

GRANT REQUEST FORM (GRF)

CEC-270 (Revised 02/13)

CALIFORNIA ENERGY COMMISSION

New Agreement ARV-14-039 (To be completed by CGL Office)

Division	Agreement Manager:	MS-	Phone
600 Fuels and Transportation Division	Charles Smith	27	916-654-4770

Recipient's Legal Name	Federal ID Number
San Joaquin Valley Air Pollution Control District	77-0262563

Title of Project
Implementation of ZEV Awareness and Training Programs in the San Joaquin Valley

Term and Amount	Start Date	End Date	Amount
	4 / 30 / 2015	03 / 31 / 2019	\$ 300,000

Business Meeting Information
 ARFVTP agreements under \$75K delegated to Executive Director.

Proposed Business Meeting Date	4 / 8 / 2015	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Discussion
Business Meeting Presenter	Charles Smith	Time Needed:	5 minutes

Please select one list serve. Altfuels (AB118- ARFVTP)

Agenda Item Subject and Description

Proposed resolution approving agreement ARV-14-039 with the San Joaquin Valley Air Pollution Control District for a \$300,000 grant to implement training, encourage permit streamlining, and conduct outreach activities identified under an existing Plug In Electric Vehicle Readiness Plan. (ARFVTP Funding). Contact: Charles Smith (Staff presentation: 5 minutes)

California Environmental Quality Act (CEQA) Compliance

- Is Agreement considered a "Project" under CEQA?
 - Yes (skip to question 2) No (complete the following (PRC 21065 and 14 CCR 15378)):
 - Explain why Agreement is not considered a "Project":
 - Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because .
 - If Agreement is considered a "Project" under CEQA:
 - a) Agreement **IS** exempt. (Attach draft NOE)
 - Statutory Exemption. List PRC and/or CCR section number: _____
 - Categorical Exemption. List CCR section number: _____
 - Common Sense Exemption. 14 CCR 15061 (b) (3)
 - Explain reason why Agreement is exempt under the above section:
 - The Agreement involves only training and outreach on how to facilitate the expansion of plug-in electric vehicles and their charging stations. The Agreement does not commit the San Joaquin Valley Air Pollution Control District, or any other parties, to the installation or procurement of such vehicles or stations.
 - b) Agreement **IS NOT** exempt. (Consult with the legal office to determine next steps.)
- Check all that apply
- | | |
|---|---|
| <input type="checkbox"/> Initial Study | <input type="checkbox"/> Environmental Impact Report |
| <input type="checkbox"/> Negative Declaration | <input type="checkbox"/> Statement of Overriding Considerations |
| <input type="checkbox"/> Mitigated Negative Declaration | |

List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)

Legal Company Name:	Budget
Center for Sustainable Energy	\$ 300,000
	\$ 0
	\$ 0

List all key partners: (attach additional sheets as necessary)

Legal Company Name:

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Budget Information			
Funding Source	Funding Year of Appropriation	Budget List No.	Amount
ARFVTF	13/14	601.118F	\$300,000.00
Funding Source			\$
R&D Program Area:	N/A	TOTAL:	\$300,000
Explanation for "Other" selection			
Reimbursement Contract #:		Federal Agreement #:	

Recipient's Administrator/ Officer				Recipient's Project Manager			
Name:	Todd DeYoung			Name:	Samir Sheikh		
Address:	1990 E. Gettysburg Avenue			Address:	1990 E. Gettysburg Avenue		
City, State, Zip:	Fresno, CA 93726			City, State, Zip:	Fresno, CA 93726		
Phone:	559-230-5816	Fax:	559-230-6112	Phone:	559-230-5815	Fax:	559-230-6112
E-Mail:	Todd.DeYoung@valleyair.org			E-Mail:	Samir.Sheikh@valleyair.org		

Selection Process Used	
<input type="checkbox"/> Competitive Solicitation	Solicitation #: PON-14-603
<input checked="" type="checkbox"/> First Come First Served Solicitation	

The following items should be attached to this GRF			
1. Exhibit A, Scope of Work		<input checked="" type="checkbox"/>	Attached
2. Exhibit B, Budget Detail		<input checked="" type="checkbox"/>	Attached
3. CEC 105, Questionnaire for Identifying Conflicts		<input checked="" type="checkbox"/>	Attached
4. Recipient Resolution		<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached
5. CEQA Documentation		<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Attached

_____ Agreement Manager	_____ Date	_____ Office Manager	_____ Date	_____ Deputy Director	_____ Date
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EXHIBIT A

SCOPE OF WORK

TECHNICAL TASK LIST

Task #	CPR	Task Name
1		Administration
2	X	Permitting and Inspection Training
3		EVCS Installation Process Training
4		PEV Awareness

KEY NAME LIST

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
1	Todd DeYoung Colin Santulli	Center for Sustainable Energy	N/A
2	Colin Santulli	Center for Sustainable Energy	N/A
3	Colin Santulli	Center for Sustainable Energy	N/A
4	Colin Santulli	Center for Sustainable Energy	N/A

GLOSSARY

Specific terms and acronyms used throughout this scope of work are defined as follows:

Term/ Acronym	Definition
ARFVTP	Alternative and Renewable Fuel Vehicle and Technology Program
CAM	Commission Agreement Manager
CPR	Critical Project Review
CSE	Center for Sustainable Energy
EVCS	Electric Vehicle Charging Station
FTD	Fuels and Transportation Division
PEV	Plug-in Electric Vehicle
Plan	San Joaquin Valley Plug-in Electric Vehicle Readiness Plan
Recipient	San Joaquin Valley Air Pollution Control District
SJVAPCD	San Joaquin Valley Air Pollution Control District
Valley	San Joaquin Valley Air Pollution Control District jurisdiction

BACKGROUND

Assembly Bill (AB) 118 (Núñez, Chapter 750, Statutes of 2007), created the ARFVTP. The statute authorizes the California Energy Commission (Energy Commission) to develop and deploy alternative and renewable fuels and advanced transportation technologies to help attain the state's climate change policies. AB 8 (Perea, Chapter 401, Statutes of 2013) re-authorized the ARFVTP through January 1, 2024, and specified that the Energy Commission allocate up to \$20 million per year (or up to 20 percent of each fiscal year's funds) in funding for hydrogen station development until at least 100 stations are operational.

The ARFVTP has an annual budget of approximately \$100 million and provides financial support for projects that:

- Reduce California's use and dependence on petroleum transportation fuels and increase the use of alternative and renewable fuels and advanced vehicle technologies.
- Produce sustainable alternative and renewable low-carbon fuels in California.
- Expand alternative fueling infrastructure and fueling stations.
- Improve the efficiency, performance and market viability of alternative light-, medium- and heavy-duty vehicle technologies.
- Retrofit medium- and heavy-duty on-road and non-road vehicle fleets to alternative technologies or fuel use.
- Expand the alternative fueling infrastructure available to existing fleets, public transit, and transportation corridors.
- Establish workforce training programs and conduct public outreach on the benefits of alternative transportation fuels and vehicle technologies.

The Energy Commission issued solicitation PON-14-603 entitled "Zero Emission Vehicle (ZEV) Readiness" under the ARFVTP on September 9, 2014. This first-come first-served grant solicitation was an offer to support new and existing planning efforts for plug-in electric vehicles (PEVs) and fuel cell electric vehicles. To be eligible for funding under PON-14-603, projects must also be consistent with the Energy Commission's ARFVTP Investment Plan, updated annually. In response to PON-14-603, the San Joaquin Valley Air Pollution Control District (Recipient) submitted application number 11, which was proposed for funding in the Energy Commission's Notice of Proposed Awards on January 16, 2015. PON-14-603 and the Recipient's application are hereby incorporated by reference into this Agreement in their entirety.

In the event of any conflict or inconsistency between the terms of the Solicitation and the terms of the Recipient's Application, the Solicitation shall control. In the event of any conflict or inconsistency between the Recipient's Application and the terms of the Energy Commission's Award, the Energy Commission's Award shall control. Similarly, in the event of any conflict or inconsistency between the terms of this Agreement and the Recipient's Application, the terms of this Agreement shall control.

Problem Statement:

There is a small, but growing, number of plug-in electric vehicles (PEVs) in the San Joaquin Valley. While there are some regional efforts to encourage PEV adoption, the relative lack of knowledge of PEVs among local governments, consumers and permitting and building code staff, make this technology difficult to obtain and electric vehicle charging stations (EVCS) difficult to install.

Since the adoption of the *San Joaquin Valley PEV Readiness Plan* in May 2014, there has been little progress made towards implementing the innovative strategies noted in the Plan to increase PEV adoption or EVCS installations. Acting upon the Plan is the best way to prepare the region for an increasing amount of EVCS investment and PEV growth.

Goals of the Agreement:

The goal of this Agreement is to improve permitting and inspection standards and processes to facilitate EVCS installations; train contractors on EVCS installation; and empower local governments to become ready for PEVs through education and outreach.

Objectives of the Agreement:

The objectives of this Agreement include the following items; however, the activity conducted may be modified based on the conditions and needs of the Valley and its stakeholders:

1. Use the PEV Readiness Plan as guidance for all activities conducted.
2. Review and document existing permitting and inspection processes in the San Joaquin Valley through a survey.
3. Convene local permitting and inspection officials to better understand the current permitting and inspection process in the Valley and develop regional goals for EVCS permitting.
4. Improve upon existing permitting and inspection processes for EVCS installations by way of an adoptable permitting toolkit or an online permit process.
5. Provide a permitting hotline that will be regularly used by permitting officials for questions about the permitting process.
6. Document all frequently asked questions from the permitting hotline to better inform future permitting officials.
7. Train electrical contractors on how to install EVCS.
8. Support the growth of an electrical contractor network with EVCS installation knowledge.
9. Build support for PEVs and EVCS installations through events and presentations to local government and local policymakers.
10. Work with local governments and local public agencies to increase PEV-friendly activities and policies.
11. Develop websites for local permitting and inspection officials, electrical contractors, and local government and policymakers that will include relevant resources.

TASK 1 ADMINISTRATION

Task 1.1 Attend Kick-off Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement. The CAM shall designate the date and location of this meeting and provide an agenda to the Recipient prior to the meeting.

The Recipient shall:

- Attend a “Kick-Off” meeting with the Commission Agreement Manager, the Grants Officer, and a representative of the Accounting Office. The Recipient shall bring its Project Manager, Agreement Administrator, Accounting Officer, and others designated by the Commission Agreement Manager to this meeting.
- Discuss the following administrative and technical aspects of this Agreement:
 - Agreement Terms and Conditions
 - Critical Project Review (Task 1.2)
 - Match fund documentation (Task 1.6) No reimbursable work may be done until this documentation is in place.
 - Permit documentation (Task 1.7)
 - Subcontracts needed to carry out project (Task 1.8)
 - The CAM's expectations for accomplishing tasks described in the Scope of Work
 - An updated Schedule of Products and Due Dates
 - Monthly Progress Reports (Task 1.4)
 - Technical Products (Product Guidelines located in Section 5 of the Terms and Conditions)
 - Final Report (Task 1.5)

Recipient Products:

- Updated Schedule of Products
- Updated List of Match Funds
- Updated List of Permits

Commission Agreement Manager Product:

- Kick-Off Meeting Agenda

Task 1.2 Critical Project Review (CPR) Meetings

CPRs provide the opportunity for frank discussions between the Energy Commission and the Recipient. The goal of this task is to determine if the project should continue to receive Energy Commission funding to complete this Agreement and to identify any needed modifications to the tasks, products, schedule or budget.

The Commission Agreement Manager may schedule CPR meetings as necessary, and meeting costs will be borne by the Recipient.

Meeting participants include the CAM and the Recipient and may include the Commission Grants Officer, the Fuels and Transportation Division (FTD) lead, other Energy Commission staff and Management as well as other individuals selected by the CAM to provide support to the Energy Commission.

The CAM shall:

- Determine the location, date, and time of each CPR meeting with the Recipient. These meetings generally take place at the Energy Commission, but they may take place at another location.
- Send the Recipient the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on both match funding and permits.
- Conduct and make a record of each CPR meeting. Prepare a schedule for providing the written determination described below.
- Determine whether to continue the project, and if continuing, whether or not modifications are needed to the tasks, schedule, products, and/or budget for the remainder of the Agreement. Modifications to the Agreement may require a formal amendment (please see section 8 of the Terms and Conditions). If the CAM concludes that satisfactory progress is not being made, this conclusion will be referred to the Lead Commissioner for Transportation for his or her concurrence.
- Provide the Recipient with a written determination in accordance with the schedule. The written response may include a requirement for the Recipient to revise one or more product(s) that were included in the CPR.

The Recipient shall:

- Prepare a CPR Report for each CPR that discusses the progress of the Agreement toward achieving its goals and objectives. This report shall include recommendations and conclusions regarding continued work of the projects. This report shall be submitted along with any other products identified in this scope of work. The Recipient shall submit these documents to the CAM and any other designated reviewers at least 15 working days in advance of each CPR meeting.
- Present the required information at each CPR meeting and participate in a discussion about the Agreement.

CAM Products:

- Agenda and a list of expected participants
- Schedule for written determination
- Written determination

Recipient Product:

- CPR Report(s)

Task 1.3 Final Meeting

The goal of this task is to closeout this Agreement.

The Recipient shall:

- Meet with Energy Commission staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement.

This meeting will be attended by, at a minimum, the Recipient, the Commission Grants Office Officer, and the Commission Agreement Manager. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the Commission Agreement Manager.

The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The Commission Agreement Manager will determine the appropriate meeting participants.

The administrative portion of the meeting shall be a discussion with the Commission Agreement Manager and the Grants Officer about the following Agreement closeout items:

- What to do with any equipment purchased with Energy Commission funds (Options)
 - Energy Commission's request for specific "generated" data (not already provided in Agreement products)
 - Need to document Recipient's disclosure of "subject inventions" developed under the Agreement
 - "Surviving" Agreement provisions
 - Final invoicing and release of retention
- Prepare a schedule for completing the closeout activities for this Agreement.

Products:

- Written documentation of meeting agreements
- Schedule for completing closeout activities

Task 1.4 Monthly Progress Reports

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, and to form the basis for determining whether invoices are consistent with work performed.

The Recipient shall:

- Prepare a Monthly Progress Report which summarizes all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Each progress report is due to the Commission Agreement Manager within 10 days of the end of the reporting period. The recommended specifications for each progress report are contained in Section 6 of the Terms and Conditions of this Agreement.
- In the first Monthly Progress Report and first invoice, document and verify match expenditures and provide a synopsis of project progress, if match funds have been expended or if work funded with match share has occurred after the notice of proposed award but before execution of the grant agreement. If no match funds have been expended or if no work funded with match share has occurred before execution, then state this in the report. All pre-execution match expenditures must conform to the requirements in the Terms and Conditions of this Agreement.

Product:

- Monthly Progress Reports

Task 1.5 Final Report

The goal of the Final Report is to assess the project's success in achieving the Agreement's goals and objectives, advancing science and technology, and providing energy-related and other benefits to California.

The objectives of the Final Report are to clearly and completely describe the project's purpose, approach, activities performed, results, and advancements in science and technology; to present a public assessment of the success of the project as measured by the degree to which goals and objectives were achieved; to make insightful observations based on results obtained; to draw conclusions; and to make recommendations for further projects and improvements to the FTD project management processes.

The Final Report shall be a public document. If the Recipient has obtained confidential status from the Energy Commission and will be preparing a confidential version of the Final Report as well, the Recipient shall perform the following activities for both the public and confidential versions of the Final Report.

The Recipient shall:

- Prepare an Outline of the Final Report, if requested by the CAM.
- Prepare a Final Report following the latest version of the Final Report guidelines which will be provided by the CAM. The CAM shall provide written comments on the Draft Final Report within fifteen (15) working days of receipt. The Final Report must be completed at least 60 days before the end of the Agreement Term.
- Submit one bound copy of the Final Report with the final invoice.

Products:

- Outline of the Final Report, if requested

- Draft Final Report
- Final Report

Task 1.6 Identify and Obtain Matching Funds

The goal of this task is to ensure that the match funds planned for this Agreement are obtained for and applied to this Agreement during the term of this Agreement.

The costs to obtain and document match fund commitments are not reimbursable through this Agreement. Although the Energy Commission budget for this task will be zero dollars, the Recipient may utilize match funds for this task. Match funds shall be spent concurrently or in advance of Energy Commission funds for each task during the term of this Agreement. Match funds must be identified in writing and the associated commitments obtained before the Recipient can incur any costs for which the Recipient will request reimbursement.

The Recipient shall:

- Prepare a letter documenting the match funding committed to this Agreement and submit it to the Commission Agreement Manager at least 2 working days prior to the kick-off meeting. If no match funds were part of the proposal that led to the Energy Commission awarding this Agreement and none have been identified at the time this Agreement starts, then state such in the letter. If match funds were a part of the proposal that led to the Energy Commission awarding this Agreement, then provide in the letter a list of the match funds that identifies the:
 - Amount of each cash match fund, its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied.
 - Amount of each in-kind contribution, a description, documented market or book value, and its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied. If the in-kind contribution is equipment or other tangible or real property, the Recipient shall identify its owner and provide a contact name, address and telephone number, and the address where the property is located.
- Provide a copy of the letter of commitment from an authorized representative of each source of cash match funding or in-kind contributions that these funds or contributions have been secured. For match funds provided by a grant a copy of the executed grant shall be submitted in place of a letter of commitment.
- Discuss match funds and the implications to the Agreement if they are reduced or not obtained as committed, at the kick-off meeting. If applicable, match funds will be included as a line item in the progress reports and will be a topic at CPR meetings.
- Provide the appropriate information to the Commission Agreement Manager if during the course of the Agreement additional match funds are received.
- Notify the Commission Agreement Manager within 10 days if during the course of the Agreement existing match funds are reduced. Reduction in match funds must be approved through a formal amendment to the Agreement and may trigger an additional CPR meeting.

Products:

- A letter regarding match funds or stating that no match funds are provided
- Copy(ies) of each match fund commitment letter(s) (if applicable)
- Letter(s) for new match funds (if applicable)
- Letter that match funds were reduced (if applicable)

Task 1.7 Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the Energy Commission budget for this task will be zero dollars, the Recipient shall budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.

The Recipient shall:

- Prepare a letter documenting the permits required to conduct this Agreement and submit it to the Commission Agreement Manager at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this Agreement, then state such in the letter. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:
 - A list of the permits that identifies the:
 - Type of permit
 - Name, address and telephone number of the permitting jurisdictions or lead agencies
 - The schedule the Recipient will follow in applying for and obtaining these permits.
- Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule and the copies of the permits. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.
- If during the course of the Agreement additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the Commission Agreement Manager.
- As permits are obtained, send a copy of each approved permit to the Commission Agreement Manager.
- If during the course of the Agreement permits are not obtained on time or are denied, notify the Commission Agreement Manager within 5 working days. Either of these events may trigger an additional CPR.

Products:

- Letter documenting the permits or stating that no permits are required
- A copy of each approved permit (if applicable)
- Updated list of permits as they change during the term of the Agreement (if applicable)
- Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)

Task 1.8 Obtain and Execute Subcontracts

The goal of this task is to ensure quality products and to procure subcontractors required to carry out the tasks under this Agreement consistent with the Agreement Terms and Conditions and the Recipient's own procurement policies and procedures. It will also provide the Energy Commission an opportunity to review the subcontracts to ensure that the tasks are consistent with this Agreement, and that the budgeted expenditures are reasonable and consistent with applicable cost principles.

The Recipient shall:

- Manage and coordinate subcontractor activities.
- Submit a draft of each subcontract required to conduct the work under this Agreement to the Commission Agreement Manager for review.
- Submit a final copy of the executed subcontract.
- If Recipient decides to add new subcontractors, then the Recipient shall notify the CAM.

Products:

- Draft subcontracts
- Final subcontracts

TECHNICAL TASKS**TASK 2 PERMITTING AND INSPECTION TRAINING**

The goal of this task is for Recipient to provide training and technical assistance for public agencies in the San Joaquin Valley that are unfamiliar with EVCS permitting or who do not have the capacity to develop new permit processes. This involves better understanding the existing permitting and inspection process in the region and helping to streamline and standardize these processes to facilitate more efficient EVCS installations.

The Recipient shall:

- Conduct a survey of existing permitting process conditions of major jurisdictions and provide summary report on survey findings.
- Conduct up to three (3) regional workshops to review existing conditions survey results, discuss permitting goals for EVCS and expand on general recommendations identified in the Plan.
- Develop a permitting toolkit based on input from workshops, which may include:

- Model permit and inspection template
- Documents and resources from workshop
- Flowcharts and checklists for permitting and inspection process
- Online permit option
- Conduct up to eight (8) regional trainings for local government permitting staff on permitting toolkit
- Assess the feasibility within the budget of establishing and operating a hotline for permitting staff which includes:
 - Answering questions from permitting agencies about developed resources
 - Guiding permitting agencies through common questions
 - Providing information about EVCS permitting and inspection process

Products:

- Existing conditions survey instrument
- Existing conditions survey summary report
- Workshop materials which may include, but are not limited to, the workshop notice, presentations, agenda and summary.
- Permitting toolkit products, which may include:
 - Model permit and inspection template
 - Flowcharts and checklists for permitting and inspection process
 - Online permitting application and user guide
- Training materials which may include, but are not limited to, the training notice, presentations, agenda and summary.
- Written assessment of feasibility and cost of hotline; if implemented, catalogue of tracked phone calls and e-mails received for the permitting hotline, which may include frequently asked questions.
- CPR required for Task 2.

TASK 3 EVCS INSTALLATION PROCESS TRAINING

The goal of this task is to expand the number of trainings to local contractors on how to install EVCS, in order to develop a highly skilled electrical contractor workforce in the San Joaquin Valley who can excel in the installation of EVCS throughout the region. Additionally, there will be trainings to incorporate EVCS installation permitting and best practices in the Valley.

The Recipient shall

- Develop curriculum on EVCS installation permitting and inspection best practices for local electrical contractors. The curriculum may cover portions of the permitting toolkit developed through this initiative.

- Conduct industry-recognized EVCS in-depth contractor trainings. Host a series of up to six (6) in-depth trainings. Training shall include EVCS installation permitting and inspection best practices for local electrical contractors. When efficient and practical, trainings may be incorporated into other already-existing EVCS contractor training programs.
- Extend trainings to various parts of the region through different partnerships and use of available technology.
- Conduct outreach to increase participation in EVCS installation trainings and, if warranted, increase the availability (frequency and location) of EVCS training courses.

Products:

- Outreach materials for contractor training, such as digital marketing materials (e.g., flyer).
- EVCS installation permitting and inspection best practices training curriculum materials, such as presentations.
- Training materials, such as training notice, agenda and attendance sheets
- List of electrical contractors that have attended and/or successfully completed EVCS installation permitting and inspection best practice trainings

TASK 4 PEV AWARENESS

The goal of this task is to provide outreach and education to local officials and important policymakers in the San Joaquin Valley about PEVs in an effort to educate them about the advantages of PEV-friendly policies and participate in PEV outreach activities, as well as procure and install EVCS.

The Recipient shall:

- Host up to six (6) ride and drives at meetings/workshops that are attended by elected officials or senior public policy makers. For example, the San Joaquin Valley Mayors’ Summit or the SJVAPCD Board Retreat.
- Participate in meetings/workshops that are attended by elected officials or senior public policy makers.
- Present information about PEVs at meetings/workshops that are attended by elected officials or senior public policy makers.
- Update (when relevant) public agency-oriented fact sheets from the Plan.
- Distribute updated Plan fact sheets for senior public policy makers and local government officials.
- Host up to four (4) trainings (in-person or webinars) for local officials and public agencies who want to learn more in-depth information on the resources developed in the San Joaquin Valley PEV Readiness Plan, which may include:
 - How to develop local ordinances for PEV charging (e.g., parking policies)
 - How to procure and manage EVCS:

- How to write a Request for Proposals for EVCS
- Different models of ownership for EVCS
- How to decide which spots are best for EVCS

Products:

- Ride and drive meeting/workshop materials, which may include photographs, marketing collateral and sign-up sheet
- Presentation materials including, but not limited to, sign-up sheets and agendas
- Training materials, which may include agendas, workshop notices and presentations

STATE OF CALIFORNIA

STATE ENERGY RESOURCES
CONSERVATION AND DEVELOPMENT COMMISSION

RESOLUTION - RE: SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT

RESOLVED, that the State Energy Resources Conservation and Development Commission (Energy Commission) adopts the staff CEQA findings contained in the Agreement Request Form; and

RESOLVED, that the Energy Commission approves Agreement ARV-14-039 from PON-14-603 with the **San Joaquin Valley Air Pollution Control District** for a **\$300,000** grant to implement training, encourage permit streamlining, and conduct outreach activities identified under an existing Plug In Electric Vehicle Readiness Plan; and

FURTHER BE IT RESOLVED, that the Executive Director or his/her designee shall execute the same on behalf of the Energy Commission.

CERTIFICATION

The undersigned Secretariat to the Commission does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the California Energy Commission held on April 8, 2015

AYE: [List of Commissioners]

NAY: [List of Commissioners]

ABSENT: [List of Commissioners]

ABSTAIN: [List of Commissioners]

Harriet Kallemeyn,
Secretariat