

**CONTRACT REQUEST FORM (CRF)**

CEC-94 (Revised 5/11)

CALIFORNIA ENERGY COMMISSION


 New Contract 150-11-003     Amendment to Existing Contract: \_\_\_\_\_ - \_\_\_\_\_ Amendment Number: \_\_\_\_\_

Division	Contract Manager:	MS-	Phone	CM Training Date
150 Office of the Executive Director	Barbara Byron	36	916-654-4976	11/12/97

Contractor's Legal Name	Federal ID Number
California Highway Patrol	-

Title of Project
Preparation for Shipments to the Waste Isolation Pilot Plant/INL

Term	Start Date	End Date	Amount
New/Original Contract	7 / 01 / 11	June / 30 / 12	\$ 11,108

Line up the Amendment information as best as possible in the following boxes

Amendment #	End Date (mm/dd/yy)	Amount

Business Meeting Information			
Proposed Business Meeting Date	3/14/12	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Discussion
Business Meeting Presenter	Barbara Byron	Time Needed:	10 minutes

Agenda Item Subject and Description
To consider possible approval of a contract with the California Highway Patrol to reimburse the CHP for travel expenses and time for shipment inspections, possible escorts, and training, including Commercial Vehicle Safety Alliance training and pre-shipment inspections. These funds are to continue state preparation for federal waste shipments to the Idaho National Laboratory (INL) and/or the Waste Isolation Pilot Plant (WIPP) in New Mexico.

**Business Meeting approval is not required for the following types of contracts:** *Executive Director's signature is required in all cases.*

- Contracts less than \$10k (*Policy Committee's signature is also required*)
- Amendment for a no-cost time extension. Must be first extension, less than one year and original contract less than \$100k.
- Contracts less than \$25k for Expert Witness in Energy Facility licensing cases and amendments.

Purpose of Contract or Purpose of Amendment, if applicable
This is a reimbursement contract to provide funds (\$11,108) to the California Highway Patrol to reimburse officers' expenses for training, shipment inspections and/or escorts for transuranic nuclear waste shipments in California. If additional funds are received from the Department of Energy and the Western Governors' Association to the Energy Commission to support additional shipments in California, further increments of funding may be provided to the CHP in 2011-2012.

California Environmental Quality Act (CEQA) Compliance
<p>1. Is Contract considered a "Project" under CEQA?</p> <p><input type="checkbox"/> Yes: skip to question 2      <input checked="" type="checkbox"/> No: complete the following (PRC 21065 and 14 CCR 15378):</p> <p>Explain why contract is not considered a "Project":</p> <p>Contract will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because _____.</p>
<p>2. If contract is considered a "Project" under CEQA:</p> <p><input type="checkbox"/> a) Contract <b>IS</b> exempt. (Draft NOE required)</p> <p><input type="checkbox"/> Statutory Exemption. List PRC and/or CCR section number: _____</p> <p><input type="checkbox"/> Categorical Exemption. List CCR section number: _____</p> <p><input type="checkbox"/> Common Sense Exemption. 14 CCR 15061 (b) (3)</p> <p>Explain reason why contract is exempt under the above section: _____</p>
<p><input type="checkbox"/> b) Contract <b>IS NOT</b> exempt. The Contract Manager needs to consult with the Energy Commission attorney assigned to their division and the Siting Office regarding a possible Initial Study.</p>

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Budgets Information								
Contract Amount Funded		Breakdown by FY			Funding Sources			
Funding Source	Amount	FY	Amount	Approved ?	Funding Source	FY	Budget List No.	Amount
ARFVTF	\$		\$	No	Funding Source			\$
ECAA	\$		\$	No	Funding Source			\$
State- ERPA	\$		\$	No	Funding Source			\$
Federal	\$		\$	No	Funding Source			\$
PIER - E	\$		\$	No	Funding Source			\$
PIER - NG	\$		\$	No	Funding Source			\$
Reimbursement	\$11,108	2012	\$	No	Funding Source			\$
RRTF	\$		\$	No	Funding Source			\$
Other:	\$		\$	No	Other:			\$
TOTAL: \$11,108		TOTAL: \$ 0			TOTAL: \$ 0			\$ 0
Reimbursement Contract #: 150-11-004					Federal Agreement #:			

Contractor's Administrator/ Officer		Contractor's Project Manager	
Name:	Sandra Bradley	Name:	Steve Dowling
Address:	California Highway Patrol Contracts Unit, 860 Stillwater Road	Address:	California Highway Patrol Commercial Vehicle Section, POBox 94298
City, State, Zip:	West Sacramento, CA 95605-1649	City, State, Zip:	Sacramento, CA. 94298-0001
Phone/ Fax:	916-375-2974/916-375-2969	Phone/ Fax:	916-843-3400/916-843-3455
E-Mail:	sbradley@chp.ca.gov	E-Mail:	sdowling@chp.ca.gov

**Contractor Is**

Private Company (including non-profits)

CA State Agency (including UC and CSU)

Government Entity (i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state)

**Selection Process Used**

Solicitation Select Type Solicitation #: \_\_\_\_\_ - \_\_\_\_\_ # of Bids: \_\_\_\_\_ Low Bid?  No  Yes

Non Competitive Bid (Attach CEC 96)

Exempt Interagency

**Civil Service Considerations**

Not Applicable (Contract is with a CA State Entity or a membership/co-sponsorship)

Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER)

The Services Contracted:

are not available within civil service

cannot be performed satisfactorily by civil service employees

are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system.

The Services are of such an:

urgent

temporary, or

occasional nature

that the delay to implement under civil service would frustrate their very purpose.

**Justification:**

**Payment Method**

A. Reimbursement in arrears based on:

Itemized Monthly  Itemized Quarterly  Flat Rate  One-time

B. Advanced Payment

C. Other, explain: Reimburse invoices received from the California Highway Patrol.



<b>Retention</b>		
1. Is contract subject to retention?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
If Yes, Do you plan to release retention prior to contract termination?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

<b>Justification of Rates</b>

<b>Disabled Veteran Business Enterprise Program (DVBE)</b>	
1. <input checked="" type="checkbox"/> Not Applicable	
2. <input type="checkbox"/> Meets DVBE Requirements	DVBE Amount:\$ _____ DVBE %: _____
<input type="checkbox"/> Contractor is Certified DVBE	
<input type="checkbox"/> Contractor is Subcontracting with a DVBE: _____	
3. <input type="checkbox"/> Contractor selected through CMAS or MSA with no DVBE participation.	
4. <input type="checkbox"/> Requesting DVBE Exemption (attach CEC 95)	

<b>Is Contractor a certified Small Business (SB), Micro Business (MB) or DVBE?</b>		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
If yes, check appropriate box:		<input type="checkbox"/> SB	<input type="checkbox"/> MB
		<input type="checkbox"/> DVBE	

<b>Is Contractor subcontracting any services?</b>		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
If yes, give company name and identify if they are a Small Business (SB), Micro Business (MB) and/or DVBE:			
	<input type="checkbox"/> No	<input type="checkbox"/> SB	<input type="checkbox"/> MB
	<input type="checkbox"/> No	<input type="checkbox"/> SB	<input type="checkbox"/> MB
	<input type="checkbox"/> No	<input type="checkbox"/> SB	<input type="checkbox"/> MB

<b>Miscellaneous Contract Information</b>		
1. Will there be Work Authorizations?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
2. Is the Contractor providing confidential information?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
3. Is the contractor going to purchase equipment?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
4. Check frequency of progress reports		
<input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Other...Semi-annual reports		
5. Will a final report be required?	<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
6. Is the contract, with amendments, longer than a year? If yes, why?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes

<b>The following items should be attached to this CRF</b>		
1. Scope of Work, Attach as Exhibit A.	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Attached
2. Budget Detail, Attach as Exhibit B.	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Attached
3. CEC 96, NCB Request	<input type="checkbox"/> N/A	<input type="checkbox"/> Attached
4. CEC 30, Survey of Prior Work	<input type="checkbox"/> N/A	<input type="checkbox"/> Attached
5. CEC 95, DVBE Exemption Request	<input type="checkbox"/> N/A	<input type="checkbox"/> Attached
6. Draft CEQA Notice of Exemption (NOE)	<input type="checkbox"/> N/A	<input type="checkbox"/> Attached
7. Resumes	<input type="checkbox"/> N/A	<input type="checkbox"/> Attached
8. CEC 105, Questionnaire for Identifying Conflicts		<input type="checkbox"/> Attached
9. CEC 106, IT Component Reporting Form		<input type="checkbox"/> Attached

\_\_\_\_\_  
 Contract Manager                      Date                      Office Manager                      Date                      Deputy Director                      Date

The following signatures are only required when contract approval is delegated to the Executive Office and not approved at a Business Meeting. See Business Meeting Information Section.

\_\_\_\_\_  
 Presiding Policy Committee                      Date                      Associate Policy Committee                      Date                      Executive Director                      Date

# **California Highway Patrol Preparation for WIPP Shipments**

## **Exhibit A Scope of Work**

### **Purpose**

The purpose of this contract is to reimburse the California Highway Patrol (CHP) for travel expenses and officer overtime incurred for training, inspections, and/or providing escorts for truck shipments as part of the Waste Isolation Pilot Plant (WIPP) Transport Safety Program.

### **Scope of Work**

1. The CHP, at their discretion, will inspect truck shipments in California of transuranic waste.
2. The CHP, at their discretion, may provide escorts for shipments in California of transuranic waste and will update their route assessment, including safe parking locations, any major road construction projects planned for the I-80 corridor, as part of their plan for optional escorts.
3. CHP officers will receive training for Commercial Vehicle Safety Alliance (CVSA) Level VI truck inspections and/or other incident response training.