

CONTRACT REQUEST FORM (CRF)



A) New Agreement 500-14-002 (To be completed by CGL Office)

B) Division	Agreement Manager:	MS-	Phone
500 Energy Research and Development Division	Cheryl Closson	45	916-651-0315

C) Contractor's Legal Name	Federal ID Number
Geothermal Resources Council	94-2714326

D) Title of Project
2-year Patron Membership Renewal to the Geothermal Resources Council

E) Term and Amount	Start Date	End Date	Amount
	1 / 1 / 2015	12 / 31 / 2016	\$ 4,999

F) Business Meeting Information

Operational agreement (see CAM Manual for list) to be approved by Executive Director

ARFVTP agreements under \$75K delegated to Executive Director.

Proposed Business Meeting Date	9 / 10 / 2014	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Discussion
Business Meeting Presenter	Payam Narvand	Time Needed:	minutes

Please select one list serve. Geothermal

Agenda Item Subject and Description

Possible approval of Agreement [insert #] with the Geothermal Resources Council for a \$4,999.00 contract (or purchase order) for a 2-year Patron membership renewal.

G) California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?

Yes (skip to question 2) No (complete the following (PRC 21065 and 14 CCR 15378)):

Explain why Agreement is not considered a "Project":
 Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because it is for a professional organization membership only, and does not involve any activities that could impact the environment.

2. If Agreement is considered a "Project" under CEQA:

a) Agreement **IS** exempt. (Attach draft NOE)

Statutory Exemption. List PRC and/or CCR section number: _____

Categorical Exemption. List CCR section number: _____

Common Sense Exemption. 14 CCR 15061 (b) (3)

Explain reason why Agreement is exempt under the above section: _____

b) Agreement **IS NOT** exempt. (Consult with the legal office to determine next steps.)

Check all that apply

<input type="checkbox"/> Initial Study	<input type="checkbox"/> Environmental Impact Report
<input type="checkbox"/> Negative Declaration	<input type="checkbox"/> Statement of Overriding Considerations
<input type="checkbox"/> Mitigated Negative Declaration	

H) List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)

Legal Company Name:	Budget	SB	MB	DVBE
N/A	\$ 0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	\$ 0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	\$ 0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I) List all key partners: (attach additional sheets as necessary)

Legal Company Name:
N/A

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CEC-94 (Revised 01/13)

CALIFORNIA ENERGY COMMISSION

**J) Budget Information**

Funding Source	Funding Year of Appropriation	Budget List No.	Amount
GRDA	2014/2015	0497-3360-101-10	\$2,499
GRDA	2015/2016	0497-3360-101-10	\$2,500
Funding Source			\$
Funding Source			\$
Funding Source			\$
R&D Program Area: N/A		TOTAL:	\$4,999
Explanation for "Other" selection			
Reimbursement Contract #:		Federal Agreement #:	

K) Contractor's Administrator/ Officer

Contractor's Administrator/ Officer				Contractor's Project Manager			
Name:	Anh Lay			Name:	Anh Lay		
Address:	630 Pena Drive, Suite 400			Address:	630 Pena Drive, Suite 400		
City, State, Zip:	Davis, CA 95618			City, State, Zip:	Davis, CA 95618		
Phone:	530-758-2360	Fax:	530-758-2839	Phone:	530-758-2360	Fax:	530-758-2839
E-Mail:	alay@geothermal.org			E-Mail:	alay@geothermal.org		

L) Selection Process Used (For amendments, address amendment exemption or NCB, do not identify solicitation type of original agreement.)

Solicitation Select Type Solicitation #: _____ - _____ # of Bids: _____ Low Bid? No Yes
 Non Competitive Bid (Attach CEC 96)
 Exempt Membership

M) Contractor Entity Type

- Private Company (including non-profits)
 CA State Agency (including UC and CSU)
 Government Entity (i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state)

N) Is Contractor a certified Small Business (SB), Micro Business (MB) or DVBE?

No Yes
 If yes, check appropriate box: SB MB DVBE

O) Civil Service Considerations

- Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship)
 Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER)
 The Services Contracted:
 are not available within civil service
 cannot be performed satisfactorily by civil service employees
 are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system.
 The Services are of such an:
 urgent
 temporary, or
 occasional nature
 that the delay to implement under civil service would frustrate their very purpose.

Justification:**P) Payment Method**

- A. Reimbursement in arrears based on:
 Itemized Monthly Itemized Quarterly Flat Rate One-time
 B. Advanced Payment
 C. Other, explain:

Q) Retention

1. Is Agreement subject to retention? No Yes
 If Yes, Will retention be released prior to Agreement termination? No Yes



R) Justification of Rates

Membership renewal rate is consistent with previous membership agreements with the Geothermal Resources Council.

S) Disabled Veteran Business Enterprise Program (DVBE)

1. Exempt (Interagency/Other Government Entity)
2. Meets DVBE Requirements DVBE Amount:\$ 0 DVBE %: _____
 Contractor is Certified DVBE
 Contractor is Subcontracting with a DVBE: Name of DVBE Company
3. Contractor selected through CMAS or MSA with no DVBE participation.
4. Requesting DVBE Exemption (attach CEC 95)

T) Miscellaneous Agreement Information

1. Will there be Work Authorizations? No Yes
2. Is the Contractor providing confidential information? No Yes
3. Is the contractor going to purchase equipment? No Yes
4. Check frequency of progress reports
 Monthly Quarterly Not Applicable - Membership only.
5. Will a final report be required? No Yes
6. Is the Agreement, with amendments, longer than a year? If yes, why? No Yes
 2-year membership to the Geothermal Resources Council to ensure continuous access to library and benefits.

U) The following items should be attached to this CRF (as applicable)

- | | | |
|---|---|--|
| 1. Exhibit A, Scope of Work | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 2. Exhibit B, Budget Detail | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 3. CEC 96, NCB Request | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 4. CEC 30, Survey of Prior Work | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 5. CEC 95, DVBE Exemption Request | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Attached |
| 6. CEQA Documentation | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 7. Resumes | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 8. CEC 105, Questionnaire for Identifying Conflicts | | <input checked="" type="checkbox"/> Attached |

 Agreement Manager Date Office Manager Date Deputy Director Date

EXHIBIT A

Scope of Work

PURPOSE

This purpose of this Agreement is the renewal of a two-year membership renewal to the Geothermal Resources Council (GRC), a non-profit organization that serves as a national and international geothermal professional/industry educational association. The GRC is the primary geothermal industry organization for California geothermal researchers and developers. Membership provides for GRC participation, free access to the GRC's extensive geothermal library, and copies of the GRC Bulletin for five Energy Commission representatives. This representation is currently being shared with the Renewables Lead Commissioner's office, the Siting Division and the Energy Research and Development Division, to help ensure that staff outside of RED who are working in geothermal have access to the GRC resources. It will also provide opportunities for staff to network and coordinate with industry, USDOE, and other entities to gain current information about industry trends, research goals and needs, and resource development activities. Information gained from staff participation in the GRC activities will help inform and shape the staff's planning efforts and solicitations for geothermal projects.

Participation in the GRC will provide for greater recognition of the Energy Commission's involvement in geothermal planning, research, and development in California, as well as the data and products available from Energy Commission funded geothermal projects. GRC meetings, monthly publications, and related activities can be used to publicize Energy Commission programs, activities and solicitations.

RESOLUTION NO:

STATE OF CALIFORNIA

**STATE ENERGY RESOURCES
CONSERVATION AND DEVELOPMENT COMMISSION**

RESOLUTION - RE: GEOTHERMAL RESOURCES COUNCIL

RESOLVED, that the State Energy Resources Conservation and Development Commission (Energy Commission) adopts the staff CEQA findings contained in the Agreement Request Form; and

RESOLVED, that the Energy Commission approves Agreement 500-14-002 with **Geothermal Resources Council** for a **\$4,999** contract for a 2-year Patron membership renewal; and

FURTHER BE IT RESOLVED, that the Executive Director or his/her designee shall execute the same on behalf of the Energy Commission.

CERTIFICATION

The undersigned Secretariat to the Commission does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the California Energy Commission held on October 7, 2014.

AYE: [List of Commissioners]

NAY: [List of Commissioners]

ABSENT: [List of Commissioners]

ABSTAIN: [List of Commissioners]

Harriet Kallemeyn,
Secretariat