

EXHIBIT A SCOPE OF WORK

TECHNICAL TASK LIST

Task #	Task Name
1	Administration
2	Review resource materials
3	Draft renewable energy policies and ordinance
4	Contract EIR consultant
5	Conduct outreach
6	Revise renewable energy policies and ordinance
7	Environmental review process
8	Public hearings

KEY NAME LIST

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
1 - 8	Paul McCarthy, Thuy Hua	---	---

GLOSSARY

Specific terms and acronyms used throughout this scope of work are defined as follows:

Term/ Acronym	Definition
CEQA	California Environmental Quality Act
CPR	Critical Project Review
DRP	Los Angeles County Department of Regional Planning
SEA	Significant Ecological Areas: ecologically important land and water systems that support valuable habitat for plants and animals, often integral to the preservation of rare, threatened or endangered species and the conservation of biological diversity in the County
EIR	Environmental Impact Report

Problem Statement:

The lack of utility-scale eligible renewable energy resource specific regulations, in the form of a renewable energy ordinance, is a major impediment because there is no language that currently exists in the County's Zoning Code that facilitates this use. Applications are currently processed under the use "electric generating plant" which does not distinguish between eligible renewable energy resources and non-renewable resources. By establishing clear regulations for utility-scale renewable energy, processes will be faster because applicants will know upfront what the base expectations are for this type of development and will reduce the time used to revise the project based on working through those standard conditions.

Because utility-scale renewable energy is a relatively new use to Los Angeles County, it has been met with a significant amount of community opposition over concerns related to biological, environmental, cumulative effects, and visual impacts. Local residents have inquired as to whether or not a moratorium is possible. Rather than choosing that route, Los Angeles County feels that providing answers to how these projects are going to be addressed moving forward through the renewable energy ordinance is a much better solution for all parties involved. It will

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provide clarity and through the outreach component of the project will secure a vetting process whereby all parties will have come to consensus about the major points of contention so that when a project goes through the process, it will not become a reoccurring issue. A programmatic environmental impact report (EIR) for the renewable energy ordinance will cover major issues such as cumulative impacts and allow for projects to be tiered off the EIR.

Los Angeles County has received a total of 38 utility-scale renewable energy applications since 2008. Only 4 projects have been approved to date. The combination of expanding renewable energy policies and creation of a renewable energy ordinance will better guide utility-scale renewable energy applications currently and in the pipeline as well as future ones.

Goals of the Agreement:

The goal of this Agreement is to create a renewable energy ordinance that will account for concerns raised by various stakeholders, thereby reducing project time delays because there will be baseline standards set in place specific to this type of use. Additionally, a programmatic EIR will analyze things such as cumulative effects and will allow for a mechanism from which individual projects can tier off of. It is also a goal of this agreement that the renewable energy ordinance and EIR will be consistent with policies that support eligible renewable energy resource development in the County General Plan and Antelope Valley Plan.

Objectives of the Agreement:

The objectives of this Agreement are to develop and adopt a renewable energy ordinance and to develop and certify a corresponding EIR that will facilitate the development of eligible renewable energy resources, their associated transmission facilities, and the processing of permits for eligible renewable energy resources.

TASK 1 ADMINISTRATION

Task 1.1 Attend Kick-off Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement.

The Recipient shall:

- Attend a “Kick-Off” meeting with the Commission Project Manager, the Grants Officer, and a representative of the Accounting Office. The Recipient shall bring its Project Manager, Agreement Administrator, Accounting Officer, and others designated by the Commission Project Manager to this meeting. The administrative and technical aspects of this Agreement will be discussed at the meeting. Prior to the kick-off meeting, the Commission Project Manager will provide an agenda to all potential meeting participants.

The administrative portion of the meeting shall include, but not be limited to, the following:

- Discussion of the terms and conditions of the Agreement
- Discussion of Critical Project Review (Task 1.2)
- Permit documentation (Task 1.6)
- Discussion of subcontracts needed to carry out project (Task 1.7)

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The technical portion of the meeting shall include, but not be limited to, the following:

- The Commission Project Manager's expectations for accomplishing tasks described in the Scope of Work
- An updated Schedule of Products
- Discussion of Progress Reports (Task 1.4)
- Discussion of Technical Products (Product Guidelines located in Section 5 of the Terms and Conditions)
- Discussion of the Final Report (Task 1.5)

The Commission Project Manager shall designate the date and location of this meeting.

Recipient Products:

- Updated Schedule of Products
- Updated List of Permits

Commission Project Manager Product:

- Kick-Off Meeting Agenda

Task 1.2 Critical Project Review (CPR) Meetings

The goal of this task is to determine if the project should continue to receive Energy Commission funding to complete this Agreement and to identify any needed modifications to the tasks, products, schedule or budget.

CPRs provide the opportunity for frank discussions between the Energy Commission and the Recipient. The Commission Project Manager may schedule CPRs as necessary, and CPR costs will be borne by the Recipient.

Participants include the Commission Project Manager and the Recipient and may include the Commission Grants Officer, staff from the Efficiency and Renewable Energy Division, other Energy Commission staff and Management as well as other individuals selected by the Commission Project Manager to provide support to the Energy Commission.

The Commission Project Manager shall:

- Determine the location, date, and time of each CPR meeting with the Recipient. These meetings generally take place at the Energy Commission, but they may take place at another location.
- Send the Recipient the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on permits.
- Conduct and make a record of each CPR meeting. One of the outcomes of this meeting will be a schedule for providing the written determination described below.
- Determine whether to continue the project, and if continuing, whether or not modifications are needed to the tasks, schedule, products, and/or budget for the remainder of the Agreement. Modifications to the Agreement may require a formal amendment (please see section 8 of the Terms and Conditions). If the Commission Project Manager concludes that satisfactory progress is not being

EXHIBIT A SCOPE OF WORK

made, this conclusion will be referred to the Lead Commissioner for Renewables for his or her concurrence.

- Provide the Recipient with a written determination in accordance with the schedule. The written response may include a requirement for the Recipient to revise one or more product(s) that were included in the CPR.

The Recipient shall:

- Prepare a CPR Report for each CPR that discusses the progress of the Agreement toward achieving its goals and objectives. This report shall include recommendations and conclusions regarding continued work of the projects. This report shall be submitted along with any other products identified in this scope of work. The Recipient shall submit these documents to the Commission Project Manager and any other designated reviewers at least 15 working days in advance of each CPR meeting.
- Present the required information at each CPR meeting and participate in a discussion about the Agreement.

Commission Project Manager Products:

- Agenda and a list of expected participants
- Schedule for written determination
- Written determination

Recipient Product:

- CPR Report(s)

Task 1.3 Final Meeting

The goal of this task is to closeout this Agreement.

The Recipient shall:

- Meet with Energy Commission staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement.

This meeting will be attended by, at a minimum, the Recipient, the Commission Grants Office Officer, and the Commission Project Manager. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the Commission Project Manager.

The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The Commission Project Manager will determine the appropriate meeting participants.

The administrative portion of the meeting shall be a discussion with the Commission Project Manager and the Grants Officer about the following Agreement closeout items:

EXHIBIT A SCOPE OF WORK

- What to do with any equipment purchased with Energy Commission funds (Options)
- Energy Commission's request for specific "generated" data (not already provided in Agreement products)
- "Surviving" Agreement provisions
- Final invoicing and release of retention
- Prepare a schedule for completing the closeout activities for this Agreement.

Products:

- Written documentation of meeting agreements
- Schedule for completing closeout activities

Task 1.4 Monthly Progress Reports

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, and to form the basis for determining whether invoices are consistent with work performed.

The Recipient shall:

- Prepare a Monthly Progress Report which summarizes all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Each progress report is due to the Commission Project Manager within 10 days of the end of the reporting period. The recommended specifications for each progress report are contained in Section 6 of the Terms and Conditions of this Agreement.
- In the first Monthly Progress Report and first invoice, document and verify match expenditures and provide a synopsis of project progress, if match funds have been expended or if work funded with match share has occurred after the notice of proposed award but before execution of the grant agreement. If no match funds have been expended or if no work funded with match share has occurred before execution, then state this in the report. All pre-execution match expenditures must conform to the requirements in the Terms and Conditions of this Agreement.

Product:

- Monthly Progress Reports

Task 1.5 Final Report

The goal of the Final Report is to assess the project's success in achieving its goals and objectives, as described in the recipient's Scope of Work, and providing energy-related and other benefits to California.

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The objectives of the Final Report are to clearly and completely describe the project's purpose, approach, activities performed, and results; to present a public assessment of the success of the project as measured by the degree to which goals and objectives were achieved; to make insightful observations based on results obtained; to draw conclusions; and to make recommendations for further projects and improvements to the project management processes.

The Final Report shall be a public document.

The Recipient shall:

- Prepare an Outline of the Final Report.
- Prepare a Final Report following the approved outline and the latest version of the Final Report guidelines which will be provided by the Commission Project Manager. The Commission Project Manager shall provide written comments on the Draft Final Report within fifteen (15) working days of receipt. The Final Report must be completed at least 60 days before the end of the Agreement Term.
- Submit one bound copy of the Final Report with the final invoice.

Products:

- Draft Outline of the Final Report
- Final Outline of the Final Report
- Draft Final Report
- Final Report

Task 1.6 Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the Energy Commission budget for this task will be zero dollars, the Recipient shall budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.

The Recipient shall:

- Prepare a letter documenting the permits required to conduct this Agreement and submit it to the Commission Project Manager at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this Agreement, then state such in the letter. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:
 - A list of the permits that identifies the:
 - Type of permit
 - Name, address and telephone number of the permitting jurisdictions or lead agencies
 - The schedule the Recipient will follow in applying for and obtaining these permits.
- Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule and the

EXHIBIT A SCOPE OF WORK

copies of the permits. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.

- If during the course of the Agreement additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the Commission Project Manager.
- As permits are obtained, send a copy of each approved permit to the Commission Project Manager.
- If during the course of the Agreement permits are not obtained on time or are denied, notify the Commission Project Manager within 5 working days. Either of these events may trigger an additional CPR.

Products:

- Letter documenting the permits or stating that no permits are required
- A copy of each approved permit (if applicable)
- Updated list of permits as they change during the term of the Agreement (if applicable)
- Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)

Task 1.7 Obtain and Execute Subcontracts

The goal of this task is to ensure quality products and to procure subcontracts required to carry out the tasks under this Agreement consistent with the terms and conditions of this Agreement and the Recipient's own procurement policies and procedures. It will also provide the Energy Commission an opportunity to review the subcontracts to ensure that the tasks are consistent with this Agreement, that the budgeted expenditures are reasonable and consistent with applicable cost principles.

The Recipient shall:

- Manage and coordinate subcontractor activities.
- Submit a draft of each subcontract required to conduct the work under this Agreement to the Commission Agreement Manager for review.
- Submit a final copy of the executed subcontract.
- If Recipient decides to add new subcontractors, it shall notify the Commission Agreement Manager.

Products:

- Draft subcontracts
- Final subcontracts

TECHNICAL TASKS

TASK 2 REVIEW RESOURCE MATERIALS

The goal of this task is to review all pertinent and relevant resource and reference materials in order to establish the foundation for drafting a successful renewable energy ordinance.

EXHIBIT A SCOPE OF WORK

The Recipient shall:

- Identify Federal, State, and local model ordinances.
- Review the identified materials.
- Prepare a matrix of topics contained within the materials to ascertain the availability of model resources for the more detailed proposed renewable energy ordinance.

Products:

- Matrix report of model ordinances

TASK 3 DRAFT RENEWABLE ENERGY POLICIES AND ORDINANCE

The goal of this task is to begin the process of creating the final products of this project which are renewable energy policies and an ordinance.

The Recipient shall:

- Draft renewable energy policies that expand upon and refine existing renewable energy policies to facilitate such development. Use the matrix report of model ordinances and feedback gathered at past General Plan Update outreach events to draft the renewable energy ordinance.

Products:

- Draft renewable energy policies
- Draft renewable energy ordinance

TASK 4 CONTRACT WITH AN EIR CONSULTANT

The goal of this task is to identify and contract with an environmental planning consultant that will develop the EIR.

Task 4.1 Issue Request for Proposals

The goal of this task is to issue the solicitation for contract services.

The Recipient shall:

- Draft the request for proposals.
- Create list of submitted proposals.
- Review submitted proposals.
- Create interview list of those qualified given the scope of the project.

Products:

- Request for proposal notice and request for proposal
- List of submitted proposals
- Interview list

Task 4.2 Conduct Consultant Interviews

The goal of this task is to identify a consultant to offer the EIR contract to.

EXHIBIT A SCOPE OF WORK

The Recipient shall:

- Develop a list of standard interview questions to ensure consistent interviewing of all candidates.
- Assemble a panel of interviewers consisting of the Project Manager, Assistant Project Manager, and an outside planning member independent of the project.
- Establish interview dates.
- Conduct interviews with final candidates.

Products:

- List of interview questions and summary of interviews

Task 4.3 Contract Selected Consultant

The goal of this task is to enter into a contract with the selected consultant from the interview process.

The Recipient shall:

- Notify all interviewed candidates of the results of their interview.
- Issue an award letter to the selected consultant.
- Create contract with the scope of work for the EIR.

Products:

- Notification letter
- Award letter
- Contract

TASK 5 CONDUCT OUTREACH

The goal of this task is to notify stakeholders of the availability of the draft renewable energy policies and draft ordinance and solicit their feedback.

Task 5.1 Notification of availability

The goal of this task is to properly notify stakeholders who have indicated their interest in the process of developing renewable energy policies and regulations.

The Recipient shall:

- Send email and/or postal mailings notifying stakeholders of the availability of the draft renewable energy policies and draft ordinance.

Products:

- Notice of availability

Task 5.2 Host Community Workshop

The goal of this task is to solicit feedback from stakeholders on the draft materials in order to work through any potential issues.

The Recipient shall:

EXHIBIT A SCOPE OF WORK

- Set a meeting date for the workshop at a location that is local to where the concentration of utility-scale eligible renewable energy resource projects has been located.
- Send email and/or postal mailings notifying stakeholders of the community workshop.
- Create workshop materials.

Products:

- Community workshop notice
- Agenda
- Workshop presentation
- Workshop worksheet

Task 5.3 Analyze Feedback

The goal of this task is to analyze the feedback received at the community workshop to ensure that all issues have been accounted for.

The Recipient shall:

- Organize feedback from the worksheets.
- Summarize and categorize major issues.
- Post results on project webpage.
- Create a response matrix identifying if solutions already exist within the draft materials or how the issues will be addressed.

Products:

- Workshop comments
- Community worksheet response matrix

TASK 6 REVISE RENEWABLE ENERGY POLICIES AND ORDINANCE

The goal of this task is to incorporate the outreach feedback into the draft renewable energy policies and draft ordinance.

The Recipient shall:

- Revise draft policies and/or draft ordinance to address major issues raised at the community workshop that are not already addressed.
- Incorporate the revisions into the draft materials.

Products:

- Revised renewable energy policies and ordinance

TASK 7 ENVIRONMENTAL REVIEW PROCESS

The goal of this task is to analyze the renewable energy ordinance under the California Environmental Quality Act (CEQA) as a programmatic EIR.

Task 7.1 Organizational Meeting

EXHIBIT A SCOPE OF WORK

The goal of this task is to meet with the project team to review the scope of work, confirm overall objectives of the work program, and identify significant issues to be addressed in the EIR.

The Recipient shall:

- Provide to the consultant the draft materials and any existing studies, documents, and maps relevant to the preparation of the EIR.
- Review the scope of work and objectives with the consultant.

Products:

- Summary of draft materials provided to consultant
- Scope of work
- Objectives

Task 7.2 Issue Notice of Preparation

The goal of this task is to properly notify state and local agencies and other special interest groups that an EIR will be prepared for the renewable energy ordinance.

The Recipient shall:

- Work with the consultant to develop a notice of preparation.
- Work with the consultants to identify the list of notice recipients.

Products:

- Notice of preparation
- List of notice recipients

Task 7.3 Host Scoping Meeting

The goal of this task is to present the main characteristics of the CEQA process and to solicit comments regarding the scope and content of the environmental issues to be addressed in the EIR.

The Recipient shall:

- Schedule a meeting date and location central to the project area.
- Host meeting.

Products:

- Scoping meeting notice
- Comments received
- Meeting presentation

Task 7.4 Screencheck Draft EIR

The goal of this task is to develop the first draft of the EIR that will be circulated and reviewed by Los Angeles County agencies.

The Recipient shall:

- Work with the consultant to develop technical areas of the EIR, including a traffic study.

EXHIBIT A SCOPE OF WORK

- Review screen check draft EIR.
- Assist in circulating to other County departments.
- Collect feedback from other County departments.

Products:

- Screen check draft EIR
- Traffic study
- Summary of feedback from County departments

Task 7.5 Draft EIR

The goal of this task is to obtain a revised and completed draft EIR that will be publicly circulated.

The Recipient shall:

- Provide to consultants comments provided by all applicable County departments.
- Notify stakeholders of the availability of the Draft EIR for their review and comment.
- Collect and post received comments on project webpage.

Products:

- Draft EIR
- Notice of Availability

Task 7.6 Final EIR

The goal of this task is to incorporate all necessary revisions and respond to comments.

The Recipient shall:

- Work with the consultant to finalize the EIR.
- Work with the consultant to respond to the comments.

Products:

- Final EIR
- Response to comments

Task 7.7 Statement of Facts and Findings and Statement of Overriding Considerations

The goal of this task is to disclose findings and overriding considerations associated with the impacts of the renewable energy ordinance.

The Recipient shall:

- Work with the consultant to develop and review this document.

Products:

- Statement of facts and findings and Statement of overriding considerations

Task 7.8 Notice of Determination

EXHIBIT A SCOPE OF WORK

The goal of this task is to comply with CEQA in filing the Notice of Determination with the State Clearinghouse and County Clerk.

The Recipient shall:

- Mail the notice to the State Clearinghouse.
- File the notice with the County Clerk.

Products:

- Notice of Determination
- Proof that Notice of Determination was transmitted to the State Clearinghouse and County Clerk

TASK 8 PUBLIC HEARINGS

The goal of this task is to allow for public participation in the hearing process and have the appropriate bodies recommend and adopt the renewable energy ordinance and certify the final EIR.

Task 8.1 Regional Planning Commission Hearing(s)

The goal of this task is to bring the project before the Regional Planning Commission for consideration. They will determine if any further revisions need to be made before it moves on to the Board of Supervisors for consideration.

The Recipient shall:

- Schedule a hearing date.
- Follow government code requirements for notification of public hearings.
- Create hearing notification.
- Create presentation for public hearing.

Products:

- Hearing notice
- Public hearing presentation

Task 8.2 Board of Supervisors Hearing(s)

The goal of this task is to present the renewable energy ordinance to the Board of Supervisors for their consideration and potential adoption and to present the final EIR for their consideration and potential certification.

The Recipient shall:

- Schedule a hearing date.
- Follow government code requirements for notification of public hearings.
- Create hearing notification.
- Create presentation for public hearing.

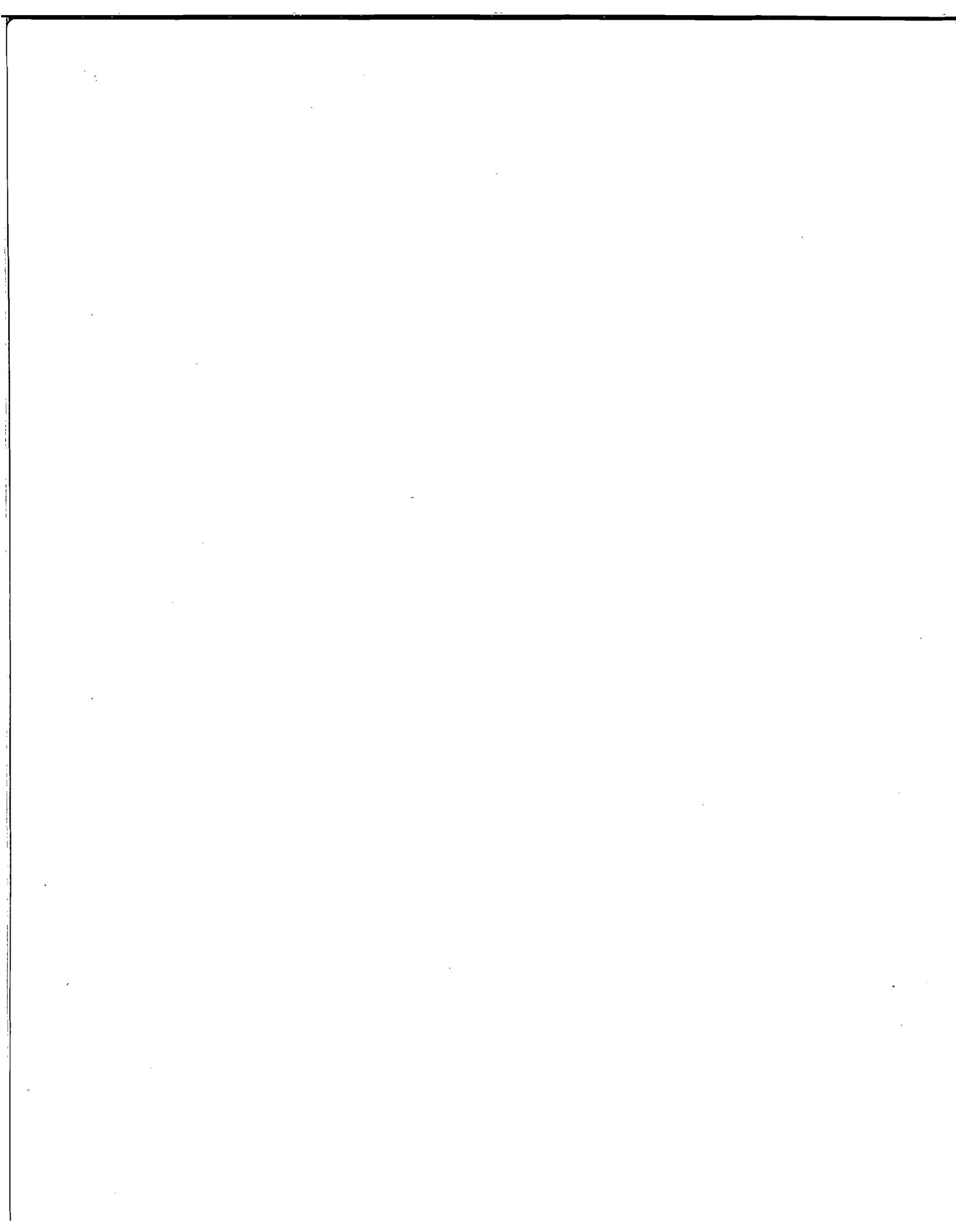
Products:

- Hearing notice
- Objectives

EXHIBIT A

SCOPE OF WORK

- Final renewable energy ordinance
- Board of Supervisor Resolution deciding whether or not to approve the renewable energy ordinance and certify the final EIR



GRANT REQUEST FORM (GRF)

CEC-270 (Revised 02/13)

CALIFORNIA ENERGY COMMISSION



New Agreement _____ (To be completed by CGL Office)

Division	Agreement Manager:	MS-	Phone
400 Efficiency Renewable Energy Division	Eli Harland	45	916-607-8676

Recipient's Legal Name	Federal ID Number
County of Los Angeles	95-6000927

Title of Project
Renewable Energy Ordinance

Term and Amount	Start Date	End Date	Amount
	06 / 30 / 2013	03 / 31 / 2015	\$ 603,000

Business Meeting Information
 ARFVTP agreements under \$75K delegated to Executive Director.

Proposed Business Meeting Date	06 / 12 / 2013	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Discussion
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Business Meeting Presenter	Eli Harland	Time Needed:	5 minutes
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Please select one list serve. ~~Select~~ Renewables**Agenda Item Subject and Description**

Possible approval of Agreement REN-12-003 with County of Los Angeles for a \$603,000 grant for the County to create a renewable energy ordinance and programmatic Environmental Impact Report (EIR) to facilitate eligible renewable energy resource development and mitigate programmatic development issues, like cumulative impacts. The County will update renewable energy policies as they update the General Plan and Antelope Valley Area Plan and the policies will serve as the foundation for the Renewable Energy Ordinance. The ordinance and programmatic EIR will create a mechanism in the County for developers to shorten environmental review of individual projects by tiering off of the programmatic EIR. The goal of this work is to add certainty to the eligible renewable energy resource development process, which will reduce permitting costs for renewable energy, and ensure conservation of priority natural resources.

California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?
 Yes (skip to question 2) No (complete the following (PRC 21065 and 14 CCR 15378)):
 Explain why Agreement is not considered a "Project":
 Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because

2. If Agreement is considered a "Project" under CEQA:
 a) Agreement **IS** exempt. (Attach draft NOE)
 Statutory Exemption. List PRC and/or CCR section number: CCR Title 14, Division 6, Chapter 3, Section 15262
 Categorical Exemption. List CCR section number:
 Common Sense Exemption. 14 CCR 15061 (b) (3)

Explain reason why Agreement is exempt under the above section:
 This project falls under the CEQA Guidelines section 15262 feasibility and planning studies exemption because the work to be performed using the grant funds includes planning and feasibility studies for possible future actions which the County has not yet approved and may choose not to approve. In addition, the activities to be funded by the grant fall under the CEQA Guidelines section 15306 class 6 categorical exemption because the activities are basic data collection, research, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource.

 b) Agreement **IS NOT** exempt. (Consult with the legal office to determine next steps.)

Check all that apply

- | | |
|---|---|
| <input type="checkbox"/> Initial Study | <input type="checkbox"/> Environmental Impact Report |
| <input type="checkbox"/> Negative Declaration | <input type="checkbox"/> Statement of Overriding Considerations |
| <input type="checkbox"/> Mitigated Negative Declaration | |

List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)

Legal Company Name:	Budget
TBD	\$ 500,000
	\$ 0
	\$ 0

GRANT REQUEST FORM (GRF)

CEC-270 (Revised 02/13)

CALIFORNIA ENERGY COMMISSION



List all key partners: (attach additional sheets as necessary)
Legal Company Name:
None

Budget Information			
Funding Source	Funding Year of Appropriation	Budget List No.	Amount
RRTF	2012/2013	501.002	\$603,000
Funding Source			\$
R&D Program Area:	N/A	TOTAL:	\$603,000
Explanation for "Other" selection			
Reimbursement Contract #:		Federal Agreement #:	

Recipient's Administrator/ Officer				Recipient's Project Manager			
Name:	Thuy Hua			Name:	Paul McCarthy		
Address:	320 W Temple St			Address:	320 W Temple St		
City, State, Zip:	Los Angeles, CA, 90012			City, State, Zip:	Los Angeles, CA, 90012		
Phone:	213-974-6476	Fax:	- -	Phone:	213-974-6461	Fax:	- -
E-Mail:	thua@planning.lacounty.gov			E-Mail:	pmccarthy@planning.lacounty.gov		

Selection Process Used	
<input checked="" type="checkbox"/> Competitive Solicitation	Solicitation #: PON-12-403
<input type="checkbox"/> First Come First Served Solicitation	

The following items should be attached to this GRF	
1. Exhibit A, Scope of Work	<input checked="" type="checkbox"/> Attached
2. Exhibit B, Budget Detail	<input checked="" type="checkbox"/> Attached
3. CEC 105, Questionnaire for Identifying Conflicts	<input checked="" type="checkbox"/> Attached
4. Recipient Resolution	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Attached
5. CEQA Documentation	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Attached

Agreement Manager

Date

Office Manager

Date

Deputy Director

Date