

**GRANT REQUEST FORM (GRF)**

CEC-270 (Revised 02/13)

CALIFORNIA ENERGY COMMISSION

New Agreement ARV-12-044 (To be completed by CGL Office)

Division	Agreement Manager:	MS-	Phone
600 Fuels and Transportation Division	Darren Nguyen	27	916-654-5144

Recipient's Legal Name	Federal ID Number
Poway Unified School District	95-6002452

Title of Project
Compressed Natural Gas COmpressor and Control

Term and Amount	Start Date	End Date	Amount
	6 / 1 / 2013	12 / 31 / 2015	\$ 299,157

**Business Meeting Information**
 ARFVTP agreements under \$75K delegated to Executive Director.

Proposed Business Meeting Date	5 / 8 / 2013	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Discussion
Business Meeting Presenter	Darren Nguyen	Time Needed:	5 minutes

Please select one list serve. Altfuels (AB118- ARFVTP)

**Agenda Item Subject and Description**

Possible approval of Agreement xxx with Poway Unified School District for a \$299,157 grant to replacetwo CNG station compressor and control panel to provide reliable refueling of the District's thirty-five natural gas school buses and re-open sevicees fro public natural gas vehicle refueling.

**California Environmental Quality Act (CEQA) Compliance**

1. Is Agreement considered a "Project" under CEQA?  
 Yes (skip to question 2)  No (complete the following (PRC 21065 and 14 CCR 15378)):  
 Explain why Agreement is not considered a "Project":  
 Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because .
2. If Agreement is considered a "Project" under CEQA:  
 a) Agreement **IS** exempt. (Attach draft NOE)  
 Statutory Exemption. List PRC and/or CCR section number: \_\_\_\_\_  
 Categorical Exemption. List CCR section number: \_\_\_\_\_  
 Common Sense Exemption. 14 CCR 15061 (b) (3)  
 Explain reason why Agreement is exempt under the above section: \_\_\_\_\_
- b) Agreement **IS NOT** exempt. (Consult with the legal office to determine next steps.)  
 Check all that apply  
 Initial Study  Environmental Impact Report  
 Negative Declaration  Statement of Overriding Considerations  
 Mitigated Negative Declaration

**List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)**

Legal Company Name:	Budget
	\$ 0
	\$ 0
	\$ 0

**List all key partners: (attach additional sheets as necessary)**

Legal Company Name:
Allsup COrporation, Keith Sharp

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CALIFORNIA ENERGY COMMISSION



Budget Information			
Funding Source	Funding Year of Appropriation	Budget List No.	Amount
ARFVTF			\$299,157
Funding Source			\$
R&D Program Area:	Select Program Area	TOTAL:	\$299,157
Explanation for "Other" selection			
Reimbursement Contract #:		Federal Agreement #:	

Recipient's Administrator/ Officer				Recipient's Project Manager			
Name:	Tim Purvis			Name:	Phillip Medved		
Address:	13626 Twin Peaks Road			Address:	13626 Twin Peaks Road		
City, State, Zip:	Poway, CA 92064			City, State, Zip:	Poway, CA 92064		
Phone:	858-748-0010	Fax:	- -	Phone:	858-748-0010	Fax:	- -
E-Mail:	tpurvis@powayusd.com			E-Mail:	pmedved@powayusd.com		

Selection Process Used			
<input checked="" type="checkbox"/>	Competitive Solicitation		Solicitation #: PON-12-605
<input type="checkbox"/>	First Come First Served Solicitation		

The following items should be attached to this GRF			
1. Exhibit A, Scope of Work		<input checked="" type="checkbox"/>	Attached
2. Exhibit B, Budget Detail		<input checked="" type="checkbox"/>	Attached
3. CEC 105, Questionnaire for Identifying Conflicts		<input checked="" type="checkbox"/>	Attached
4. Recipient Resolution		<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached
5. CEQA Documentation		<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Attached

\_\_\_\_\_  
Agreement Manager\_\_\_\_\_  
Date\_\_\_\_\_  
Office Manager\_\_\_\_\_  
Date\_\_\_\_\_  
Deputy Director\_\_\_\_\_  
Date

## Exhibit A SCOPE OF WORK

### TECHNICAL TASK LIST

Task #	CPR	Task Name
1		Administration
2		Engineering and Design
3		CNG Equipment Procurement
4		CNG Equipment Delivered and Install
5	X	CNG Station Start-Up and Commissioning
6		Data Collection and Analysis

### KEY NAME LIST

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
1	Phillip Medved (PUSD)	Keith Sharpe, Allsup Corp.	
2	Tim Purvis (PUSD)	Keith Sharpe, Allsup Corp.	

### GLOSSARY

*Specific terms and acronyms used throughout this scope of work are defined as follows:*

Term/ Acronym	Definition
ARFVTP	Alternative and Renewable Vehicle and Technology Program
CAM	Commission Agreement Manager
Commission	California Energy Commission
CPR	Critical Project Review
FTD	Fuels and Transportation Division
PUSD	Poway Unified School District
DGE	Diesel Gallon Equivalents
CNG	Compressed Natural Gas

### BACKGROUND

Assembly Bill 118 (Núñez, Chapter 750, Statutes of 2007), created the Alternative and Renewable Fuel and Vehicle Technology (ARFVT) Program. The statute, subsequently amended by AB 109 (Núñez Chapter 313, Statutes of 2008), authorizes the Energy Commission to develop and deploy alternative and renewable fuels and advanced transportation technologies to help attain the state's climate change policies. The Energy Commission has an annual program budget of approximately \$100 million and provides financial support for projects that:

- Develop and improve alternative and renewable low-carbon fuels;

- Optimize alternative and renewable fuels for existing and developing engine technologies;
- Produce alternative and renewable low-carbon fuels in California;
- Decrease, on a full fuel cycle basis, the overall impact and carbon footprint of alternative and renewable fuels and increase sustainability;
- Expand fuel infrastructure, fueling stations, and equipment;
- Improve light-, medium-, and heavy-duty vehicle technologies;
- Retrofit medium- and heavy-duty on-road and non-road vehicle fleets;
- Expand infrastructure connected with existing fleets, public transit, and transportation corridors; and
- Establish workforce training programs, conduct public education and promotion, and create technology centers.

The Energy Commission issued solicitation PON-12-605 to provide funding opportunities under the ARFVT Program for projects to support installation of new natural gas fueling infrastructure and upgrades to existing natural gas fueling infrastructure. To be eligible for funding under PON-12-605, the projects must also be consistent with the Energy Commission's ARFVT Investment Plan updated annually. In response to PON-12-605, the Recipient submitted application # 33, which was proposed for funding in the Energy Commission's Notice of Proposed Awards on March 18, 2012, and is incorporated by reference in this Agreement in its entirety.

In the event of any conflict or inconsistency between the terms of the Solicitation and the terms of the Recipient's Application, the Solicitation shall control. In the event of any conflict or inconsistency between the Recipient's Application and the terms of the Energy Commission's Award, the Commission's Award shall control. Similarly, in the event of any conflict or inconsistency between the terms of this Agreement and the Recipient's Application, the terms of this Agreement shall control.

### **Problem Statement:**

There is instability and deteriorating condition of the two Poway Unified School District (PUSD) Compressed Natural Gas (CNG) compressors, control panel and, natural gas drier. PUSD began operating as a private and public CNG refueling facility in 1992 with ten (10) home to school buses and has since then grown to thirty-one (31) daily route home to school buses and three (3) special needs transportation school buses. Both compressors require daily maintenance and frequently one of two compressors is down for repair. Out of necessity to provide consistent and reliable home to school transportation for students of the District, the decision was made to eliminate public fueling in an effort to extend the life of the compressors. The infrastructure in San Diego County is minimal at best. PUSD was one of only three public fueling stations in San Diego County. Although the District has a desire to reopen this site as a public refueling station, due to cutbacks in public education funding in recent years, the funding to replace the compressors is not available.

### **Goals of the Agreement:**

The goal of this Agreement is to provide PUSD with two (2) new CNG compressors and infrastructure that will provide a consistent and stable fueling source for both the public and the District fleet. The project team members' individual and collective experiences implementing recent CNG fueling-infrastructure projects, concise and organized business practices, and successful project management will ensure the successful completion of the planned effort in the most cost-effective and efficient manner.

### **Objectives of the Agreement:**

The objectives of this Agreement are to enable PUSD to reopen as a public refueling station, continue to fuel CNG vehicles at their own CNG facility, and for the expansion of the PUSD fleet of CNG vehicles.

## **TASK 1 ADMINISTRATION**

### **Task 1.1 Attend Kick-off Meeting**

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement. The CAM shall designate the date and location of this meeting and provide an agenda to the Recipient prior to the meeting.

#### **The Recipient shall:**

- Attend a "Kick-Off" meeting with the CAM (CAM), the Grants Officer, and a representative of the Accounting Office. The Recipient shall bring its Project Manager, Agreement Administrator, Accounting Officer, and others designated by the CAM to this meeting.
- Discuss the following administrative and technical aspects of this Agreement:
  - Agreement Terms and Conditions
  - Critical Project Review (Task 1.2)
  - Match fund documentation (Task 1.6) No reimbursable work may be done until this documentation is in place.
  - Permit documentation (Task 1.7)
  - subcontracts needed to carry out project (Task 1.8)
  - The CAM's expectations for accomplishing tasks described in the Scope of Work
  - An updated Schedule of Products and Due Dates
  - Monthly Progress Reports (Task 1.4)
  - Technical Products (Product Guidelines located in Section 5 of the Terms and Conditions)
  - Final Report (Task 1.5)

#### **Recipient Products:**

- Updated Schedule of Products

- Updated List of Match Funds
- Updated List of Permits

**CAM Product:**

- Kick-Off Meeting Agenda

**Task 1.2 Critical Project Review (CPR) Meetings**

CPRs provide the opportunity for frank discussions between the Energy Commission and the Recipient. The goal of this task is to determine if the project should continue to receive Energy Commission funding to complete this Agreement and to identify any needed modifications to the tasks, products, schedule or budget.

The CAM may schedule CPR meetings as necessary, and meeting costs will be borne by the Recipient.

Meeting participants include the CAM and the Recipient and may include the Energy Commission Grants Officer, the Fuels and Transportation Division (FTD) natural gas fuel lead, other Energy Commission staff and Management as well as other individuals selected by the CAM to provide support to the Energy Commission.

**The CAM shall:**

- Determine the location, date, and time of each CPR meeting with the Recipient. These meetings generally take place at the Energy Commission, but they may take place at another location.
- Send the Recipient the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on both match funding and permits.
- Conduct and make a record of each CPR meeting. Prepare a schedule for providing the written determination described below.
- Determine whether to continue the project, and if continuing, whether or not modifications are needed to the tasks, schedule, products, and/or budget for the remainder of the Agreement. Modifications to the Agreement may require a formal amendment (please see section 8 of the Terms and Conditions). If the CAM concludes that satisfactory progress is not being made, this conclusion will be referred to the Lead Commissioner for Transportation for his or her concurrence.
- Provide the Recipient with a written determination in accordance with the schedule. The written response may include a requirement for the Recipient to revise one or more product(s) that were included in the CPR.

**The Recipient shall:**

- Prepare a CPR Report for each CPR that discusses the progress of the Agreement toward achieving its goals and objectives. This report shall include recommendations and conclusions regarding continued work of the projects. This report shall be submitted along with any other products

identified in this scope of work. The Recipient shall submit these documents to the CAM and any other designated reviewers at least 15 working days in advance of each CPR meeting.

- Present the required information at each CPR meeting and participate in a discussion about the Agreement.

**CAM Products:**

- Agenda and a list of expected participants
- Schedule for written determination
- Written determination

**Recipient Product:**

- CPR Report(s)

**Task 1.3 Final Meeting**

The goal of this task is to closeout this Agreement.

**The Recipient shall:**

- Meet with Energy Commission staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement.

This meeting will be attended by, at a minimum, the Recipient, the Energy Commission Grants Office Officer, and the CAM. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the CAM.

The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The CAM will determine the appropriate meeting participants.

The administrative portion of the meeting shall be a discussion with the CAM and the Grants Officer about the following Agreement closeout items:

- What to do with any equipment purchased with Energy Commission funds (Options)
- Energy Commission's request for specific "generated" data (not already provided in Agreement products)
- Need to document Recipient's disclosure of "subject inventions" developed under the Agreement
- "Surviving" Agreement provisions
- Final invoicing and release of retention

- Prepare a schedule for completing the closeout activities for this Agreement.

**Products:**

- Written documentation of meeting agreements
- Schedule for completing closeout activities

**Task 1.4 Monthly Progress Reports**

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, and to form the basis for determining whether invoices are consistent with work performed.

**The Recipient shall:**

- Prepare a Monthly Progress Report which summarizes all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Each progress report is due to the CAM within 10 days of the end of the reporting period. The recommended specifications for each progress report are contained in Section 6 of the Terms and Conditions of this Agreement.
- In the first Monthly Progress Report and first invoice, document and verify match expenditures and provide a synopsis of project progress, if match funds have been expended or if work funded with match share has occurred after the notice of proposed award but before execution of the grant agreement. If no match funds have been expended or if no work funded with match share has occurred before execution, then state this in the report. All pre-execution match expenditures must conform to the requirements in the Terms and Conditions of this Agreement.

**Product:**

- Monthly Progress Reports

**Task 1.5 Final Report**

The goal of the Final Report is to assess the project's success in achieving the Agreement's goals and objectives, advancing science and technology, and providing energy-related and other benefits to California.

The objectives of the Final Report are to clearly and completely describe the project's purpose, approach, activities performed, results, and advancements in science and

technology; to present a public assessment of the success of the project as measured by the degree to which goals and objectives were achieved; to make insightful observations based on results obtained; to draw conclusions; and to make recommendations for further projects and improvements to the FTD project management processes.

The Final Report shall be a public document. If the Recipient has obtained confidential status from the Energy Commission and will be preparing a confidential version of the Final Report as well, the Recipient shall perform the following activities for both the public and confidential versions of the Final Report.

**The Recipient shall:**

- Prepare an Outline of the Final Report, if requested by the CAM.
- Prepare a Final Report following the latest version of the Final Report guidelines which will be provided by the CAM. The CAM shall provide written comments on the Draft Final Report within fifteen (15) working days of receipt. The Final Report must be completed at least 60 days before the end of the Agreement Term.
- Submit one bound copy of the Final Report with the final invoice.

**Products:**

- Outline of the Final Report, if requested
- Draft Final Report
- Final Report

**Task 1.6 Identify and Obtain Matching Funds**

The goal of this task is to ensure that the match funds planned for this Agreement are obtained for and applied to this Agreement during the term of this Agreement.

The costs to obtain and document match fund commitments are not reimbursable through this Agreement. Although the Energy Commission budget for this task will be zero dollars, the Recipient may utilize match funds for this task. Match funds shall be spent concurrently or in advance of Energy Commission funds for each task during the term of this Agreement. Match funds must be identified in writing and the associated commitments obtained before the Recipient can incur any costs for which the Recipient will request reimbursement.

**The Recipient shall:**

- Prepare a letter documenting the match funding committed to this Agreement and submit it to the CAM at least 2 working days prior to the kick-off meeting. If no match funds were part of the proposal that led to the Energy Commission awarding this Agreement and none have been identified at the time this Agreement starts, then state such in the letter. If match funds were a part of the proposal that led to the Energy

Commission awarding this Agreement, then provide in the letter a list of the match funds that identifies the:

- Amount of each cash match fund, its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied.
- Amount of each in-kind contribution, a description, documented market or book value, and its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied. If the in-kind contribution is equipment or other tangible or real property, the Recipient shall identify its owner and provide a contact name, address and telephone number, and the address where the property is located.
- Provide a copy of the letter of commitment from an authorized representative of each source of cash match funding or in-kind contributions that these funds or contributions have been secured. For match funds provided by a grant a copy of the executed grant shall be submitted in place of a letter of commitment.
- Discuss match funds and the implications to the Agreement if they are reduced or not obtained as committed, at the kick-off meeting. If applicable, match funds will be included as a line item in the progress reports and will be a topic at CPR meetings.
- Provide the appropriate information to the CAM if during the course of the Agreement additional match funds are received.
- Notify the CAM within 10 days if during the course of the Agreement existing match funds are reduced. Reduction in match funds must be approved through a formal amendment to the Agreement and may trigger an additional CPR meeting.

**Products:**

- A letter regarding match funds or stating that no match funds are provided
- Copy(ies) of each match fund commitment letter(s) (if applicable)
- Letter(s) for new match funds (if applicable)
- Letter that match funds were reduced (if applicable)

**Task 1.7 Identify and Obtain Required Permits**

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the Energy Commission budget for this task will be zero dollars, the Recipient shall budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.

**The Recipient shall:**

- Prepare a letter documenting the permits required to conduct this Agreement and submit it to the CAM at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this Agreement, then state such in the letter. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:
  - A list of the permits that identifies the:
    - Type of permit
    - Name, address and telephone number of the permitting jurisdictions or lead agencies
  - The schedule the Recipient will follow in applying for and obtaining these permits.
- Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule and the copies of the permits. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.
- If during the course of the Agreement additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the CAM.
- As permits are obtained, send a copy of each approved permit to the CAM.
- If during the course of the Agreement permits are not obtained on time or are denied, notify the CAM within 5 working days. Either of these events may trigger an additional CPR.

**Products:**

- Letter documenting the permits or stating that no permits are required
- A copy of each approved permit (if applicable)
- Updated list of permits as they change during the term of the Agreement (if applicable)
- Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)
- A copy of each approved final permit (if applicable)

**Task 1.8 Obtain and Execute Subcontracts**

The goal of this task is to ensure quality products and to procure subcontractors required to carry out the tasks under this Agreement consistent with the Agreement Terms and Conditions and the Recipient's own procurement policies and procedures. It will also provide the Energy Commission an opportunity to review the subcontracts to ensure that the tasks are consistent with this Agreement, and that the budgeted expenditures are reasonable and consistent with applicable cost principles.

**The Recipient shall:**

- Manage and coordinate subcontractor activities.
- Submit a draft of each subcontract required to conduct the work under this Agreement to the CAM for review.
- Submit a final copy of the executed subcontract.
- If Recipient decides to add new subcontractors, then the Recipient shall notify the CAM.

**Products:**

- Draft subcontracts
- Final subcontracts

**TECHNICAL TASKS**

**TASK 2 ENGINEERING AND DESIGN**

The goal of this task is to complete the engineering and design of the CNG station.

**The Recipient shall:**

- Complete the final engineering of the station.
- Complete the final design of the station.
- Submit a copy of the final design specifications to the Commission Agreement Manager.

**Products:**

- Final CNG station design specifications

**TASK 3 CNG EQUIPMENT PROCUREMENT**

The goal of this task is to place an order to the manufacturer for the equipment, including equipment that requires processing and delivery.

**The Recipient shall:**

- Develop the final list of equipment and submit to the Commission Agreement Manager.
- Place an order for all equipment and parts that require processing and delivery time.

**Products:**

- Final list of equipment

#### **TASK 4 CNG EQUIPMENT DELIVERED AND INSTALLED**

The goal of this task is to track and confirm the delivery of the equipment, as well as to complete the installation of the equipment.

**The Recipient shall:**

- Track and inventory all equipment and supplies arriving at the site.
- Provide quality assurance checks on key components of the system.
- Coordinate placement and logistics for off-loading equipment and component skids.
- Install equipment on their respective foundations.
- Install piping and power
- Perform final checks of design prior to start-up.

**Products:**

- Copy of Equipment Inventory

#### **TASK 5 CNG STATION START UP AND COMMISSIONING**

The goal of this task is to perform start-up of the system and equipment on-site and commission the system into operation.

**The Recipient shall:**

- Develop a start-up test plan and submit to the Commission Agreement Manager.
- Perform necessary checks of the system prior to start-up and address any findings from pre-start check list and take corrective actions.
- Perform start-up and commission system into service per test plan.
- Troubleshoot any issues identified.
- Collect operational data, analyze and report in the required Monthly Progress Reports.

**Products:**

- Start-up test plan
- Initial Operation Results Reported in Monthly Progress Reports

**[CPR WILL OCCUR DURING THIS TASK. SEE TASK 1.2 FOR DETAILS]**

#### **TASK 6 DATA COLLECTION AND ANALYSIS**

The goal of this task is to collect operational data from the project, to analyze that data for economic and environmental impacts, and to include the data and analysis in the Final Report.

**The Recipient shall:**

- Develop data collection test plan.
- Troubleshoot any issues identified.
- Collect a minimum of 6 months of throughput, usage, and operations data from the project including, but not limited to:
  - Number of vehicles fueled per day per station
  - Comparison of public vs. fleet transactions per day
  - Comparison of public vs. fleet consumption per day in DGE
  - Number of days or hours per year that each station was inoperative
  - Maximum capacity of the new fueling system
  - Electricity required to power CNG compression equipment on a daily basis
  - Gallons of gasoline and/or diesel fuel displaced by using natural gas (with associated mileage information)
  - Expected air emissions reduction, for example:
    - Non-methane hydrocarbons
    - Oxides of nitrogen
    - Non-methane hydrocarbons plus oxides of nitrogen
    - Particulate Matter
    - Formaldehyde
  - Duty cycle of the current fleet and the expected duty cycle of future vehicle acquisitions
  - Specific jobs and economic development resulting from this project
- Identify any current and planned use of renewable energy at the facility.
- Identify the source of the alternative fuel.
- Describe any energy efficiency measures used in the facility that may exceed Title 24 standards in Part 6 of the California Code Regulations.
- Provide data on potential job creation, economic development, and increased state revenue as a result of expected future expansion.
- Provide a quantified estimate of the project's carbon intensity values for life-cycle greenhouse gas emissions.
- Compare any project performance and expectations provided in the proposal to Energy Commission with actual project performance and accomplishments.

**Products:**

- Data collection information and analysis will be included in the Final Report



Award Number: PON-12-605

Date: 3 / 29 / 13

**Note:** The Energy Commission Project Managers Manual includes detailed instructions on how to complete this section, with examples of grants that are “Projects” and are not “Projects”. When the Project Manager is completing this section, if questions arise as to the appropriate answers to the questions below, please consult with the Energy Commission attorney assigned to review grants or loans for your division.

1. Is grant/loan considered a “Project” under CEQA?  Yes (skip to question #2)  No (continue with question #1)

Please complete the following: *[Public Resources Code (PRC) 21065 and 14 California Code of Regulations (CCR) 15378]:*

Explain why the grant/loan is **not** considered a “Project”? The grant/loan will not cause a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because grant/loan involves:

Replacement of the old existing equipment at the site and does not require any modifications to the existing facility.

2. If grant/loan is considered a “Project” under CEQA: (choose either **IS** or **IS NOT**)

Grant/loan **IS** exempt:

Statutory Exemption: (List PRC and/or CCR section numbers) \_\_\_\_\_

Categorical Exemption: (List CCR section number) \_\_\_\_\_

Common Sense Exemption. (14 CCR 15061(b)(3))

Explain reason why the grant/loan is exempt under the above section:

Please attach draft Notice of Exemption (NOE). Consult with the Energy Commission attorney assigned to your division for instructions on how to complete the NOE.

Grant/loan **IS NOT** exempt. The Project Manager needs to consult with the Energy Commission attorney assigned to your division and the Siting Office regarding a possible initial study.

**BONITA UNIFIED SCHOOL DISTRICT**

**RESOLUTION 2013-15**

**RESOLUTION OF THE BOARD OF EDUCATION OF THE  
BONITA UNIFIED SCHOOL DISTRICT  
FINDING THE INSTALLATION OF CNG FUELING EQUIPMENT  
EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

WHEREAS, the Bonita Unified School District ("District") will construct a CNG time-fill/fast-fill fueling station ("Project") at the District transportation yard located at 115 West Allen Avenue, San Dimas, California; and

WHEREAS, prior to commencement of the Project, the District must comply with the California Environmental Quality Act ("CEQA"); and

WHEREAS, categorical exemptions to CEQA are set forth in Article 19 of Title 14 of the California Code of Regulations ("CEQA Guidelines"); and

WHEREAS, section 15332 establishes a categorical exemption for In-fill Development Projects; and

WHEREAS, to qualify for the aforesaid categorical exemption, the Project must first be consistent with the applicable general plan designation and all applicable general plan policies as well as with applicable zoning designation and regulations; and

WHEREAS, to qualify for the aforesaid categorical exemption, the proposed Project must secondly fall within city limits on a site of not more than five acres substantially surrounded by urban uses; and

WHEREAS, to qualify for the aforesaid categorical exemption, the proposed Project site can be adequately served by all required utilities and public services; and

WHEREAS, the District staff has investigated the facts surrounding the Project and confirmed that the four conditions listed above are present for the In-fill Categorical Exemption; and

WHEREAS, the District has confirmed that the Project is not subject to any of the exceptions to exemption set forth in CEQA Guidelines Section 15300.0; and

WHEREAS, the District has concluded through its own independent review and analysis of the Project, that the Project will not have a significant impact on the environment.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Bonita Unified School District as follows:

Section 1. That all of the recitals set forth above are true and correct and the Board so finds and determines.

Section 2. That the Board has determined that the Project is subject to CEQA Guidelines, Section 15332 and is therefore exempt from CEQA.

Section 3. That the Bonita Unified School District Superintendent, or the Superintendent's designee, is instructed to file and/or record a Notice of Exemption from CEQA, consistent with this Resolution, a copy of which is attached hereto as Exhibit "A" with any and all appropriate public agencies or entities, subject only to minor, non-substantive revisions, if necessary.

APPROVED AND ADOPTED this 13<sup>th</sup> day of March 2013 by the following vote:

AYES: 5

NOES: 0

ABSENT: 0

ABSTAIN: 0

  
\_\_\_\_\_  
President of the Board of Education

3/13/13  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary of the Board of Education

3/13/13  
\_\_\_\_\_  
Date

I, Gary Rapkin, clerk to the Board of Education of the Bonita Unified School District, do Hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of said Board held on the 13<sup>th</sup> day of March, 2013, and that it was so adopted by the following vote:

AYES: 5

NOES: 0

ABSTAIN: 0

ABSENT: 0

  
Clerk of the Governing Board of the  
Bonita Unified School District

# NOTICE OF EXEMPTION

TO: : Office of Planning and Research  
P.O. Box 3044,  
1400 Tenth Street, Room 121  
Sacramento, CA 95814

FROM:

Bonita Unified School District  
115 W. Allen Avenue  
San Dimas, CA 91773

: County Clerk-Recorder  
County of Los Angeles  
12400 Imperial Highway  
Norwalk, CA 90650

**Project Title:** Bonita Unified School District New Fleet Fueling Station

**Project Location - Specific:**

115 W. Allen Avenue, San Dimas, California

**Project Location - County:** Los Angeles

**Description of Project:** Installation of a CNG fueling facility at existing transportation yard

**Name of Public Agency Approving Project:** Bonita Unified School District

**Name of Person or Agency Carrying Out Project:** Bonita Unified School District

**Exempt Status:** (check one)

- Ministerial (Sec. 21080(a)(1); 15268(b));
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State Type and section number:  
New construction or conversion of small structures [15332]  
**Infill Development**

**Reasons why project is exempt:**

The addition of CNG fueling equipment and operation of a CNG fueling station at the District transportation yard the lighting and mechanical upgrades will not be inconsistent with the applicable general plan designation or policies or zoning designation and regulations; and the Project site is within city limits on a site of no more than five acres substantially surrounded by urban uses. Further, the Project will not result in any significant effects relating to traffic, noise, air quality or water quality and the Project site can be adequately served by all required utilities and public services. The project is also not subject to any of the exceptions to exemption set forth in CEQA Guidelines section 15300.2.

**Lead Agency Contact Person:** Ann Sparks, Assistant Superintendent Business Services

**Area Code/Telephone/Ext.:** (909) 971-8200

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?  Yes  No

**Signature:** Ann Sparks **Date:** 3-15-13 **Title:** Assistant Supt Business Services

: Signed by Lead Agency

Date received for filing at OPR:

Signed by Applicant