



GRANT REQUEST FORM (GRF)

CEC-270 (Revised 02/13)

CALIFORNIA ENERGY COMMISSION



New Agreement _____ (To be completed by CGL Office)

Division	Agreement Manager:	MS-	Phone
400 Efficiency Renewable Energy Division	Eli Harland	45	916-607-8676

Recipient's Legal Name	Federal ID Number
County of Inyo	95-6005445

Title of Project
Inyo County Renewable Energy General Plan Amendment (REGPA) and Environmental Impact Report (EIR)

Term and Amount	Start Date	End Date	Amount
	06 / 30 / 2013	03 / 31 / 2015	\$ 700,000

Business Meeting Information
 ARFVTP agreements under \$75K delegated to Executive Director.

Proposed Business Meeting Date	06 / 12 / 2013	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Discussion
Business Meeting Presenter	Eli Harland	Time Needed:	5 minutes

Please select one list serve. Select Renewables**Agenda Item Subject and Description**

Possible approval of Agreement REN-12-004 with the County of Inyo for a \$700,00.00 grant to update the County's Renewable Energy General Plan Amendment (REGPA) and prepare an Environmental Impact Report (EIR) for the REGPA. The County will update the REGPA in coordination with the Desert Renewable Energy Plan (DRECP) and the REGPA will reflect the County's comprehensive vision for eligible renewable energy resource development. The goal of this work is to add certainty to the eligible renewable energy resource development process, which will reduce permitting costs for renewable energy, and ensure conservation of priority natural resources.

California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?
 Yes (skip to question 2) No (complete the following (PRC 21065 and 14 CCR 15378)):
 Explain why Agreement is not considered a "Project":
 Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because
2. If Agreement is considered a "Project" under CEQA:
 a) Agreement **IS** exempt. (Attach draft NOE)
 Statutory Exemption. List PRC and/or CCR section number: CCR Title 14, Division 6, Chapter 3, Section 15262
 Categorical Exemption. List CCR section number:
 Common Sense Exemption. 14 CCR 15061 (b) (3)
 Explain reason why Agreement is exempt under the above section:
 This project falls under the CEQA Guidelines section 15262 feasibility and planning studies exemption because the work to be performed using the grant funds includes planning and feasibility studies for possible future actions which the County has not yet approved and may choose not to approve. In addition, the activities to be funded by the grant fall under the CEQA Guidelines section 15306 class 6 categorical exemption because the activities are basic data collection, research, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource.
- b) Agreement **IS NOT** exempt. (Consult with the legal office to determine next steps.)
 Check all that apply
 Initial Study Environmental Impact Report
 Negative Declaration Statement of Overriding Considerations
 Mitigated Negative Declaration

List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)

Legal Company Name:	Budget
TBD	\$ 85,370
TBD	\$ 496,076
	\$ 0

List all key partners: (attach additional sheets as necessary)

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Legal Company Name:

None

Budget Information

Funding Source	Funding Year of Appropriation	Budget List No.	Amount
RRTF	2012/2013	501.002	\$700,000
Funding Source			\$
R&D Program Area: N/A		TOTAL:	\$700,000
Explanation for "Other" selection			
Reimbursement Contract #: N/A		Federal Agreement #: N/A	

Recipient's Administrator/ Officer

Name: Kevin Carunchio
Address: PO Drawer L, 168 North Edwards

City, State, Zip: Independence, CA 93526

Phone: 760-878-0263

Fax: - -

E-Mail: kcarunchio@inyocounty.us

Recipient's Project Manager

Name: Joshua Hart
Address: PO Drawer L, 168 North Edwards

City, State, Zip: Independence, CA 93526

Phone: 760-878-0263

Fax: - -

E-Mail: jhart@inyocounty.us

Selection Process Used Competitive Solicitation First Come First Served Solicitation

Solicitation #: PON-12-403

The following items should be attached to this GRF

- | | | |
|---|-------------------------------------|--|
| 1. Exhibit A, Scope of Work | <input checked="" type="checkbox"/> | Attached |
| 2. Exhibit B, Budget Detail | <input checked="" type="checkbox"/> | Attached |
| 3. CEC 105, Questionnaire for Identifying Conflicts | <input checked="" type="checkbox"/> | Attached |
| 4. Recipient Resolution | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Attached |
| 5. CEQA Documentation | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Attached |

Agreement Manager

Date

Office Manager

Date

Deputy Director

Date

EXHIBIT A SCOPE OF WORK

TECHNICAL TASK LIST

Task #	Task Name
1	Administration
2	Update Renewable Energy General Plan Amendment
3	Notice of Preparation
4	Screen Draft Environmental Impact Report
5	Draft Environmental Impact Report
6	Final Environmental Impact Report and Deliberations
7	Team Meetings

KEY NAME LIST

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
1	-Joshua Hart – Inyo County Planning Director		
2	-Joshua Hart – Inyo County Planning Director -Dana Crom – Inyo County Deputy Counsel -Kevin Carunchio – Inyo County Administrative Officer -Bob Harrington – Inyo County Water Department Director -Doug Wilson – Acting Inyo County Public Works Director -Environmental Consultant – Principal -Environmental Consultant – Project Manager -Technical Specialists -Public Outreach Consultant – Principal -Public Outreach Consultant – Project Manager		
3 through 5	-Joshua Hart – Inyo County Planning Director -Dana Crom – Inyo County Deputy Counsel -Bob Harrington – Inyo County Water Department Director -Doug Wilson – Acting Inyo County Public Works Director -Environmental Consultant – Principal -Environmental Consultant – Project Manager -Technical Specialists -Public Outreach Consultant – Principal		

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
	-Public Outreach Consultant – Project Manager		
6	-Joshua Hart – Inyo County Planning Director -Dana Crom – Inyo County Deputy Counsel -Kevin Carunchio – Inyo County CAO -Bob Harrington – Inyo County Water Department Director -Doug Wilson – Acting Inyo County Public Works Director -Environmental Consultant – Principal -Environmental Consultant – Project Manager -Technical Specialists -Public Outreach Consultant – Principal -Public Outreach Consultant – Project Manager		
7	-Joshua Hart – Inyo County Planning Director -Dana Crom – Inyo County Deputy Counsel -Bob Harrington – Inyo County Water Department Director -Doug Wilson – Acting Inyo County Public Works Director -Environmental Consultant – Principal -Environmental Consultant – Project Manager -Technical Specialists -Public Outreach Consultant – Principal -Public Outreach Consultant – Project Manager		

GLOSSARY

Specific terms and acronyms used throughout this scope of work are defined as follows:

Term/ Acronym	Definition
CAM	Energy Commission Agreement Manager
ICAO	Inyo County Administrative Officer
CEC	California Energy Commission
CEQA	California Environmental Quality Act
CPR	Critical Project Review
DEIR	Draft Environmental Impact Report
DRECP	Desert Renewable Energy Conservation Plan
EIR	Environmental Impact Report
FEIR	Final Environmental Impact Report

Term/ Acronym	Definition
NOP/IS	Notice of Preparation/Initial Study
REGPA	Renewable Energy General Plan Amendment

Problem Statement:

In 2011, Inyo County adopted a Renewable Energy General Plan Amendment (REGPA) to update its General Plan to account for the interest in renewable energy development in the County. The County was subsequently sued by the Sierra Club and Center for Biological Diversity, alleging that the County should have prepared an Environmental Impact Report (EIR) pursuant to the California Environmental Quality Act (CEQA) when adopting the REGPA. The Inyo County Board of Supervisors decided that it was in the greater interest of its citizens to conserve the financial resources of the County rather than engage in a lawsuit with the Center for Biological Diversity and Sierra Club, and rescinded the REGPA.

Renewable energy development continues to be pursued in the County, and due to the litigation and the County’s lack of resources to prepare an EIR, the County General Plan does not embody a comprehensive approach to renewable energy development. Updating the REGPA in coordination with the Desert Renewable Energy Conservation Plan (DRECP) and preparing an EIR provides an excellent opportunity to provide for a comprehensive vision for eligible renewable energy resource development in the County and streamline future entitlement to better work to achieve State and national goals for alternative energy resources and reduced emissions.

Goals of the Agreement:

The goal of this Agreement is to update the County’s General Plan to accommodate appropriate eligible renewable energy resource development and facilitate development of associated transmission facilities.

Objectives of the Agreement:

The objectives of this Agreement are to update the County’s REGPA, prepare and process an EIR for the updated REGPA pursuant to the requirements of CEQA and the CEQA Guidelines, the County’s CEQA Procedures, and the County’s Renewable Energy Ordinance, and consider, and act upon the REGPA.

TASK 1 ADMINISTRATION

Task 1.1 Attend Kick-off Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement.

The Recipient shall:

- Attend a “Kick-Off” meeting with the Commission Project Manager, the Grants Officer, and a representative of the Accounting Office. The Recipient shall bring its Project Manager, Agreement Administrator, Accounting Officer, and others designated by the Commission Project Manager to this meeting. The administrative and technical aspects of this Agreement will be discussed at the meeting. Prior to the kick-off meeting, the

Commission Project Manager will provide an agenda to all potential meeting participants.

The administrative portion of the meeting shall include, but not be limited to, the following:

- Discussion of the terms and conditions of the Agreement
- Discussion of Critical Project Review (Task 1.2)
- Permit documentation (Task 1.6)
- Discussion of subcontracts needed to carry out project (Task 1.7)

The technical portion of the meeting shall include, but not be limited to, the following:

- The Commission Project Manager's expectations for accomplishing tasks described in the Scope of Work
- An updated Schedule of Products
- Discussion of Progress Reports (Task 1.4)
- Discussion of Technical Products (Product Guidelines located in Section 5 of the Terms and Conditions)
- Discussion of the Final Report (Task 1.5)

The Commission Project Manager shall designate the date and location of this meeting.

Recipient Products:

- Updated Schedule of Products
- Updated List of Permits

Commission Project Manager Product:

- Kick-Off Meeting Agenda

Task 1.2 Critical Project Review (CPR) Meetings

The goal of this task is to determine if the project should continue to receive Energy Commission funding to complete this Agreement and to identify any needed modifications to the tasks, products, schedule or budget.

CPRs provide the opportunity for frank discussions between the Energy Commission and the Recipient. The Commission Project Manager may schedule CPRs as necessary, and CPR costs will be borne by the Recipient.

Participants include the Commission Project Manager and the Recipient and may include the Commission Grants Officer, staff from the Efficiency and Renewable Energy Division, other Energy Commission staff and Management as well as other individuals selected by the Commission Project Manager to provide support to the Energy Commission.

The Commission Project Manager shall:

- Determine the location, date, and time of each CPR meeting with the Recipient. These meetings generally take place at the Energy Commission, but they may take place at another location.

- Send the Recipient the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on permits.
- Conduct and make a record of each CPR meeting. One of the outcomes of this meeting will be a schedule for providing the written determination described below.
- Determine whether to continue the project, and if continuing, whether or not modifications are needed to the tasks, schedule, products, and/or budget for the remainder of the Agreement. Modifications to the Agreement may require a formal amendment (please see section 8 of the Terms and Conditions). If the Commission Project Manager concludes that satisfactory progress is not being made, this conclusion will be referred to the Lead Commissioner for Renewables for his or her concurrence.
- Provide the Recipient with a written determination in accordance with the schedule. The written response may include a requirement for the Recipient to revise one or more product(s) that were included in the CPR.

The Recipient shall:

- Prepare a CPR Report for each CPR that discusses the progress of the Agreement toward achieving its goals and objectives. This report shall include recommendations and conclusions regarding continued work of the projects. This report shall be submitted along with any other products identified in this scope of work. The Recipient shall submit these documents to the Commission Project Manager and any other designated reviewers at least 15 working days in advance of each CPR meeting.
- Present the required information at each CPR meeting and participate in a discussion about the Agreement.

Commission Project Manager Products:

- Agenda and a list of expected participants
- Schedule for written determination
- Written determination

Recipient Product:

- CPR Report(s)

Task 1.3 Final Meeting

The goal of this task is to closeout this Agreement.

The Recipient shall:

- Meet with Energy Commission staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement.

This meeting will be attended by, at a minimum, the Recipient, the Commission Grants Office Officer, and the Commission Project Manager. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the Commission Project Manager.

The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The Commission Project Manager will determine the appropriate meeting participants.

The administrative portion of the meeting shall be a discussion with the Commission Project Manager and the Grants Officer about the following Agreement closeout items:

- What to do with any equipment purchased with Energy Commission funds (Options)
- Energy Commission's request for specific "generated" data (not already provided in Agreement products)
- "Surviving" Agreement provisions
- Final invoicing and release of retention
- Prepare a schedule for completing the closeout activities for this Agreement.

Products:

- Written documentation of meeting agreements
- Schedule for completing closeout activities

Task 1.4 Monthly Progress Reports

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, and to form the basis for determining whether invoices are consistent with work performed.

The Recipient shall:

- Prepare a Monthly Progress Report which summarizes all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Each progress report is due to the Commission Project Manager within 10 days of the end of the reporting period. The recommended specifications for each progress report are contained in Section 6 of the Terms and Conditions of this Agreement.
- In the first Monthly Progress Report and first invoice, document and verify match expenditures and provide a synopsis of project progress, if match funds have been expended or if work funded with match share has occurred after the notice of proposed award but before execution of the grant agreement. If no match funds have been expended or if no work funded with match share has occurred before execution, then state this in the report. All pre-execution match expenditures must conform to the requirements in the Terms and Conditions of this Agreement.

Product:

- Monthly Progress Reports

Task 1.5 Final Report

The goal of the Final Report is to assess the project's success in achieving its goals and objectives, as described in the recipient's Scope of Work, and providing energy-related and other benefits to California.

The objectives of the Final Report are to clearly and completely describe the project's purpose, approach, activities performed, and results; to present a public assessment of the success of the project as measured by the degree to which goals and objectives were achieved; to make insightful observations based on results obtained; to draw conclusions; and to make recommendations for further projects and improvements to the project management processes.

The Final Report shall be a public document.

The Recipient shall:

- Prepare an Outline of the Final Report.
- Prepare a Final Report following the approved outline and the latest version of the Final Report guidelines which will be provided by the Commission Project Manager. The Commission Project Manager shall provide written comments on the Draft Final Report within fifteen (15) working days of receipt. The Final Report must be completed at least 60 days before the end of the Agreement Term.
- Submit one bound copy of the Final Report with the final invoice.

Products:

- Draft Outline of the Final Report
- Final Outline of the Final Report
- Draft Final Report
- Final Report

Task 1.6 Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the Energy Commission budget for this task will be zero dollars, the Recipient shall budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.

The Recipient shall:

- Prepare a letter documenting the permits required to conduct this Agreement and submit it to the Commission Project Manager at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this Agreement, then state

such in the letter. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:

- A list of the permits that identifies the:
 - Type of permit
 - Name, address and telephone number of the permitting jurisdictions or lead agencies
- The schedule the Recipient will follow in applying for and obtaining these permits.
- Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule and the copies of the permits. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.
- If during the course of the Agreement additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the Commission Project Manager.
- As permits are obtained, send a copy of each approved permit to the Commission Project Manager.
- If during the course of the Agreement permits are not obtained on time or are denied, notify the Commission Project Manager within 5 working days. Either of these events may trigger an additional CPR.

Products:

- Letter documenting the permits or stating that no permits are required
- A copy of each approved permit (if applicable)
- Updated list of permits as they change during the term of the Agreement (if applicable)
- Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)

Task 1.7 Obtain and Execute Subcontracts

The goal of this task is to ensure quality products and to procure subcontracts required to carry out the tasks under this Agreement consistent with the terms and conditions of this Agreement and the Recipient's own procurement policies and procedures. It will also provide the Energy Commission an opportunity to review the subcontracts to ensure that the tasks are consistent with this Agreement, that the budgeted expenditures are reasonable and consistent with applicable cost principles.

The Recipient shall:

- Manage and coordinate subcontractor activities.
- Submit a draft of each subcontract required to conduct the work under this Agreement to the Commission Agreement Manager for review.
- Submit a final copy of the executed subcontract.
- If Recipient decides to add new subcontractors, it shall notify the Commission Agreement Manager.

Products:

- Letter describing the subcontracts needed, or stating that no subcontracts are required

- Draft subcontracts
- Final subcontracts

TECHNICAL TASKS

TASK 2 UPDATE THE RENEWABLE ENERGY GENERAL PLAN AMENDMENT

The goal of this task is to update the REGPA to reflect current state of the art policy and planning objectives prior to initiating the environmental review process.

The Recipient shall:

- Work with the selected consultants and County staff to update the REGPA. County staff and consultants shall work together to update the REGPA for preliminary public outreach. The update effort may include remapping, investigating plans and feasibility for transmission, working with policy to reflect changes since 2011, and other enhancements and clarifications. Once complete, the REGPA will be distributed and posted electronically for public inspection.
- Identify and contact stakeholders to solicit input and encourage participation. County staff and consultants shall compile a stakeholder list of potentially interested public agencies, non-profit organizations, community groups, and individuals to be utilized for the stakeholder identification and preliminary public outreach. The outreach consultant will work with County staff to contact stakeholders to inform about the project, encourage participation in planning, and solicit input. A select subset of the stakeholders will be invited for group interview discussions with County staff and/or consultants. County and other agency boards and commissions may also be consulted.
- Conduct three public meetings, unless a different number of public scoping meetings are approved in writing by the CAM, at various locations in the County.
- Present the updated REGPA and results of the public outreach to the Planning Commission. County staff and consultants will collaborate to prepare a report describing the updated REGPA and the results of the stakeholder outreach for the Planning Commission's consideration and recommendations.
- Present the updated REGPA and results of public outreach and Planning Commission recommendations to Board of Supervisors.
- Incorporate the input received into an updated REGPA to allow the County to begin environmental review.

Products:

- First Updated REGPA
- Stakeholder List
- Public Meetings – Notices, Agenda, Presentation Materials
- Planning Commission Notice, Agenda, Staff Report, Minutes
- Board of Supervisors Notice, Agenda, Staff Report, Minutes
- Second Updated REGPA

TASK 3 NOTICE OF PREPARATION

The goal of this task is to begin the environmental review process, prepare an Initial Study to scope the EIR, and issue a Notice of Preparation.

The Recipient shall:

- Prepare an internal screen draft Notice of Preparation and Initial Study (NOP/IS), utilizing the standard State CEQA Checklist. The Initial Study will be designed to focus the EIR on relevant issues and alert relevant agencies and other stakeholders that an EIR will be prepared. The environmental consultant with input from technical specialists will prepare the NOP/IS for review by County staff, with input from the outreach consultant.
- Prepare a public review NOP/IS. The environmental consultant will update the NOP/IS as directed by County staff and prepare a final NOP/IS for public review. Once approved by the County, the consultant will print copies of the NOP/IS and distribute to an approved mail list, including the State Clearinghouse, publish the NOP in the Inyo Register, and file the NOP with the County Clerk.
- Conduct public meetings. The County with the assistance of the outreach consultant, and participation of the environmental consultant, will present the updated REGPA and NOP/IS at three public scoping meetings, unless a different number of public scoping meetings are approved in writing by the CAM, at various locations in the County.

Products:

- Summary report and consultant invoice(s) demonstrating work completed on internal screen NOP/IS
- Public Review NOP/IS, State Clearinghouse Notice, Newspaper Notice, County Clerk Notice
- Public Meetings – Notices, Agenda, Presentation Materials

TASK 4 – SCREEN DRAFT ENVIRONMENTAL IMPACT REPORT

The goal of this task is to prepare a screen DEIR for internal review prior to publication.

The Recipient shall:

- Work with the environmental consultant to prepare a first Screen DEIR for internal review. It is anticipated that the EIR will consist of required CEQA topics, as well as sections pertaining to those issues not dismissed by the NOP/IS. Technical reports (or EIR sections written by technical specialists) for biology, land use, aesthetics, cultural resources, land use and planning, socioeconomics, hydrology, and transportation and circulation will be prepared and incorporated into the EIR. Other issues will be addressed in a more general manner and qualitatively. The REGPA will be revised to meet CEQA requirements for the EIR project description, including potentially a build-out scenario. As needed consultation with other interested agencies and entities will be undertaken, including consultation with local tribes per Senate Bill 18 (2004). Significant effort is expected for alternatives analysis and cumulative issues, including input from technical specialists. The analyses will be prepared in coordination with development of the DRECP.

- Work with County staff, the environmental consultant, and outreach consultant to review the first Screen DEIR.
- Work with the environmental consultant to incorporate internal review into a second Screen DEIR.
- Work with County staff, the environmental consultant, and outreach consultant to review the second Screen DEIR.

Products:

- Summary report of topics to be addressed and consultant invoice(s) demonstrating work performed by environmental and outreach consultant.

TASK 5 – DRAFT ENVIRONMENTAL IMPACT REPORT

The purpose of this task is to publish a DEIR for public review and conduct public meetings regarding the DEIR.

The Recipient shall:

- Incorporate comments on the second Screen DEIR and prepare a DEIR for publication after final authorization from the County.
- Prepare a public review DEIR. Once approved by the County, the environmental consultant will print copies of the DEIR and distribute to an approved mail list, including the State Clearinghouse, publish the Notice of Completion and Availability in the Inyo Register, and file the Notice with the County Clerk.
- Conduct public meetings. The County, with the assistance of the outreach consultant and participation of the environmental consultant, will present the updated REGPA and DEIR at three public scoping meetings, unless a different number of public scoping meetings are approved in writing by the CAM, at various locations in the County.

Products:

- DEIR, State Clearinghouse Notice, Newspaper Notice, County Clerk Notice
- Public Meetings – Notices, Agenda, Presentation Materials, Meeting Summaries

TASK 6 – FINAL ENVIRONMENTAL IMPACT REPORT AND DELIBERATIONS

The purpose of this task is to prepare a FEIR and conduct hearings to consider the REGPA.

The Recipient shall:

- Prepare Responses to Comments received on the DEIR. The environmental consultant will compile and annotate the comments to prepare the responses with input from the technical specialists and County staff and input from the outreach consultant.
- First Screen FEIR – once the responses have been reviewed, the environmental consultant will prepare a first Screen FEIR incorporating the responses and any necessary modifications to the EIR.
- Second Screen FEIR – the environmental consultant will incorporate input from the first screen FEIR and prepare a second Screen FEIR for review by the project team.
- FEIR – the environmental consultant will incorporate input from the Second Screen FEIR and prepare a FEIR for final County approval and distribution.

- Update REGPA – the REGPA will be updated to reflect any changes resulting from the environmental review and public outreach processes.
- Findings/Resolutions – CEQA findings, other findings, and adopting resolutions will be prepared by County staff with assistance from the environmental consultant and input from the public outreach consultant. A Mitigation Monitoring and Reporting Program will also be prepared. If necessary, a Statement of Overriding Considerations will be included.
- Present the FEIR and updated REGPA to the Planning Commission. County staff and consultants will collaborate to prepare the staff report including the FEIR for the Planning Commission’s consideration and recommendation to the Board of Supervisors.
- Present the FEIR and updated REGPA to the Board of Supervisors. County staff and consultants will collaborate to prepare the staff report including the FEIR and the Planning Commission’s input and recommendations for the Board of Supervisor’s consideration and possible action.
- Notice of Determination – if approved, a Notice of Determination for the REGPA will be filed with the County Clerk and the State Clearinghouse.
- Prepare Final REGPA and update General Plan. If approved, the REGPA will be updated to incorporate any changes directed and the General Plan will be updated accordingly.

Products:

- Summary report and consultant invoice(s) demonstrating work completed on first and second screen FEIR.
- FEIR
- Responses Notices
- Findings/Resolutions
- Planning Commission Notice, Agenda, Staff Report, Minutes
- Board of Supervisors Notice, Agenda, Staff Report, Minutes
- Notice of Determination
- Final REGPA
- Updated General Plan

TASK 7 – TEAM MEETINGS

The purpose of this task to provide for internal team meetings, coordination, and collaboration across the team’s broad range of experts.

The Recipient shall:

- Meet periodically to coordinate and collaborate. It is anticipated that the core team will meet weekly throughout the process to plan upcoming tasks, brainstorm, and share information. Other County staff and the sub-consultants will participate as needed. To reduce costs, most meetings are expected to be by conference call, although some in-person meetings may be required.

Products:

- Meetings – Agendas, Meeting Summaries