

Exhibit A SCOPE OF WORK

TECHNICAL TASK LIST

Task #	Task Name
1	Administration
2	Project Initiation & Preparation of Draft Geothermal/ Alternative Energy and Transmission Element
3	Draft Environmental Document
4	Final Environmental Document
5	Prepare Plan to Local Governing Bodies for Adoption

KEY NAME LIST

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
1-5	Armando G. Villa		
1-5	Jim Minnick		
1-5	Andy Horne		
1-5	Richard Cabanilla		
1-5	Angelina Havens		
1	Maribel Paez		
1-5	Rosa Soto		

GLOSSARY

Specific terms and acronyms used throughout this scope of work are defined as follows:

Term/ Acronym	Definition
CAM	Commission Agreement Manager
CPR	Critical Project Review
EIR	Environmental Impact Report
HCP	Habitat Conservation Plan
IID	Imperial Irrigation District
NCCP	Natural Community Conservation Plan

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Problem Statement:

Imperial County (County) has seen a considerable number of eligible renewable energy resource projects proposed, approved and constructed within the last several years in response to the State of California's move to implement its Renewable Portfolio Standards (RPS), reduce Greenhouse Gas (GHG) emissions and develop alternative fuel resources. Most of the recent activity in this area has occurred since the County last updated the Geothermal/Alternative Energy and Transmission Element of its General Plan in October, 2006. Since then, and during the approval process for these various projects, the County has identified several potential impediments to future energy development that should be addressed within the current rules and policies now in place.

The current impediments, unresolved issues, and knowledge gaps that exist currently will be addressed through the proposed project. The goal of the project is to adopt amendments to the County's General Plan that will facilitate the permitting of eligible renewable energy resources, and their associated electric transmission facilities, and the processing of permits for eligible renewable resource development. These current impediments, issues, and knowledge gaps include, but may not be limited to:

1. Need to identify various eligible renewable energy resource technologies currently being, or predicted to be deployed, within Imperial County;
2. Need to identify areas within the County more suitable for eligible renewable energy resource project development with particular emphasis placed on avoidance of conflict and displacement of agricultural farmland and species habitat;
3. Need to include in the Geothermal/Alternative Energy and Transmission Element areas around or currently under the Salton Sea which may, in the future, be utilized for eligible renewable energy resource development and/or habitat conservation;
4. Lack of a definitive designation of appropriate transmission corridors; and
5. Need to develop strategies and identify potential sites for conservation of endangered and threatened species or other species of concern.

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Goals of the Agreement:

The goal of this Agreement is to update the County General Plan and Elements, and County ordinances and maps in a manner that is consistent with the conservation strategies of any NCCP that is approved or under development and consistent with the County's vision for development of eligible renewable energy resources and natural resource conservation.

Objectives of the Agreement:

The objectives of this Agreement are to create an inventory of baseline information, identify eligible renewable energy resource opportunities, review State and Federal legislation and policies, review General Plan documents for internal consistency, develop an outreach program, prepare a revised ordinance and renewable energy overlay zone, and prepare the required environmental document.

TASK 1 ADMINISTRATION

Task 1.1 Attend Kick-off Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement.

The Recipient shall:

Attend a "Kick-Off" meeting with the Commission Project Manager, the Grants Officer, and a representative of the Accounting Office. The Recipient shall bring its Project Manager, Agreement Administrator, Accounting Officer, and others designated by the Commission Project Manager to this meeting. The administrative and technical aspects of this Agreement will be discussed at the meeting. Prior to the kick-off meeting, the Commission Project Manager will provide an agenda to all potential meeting participants.

The administrative portion of the meeting shall include, but not be limited to, the following:

- Discussion of the terms and conditions of the Agreement
- Discussion of Critical Project Review (Task 1.2)
- Permit documentation (Task 1.6)
- Discussion of subcontracts needed to carry out project (Task 1.7)

The technical portion of the meeting shall include, but not be limited to, the following:

- The Commission Project Manager's expectations for accomplishing tasks described in the Scope of Work
- An updated Schedule of Products

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- Discussion of Progress Reports (Task 1.4)
- Discussion of Technical Products (Product Guidelines located in Section 5 of the Terms and Conditions)
- Discussion of the Final Report (Task 1.5)

The Commission Project Manager shall designate the date and location of this meeting.

Recipient Products:

1. Updated Schedule of Products
2. Updated List of Permits

Commission Project Manager Product:

Kick-Off Meeting Agenda

Task 1.2 Critical Project Review (CPR) Meetings

The goal of this task is to determine if the project should continue to receive Energy Commission funding to complete this Agreement and to identify any needed modifications to the tasks, products, schedule or budget.

CPRs provide the opportunity for frank discussions between the Energy Commission and the Recipient. The Commission Project Manager may schedule CPRs as necessary, and CPR costs will be borne by the Recipient.

Participants include the Commission Project Manager and the Recipient and may include the Commission Grants Officer, staff from the Efficiency and Renewable Energy Division, other Energy Commission staff and Management as well as other individuals selected by the Commission Project Manager to provide support to the Energy Commission.

The Commission Project Manager shall:

1. Determine the location, date, and time of each CPR meeting with the Recipient. These meetings generally take place at the Energy Commission, but they may take place at another location.
2. Send the Recipient the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on permits.
3. Conduct and make a record of each CPR meeting. One of the outcomes of this meeting will be a schedule for providing the written determination described below.
4. Determine whether to continue the project, and if continuing, whether or not modifications are needed to the tasks, schedule, products, and/or budget for the remainder of the Agreement. Modifications to the Agreement may require a formal amendment (please see section 8 of the Terms and Conditions). If the Commission Project Manager concludes that satisfactory progress is not being made, this conclusion will be referred to the Lead Commissioner for Renewables for his or her concurrence.

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5. Provide the Recipient with a written determination in accordance with the schedule. The written response may include a requirement for the Recipient to revise one or more product(s) that were included in the CPR.

The Recipient shall:

Prepare a CPR Report for each CPR that discusses the progress of the Agreement toward achieving its goals and objectives. This report shall include recommendations and conclusions regarding continued work of the projects. This report shall be submitted along with any other products identified in this scope of work. The Recipient shall submit these documents to the Commission Project Manager and any other designated reviewers at least 15 working days in advance of each CPR meeting.

Commission Project Manager Products:

- Agenda and a list of expected participants
- Schedule for written determination
- Written determination

Recipient Product:

- CPR Report(s)

Task 1.3 Final Meeting

The goal of this task is to closeout this Agreement.

The Recipient shall:

Meet with Energy Commission staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement.

This meeting will be attended by, at a minimum, the Recipient, the Commission Grants Office Officer, and the Commission Project Manager. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the Commission Project Manager.

The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The Commission Project Manager will determine the appropriate meeting participants.

The administrative portion of the meeting shall be a discussion with the Commission Project Manager and the Grants Officer about the following Agreement closeout items:

- What to do with any equipment purchased with Energy Commission funds (Options)

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- Energy Commission's request for specific "generated" data (not already provided in Agreement products)
- "Surviving" Agreement provisions
- Final invoicing and release of retention
- Prepare a schedule for completing the closeout activities for this Agreement.

Recipient Products:

- Written documentation of meeting agreements
- Schedule for completing closeout activities

Task 1.4 Monthly Progress Reports

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, and to form the basis for determining whether invoices are consistent with work performed.

The Recipient shall:

1. Prepare a Monthly Progress Report which summarizes all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Each progress report is due to the Commission Project Manager within 10 days of the end of the reporting period. The recommended specifications for each progress report are contained in Section 6 of the Terms and Conditions of this Agreement.
2. In the first Monthly Progress Report and first invoice, document and verify match expenditures and provide a synopsis of project progress, if match funds have been expended or if work funded with match share has occurred after the notice of proposed award but before execution of the grant agreement. If no match funds have been expended or if no work funded with match share has occurred before execution, then state this in the report. All pre-execution match expenditures must conform to the requirements in the Terms and Conditions of this Agreement.

Recipient Product:

- Monthly Progress Reports

Task 1.5 Final Report

The goal of the Final Report is to assess the project's success in achieving its goals and objectives, as described in the recipient's Scope of Work, and providing energy-related and other benefits to California.

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The objectives of the Final Report are to clearly and completely describe the project's purpose, approach, activities performed, and results; to present a public assessment of the success of the project as measured by the degree to which goals and objectives were achieved; to make insightful observations based on results obtained; to draw conclusions; and to make recommendations for further projects and improvements to the project management processes.

The Final Report shall be a public document.

The Recipient shall:

1. Prepare an Outline of the Final Report.
2. Prepare a Final Report following the approved outline and the latest version of the Final Report guidelines which will be provided by the Commission Project Manager. The Commission Project Manager shall provide written comments on the Draft Final Report within fifteen (15) working days of receipt. The Final Report must be completed at least 60 days before the end of the Agreement Term.
3. Submit one bound copy of the Final Report with the final invoice.

Recipient Products:

- Draft Outline of the Final Report
- Final Outline of the Final Report
- Draft Final Report
- Final Report

Task 1.6 Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the Energy Commission budget for this task will be zero dollars, the Recipient shall budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.

The Recipient shall:

1. Prepare a letter documenting the permits required to conduct this Agreement and submit it to the Commission Project Manager at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this Agreement, then state such in the letter. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:

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- a. A list of the permits that identifies the:
 1. Type of permit
 2. Name, address and telephone number of the permitting jurisdictions or lead agencies
 - b. The schedule the Recipient will follow in applying for and obtaining these permits.
2. Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule and the copies of the permits. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.
 3. If during the course of the Agreement additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the Commission Project Manager.
 4. As permits are obtained, send a copy of each approved permit to the Commission Project Manager.
 5. If during the course of the Agreement permits are not obtained on time or are denied, notify the Commission Project Manager within 5 working days. Either of these events may trigger an additional CPR.

Recipient Products:

- Letter documenting the permits or stating that no permits are required
- A copy of each approved permit (if applicable)
- Updated list of permits as they change during the term of the Agreement (if applicable)
- Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)

Task 1.7 Obtain and Execute Subcontracts

The goal of this task is to ensure quality products and to procure subcontracts required to carry out the tasks under this Agreement consistent with the terms and conditions of this Agreement and the Recipient's own procurement policies and procedures. It will also provide the Energy Commission an opportunity to review the subcontracts to ensure that the tasks are consistent with this Agreement, that the budgeted expenditures are reasonable and consistent with applicable cost principles.

The Recipient shall:

1. Manage and coordinate subcontractor activities.
2. Submit a draft of each subcontract required to conduct the work under this Agreement to the Commission Agreement Manager for review.
3. Submit a final copy of the executed subcontract.

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4. If Recipient decides to add new subcontractors, it shall notify the Commission Agreement Manager.

Recipient Products:

- Letter describing the subcontracts needed, or stating that not subcontracts are required
- Draft subcontracts
- Final subcontracts

TECHNICAL TASKS

TASK 2 PROJECT INITIATION & PREPARATION OF DRAFT GEOTHERMAL/ ALTERNATIVE ENERGY AND TRANSMISSION ELEMENT

The goal of this task is to initiate and prepare the Draft Geothermal/Alternative Energy and Transmission Element and associated General Plan Elements, and develop a County-wide public outreach program to gain input from the communities which may be affected by the expanded Geothermal/Alternative Energy and Transmission Element.

Task 2.1 - Inventory Baseline Environmental Information

The goal of this task is to collect, evaluate, and summarize inventory information obtained from the Consulting Team, the Imperial Irrigation District and other energy providers in the region.

The Recipient shall:

In association with the Consulting Team, through research of existing documentation and limited field reconnaissance, inventory the baseline environmental information associated with Biological Resources, Cultural Resources, Paleontological Resources, Public Safety, Agriculture, Visual Resources, Water Quality, Noise, and Air Quality. The sources for the existing data collection will include, but are not limited to, previous studies completed for the Salton Sea Authority, the General Plan Program Environmental Impact Report (EIR), Salton Sea Anomaly Master EIR, data collected by the Imperial Irrigation District, California Department of Fish and Wildlife, U.S. Fish and Wildlife, Regional Water Quality Control Board, the University of Redlands and any other source of technical environmental data. Special attention will be focused on existing NCCP and HCP programs for the region and the Salton Sea area in particular.

Recipient Products:

- Baseline Environmental Report

Task 2.2 - Identify Eligible Renewable Energy Resource Opportunities and Options for Transmission and Substation Facilities

The goal of this task is to work with the Consulting Team, the Imperial Irrigation District and other energy providers in the region to identify new opportunities for eligible

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renewable energy resources not currently identified in the Geothermal and Transmission Element.

The Recipient shall:

1. Identify eligible renewable energy resource opportunities through a review of Geothermal, Deep Solar Ponds, PV Solar Farms, Concentrated Solar, Hyper-Saline Brine Ponds, Algae and Bio/Alternative Fuels Production and Wind Farms.
2. Investigate and coordinate with the Imperial Irrigation District and other energy providers operating in the region to identify new and planned opportunities for Transmission and Substation Facilities to accommodate greater capacity for eligible renewable energy resource facilities with special attention focused on the Playas surrounding the Salton Sea.

Recipient Products

- Renewable Energy Opportunities and Facilities Options Report and GIS Maps

Task 2.3 - Identify State and Federal Legislation and Policies Regarding Renewable Energy

The goal of this task is to work with the Consulting Team to prepare reports identifying Federal and State legislation and local polices that may affect the project.

The Recipient shall:

1. Prepare a report that identifies and classifies all State and Federal legislation associated with eligible renewable energy resources, California Planning, or Environmental Law that may affect General Plan policy and associated Goals and Objectives.
2. Include in the report any updates to the General Plan that are required in order to ensure internal consistency with State and Federal legislation.

Recipient Products:

- Renewable Energy Legislation and General Plan Internal Consistency Report

Task 2.4 - Develop and Implement a Public Outreach Program

The goal of this task is to work with the Consulting Team to develop a County-wide public outreach program to gain input.

The Recipient shall:

In association with the Consulting Team, develop a County-wide public outreach program to gain input from the communities which may be affected by the expanded Geothermal/Alternative Energy and Transmission Element. The program will include a series of three (3) workshops, unless a different number of workshops are approved in writing by the CAM, held in various locations affected by the Element's revisions.

Recipient Products:

- Detailed Outreach Program
- Agenda and Summary for each workshop

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TASK 3 DRAFT ENVIRONMENTAL DOCUMENT RELEASE TO PUBLIC FOR REVIEW

The goal of this task is to release the Draft Environmental Document to inform the Public of the County's development or revision of rules and policies that facilitate the development of eligible geothermal/alternative renewable energy resources.

Task 3.1 - Prepare Draft Revised Geothermal/Alternative Energy and Transmission Element and Draft Environmental Document

The goal of this task is to work with the Consulting Team to prepare a revised Geothermal/ Alternative Energy and Transmission Element.

The Recipient shall:

In association with the Consulting Team, prepare a revised Geothermal/Alternative Energy and Transmission Element based on the issues and options identified under Tasks 2.1 through 2.4. This task will also include any required revision to other General Plan Elements to assure internal consistency. This task will also include the development of and release of the Draft Environmental Document. Key issues will also include eliminating potential conflicts between Geothermal and Deep Solar Pond technologies in existing designated areas. As mentioned earlier, this will focus on the Land Use, Agricultural, Conservation and Open Space, Water, and the Seismic and Public Safety Elements. Also, special attention will be paid to issues associated with potential conflicts with adopted or proposed NCCP and HCP programs.

Recipient Products:

- Revised Geothermal/Alternative Energy and Transmission Element Draft
- Draft Environmental Document

Task 3.2 - Prepare Revised Ordinance and Renewable Energy Overlay Zone for Element Implementation

The goal of this task is to work with the Consulting Team to revise the Geothermal Ordinance.

The Recipient shall:

In association with the Consulting Team, revise the Geothermal Ordinance to include additional eligible renewable energy resource technologies and the implementing overlay zone on applicable areas.

Recipient Products:

- Revised Geothermal/Alternative Energy Ordinance and Overlay Zone

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TASK 4 FINAL Environmental Document

The goal of this task is to prepare a Supplemental or Addendum Environmental Document for the revised Geothermal/Alternative Energy and Transmission Element of the General Plan.

The Recipient shall:

Oversee the subcontractor's work which includes:

1. Prepare a response to each comment letter received during the Environmental Document review period.
2. Incorporate comments into a public release on Final Environmental Document.
3. Draft the Final Document addressing the revised Geothermal/Alternative Energy Element as well as updates to other Elements of the General Plan and Implementing Ordinance.

Recipient Products:

- Summary of public comments and responses
- Required Environmental Documents and Final Environmental Document

TASK 5 PREPARE AND PRESENT PLAN TO LOCAL GOVERNING BODIES FOR ADOPTION

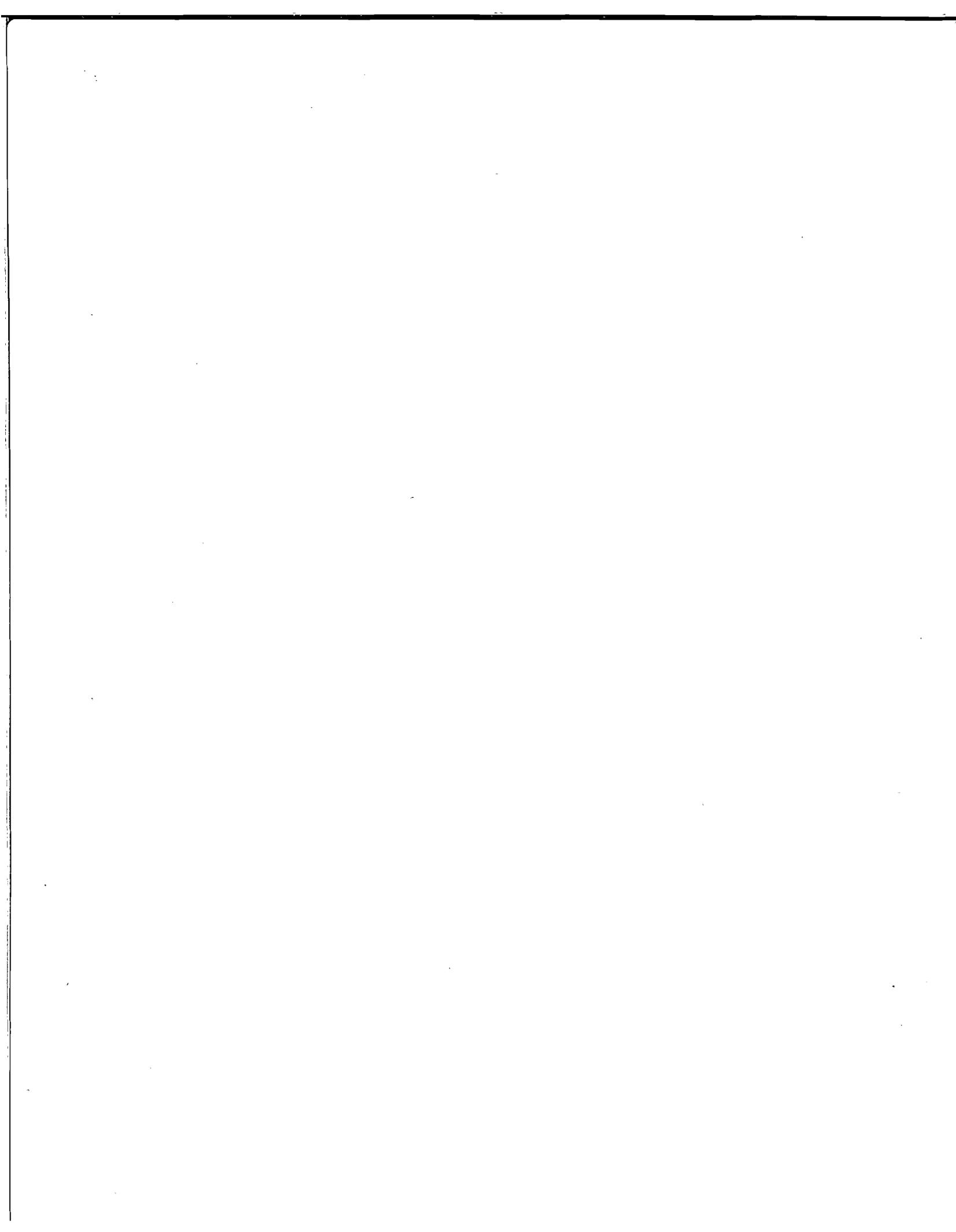
The goal of this task is to seek approval from the governing bodies for adoption of the revised Geothermal/Alternative Energy and Transmission Element of the General Plan and certification of the Final Environmental Document.

The Recipient shall:

1. Prepare and present project reports to the Planning Commission and Board of Supervisors.
2. Oversee the subcontractor work which includes:
 - a. Attend up to six meetings, unless a different number of meetings are approved in writing by the CAM, at the County of Imperial and provide the predetermined copies of all reports and deliverables.

Recipient Products:

- Project reports for the Planning Commission and Board of Supervisors.
- Agendas and minutes for each Planning Commission meeting and Board of Supervisors hearing.
- Resolution(s) describing approval or disapproval of the Geothermal/Alternative Energy and Transmission Element of the General Plan and certification of the Final Environmental Document.



GRANT REQUEST FORM (GRF)

CEC-270 (Revised 02/13)

CALIFORNIA ENERGY COMMISSION



New Agreement _____ (To be completed by CGL Office)

Division	Agreement Manager:	MS-	Phone
400 Efficiency Renewable Energy Division	Eli Harland	45	916-607-8676

Recipient's Legal Name	Federal ID Number
County of Imperial	95-6000924

Title of Project
Update to the County of Imperial Geothermal/Alternative Energy and Transmission Element

Term and Amount	Start Date	End Date	Amount
	06 / 30 / 2013	03 / 31 / 2015	\$ 700,000

Business Meeting Information
 ARFVTP agreements under \$75K delegated to Executive Director.

Proposed Business Meeting Date	06 / 12 / 2013	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Discussion
Business Meeting Presenter	Eli Harland	Time Needed:	5 minutes

Please select one list serve. Select Renewables**Agenda Item Subject and Description**

Possible approval of Agreement REN-12-005 with the County of Imperial for a \$700,000 grant to update and amend the County's 2006 Geothermal/Alternative Energy and Transmission Element of the County of Imperial General Plan in order to facilitate future development of renewable energy projects seeking to locate in Imperial County. The project will also include revisions to the Implementing Ordinances, Overly Zones and Maps and the required Environmental Documents. The goal of the project is to expand renewable energy opportunities in the County while at the same time implementing the conservation goals of the Desert Renewable Energy Conservation Plan. The goal of this work is to add certainty to the eligible renewable energy resource development process, which will reduce permitting costs for renewable energy, and ensure conservation of priority natural resources.

California Environmental Quality Act (CEQA) Compliance

- Is Agreement considered a "Project" under CEQA?
 - Yes (skip to question 2)
 - No (complete the following (PRC 21065 and 14 CCR 15378)):
Explain why Agreement is not considered a "Project":
Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because
- If Agreement is considered a "Project" under CEQA:
 - a) Agreement **IS** exempt. (Attach draft NOE)
 - Statutory Exemption. List PRC and/or CCR section number: CCR Title 14, Division 6, Chapter 3, Section 15262
 - Categorical Exemption. List CCR section number:
 - Common Sense Exemption. 14 CCR 15061 (b) (3)
Explain reason why Agreement is exempt under the above section:
This project falls under the CEQA Guidelines section 15262 feasibility and planning studies exemption because the work to be performed using the grant funds includes planning and feasibility studies for possible future actions which the County has not yet approved and may choose not to approve. In addition, the activities to be funded by the grant fall under the CEQA Guidelines section 15306 class 6 categorical exemption because the activities are basic data collection, research, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource.
 - b) Agreement **IS NOT** exempt. (Consult with the legal office to determine next steps.)
Check all that apply
 - Initial Study
 - Negative Declaration
 - Mitigated Negative Declaration
 - Environmental Impact Report
 - Statement of Overriding Considerations

List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)

Legal Company Name:	Budget
TBD	\$ 449,000.00
TBD	\$ 70,000.00
	\$ 0

List all key partners: (attach additional sheets as necessary)

GRANT REQUEST FORM (GRF)

CEC-270 (Revised 02/13)

CALIFORNIA ENERGY COMMISSION



Legal Company Name:
None

Budget Information			
Funding Source	Funding Year of Appropriation	Budget List No.	Amount
RRTF	2012/2013	501.002	\$700,000
Funding Source			\$
R&D Program Area:	N/A		TOTAL: \$700,000
Explanation for "Other" selection			
Reimbursement Contract #: N/A		Federal Agreement #: N/A	

Recipient's Administrator/ Officer				Recipient's Project Manager			
Name:	Armando G. Villa			Name:	Richard Cabanilla		
Address:	801 W. Main Street			Address:	801 W. Main Street		
City, State, Zip: El Centro, CA 92243				City, State, Zip: El Centro, CA 92243			
Phone:	760-482-4237	Fax:	- - -	Phone:	760-482-4313	Fax:	- - -
E-Mail:	armandovilla@co.imperial.ca.us			E-Mail:	richardcabanilla@co.imperial.ca.us		

Selection Process Used	
<input checked="" type="checkbox"/> Competitive Solicitation	Solicitation #: PON-12-403
<input type="checkbox"/> First Come First Served Solicitation	

The following items should be attached to this GRF	
1. Exhibit A, Scope of Work	<input checked="" type="checkbox"/> Attached
2. Exhibit B, Budget Detail	<input checked="" type="checkbox"/> Attached
3. CEC 105, Questionnaire for Identifying Conflicts	<input checked="" type="checkbox"/> Attached
4. Recipient Resolution	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Attached
5. CEQA Documentation	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Attached

_____ Agreement Manager	_____ Date	_____ Office Manager	_____ Date	_____ Deputy Director	_____ Date
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