

CONTRACT REQUEST FORM (CRF)

CEC-94 (Revised 09/10)

CALIFORNIA ENERGY COMMISSION



New Contract Amendment to Existing Contract: 200-07-004 Amendment Number: 8

Division	Contract Manager:	MS-	Phone	CM Training Date
200 Human Resources and Support Services	Emily Oren	3	916-654-4100	9/1/07

Contractor's Legal Name	Federal ID Number
Inter-Con Security Systems, Inc.	95-3020192

Title of Project
Inter-Con Security Systems

Term	Start Date	End Date	Amount
New/Original Contract	7 / 21 / 07	6 / 30 / 10	\$ 838,614

Line up the Amendment information as best as possible in the following boxes

Amendment #	End Date (mm/dd/yy)	Amount
8	June 30, 2012	\$110,000

Business Meeting Information			
Proposed Business Meeting Date	11/16/11	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Discussion
Business Meeting Presenter	Emily Oren	Time Needed:	minutes

Agenda Item Subject and Description
Possible approval of a contract amendment from January 1, 2012 - June 30, 2012. This amendment will increase the length of the contract . It will also add \$110,000.00 to the contract. This needs to be done because of the on going negotiations for the Master Service agreement with CHP.

Business Meeting approval is not required for the following types of contracts: <i>Executive Director's signature is required in all cases.</i>
<input type="checkbox"/> Contracts less than \$10k (<i>Policy Committee's signature is also required</i>)
<input type="checkbox"/> Amendment for a no-cost time extension. Must be first extension, less than one year and original contract less than \$100k.
<input type="checkbox"/> Contracts less than \$25k for Expert Witness in Energy Facility licensing cases and amendments.

Purpose of Contract or Purpose of Amendment, if applicable
The original agreement is a three year contract for 24 hour unarmed security service for the California Energy Commission.
The purpose of this amendment is to extend the existing contract from the end date of December 31, 2011 - June 30, 2012 so that the negotiations can be completed concerning the master service agreement administrated by CHP.

CONTRACT REQUEST FORM (CRF)



California Environmental Quality Act (CEQA) Compliance

1. Is Contract considered a "Project" under CEQA?
 Yes: skip to question 2 No: complete the following (PRC 21065 and 14 CCR 15378):
 Explain why contract is not considered a "Project":
 Contract will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because this agreement is providing unarmed Security which will not cause change to the environment.

2. If contract is considered a "Project" under CEQA:
 a) Contract **IS** exempt. (Draft NOE required)
 Statutory Exemption. List PRC and/or CCR section number: _____
 Categorical Exemption. List CCR section number: _____
 Common Sense Exemption. 14 CCR 15061 (b) (3)
 Explain reason why contract is exempt under the above section:

b) Contract **IS NOT** exempt. The Contract Manager needs to consult with the Energy Commission attorney assigned to their division and the Siting Office regarding a possible Initial Study.

Budgets Information							
Contract Amount Funded		Breakdown by FY			Funding Sources		
Funding Source	Amount	FY	Amount	Approved ?	Funding Source	FY	Budget List No. Amount
ARFVTF	\$		\$	No	Funding Source		\$
ECAA	\$		\$	No	Funding Source		\$
State- ERPA	\$110,000	11/12	\$110,000	Yes	Funding Source	11/12	200-004 \$110,000
Federal	\$		\$	No	Funding Source		\$
PIER - E	\$		\$	No	Funding Source		\$
PIER - NG	\$		\$	No	Funding Source		\$
Reimbursement	\$		\$	No	Funding Source		\$
Other	\$		\$	No	Funding Source		\$
TOTAL: \$110,000		TOTAL: \$110,000			TOTAL:		\$110,000
Reimbursement Contract #:				Federal Agreement #:			

Contractor's Administrator/ Officer		Contractor's Project Manager	
Name:	Neil Martau	Name:	Troy Miles
Address:	Inter-Con Security Systems, Inc. 210 DeLacy Avenue	Address:	Inter-Con Security System, Inc 2223 Watt Avenue, Suite 230
City, State, Zip:	Pasadena, CA 91105	City, State, Zip:	Sacramento, CA 95825
Phone/ Fax:	626-535-2210/626-685-9111	Phone/ Fax:	916-792-1883
E-Mail:	nmartau@icsecurity.com	E-Mail:	tmiles@icsecurity.com

Contractor Is

Private Company (including non-profits)
 CA State Agency (including UC and CSU)
 Government Entity (i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state)

Selection Process Used

Solicitation MSA Solicitation #: - -
 Non Competitive Bid (Attach CEC 96)
 Exempt Select Exemption (see instructions)

Civil Service Considerations

Not Applicable (Contract is with a CA State Entity or a membership/co-sponsorship)
 Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER)

CONTRACT REQUEST FORM (CRF)



- The Services Contracted:
 - are not available within civil service
 - cannot be performed satisfactorily by civil service employees
 - are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system.
- The Services are of such an:
 - urgent
 - temporary, or
 - occasional nature
 that the delay to implement under civil service would frustrate their very purpose.

Justification:

Payment Method

- A. Reimbursement in arrears based on:
 - Itemized Monthly
 - Itemized Quarterly
 - Flat Rate
 - One-time
- B. Advanced Payment
- C. Other, explain:

Retention

- 1. Is contract subject to retention? No Yes
- If Yes, Do you plan to release retention prior to contract termination? No Yes

Justification of Rates

The CEC obtains these services from a Master Service Agreement that comes from a competitive solicitation.

Disabled Veteran Business Enterprise Program (DVBE)

- 1. Not Applicable
- 2. Meets DVBE Requirements DVBE Amount:\$ _____ DVBE %: _____
 - Contractor is Certified DVBE
 - Contractor is Subcontracting with a DVBE: _____
- 3. Requesting DVBE Exemption (attach CEC 95)

Is Contractor a certified Small Business (SB), Micro Business (MB) or DVBE?

- No Yes
- If yes, check appropriate box: SB MB DVBE

Is Contractor subcontracting any services?

- No Yes
- If yes, give company name and identify if they are a Small Business (SB), Micro Business (MB) and/or DVBE:

	<input type="checkbox"/> No	<input type="checkbox"/> SB	<input type="checkbox"/> MB	<input type="checkbox"/> DVBE
	<input type="checkbox"/> No	<input type="checkbox"/> SB	<input type="checkbox"/> MB	<input type="checkbox"/> DVBE
	<input type="checkbox"/> No	<input type="checkbox"/> SB	<input type="checkbox"/> MB	<input type="checkbox"/> DVBE

Miscellaneous Contract Information

- 1. Will there be Work Authorizations? No Yes
- 2. Will there be IT expenditures? No Yes
- 3. Is the Contractor providing confidential information? No Yes
- 4. Is the contractor going to purchase equipment? No Yes
- 5. Check frequency of progress reports
 - Monthly Quarterly Daily Guard Report
- 6. Will a final report be required? No Yes
- 7. Is the contract, with amendments, longer than a year? If yes, why? No Yes

CONTRACT REQUEST FORM (CRF)



The following items should be attached to this CRF			
1. Scope of Work, Attach as Exhibit A.	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Attached	
2. Budget Detail, Attach as Exhibit B.	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	
3. CEC 96, NCB Request	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	
4. CEC 30, Survey of Prior Work	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	
5. CEC 95, DVBE Exemption Request	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	
6. Draft CEQA Notice of Exemption (NOE)	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	
7. Resumes	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached	

 Contract Manager Date Office Manager Date Deputy Director Date

The following signatures are only required when contract approval is delegated to the Executive Office and not approved at a Business Meeting. See Business Meeting Information Section.

 Presiding Policy Committee Date Associate Policy Committee Date Executive Director Date