subcontractor or other lower-tier contractor to achieve the objectives of this Agreement
- Historic Preservation and Consultation Package Requirements

The Commission Project Manager shall designate the date and location of this meeting. This meeting may occur in person, via teleconference call, or other method at the discretion of the Commission Project Manager.

#### Products:

- List of Permits, if applicable (no draft)

**Due Date:** June 30, 2010

#### Task 2 — Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Permits must be identified in writing and obtained before the

Recipient can incur any costs related to the use of the permits for which the Recipient will request reimbursement.

The Recipient shall prepare a letter documenting the permits required to conduct this Agreement and submit it to the Commission Project Manager at least 2 working days prior to the kick-off meeting:

1. If there are no permits required at the start of this Agreement, then state such in the letter.
2. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:
  - Type(s) of permit(s)
  - Name, address and telephone number of the permitting jurisdictions or lead agencies
  - Schedule the Recipient will follow in applying for and obtaining these permits

The list of permits and the schedule for obtaining them will be discussed at the kick-off meeting and a timetable for submitting the updated list, schedule and the copies of the permits will be developed. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the progress reports.

If during the course of the Agreement additional permits become necessary, then provide the appropriate information on each permit and an updated schedule to the Commission Project Manager.

As permits are obtained, send a copy of each approved permit to the Commission Project Manager.

If during the course of the Agreement permits are not obtained on time or are denied, notify the Commission Project Manager within 5 working days.

**Product:** Letter documenting the Permits or stating that no Permits are required (no draft)

**Due Date:** July 30, 2010

**Product:** Updated list of permits as they change during the approved term of the Agreement (no draft)

**Due Date:** As necessary, within 10 days of change

**Product:** A copy of each approved Permit (no draft)

**Due Date:** As necessary, within 10 days of receipt of each permit

## Task 2a — Submission of Waste Management Plan

The goal of this task is to submit a Waste Management Plan to the Commission Project Manager prior to the proposed project activities generating any waste. This Waste Management Plan will describe the Recipient's plan to dispose of any sanitary or hazardous waste generated by the proposed project activities. Sanitary and hazardous waste includes, but is not limited to, construction and demolition debris, old light bulbs, fluorescent ballasts and lamps, piping, roofing material, discarded equipment, debris, and asbestos.

The Recipient's Waste Management Plan must comply with all federal, state, and local laws and regulations governing waste disposal.

**Products:** Waste Management Plan (no draft)

**Due Date:** September 3, 2010

## Task 2b — Award Subcontract

The goal of this task is to approve a subcontract for crane services necessary for the purchase and installation of approved materials/equipment as identified in Attachment C-8 of this Agreement. All equipment must adhere to the requirements and specifications set forth in Exhibit 2 of the EECBG funding solicitation (PON-09-001). A listing of the specific materials/equipment purchased shall be documented in the next monthly progress report submitted under this agreement.

NOTE: The list of materials and equipment identified in Attachment C-8 includes the total possible universe of materials and equipment that the Recipient may purchase with EECBG funds. The Recipient may not purchase any material or equipment that is not on this list. The Recipient may purchase more or less of a certain type of material or equipment than the exact number listed in Attachment C-8, provided that such modifications are made in accordance with the rules governing changes to the Agreement in the terms and conditions of this Agreement. These restrictions do not apply to materials and equipment which are entirely paid for with cost share funds.

NOTE: The requirement to submit copies of all executed subcontracts applies to all subcontracts for services to achieve the objectives of this Agreement, including subcontracts paid for entirely with cost share funds.

**Products:** Copy of Executed Subcontract (no draft)

**Due Date:** ~~September 3, 2010~~ February 15, 2012

## **Task 2c — Submit Prevailing Wage Rates and Weekly Certified Payrolls**

Within 30 days or less after execution of any subcontract for services under this Agreement the Recipient must submit to the Commission Project Manager a copy of applicable wage determinations for any and all labor and mechanic work to be performed under the subcontract.

The Recipient must also submit to the Energy Commission on a weekly basis a copy of all certified payrolls prepared for all subcontractors and lower tier contractors. The terms and conditions of this Agreement provide the required specifications.

These requirements apply to all subcontracts for services to achieve the objectives of this Agreement, including subcontracts paid for entirely with cost share funds.

**Products:** Copies of Applicable Wage Determinations (no draft)

**Due Date:** Within 30 days or less after execution of any subcontract for services under this Agreement

**Products:** Weekly Certified Payrolls of All Lower Tier Contractors (no draft)

**Due Date:** Weekly for each week in which any Contract work is performed during the term of the Agreement

## **Task 2d — Historic Preservation**

Prior to the expenditure of EECBG Program funds to alter any structure or site, the Recipient is required to comply with the requirements of Section 106 of the National Historic Preservation Act (NHPA). In order to fulfill the requirements of Section 106, the Energy Commission and the Recipient must consult with the California State Historic Preservation Officer (SHPO), and, if applicable, the Tribal Historic Preservation Officer (THPO), to ensure that proposed projects will have no adverse effects on any historic resources. The Energy Commission has executed a Programmatic Agreement with the SHPO to streamline the Section 106 consultation process. Under the Programmatic Agreement, the Energy Commission will evaluate projects to determine whether such projects are categorically excluded from the SHPO's direct review and consultation.

In order for the Energy Commission to determine whether a given project is categorically excluded from the SHPO's direct review and consultation, the applicant must prepare a Consultation Package for each project proposed under this grant, unless the project obtained SHPO clearance prior to grant approval. The Energy Commission will provide the required specifications for the Consultation Package.

**Products:** Consultation Package

**Due Date:** No later than 30 days after the **execution** of the grant or the identification of the project structure(s) or site(s) to be retrofitted under the grant, whichever is later.

### **Task 3 — Purchase Equipment**

The goal of this task is to purchase the approved materials/equipment as identified in Attachment C-8 of this Agreement. All equipment must adhere to the requirements and specifications set forth in Exhibit 2 of the EECBG funding solicitation (PON-09-001).

The Recipient shall purchase the approved materials/equipment. A listing of the materials/equipment purchased shall be documented in the next monthly progress report submitted under this agreement.

**Products:** None

**Due Date:** ~~November 1~~ March 15, 2012, 2010

### **Task 4 — Install Equipment**

The goal of this task is to install the purchased equipment in Task 2b and Task 3 above.

Replacement of lighting, ballasts, programmable thermostats, and HVAC systems will be installed at the following locations within the county of Tehama:

- Administration Building, 727 Oak Street, Red Bluff, CA
- Tehama County Agriculture Dept., 1760 Walnut Street, Red Bluff, CA
- Tehama County Agriculture Dept. Extension Office, 1754 Walnut Street, Red Bluff, CA
- Tehama County Courthouse, 633 Washington Street, Red Bluff, CA
- Courthouse Annex, 444 Oak Street, Red Bluff, CA
- Facilities Maintenance Building, 624 Washington Street, Red Bluff, CA
- Health Services Agency (Mental Health), 1860 Walnut Street, Red Bluff, CA
- Health Services Agency (Public Health Modular), 1860 Walnut Street, Red Bluff, CA
- Health Service Agency Crisis Intervention Clinic, 1860 Walnut Street, Red Bluff, CA
- Tehama County Library (Red Bluff Branch), 645 Madison Street, Red Bluff, CA
- Tehama County Agriculture Dept. Animal Care Facility, 1830 Walnut Street, Red Bluff, CA
- Adult Probation, 1840 Walnut Street, Red Bluff, CA
- Red Bluff Community/Senior Center, 1500 So. Jackson Street, Red Bluff, CA
- Red Bluff Veterans Memorial Hall, 735 Oak Street, Red Bluff, CA
- Sherriff's Department Administration Building, 22840 Antelope Blvd., Red Bluff, CA
- WEFF Building, 725 Jefferson Street, Red Bluff, CA

- Curtis E. Wetter Hall, 1740 Walnut Street, Red Bluff, CA

~~County forces will install all lighting retrofits and programmable thermostats. County forces may install some smaller HVAC systems once pricing from subcontractor for purchase is reviewed and CEC project manager approves.~~

~~The Recipient shall install the approved equipment. A listing of the equipment installed shall be documented in the next monthly progress report submitted under this Agreement. As appropriate, photographs should be submitted to the Energy Commission Project Manager to verify that installation has been completed. For very large projects, a sampling of photos may be used to document installation. Recipients shall work with the assigned Energy Commission Project Manager to ensure sufficient verification is provided.~~

~~The Recipient shall ensure that the subcontractor will install the approved equipment. A listing of the equipment installed shall be documented in the next monthly progress report submitted under this agreement. As appropriate, photographs should be submitted to the Energy Commission Project Manager to verify that installation has been completed. For very large projects, a sampling of photos may be used to document installation. Recipients shall work with the assigned Energy Commission Project Manager to ensure sufficient verification is provided.~~

**Products:** Photographs of Installed Equipment (no draft)

**Due Date:** March 15, 2012

### **Task 5 — Monthly Progress Reports**

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement.

The Recipient shall prepare progress reports which summarize all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. The terms and conditions of this Agreement provide the required specifications.

**Products:** Monthly Progress Reports (no draft)

**Due Date:** By the 3<sup>rd</sup> day of each month until submission of the final report.

### **Task 6 — Final Report**

The goal of this task is to prepare a comprehensive written Final Report that describes the original purpose, approach, results and conclusions of the work done under this Agreement. The Commission Project Manager will review and approve the Final Report.

A Draft Final Report shall be submitted to the Commission Project Manager no later than the Draft Final Report Due Date. The terms and conditions of this Agreement provide the required specifications.

The Commission Project Manager will review the Draft Final Report. The Recipient will incorporate applicable comments and submit the Final Report (the original and two copies) to the Commission Project Manager for review and approval. Upon receipt of the Final Report, the Commission Project Manager shall ensure that all work has been satisfactorily completed.

The Final Report must be completed on or before the Final Report Due Date.

The Final Report shall be a public document.

**Product:** Draft Final Report

**Due Date:** April 14, 2012

**Product:** Final Report

**Due Date:** June 14, 2012

This budget supersedes all previous budgets

**EXHIBIT B  
Category Budget**

<b>Budget Category Item</b>	<b>EECBG Share (\$)</b>	<b>Cost Share (\$)</b>	<b>Total Cost (\$)</b>
<b>Personnel:</b>			
Unloaded Direct Labor	\$ 38,910	\$ -	\$ 38,910
Fringe Benefits	\$ 23,343	\$ -	\$ 23,343
<b>Total Personal Services</b>	<b>\$ 62,253</b>	<b>\$ -</b>	<b>\$ 62,253</b>
<b>Operating Expenses:</b>			
Travel			\$ -
Equipment			
Materials/Supplies	\$ 102,495	\$ -	\$ 102,495
Non-Labor Contract Expenses	\$ -	\$ -	\$ -
Contract Labor	\$ 1,250	\$ -	\$ 1,250
Miscellaneous			
<b>Total Operating Expenses</b>	<b>\$ 103,745</b>	<b>\$ -</b>	<b>\$ 103,745</b>
<b>Overhead:</b>			
Overhead			\$ -
<b>Total Overhead</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 165,998</b>	<b>\$ -</b>	<b>\$ 165,998</b>

**EXHIBIT B  
BUDGET DETAILS**

**Unloaded Direct Labor**

Title / Job Classification	Maximum Rate to be Billed* (\$ / Hr)	Number of Hours	EECBG Share	Cost Share	Total Cost
Facilities Maintenance Worker III	\$ 23.49	437	\$ 10,275	\$ -	\$ 10,275
Facilities Maintenance Worker II	\$ 25.89	325	\$ 8,414	\$ -	\$ 8,414
Facilities Maintenance Worker II	\$ 24.48	325	\$ 7,956	\$ -	\$ 7,956
Facilities Maintenance Worker II	\$ 24.48	250	\$ 6,120	\$ -	\$ 6,120
Facilities Maintenance Worker I	\$ 19.28	100	\$ 1,872	\$ -	\$ 1,872
Administrative Analyst	\$ 38.80	35	\$ 1,358	\$ -	\$ 1,358
Staff Analyst	\$ 29.15	100	\$ 2,915	\$ -	\$ 2,915
<b>Total Unloaded Direct Labor</b>			\$ 38,910	\$ -	\$ 38,910

\* Maximum salary rates are caps: The Energy Commission will not reimburse at a higher rate over the term of the project.

**Fringe Benefits**

Title / Job Classification	Maximum % Rate to be Billed*	Base (typically Total Unloaded Hourly Rates)	EECBG Share	Cost Share	Total Cost
Facilities Maintenance Worker III	59%	\$13.91	\$ 6,085	\$ -	\$ 6,085
Facilities Maintenance Worker II	59%	\$15.33	\$ 4,982	\$ -	\$ 4,982
Facilities Maintenance Worker II	59%	\$14.49	\$ 4,709	\$ -	\$ 4,709
Facilities Maintenance Worker II	59%	\$14.49	\$ 3,623	\$ -	\$ 3,623
Facilities Maintenance Worker I	59%	\$11.42	\$ 1,145	\$ -	\$ 1,145
Administrative Analyst	66%	\$25.43	\$ 890	\$ -	\$ 890
Staff Analyst	66%	\$19.10	\$ 1,910	\$ -	\$ 1,910
<b>Total Fringe Benefits</b>			\$ 23,343	\$ -	\$ 23,343

\* Maximum fringe benefit rates are caps: The Energy Commission will not reimburse at a higher rate over the term of the project.

**Travel\*\***

Location	Purpose	Number of Trips	People per Trip	EECBG Share*	Cost Share	Total Cost
N/A				\$ -	\$ -	\$ -
<b>Total Travel</b>				\$ -	\$ -	\$ -

\* EECBG Share: Travel is reimbursed at State rates. Higher travel costs can count as Match Share.

\*\* Trips not identified in the approved budget or listed as "to be determined (TBD)" require advanced written approval from Commission Project Manager.

**Equipment**

Item	Quantity	Unit Cost	EECBG Share	Cost Share	Total Cost
<b>Total Equipment</b>			\$ -	\$ -	\$ -

**Materials, Supplies**

Item	Quantity	Unit Cost	EECBG Share	Cost Share	Total Cost
T-8 fluorescent lighting	4,143	\$ 2.35	\$ 9,736		\$ 9,736
Thermostats	40	\$ 125.00	\$ 5,000		\$ 5,000
Thermostats	2	\$ 217.00	\$ 434		\$ 434
Purchase of HVAC unit	1	\$ 2,259.18	\$ 2,259		\$ 2,259
Purchase of HVAC unit	1	\$ 1,345.00	\$ 1,345		\$ 1,345
Purchase of HVAC unit	1	\$ 1,395.00	\$ 1,395		\$ 1,395
Purchase of HVAC units	10	\$ 2,259.18	\$ 22,592		\$ 22,592
Purchase of HVAC units	8	\$ 2,692.18	\$ 21,537		\$ 21,537
Purchase of HVAC units	10	\$ 2,961.72	\$ 29,617		\$ 29,617
Ballasts	575	\$ 14.92	\$ 8,579		\$ 8,579
<b>Total Materials and Supplies</b>			\$ 102,495	\$ -	\$ 102,495

**Non-Labor Contract Expenses**

Subcontractor Name	Purpose	EECBG Share	Cost Share	Total Cost
				\$ -
<b>Total Non-Labor Contract Expenses</b>		\$ -	\$ -	\$ -

**Miscellaneous**

Item	Purpose	EECBG Share	Cost Share	Total Cost
<b>Total Miscellaneous</b>		\$ -	\$ -	\$ -

**Overhead**

Name of Overhead	Overhead Base*	Maximum % Rate to be Billed**	Base Cost	EECBG Share	Match Share	Total Cost
N/A		0%	\$ -	\$ -	\$ -	\$ -
<b>Total Overhead</b>				\$ -	\$ -	\$ -

\* Base: Define cost categories used to charge Overhead rate, e.g., Total Labor, Total Direct Cost, Materials, Subcontracts, etc.

\*\* Maximum Indirect Overhead rates are caps: Energy Commission will not reimburse at higher rates over the term of the project.

# EXHIBIT B CONTRACT LABOR BUDGET

## Contract Labor

Subcontractor	Title / Job Classification	Number of Individuals Employed in Classification	Estimated Prevailing Wage Rate* as Determined by DOL or DIR	Estimated Maximum Rate to be Billed (\$ / Hr)	Number of Hours	EECBG Share	Cost Share	Total Cost
A-1 Crane Service	Crane Services			\$ -		\$ 1,000	\$ -	\$ 1,000
Redding Crane Service	Crane Services			\$ -		\$ 250	\$ -	\$ 250
<b>Total Contract Labor</b>						<b>\$ 1,250</b>	<b>\$ -</b>	<b>\$ 1,250</b>

comprised of unloaded hourly rates and qualifying fringe benefits. For more information on prevailing wage rates under Federal and California law see EECBG Application Exhibits 7 and 8 and Attachment K.

# Memorandum

To: Robert P. Oglesby  
Executive Director

Date : October 17, 2011

Telephone: 653-0363

From : **California Energy Commission**  
1516 Ninth Street  
Sacramento CA 95814-5512

Subject: STAFF RECOMMENDATION TO APPROVE AN AMENDMENT TO THE COUNTY OF TEHAMA'S GRANT AGREEMENT (CBG-09-034) FOR A BUDGET REVISION, SCOPE OF WORK REVISION, AND GRANT ALLOCATION REDUCTION TO BE CONSIDERED AT THE NOVEMBER 30<sup>TH</sup> BUSINESS MEETING.

## Summary of Item

On April 28, 2010, the California Energy Commission approved an Energy Efficiency Conservation Block Grant to the County of Tehama (County) in the amount of \$232,926 to upgrade HVAC units, replace 32 watt T8 fluorescent lamps with 28 watt T8 fluorescent lamps, and replace regular thermostats with programmable thermostats.

The County recently informed the Commission that the County will not be able to install most of the large HVAC units listed on C-8, Direct Equipment Purchase list. The County originally planned to hire a contractor to install most of the larger units because those units are too large for the County staff to install and the County has a \$4,000 purchase limit per unit. However, the \$1,000/ton cap makes it difficult to keep the costs of larger units within budget, and the County does not have money to cost share due to its budget issues. Therefore, the County is requesting to reallocate funds from Non-Labor Contract Expenses to Materials/Supplies so they can purchase more small HVAC units. The County is also requesting to add crane service operators under Contract Labor.

In addition, the County discovered that some of the ballasts they have are rapid start ballasts, which are incompatible with T-8 28 w fluorescent lamps. Therefore, the County is requesting to add instant start ballasts to their C-8 using some of the leftover funds created by not being able to install most of the larger HVAC units. This led to a Scope of Work revision.

Thus, the County will have unspent funds. Through this formal amendment, the County is returning part of their allocation, \$66,928, by reducing their total allocation from \$232,926 to \$165,998 so that the funds can be reallocated to other programs.

Justification for Action Requested

The County is committed to completing their projects using as much EECBG funds as possible without having to use their cost share. By approving this amendment, the County will install more HVAC units using its own force and will be able to replace all the interior lights as originally planned. The revised scope of the project has been evaluated and meets all minimum program requirements.

Oral Presentation

Staff will be prepared to discuss this recommendation and to respond to questions regarding the grant.

Business Meeting Participants

Miki Crowell, Special Projects Office, Fuels and Transportation Division

Commission Action Requested

Approve the budget revision, scope of work revision, and grant award reduction.

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PAT PEREZ, Deputy Director  
Fuels and Transportation Division

EXHIBIT C  
ATTACHMENT C-8

DIRECT EQUIPMENT PURCHASE SUPPORTING DOCUMENTATION

	<i>Existing Equipment</i>	<i>Proposed Equipment</i>	<i>Facility Where Equipment Installed</i>	<i>Existing Capacity (kW, HP, Btus, etc.)</i>	<i>Proposed Capacity (kW, HP, Btus, etc.)</i>	<i>Estimated Load Reduction (%) (if applicable)</i>	<i>Number of Hours of Operation</i>	<i>Number of Units</i>	<i>Equipment/ Material Cost per Unit</i>	<i>Total Equipment/ Material Cost</i>	<i>Total Non-Equipment Cost</i>	<i>Total Project Costs</i>	<i>Installation Cost Percentage*</i>
1	HVAC Units	HVAC Units	Courthouse	2 ton	2 ton		-	1	\$ 1,395.00	\$ 1,395.00	\$ 605.00	\$ 2,000.00	30%
2	HVAC Units	HVAC Units	Courthouse	1.5	1.5			1	\$ 1,345.00	\$ 1,345.00	\$ 155.00	\$ 1,500.00	10%
3	HVAC Units	HVAC Units	Various Cnty Facilities	3 ton	3 ton		-	10	\$ 2,259.18	\$ 22,591.78	\$ 7,408.23	\$ 30,000.00	25%
4	HVAC Units	HVAC Units	Various Cnty Facilities	3.5 ton	3.5 ton			1	\$ 2,259.18	\$ 2,259.18	\$ 740.82	\$ 3,000.00	25%
5	HVAC Units	HVAC Units	Various Cnty Facilities	4 ton	4 ton		-	8	\$ 2,692.18	\$ 21,537.42	\$ 10,462.58	\$ 32,000.00	33%
6	HVAC Units	HVAC Units	Various Cnty Facilities	5 ton	5 ton		-	10	\$ 2,961.72	\$ 29,617.20	\$ 20,382.80	\$ 50,000.00	41%
7	32 Watt T8	28 Watt T8	Various Cnty Facilities	32 watts	28 watts		2,900 hrs per year per each	4143	\$ 2.35	\$ 9,736.05	\$ 9,736.05	\$ 19,472.10	50%
8	Rapid Start Ballasts	Instant Start Ballasts	Various Cnty Facilities	32 watts	28 watts			575	\$ 14.92	\$ 8,579.00	\$ 8,579.00	\$ 17,158.00	50%
9	Thermostats	Programmable Thermostats	Various Cnty Facilities				-	40	\$ 125.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	50%
10	Thermostats	Programmable Thermostats	Various Cnty Facilities				-	2	\$ 217.00	\$ 434.00	\$ 434.00	\$ 868.00	50%
<b>Totals</b>								4791		\$ 102,494.62	\$ 63,503.48	\$ 165,998.10	38%

\* For each direct purchase where non-equipment costs exceeds 50% of total project costs, please attach written justification for the non-equipment costs.