

GRANT REQUEST FORM (GRF)

CEC-270 (Revised 02/13)

CALIFORNIA ENERGY COMMISSION

New Agreement ARV-14-059 (To be completed by CGL Office)

Division	Agreement Manager:	MS-	Phone
600 Fuels and Transportation Division	Brian Fauble	27	916-654-3974

Recipient's Legal Name	Federal ID Number
Solano Transportation Authority	68-0383594

Title of Project
Solano County Plug-in Electric Vehicle Readiness Implementation

Term and Amount	Start Date	End Date	Amount
	06 / 13 / 2015	05 / 31 / 2018	\$ 300,000

Business Meeting Information
 ARFVTP agreements under \$75K delegated to Executive Director.

Proposed Business Meeting Date	05 / 13 / 2015	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Discussion
Business Meeting Presenter	Brian Fauble	Time Needed:	5 minutes

Please select one list serve. Altfuels (AB118- ARFVTP)

Agenda Item Subject and Description

Proposed resolution approving Agreement ARV-14-059 with the Solano Transportation Authority for a \$300,000 grant to conduct planning to implement aspects of the Bay Area's PEV Readiness Plan in Solano County to reduce existing barriers to mid- and long-term success of PEV adoption, as well as placement of minor signage on local streets, roadways and public charging stations to indicate location of charging stations. (ARFVTP funding) Contact: Brian Fauble. (Staff presentation: 5 minutes)

California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?
 Yes (skip to question 2) No (complete the following (PRC 21065 and 14 CCR 15378)):
 Explain why Agreement is not considered a "Project":
 Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because .
2. If Agreement is considered a "Project" under CEQA:
 a) Agreement **IS** exempt. (Attach draft NOE)
 Statutory Exemption. List PRC and/or CCR section number: _____
 Categorical Exemption. List CCR section number: _____
 Common Sense Exemption. 14 CCR 15061 (b) (3)
 Explain reason why Agreement is exempt under the above section:
 The project involves planning, coordination, and outreach activities and does not result in physical changes to the environment. The activities funded under this project include developing standards, conducting siting assessments, streamlining permitting and inspection processes, conducting outreach, hold training sessions, and site then place minor sigange on local streets, roadways and existing public charging stations. Therefore, this project has no potential for causing a significant adverse environmental impact.
- b) Agreement **IS NOT** exempt. (Consult with the legal office to determine next steps.)
 Check all that apply
 Initial Study Environmental Impact Report
 Negative Declaration Statement of Overriding Considerations
 Mitigated Negative Declaration

List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)

Legal Company Name:	Budget
TBD	\$ 57,000
TBD	\$ 57,000
TBD	\$ 59,000

List all key partners: (attach additional sheets as necessary)

Legal Company Name:
East Bay Clean Cities

GRANT REQUEST FORM (GRF)

Budget Information			
Funding Source	Funding Year of Appropriation	Budget List No.	Amount
ARFVTF	13/14	301.118F	\$300,000
Funding Source			\$
R&D Program Area:	Select Program Area	TOTAL:	\$300,000
Explanation for "Other" selection			
Reimbursement Contract #:		Federal Agreement #:	

Recipient's Administrator/ Officer				Recipient's Project Manager			
Name:	Daryl Halls			Name:	Andrew Hart		
Address:	1 Harbor Center #130			Address:	1 Harbor Center #130		
City, State, Zip:	Suisun City, CA, 94585			City, State, Zip:	Suisun City, CA, 94585		
Phone:	707-424-6008	Fax:	707-424-6074	Phone:	707-399-3214	Fax:	707-424-6074
E-Mail:	dkhalls@sta-snci.com			E-Mail:	ahart@sta-snci.com		

Selection Process Used	
<input type="checkbox"/> Competitive Solicitation	Solicitation #: PON-14-607
<input checked="" type="checkbox"/> First Come First Served Solicitation	

The following items should be attached to this GRF		
1. Exhibit A, Scope of Work	<input checked="" type="checkbox"/>	Attached
2. Exhibit B, Budget Detail	<input checked="" type="checkbox"/>	Attached
3. CEC 105, Questionnaire for Identifying Conflicts	<input checked="" type="checkbox"/>	Attached
4. Recipient Resolution	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Attached
5. CEQA Documentation	<input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Attached

_____ Agreement Manager	_____ Date	_____ Office Manager	_____ Date	_____ Deputy Director	_____ Date
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CEC-270 Continued

List All Subcontractors (major and minor) and equipment vendors:

Legal Company Name:	Budget:
TBD	\$25,000
TBD	\$47,000
TBD	\$17,500

Exhibit A SCOPE OF WORK

TECHNICAL TASK LIST

Task #	CPR Meeting	Task Name
1		Administration
2	X	Planning and Signage
3		Conduct PEV Awareness Activities
4		Conduct Local Government Code Adoption Training

KEY NAME LIST

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
1	Andrew Hart, Bob Macaulay	TBD	
2	Andrew Hart, Bob Macaulay	TBD	
3	Andrew Hart, Bob Macaulay	TBD	
4	Andrew Hart, Bob Macaulay	TBD	East Bay Clean Cities

GLOSSARY

Specific terms and acronyms used throughout this scope of work are defined as follows:

Term/ Acronym	Definition
ARFVTP	Alternative and Renewable Vehicle and Technology Program
CAM	Commission Agreement Manager
CPR	Critical Project Review
Energy Commission	California Energy Commission
EVCS	Electric Vehicle Charging Station
FTD	Fuels and Transportation Division
GHG	Greenhouse Gases
MUD	Multi-Family Unit Dwelling
PEV	Plug-in Electric Vehicle
PG&E	Pacific Gas and Electric
Recipient	Solano Transportation Authority
ZEV	Zero Emissions Vehicle

Background:

Assembly Bill 118 (Núñez, Chapter 750, Statutes of 2007), created the Alternative and Renewable Fuel and Vehicle Technology (ARFVT) Program. The statute, subsequently amended by AB 109 (Núñez Chapter 313, Statutes of 2008), authorizes the Energy Commission to develop and deploy alternative and renewable fuels and advanced transportation technologies to help attain the state's climate change policies. The Energy Commission has an annual program budget of approximately \$100 million and provides financial support for projects that:

- Develop and improve alternative and renewable low-carbon fuels;
- Optimize alternative and renewable fuels for existing and developing engine technologies;
- Produce alternative and renewable low-carbon fuels in California;
- Decrease, on a full fuel cycle basis, the overall impact and carbon footprint of alternative and renewable fuels and increase sustainability;
- Expand fuel infrastructure, fueling stations, and equipment;
- Improve light-, medium-, and heavy-duty vehicle technologies;
- Retrofit medium- and heavy-duty on-road and non-road vehicle fleets;
- Expand infrastructure connected with existing fleets, public transit, and transportation corridors; and
- Establish workforce training programs, conduct public education and promotion, and create technology centers.

The Energy Commission issued solicitation PON-14-607 to fund Zero Emission Vehicle (ZEV) Readiness activities. To be eligible for funding under PON-14-607, the projects must also be consistent with the Energy Commission's ARFVTP Investment Plan updated annually. In response to PON-14-607, the Recipient submitted application number 3, which was proposed for funding in the Energy Commission's Notice of Proposed Awards on March 17, 2015, and is incorporated by reference to this Agreement in its entirety.

In the event of any conflict or inconsistency between the terms of the Solicitation and the terms of the Recipient's Application, the Solicitation shall control. In the event of any conflict or inconsistency between the Recipient's Application and the terms of the Energy Commission's Award, the Energy Commission's Award shall control. Similarly, in the event of any conflict or inconsistency between the terms of this Agreement and the Recipient's Application, the terms of this Agreement shall control.

Problem Statement:

As an increasing number of PEVs are deployed in Solano County, it will be important to identify critical on-the-ground barriers that limit deployment of the supporting infrastructure. These barriers include issues such as permitting and inspection processes, identifying site hosts, ensuring proper signage for drivers, and local building codes. The Solano Transportation Authority (Recipient) will coordinate with cities and unincorporated Solano County municipalities

to implement critical aspects of the Bay Area's PEV Readiness Plan in Solano County that will help reduce these barriers in the near-term to ensure mid- and long-term success of PEV adoption.

Goals of the Agreement:

The goals of this Agreement are to minimize and, where possible, eliminate barriers to EVCS in Solano County through coordination, collaboration, and targeted outreach; and increase awareness amongst consumers in Solano County related to PEVs and availability of infrastructure.

Objectives of the Agreement:

The objectives of this Agreement are to:

- Develop documentation, including case studies and feedback from stakeholder interviews, that will help outline policies and practices that can be implemented to streamline permitting for charging infrastructure;
- Develop case studies that will serve as illustrative examples to demonstrate how to improve EVCS installation processes;
- Conduct outreach to potential EVCS site hosts;
- Deploy trailblazer signage in Solano County;
- Conduct PEV awareness activities; and
- Conduct local government code adoption training.

TASK 1 ADMINISTRATION

Task 1.1 Attend Kick-off Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement. The Commission Agreement Manager (CAM) shall designate the date and location of this meeting and provide an agenda to the Recipient prior to the meeting.

The Recipient shall:

- Attend a "Kick-Off" meeting with the CAM, the Grants Officer, and a representative of the Accounting Office. The Recipient shall bring its Project Manager, Agreement Administrator, Accounting Officer, and others designated by the CAM to this meeting.
- Discuss the following administrative and technical aspects of this Agreement:
 - Agreement Terms and Conditions
 - Critical Project Review (Task 1.2)
 - Match fund documentation (Task 1.6) No reimbursable work may be done until this documentation is in place.
 - Permit documentation (Task 1.7)
 - Subcontracts needed to carry out project (Task 1.8)
 - The CAM's expectations for accomplishing tasks described in the Scope of Work
 - An updated Schedule of Products and Due Dates

- Monthly Progress Reports (Task 1.4)
- Technical Products (Product Guidelines located in Section 5 of the Terms and Conditions)
- Final Report (Task 1.5)

Recipient's Products:

- Updated Schedule of Products
- Updated List of Match Funds
- Updated List of Permits

CAM's Product:

- Kick-Off Meeting Agenda

Task 1.2 Critical Project Review (CPR) Meetings

{A CPR Meeting is planned to be held during Task 2 and others may be scheduled as needed}

CPRs provide the opportunity for frank discussions between the Energy Commission and the Recipient. The goal of this task is to determine if the project should continue to receive Energy Commission funding to complete this Agreement and to identify any needed modifications to the tasks, products, schedule or budget.

The CAM may schedule CPR meetings as necessary, and meeting costs will be borne by the Recipient.

Meeting participants include the CAM and the Recipient and may include the Commission Grants Officer, the Fuels and Transportation Division (FTD) lead, other Energy Commission staff and Management as well as other individuals selected by the CAM to provide support to the Energy Commission.

The CAM shall:

- Determine the location, date, and time of each CPR meeting with the Recipient. These meetings generally take place at the Energy Commission, but they may take place at another location.
- Send the Recipient the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on both match funding and permits.
- Conduct and make a record of each CPR meeting. Prepare a schedule for providing the written determination described below.
- Determine whether to continue the project, and if continuing, whether or not modifications are needed to the tasks, schedule, products, and/or budget for the remainder of the Agreement. Modifications to the Agreement may require a formal amendment (please see section 8 of the Terms and Conditions). If the CAM concludes that satisfactory progress is not being made, this conclusion will be referred to the Lead Commissioner for Transportation for his or her concurrence.

- Provide the Recipient with a written determination in accordance with the schedule. The written response may include a requirement for the Recipient to revise one or more product(s) that were included in the CPR.

The Recipient shall:

- Prepare a CPR Report for each CPR that discusses the progress of the Agreement toward achieving its goals and objectives. This report shall include recommendations and conclusions regarding continued work of the projects. This report shall be submitted along with any other products identified in this scope of work. The Recipient shall submit these documents to the CAM and any other designated reviewers at least 15 working days in advance of each CPR meeting.
- Present the required information at each CPR meeting and participate in a discussion about the Agreement.

CAM's Products:

- Agenda and a list of expected participants
- Schedule for written determination
- Written determination

Recipient's Product:

- CPR Report(s)

Task 1.3 Final Meeting

The goal of this task is to closeout this Agreement.

The Recipient shall:

- Meet with Energy Commission staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement.

This meeting will be attended by, at a minimum, the Recipient, the Commission Grants Office Officer, and the CAM. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the CAM.

The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The CAM will determine the appropriate meeting participants.

The administrative portion of the meeting shall be a discussion with the CAM and the Grants Officer about the following Agreement closeout items:

- What to do with any equipment purchased with Energy Commission funds (Options)
- Energy Commission's request for specific "generated" data (not already provided in Agreement products)

- Need to document Recipient's disclosure of "subject inventions" developed under the Agreement
- "Surviving" Agreement provisions
- Final invoicing and release of retention
- Prepare a schedule for completing the closeout activities for this Agreement.

Recipient's Products:

- Written documentation of meeting agreements
- Schedule for completing closeout activities

Task 1.4 Monthly Progress Reports

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, and to form the basis for determining whether invoices are consistent with work performed.

The Recipient shall:

- Prepare a Monthly Progress Report which summarizes all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Each progress report is due to the CAM within 10 days of the end of the reporting period. The recommended specifications for each progress report are contained in Section 6 of the Terms and Conditions of this Agreement.
- In the first Monthly Progress Report and first invoice, document and verify match expenditures and provide a synopsis of project progress, if match funds have been expended or if work funded with match share has occurred after the notice of proposed award but before execution of the grant agreement. If no match funds have been expended or if no work funded with match share has occurred before execution, then state this in the report. All pre-execution match expenditures must conform to the requirements in the Terms and Conditions of this Agreement.

Recipient's Product:

- Monthly Progress Reports

Task 1.5 Final Report

The goal of the Final Report is to assess the project's success in achieving the Agreement's goals and objectives, advancing science and technology, and providing energy-related and other benefits to California.

The objectives of the Final Report are to clearly and completely describe the project's purpose, approach, activities performed, results, and advancements in science and technology; to present a public assessment of the success of the project as measured by the degree to which goals and objectives were achieved; to make insightful observations based on results obtained; to draw conclusions; and to make recommendations for further projects and improvements to the FTD project management processes.

The Final Report shall be a public document. If the Recipient has obtained confidential status from the Energy Commission and will be preparing a confidential version of the Final Report as well, the Recipient shall perform the following activities for both the public and confidential versions of the Final Report.

The Recipient shall:

- Prepare an Outline of the Final Report, if requested by the CAM.
- Prepare a Final Report following the latest version of the Final Report guidelines which will be provided by the CAM. The CAM shall provide written comments on the Draft Final Report within fifteen (15) working days of receipt. The Final Report must be completed at least 60 days before the end of the Agreement Term.
- Submit one bound copy of the Final Report with the final invoice.

Recipient's Products:

- Outline of the Final Report, if requested
- Draft Final Report
- Final Report

Task 1.6 Identify and Obtain Matching Funds

The goal of this task is to ensure that the match funds planned for this Agreement are obtained for and applied to this Agreement during the term of this Agreement.

The costs to obtain and document match fund commitments are not reimbursable through this Agreement. Although the Energy Commission budget for this task will be zero dollars, the Recipient may utilize match funds for this task. Match funds shall be spent concurrently or in advance of Energy Commission funds for each task during the term of this Agreement. Match funds must be identified in writing and the associated commitments obtained before the Recipient can incur any costs for which the Recipient will request reimbursement.

The Recipient shall:

- Prepare a letter documenting the match funding committed to this Agreement and submit it to the CAM at least 2 working days prior to the kick-off meeting. If no match funds were part of the proposal that led to the Energy Commission awarding this Agreement and none have been identified at the time this Agreement starts, then state such in the letter. If match funds were a part of the proposal that led to the Energy Commission awarding this Agreement, then provide in the letter a list of the match funds that identifies the:
 - Amount of each cash match fund, its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied.

- Amount of each in-kind contribution, a description, documented market or book value, and its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied. If the in-kind contribution is equipment or other tangible or real property, the Recipient shall identify its owner and provide a contact name, address and telephone number, and the address where the property is located.
- Provide a copy of the letter of commitment from an authorized representative of each source of cash match funding or in-kind contributions that these funds or contributions have been secured. For match funds provided by a grant a copy of the executed grant shall be submitted in place of a letter of commitment.
- Discuss match funds and the implications to the Agreement if they are reduced or not obtained as committed, at the kick-off meeting. If applicable, match funds will be included as a line item in the progress reports and will be a topic at CPR meetings.
- Provide the appropriate information to the CAM if during the course of the Agreement additional match funds are received.
- Notify the CAM within 10 days if during the course of the Agreement existing match funds are reduced. Reduction in match funds must be approved through a formal amendment to the Agreement and may trigger an additional CPR meeting.

Recipient's Products:

- A letter regarding match funds or stating that no match funds are provided
- Copy(ies) of each match fund commitment letter(s) (if applicable)
- Letter(s) for new match funds (if applicable)
- Letter that match funds were reduced (if applicable)

Task 1.7 Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the Energy Commission budget for this task will be zero dollars, the Recipient shall budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.

The Recipient shall:

- Prepare a letter documenting the permits required to conduct this Agreement and submit it to the CAM at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this Agreement, then state such in the letter. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:
 - A list of the permits that identifies the:
 - Type of permit

- Name, address and telephone number of the permitting jurisdictions or lead agencies
 - The schedule the Recipient will follow in applying for and obtaining these permits.
- Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule and the copies of the permits. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.
- If during the course of the Agreement additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the CAM.
- As permits are obtained, send a copy of each approved permit to the CAM.
- If during the course of the Agreement permits are not obtained on time or are denied, notify the CAM within 5 working days. Either of these events may trigger an additional CPR.

Recipient's Products:

- Letter documenting the permits or stating that no permits are required
- A copy of each approved permit (if applicable)
- Updated list of permits as they change during the term of the Agreement (if applicable)
- Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)

Task 1.8 Obtain and Execute Subcontracts

The goal of this task is to ensure quality products and to procure subcontractors required to carry out the tasks under this Agreement consistent with the Agreement Terms and Conditions and the Recipient's own procurement policies and procedures. It will also provide the Energy Commission an opportunity to review the subcontracts to ensure that the tasks are consistent with this Agreement, and that the budgeted expenditures are reasonable and consistent with applicable cost principles.

The Recipient shall:

- Manage and coordinate subcontractor activities.
- Submit a draft of each subcontract required to conduct the work under this Agreement to the CAM for review.
- Submit a final copy of the executed subcontract.
- If Recipient decides to add new subcontractors, then the Recipient shall notify the CAM.

Recipient's Products:

- Letter describing the subcontracts needed, or stating that no subcontracts are required

- Draft subcontracts
- Final subcontracts

TECHNICAL TASKS

TASK 2 PLANNING AND SIGNAGE

(A CPR MEETING IS PLANNED TO BE HELD DURING THIS TASK)

TASK 2.1 Streamline Permitting and Inspection Processes in Solano County

The goal of this task is to develop streamlined permitting and inspection processes for PEV charging infrastructure in Solano County.

The Recipient shall:

- Conduct outreach to city and County permitting offices and inspectors initially focusing on permitting officials that have been active and have the most experience being engaged in charging infrastructure deployment.
- Develop online permitting and information websites that will host documents posted online that can be useful resources for city permitting offices and inspectors. As needed, Recipient will work with a subcontractor to develop city-specific information.
- Coordinate with stakeholders in the region to disseminate best practices and standardize permit fees through the development of best practice guides and local workshops with permitting officials and inspectors.
- Work with the ZEV Infrastructure Project Manager in the Governor's Office of Business and Economic Development to facilitate and accelerate the permitting and establishment of fast charging infrastructure.
- Create a Best Practices Report for streamlining permitting and inspection processes in Solano County.

Recipient's Product:

- Best Practices Report

TASK 2.2 Improve EVCS Installation Process

The goal of this task is to improve the Electric Vehicle Charging Station (EVCS) installation process in residential Multi-Family Unit Dwellings (MUDs), public sites, workplaces, and corridors countywide.

The Recipient shall:

- Engage PG&E on issues related to PEV charging infrastructure in Solano County.
- Facilitate a discussion amongst developers, contractors, inspectors, and PG&E.
- Develop case studies for MUDs, public sites, and workplaces that illustrate a revenue plan for potential site hosts and other stakeholders interested in understanding the impacts of EVCS installation.
- Create a Case Studies Summary Report

Recipient's Product:

- Case Studies Summary Report

TASK 2.3 Conduct Outreach to Potential EVCS Site Hosts

The goal of this task is to perform outreach to potential charging infrastructure host sites such as small, medium, and large workplaces; MUDs; and corridor sites for fast charging.

The Recipient shall:

- Update the siting analysis conducted in the Bay Area Plan given new market movements and Recipient's corridor planning efforts.
- Conduct outreach to local residential and commercial developers and building managers that have expressed interest in deploying charging infrastructure.
- Develop the characteristics of charging data.
- Develop outreach materials and strategies for workplaces, MUDs, and corridor sites for fast charging.
- Interface with PG&E on outreach where appropriate.
- Develop an informational tool to characterize infrastructure costs, maintenance, potential revenue, and utilization rates.
- Create an Updated Siting Analysis Report.
- Create an Outreach Report that summarizes, but is not limited to, all the outreach tools, materials and strategies created, characteristics of charging data, and meetings with potential site hosts.

Recipient's Products:

- Updated Siting Analysis Report
- Outreach Report

TASK 2.4 Identify Sites for and Install Trailblazer PEV Signage

The goal of this task is to identify potential locations for and to install directional "trailblazer" signage on local streets and roadways and/or signage at public PEV charging stations to indicate location of charging stations.

The Recipient shall:

- Review signage for publicly available charging infrastructure and identify best places for signage.
- Work with Caltrans and City/County planning departments to ensure signs are sited and permitted in a uniform manner.
- Prepare site designs and install signs.
- Work with project partners to ensure that all trailblazer signs must be fixed, retro reflective signs consistent with the most recent edition of the California Manual on Uniform Traffic Control Devices (Chapters 2B and 2I), and Traffic Operations Policy Directive #13-01.
- Prepare a Final list of locations where signage was deployed, including pictures.

Recipient's Product:

- Final list of locations where signage was deployed, including pictures

TASK 3 CONDUCT PEV AWARENESS ACTIVITIES

The goal of this task is to increase PEV awareness activities in Solano County.

The Recipient shall:

- Host and participate in at least one electric vehicle showcase.
- Conduct at least one EV 101 workshop to promote PEV awareness for consumers, businesses, and local government officials.
- Create a Task 3 Summary Report that will include, but is not limited to, any fliers or publications used to promote the events and details of the events' locations and participants that attended.

Recipient's Product:

- Task 3 Summary Report

TASK 4 CONDUCT LOCAL GOVERNMENT CODE ADOPTION TRAINING

The goal of this task is to develop guidelines and resources for the adoption of residential and/or non-residential voluntary measures in California's Building Codes.

The Recipient shall:

- Host and conduct training sessions to educate city planners, city permitting staff, inspectors, and builders on how to efficiently implement codes by mid-2015.
- Create a Task 4 Summary report that will include, but is not limited to, a list of participants, locations of training sessions, and training materials used.

Recipient's Product:

- Task 4 Summary Report

STATE OF CALIFORNIA

STATE ENERGY RESOURCES
CONSERVATION AND DEVELOPMENT COMMISSION

RESOLUTION - RE: SOLANO TRANSPORTATION AUTHORITY

RESOLVED, that the State Energy Resources Conservation and Development Commission (Energy Commission) adopts the staff CEQA findings contained in the Agreement Request Form; and

RESOLVED, that the Energy Commission approves Agreement ARV-14-059 from PON-14-607 with the **Solano Transportation Authority** for a **\$300,000** grant to implement aspects of the Bay Area's PEV Readiness Plan in Solano County that will help reduce barriers to ensure mid- and long-term success of PEV adoption; and

FURTHER BE IT RESOLVED, that the Executive Director or his/her designee shall execute the same on behalf of the Energy Commission.

CERTIFICATION

The undersigned Secretariat to the Commission does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the California Energy Commission held on May 13, 2015.

AYE: [List of Commissioners]

NAY: [List of Commissioners]

ABSENT: [List of Commissioners]

ABSTAIN: [List of Commissioners]

Harriet Kallemeyn,
Secretariat