STATE OF CALIFORNIA

# CONTRACT REQUEST FORM (CRF)

CEC-94 (Revised 09/10) CALIFORNIA ENERGY COMMISSION

☐ New Contract ☒ Amendment to Existing Contract: 200-07-004 Amendment Number: 9

| Division | Contract Manager: | MS- | Phone | CM Training Date |
|---|---|---|---|---|
| 200 Human Resources and Support Services | Emily Oren | 3 | 916-654-4100 | 9/1/07 |

| Contractor's Legal Name | Federal ID Number |
|---|---|
| Inter-Con Security Systems, Inc. | 95-3020192 |

| Title of Project |
|---|
| Inter-Con Security Systems |

| Term | Start Date | End Date | Amount |
|---|---|---|---|
| New/Original Contract | 7 / 21 / 07 | 6 / 30 / 10 | $ 838,614 |

*Line up the Amendment information as best as possible in the following boxes*

| Amendment # | End Date *(mm/dd/yy)* | Amount |
|---|---|---|
| 9 | December 31, 2012 | $110,000 |

| Business Meeting Information | | | |
|---|---|---|---|
| Proposed Business Meeting Date | 6/13/12 | ☒ Consent | ☐ Discussion |
| Business Meeting Presenter | Emily Oren | Time Needed: | minutes |

**Agenda Item Subject and Description**

Possible approval of Amendment 9 to Contract 200-07-004 with Inter-Con Security Systems, Inc. includes adding $110,000 to cover the increased blended benefit rate and the extension of the term from July 1 to December 31, 2012, to complete negotiations concerning the master service agreement administered by the California Highway Patrol. Inter-Con Security Systems provides 24 hour unarmed security service to the California Energy Commission. (ERPA funding.)

**Business Meeting approval is not required for the following types of contracts:** *Executive Director's signature is required in all cases.*

☐ Contracts less than $10k *(Policy Committee's signature is also required)*

☐ Amendment for a no-cost time extension. Must be first extension, less than one year and original contract less than $100k.

☐ Contracts less than $25k for Expert Witness in Energy Facility licensing cases and amendments.

**Purpose of Contract or Purpose of Amendment, if applicable**

The original agreement is a three year contract for 24 hour unarmed security service for the California Energy Commission.

The purpose of this amendment is to extend the existing contract from the end date of June 30, 2012 - December 31, 2012 so that the negotiations can be completed concerning the master service agreement administrated by CHP.

**California Environmental Quality Act (CEQA) Compliance**

1. Is Contract considered a "Project" under CEQA?
   ☐ Yes: skip to question 2 ☒ No: complete the following (PRC 21065 and 14 CCR 15378):
   Explain why contract is not considered a "Project":
   Contract will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because .
2. If contract is considered a "Project" under CEQA:
   ☐ a) Contract **IS** exempt. (Draft NOE required)
   ☐ Statutory Exemption. List PRC and/or CCR section number: _____
   ☐ Categorical Exemption. List CCR section number: _____
   ☐ Common Sense Exemption. 14 CCR 15061 (b) (3)
   Explain reason why contract is exempt under the above section:
   ☐ b) Contract **IS NOT** exempt. The Contract Manager needs to consult with the Energy Commission attorney assigned to their division and the Siting Office regarding a possible Initial Study.

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## Budgets Information

| Contract Amount Funded | | Breakdown by FY | | | Funding Sources | | | |
|---|---|---|---|---|---|---|---|---|
| Funding Source | Amount | FY | Amount | Approved ? | Funding Source | FY | Budget List No. | Amount |
| ARFVTF | $ | | $ | No | Funding Source | | | $ |
| ECAA | $ | | $ | No | Funding Source | | | $ |
| State- ERPA | $110,000 | 12/13 | $110,000 | Yes | Funding Source | 12/13 | 200-004 | $110,000 |
| Federal | $ | | $ | No | Funding Source | | | $ |
| PIER - E | $ | | $ | No | Funding Source | | | $ |
| PIER - NG | $ | | $ | No | Funding Source | | | $ |
| Reimbursement | $ | | $ | No | Funding Source | | | $ |
| Other | $ | | $ | No | Funding Source | | | $ |
| TOTAL: | $110,000 | TOTAL: | $110,000 | | | | TOTAL: | $110,000 |
| Reimbursement Contract #: | | | | | Federal Agreement #: | | | |

| Contractor's Administrator/ Officer | | Contractor's Project Manager | |
|---|---|---|---|
| Name: | Neil Martau | Name: | Troy Miles |
| Address: | Inter-Con Security Systems, Inc.<br>210 DeLacy Avenue | Address: | Inter-Con Security System, Inc<br>2223 Watt Avenue, Suite 230 |
| City, State, Zip: | Pasadena, CA 91105 | City, State, Zip: | Sacramento, CA 95825 |
| Phone/ Fax: | 626-535-2210/626-685-9111 | Phone/ Fax: | 916-792-1883 |
| E-Mail: | nmartau@icsecurity.com | E-Mail: | tmiles@icsecurity.com |

## Contractor Is

☒ Private Company *(including non-profits)*
☐ CA State Agency *(including UC and CSU)*
☐ Government Entity *(i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state)*

## Selection Process Used

☐ Solicitation MSA Solicitation #: - -
☐ Non Competitive Bid *(Attach CEC 96)*
☒ Exempt Amendment to competively bid contract

## Civil Service Considerations

☐ Not Applicable (Contract is with a CA State Entity or a membership/co-sponsorship)
☐ Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER)
☒ The Services Contracted:
- ☒ are not available within civil service
- ☐ cannot be performed satisfactorily by civil service employees
- ☐ are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system.

☐ The Services are of such an:
- ☐ urgent
- ☐ temporary, or
- ☐ occasional nature

that the delay to implement under civil service would frustrate their very purpose.

**Justification**:
These services were decided to be contracted out by the Department of General Services.

## Payment Method

☒ A. Reimbursement in arrears based on:
- ☒ Itemized Monthly ☐ Itemized Quarterly ☐ Flat Rate ☐ One-time

☐ B. Advanced Payment
☐ C. Other, explain:

| Retention | | |
|---|---|---|
| 1. Is contract subject to retention? | ☒ No | ☐ Yes |
| If Yes, Do you plan to release retention prior to contract termination? | ☐ No | ☐ Yes |

| Justification of Rates |
|---|
| |

| Disabled Veteran Business Enterprise Program (DVBE) | | |
|---|---|---|
| 1. ☒ Not Applicable | | |
| 2. ☐ Meets DVBE Requirements | DVBE Amount:$ _____ | DVBE %: _____ |
| ☐ Contractor is Certified DVBE | | |
| ☐ Contractor is Subcontracting with a DVBE: _____ | | |
| 3. ☐ Requesting DVBE Exemption (attach CEC 95) | | |

| Is Contractor a certified Small Business (SB), Micro Business (MB) or DVBE? | ☒ No | ☐ Yes |
|---|---|---|
| If yes, check appropriate box: | ☐ SB ☐ MB | ☐ DVBE |

| Is Contractor subcontracting any services? | ☒ No | ☐ Yes |
|---|---|---|
| If yes, give company name and identify if they are a Small Business (SB), Micro Business (MB) and/or DVBE: | | |
| | ☐ No ☐ SB ☐ MB | ☐ DVBE |
| | ☐ No ☐ SB ☐ MB | ☐ DVBE |
| | ☐ No ☐ SB ☐ MB | ☐ DVBE |

| Miscellaneous Contract Information | | |
|---|---|---|
| 1. Will there be Work Authorizations? | ☒ No | ☐ Yes |
| 2. Will there be IT expenditures? | ☒ No | ☐ Yes |
| 3. Is the Contractor providing confidential information? | ☒ No | ☐ Yes |
| 4. Is the contractor going to purchase equipment? | ☒ No | ☐ Yes |
| 5. Check frequency of progress reports | | |
| ☐ Monthly ☐ Quarterly ☐ Daily Guard Report | | |
| 6. Will a final report be required? | ☒ No | ☐ Yes |
| 7. Is the contract, with amendments, longer than a year? If yes, why? | ☒ No | ☐ Yes |

| The following items should be attached to this CRF | | |
|---|---|---|
| 1. Scope of Work, Attach as Exhibit A. | ☐ N/A | ☐ Attached |
| 2. Budget Detail, Attach as Exhibit B. | ☐ N/A | ☒ Attached |
| 3. CEC 96, NCB Request | ☒ N/A | ☐ Attached |
| 4. CEC 30, Survey of Prior Work | ☒ N/A | ☐ Attached |
| 5. CEC 95, DVBE Exemption Request | ☒ N/A | ☐ Attached |
| 6. Draft CEQA Notice of Exemption (NOE) | ☒ N/A | ☐ Attached |
| 7. Resumes | ☒ N/A | ☐ Attached |

| Contract Manager | Date | Office Manager | Date | Deputy Director | Date |
|---|---|---|---|---|---|
| | | | | | |

**The following signatures are only required when contract approval is delegated to the Executive Office and not approved at a Business Meeting. See Business Meeting Information Section.**

| Presiding Policy Committee | Date | Associate Policy Committee | Date | Executive Director | Date |
|---|---|---|---|---|---|
| | | | | | |