

# Memorandum

To: Secretariat

Date : **March 14, 2012**

From: **California Energy Commission – Pat Perez**, Deputy Director  
1516 Ninth Street  
Sacramento CA 95814-5512  
Fuels and Transportation Division

Subject: **Information Technology Purchase Order Contract Amendment**

- A. Contractor/Vendor Name: Stanfield Services, Incorporated**
- B. Project Manager and/or Contact(s):** Laura Lawson
- C. Term of Agreement: May 2011 to May 30, 2013**
- D. Cost of Agreement and Funding Source:** The original agreement was for a total of \$299,148 using ERPA funds. With this amendment, the total will be \$329,048, entirely from ERPA funds.
- E. Purpose/Objective of Amendment:** Due to a greater than expected number of bug fixes and support needs during the 2011 IEPR forecasts, staff requires more technical support services than originally anticipated. An addition of \$29,900 to the software support and maintenance (SSM) contract will allow staff to complete needed model updates and changes with adequate technical support services.
- F. Summary of Work to be Performed (Attach as Exhibit A - Scope of Work):**  
The SSM will provide on-call software maintenance support for remedial repairs to DynaSim's software code. In addition, the SSM will provide software development services for small (approximately in the \$40,000 per modification range) modifications to the model function (Matlab), the model user interface (Microsoft C#), the model database (Microsoft SQL 5.0), or the model reports (Microsoft SQL Reporting Services 8.0). This amendment will provide an additional \$29,900 for on-call software maintenance support for remedial repairs.