

GRANTS/CONTINGENT AWARD REQUEST



To: Grants and Loans Office

Date: 10 / 26 / 2011

Project Manager: Haile Bucaneg Phone Number: (916) 651-8858 ext. _____
Office: Special Projects Office Division: Fuels and Transportation MS- 23
Project Title: Energy Efficiency and Conservation Block Grant (EECBG)

Type of Request: (check one)

New Agreement: (include items A-F from below) Agreement Number: Assigned by the G&L Office
Program: _____
Solicitation Name and/or Number: _____
Legal Name of Recipient: City of Sierra Madre
Recipient's Full Mailing Address: 232 W. Sierra Madre Blvd
Sierra Madre, CA 91024
Recipient's Project Officer: James Carlson Phone Number: (626) 355-7135 ext. 803
Agreement Start Date: 06 / 21 / 2010 Agreement End Date: 12 / 30 / 2011

Amendment: (Check all that apply) Agreement Number: CBG-09-171
 Term Extension – New End Date: 06 / 14 / 2012
 Work Statement Revision (include Item A from below)
 Budget Revision (include Item B from below)
 Change of Scope (include Items A – F as applicable from below)
 Other: (Specify)

ITEMS TO ATTACH WITH REQUEST:

- A. Work Statement
- B. Budget
- C. Recipient Resolution, if applicable. (Resolution may be requested in Special Conditions if not currently available.)
- D. Special Conditions, if applicable.
- E. CEQA Compliance Form
- F. Other Documents as applicable
 - Copy of Score Sheets
 - Copy of Pre-Award Correspondence
 - Copy of All Other Relevant Documents

California Environmental Quality Act (CEQA)

CEC finds, based on recipient's documentation in compliance with CEQA:
 Project exempt: Section 15301 NOE filed: / /
 Environmental Document prepared: Type NOD filed: / /
 Other: Explain
 CEC has made CEQA finding described in CEC-280, attached

Funding Information:

*Source #1: _____ Amount: \$ _____ Statute: _____ FY: _____ Budget List #: _____
*Source #2: _____ Amount: \$ _____ Statute: _____ FY: _____ Budget List #: _____
*Source #3: _____ Amount: \$ 0.00 Statute: _____ FY: _____ Budget List #: _____

If federally funded, specify federal agreement number: _____
* Source Examples include ERPA, PIER-E, PIER-NG, FED, GRDA, ARFVT, OTHER.

Business Meeting Approval: (refer to Business Meeting Schedule)

Proposed Business Meeting Date: 12 / 14 / 2011 Consent Discussion
Business Meeting Participant: Haile Bucaneg Time Needed: _____

Agenda Notice Statement: (state purpose in layperson terms)

Possible approval of a Grant / Contingent Award to...
See Attached.

Project Manager _____ Date _____ Office Manager _____ Date _____ Deputy Director _____ Date _____

Possible approval of Amendment 1 to Energy Efficiency and Block Grant (EECBG) agreement CBG-09-171 with the City of Sierra Madre (City) to extend the grant agreement term date from December 30, 2011 to June 14, 2012. The City has been approved for a \$60,569 EECBG grant which will fund HVAC, interior and exterior lighting projects. Installed energy efficiency measures are expected to save the City approximately 95,700 kWh annually.

Memorandum

To: Robert P. Oglesby
Executive Director

Date: October 20, 2011

Telephone: 651-8858

From: **California Energy Commission**
1516 Ninth Street
Sacramento CA 95814-5512

Subject: STAFF RECOMMENDATION TO APPROVE AN AMENDMENT TO THE CITY OF SIERRA MADRE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) CBG-09-171 TO EXTEND THE TERM DATE OF GRANT TO JUNE 14, 2012.

Summary of Item

The California Energy Commission awarded an EECBG grant to the City of Sierra Madre (City) in the amount of \$60,569 to replace existing Heating, Ventilation and Air Conditioning (HVAC) units and upgrade interior and exterior lighting systems.

The City is requesting an extension to the grant term date from December 30, 2011 to June 14, 2012. This delay is due to issues resulting from the City's Request for Proposals (RFP) process. During the RFP process the City did not receive the minimum number of bids required to award the bid. The City had to reissue the RFP resulting in delays to estimated project installation and project completion dates.

There are no changes being requested to the EECBG Scope of Work or Budget. The City's HVAC project consists of replacing existing HVAC equipment with energy efficient units. The City's lighting projects consist of replacing existing lamp technology and installing lighting controls.

The City expects to save approximately 95,700 kWh annually by implementing these energy efficiency projects. Based on the project list the cost-effectiveness ratio for this EECBG project is 16 mmBtu/\$1000.

Justification for Action Requested:

The City is committed to reducing their energy consumption and to the reduction of greenhouse gas emissions. These projects, when completed, will reduce approximately 9.6 tons of harmful carbon dioxide emissions annually.

Energy Commission staff has determined that the grant amendment request for the City is technically justified and meets all requirements for the EECBG Program. The program requires this Energy Efficiency Project (EEP)-type agreement to have a minimum cost-effectiveness ratio of 10 mmBtu/\$1,000. The City meets this requirement. As a result, staff recommends approval of this grant amendment for the City of Sierra Madre.

Project Manager

Haile Bucaneg, Special Projects Office

Oral Presentation

Staff will be prepared to discuss this recommendation and to respond to questions regarding the grant amendment.

Business Meeting Participants

Haile Bucaneg, Special Projects Office, Fuels and Transportation Division

Commission Action Requested

Approve the grant amendment and authorize the Executive Director to execute the grant documents.

PAT PEREZ, Deputy Director
Fuels and Transportation Division

**City of Sierra Madre
CBG-09-171
Grant Amendment #1**

Pros and Cons

The following are the Pros and Cons to the Energy Commission of providing a grant amendment to the City of Sierra Madre:

Pros:

- Consistent with the Energy Commission's *2009 Integrated Energy Policy Report* to reduce energy use, demand, and greenhouse gas emissions through efficiency and renewable energy programs and diversify California's energy sources.
- Meets the objective of the American Recovery and Reinvestment Act (ARRA) by distributing ARRA-funded Energy Efficiency and Conservation Block Grants (EECBG) to small local jurisdictions to implement energy efficient projects and create jobs.
- Provides a grant to help the City install energy efficiency projects that it may otherwise not be able to fund.

Cons:

GRANT/LOAN AMENDMENT

CEC-140 (Revised 6/11)

CALIFORNIA ENERGY COMMISSION


 Check here if additional pages are attached. _____ Pages

AGREEMENT NUMBER:

CBG-09-171

AMENDMENT NUMBER:

1

1. This Agreement is entered into between the State Agency and the Recipient named below:

STATE AGENCY'S NAME

California Energy Commission

RECIPIENT'S NAME

City of Sierra Madre

2. The term of this Agreement: From: 6/21/10 To: 6/14/123. The maximum amount of this Agreement after this amendment is: \$ 60,569.00

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

1. Extend the end term date of the agreement from 12/30/11 to 6/14/12.

All other terms and conditions shall remain the same.

5. Amendment Amount

Fund Title	Item	Fiscal Year	Chapter	Statute	Amendment Amount
					\$
					\$
					\$
OBJECT CODE	Total				\$ 0.00

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose stated above.

SIGNATURE OF ACCOUNTING OFFICER

DATE

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME (If other than an individual, state whether a corporation, partnership, etc)

City of Sierra Madre

BY (Authorized Signature)

DATE SIGNED (Do not type)

NAME AND TITLE OF PERSON SIGNING

ADDRESS

232 W Sierra Madre Blvd
sierra Madre, CA 91024**STATE OF CALIFORNIA**

AGENCY NAME

California Energy Commission

BY (Authorized Signature)

DATE SIGNED (Do not type)

NAME AND TITLE OF PERSON SIGNING

Mark Hutchison, Deputy Director of Administrative Services

ADDRESS

1516 9th Street, MS-1
Sacramento, CA 95814