

Memorandum

To: Secretariat

Date : **March 18, 2013**

From: **California Energy Commission – Randy Roesser**, Deputy Director
1516 Ninth Street
Sacramento CA 95814-5512
Fuels and Transportation Division

Subject: **Information Technology Purchase Order Contract**

- A. Contractor/Vendor Name: Stanfield Services, Incorporated**
- B. Project Manager and/or Contact(s):** Laura Graber
- C. Term of Agreement: June 2013 to March 2016**
- D. Cost of Agreement and Funding Source:** The cost of this agreement is \$358,500, entirely from ERPA funds. Of this amount, \$200,000 has been allocated in FY 2012-13 and \$158,500 will be proposed in FY 2013-14, dependent on budget approval.
- E. Purpose/Objective of Contract:** The purpose of this contract is to provide software support and maintenance to the Dynasim model to support the Energy Commission forecasts of transportation energy demand. These services will provide on-call support (informal training, answering questions regarding the model), remedial repairs to DynaSim software code, minor model enhancement services, standard report modification, and other maintenance support.
- F. Summary of Work to be Performed (Attach as Exhibit A - Scope of Work):** The contractor will provide on-call software maintenance support for remedial repairs to DynaSim's software code and software development services for modifications to the model function (Matlab), the model user interface (Microsoft C#), the model database, or the model reports.