

GRANT SOLICITATION

**Alternative and Renewable Fuel
and
Vehicle Technology Program**

**Solicitation Number
PON-11-604**

**Subject Area:
Advanced Vehicle Technology
Manufacturing**

APPLICATION PACKAGE

February 6, 2012



Edmund G. Brown Jr., *Governor*

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GRANT SOLICITATION AND APPLICATION PACKAGE

Alternative and Renewable Fuels and Vehicle Technology Program

Subject Area: Advanced Vehicle Technology Manufacturing

1. **Release Date: February 6, 2012**
2. **Application Due Date: March 9, 2012, by 3:00 p.m.**

3. **Purpose:**

This is a competitive grant solicitation.

The Energy Commission is seeking applications to cost-share the development of manufacturing and/or assembly facilities in California that produce alternative fuel vehicles, advanced technology vehicles, and/or eligible vehicle components.

The intent of this solicitation is to encourage investment in California-based manufacturing facilities that produce alternative fuel vehicles and/or eligible components that help the State meet greenhouse gas emissions and petroleum fuel demand reduction goals.

4. **Availability of Solicitation Documents and Information:**

This solicitation and all supporting documents and forms can be found at [\[http://www.energy.ca.gov/contracts/index.html\]](http://www.energy.ca.gov/contracts/index.html) under "Current Solicitations." Interested parties may also sign on to the electronic mailing list on this webpage to be notified of any changes to this solicitation. For those parties without Internet access, copies of this solicitation can be obtained by contacting:

California Energy Commission
Grants and Loans Office
1516 Ninth Street, MS-1
Sacramento, CA 95814
Telephone: (916) 651-3777

Interested parties may also request to be added to the mailing notification list to receive changes made to this solicitation.

5. **Background:**

Assembly Bill 118 (Núñez, Chapter 750, Statutes of 2007), created the Alternative and Renewable Fuel and Vehicle Technology (ARFVT) Program. The statute, subsequently amended by AB 109 (Núñez, Chapter 313, Statutes of 2008), authorizes the Energy Commission to develop and deploy alternative and renewable fuels and advanced transportation technologies to help attain the state's climate change policies. The Energy Commission has an annual program budget of approximately \$100 million and provides financial support for projects that:

- Reduce California's use and dependence on petroleum transportation fuels and increase the use of alternative and renewable fuels and advanced vehicle technologies
- Produce sustainable alternative and renewable low-carbon fuels in California
- Expand alternative fueling infrastructure and fueling stations
- Improve the efficiency, performance and market viability of alternative light-, medium-, and heavy-duty vehicle technologies
- Retrofit medium- and heavy-duty on-road and non-road vehicle fleets to alternative technology or fuel use
- Expand the alternative fueling infrastructure available to existing fleets, public transit, and transportation corridors
- Establish workforce training programs and conduct public outreach on the benefits of alternative transportation fuels and vehicle technologies

The statute requires the Energy Commission to adopt and update annually an investment plan to determine funding priorities and opportunities and describe how program funding will be used to complement other public and private investments. The Energy Commission adopted its most recent investment plan on September 7, 2011. A link to the *2011-2012 Investment Plan for the Alternative and Renewable Fuel and Vehicle Technology Program* (CEC-600-2011-006-CMF) can be found at <http://www.energy.ca.gov/2011publications/CEC-600-2011-006/CEC-600-2011-006-CMF.pdf>.

6. Definitions

For the purpose of this solicitation these terms shall be defined as follows:

“Alternative fuel” means electric, compressed natural gas, liquefied natural gas, liquefied propane gas, E-85, biogas, biodiesel, and hydrogen.

“Conversion equipment/component” means vehicle equipment or component or products that are specifically manufactured for the purpose of converting or up fitting an existing vehicle system to an alternative fuel vehicle system.

“Eligible component” means a manufactured component whose use is specifically integrated into the drive train or power train or alternative fuel system of an alternative fuel vehicle.

“Eligible vehicle” includes a two-, three-, or four-wheel passenger or commuter light-duty vehicle, a medium- or heavy-duty truck, buses, or non-road vehicles. Eligible vehicles must use an electric or hybrid-electric propulsion system, electric battery or hybrid-electric storage systems, or an alternative fuel propulsion system.

“Manufacturing” means the manufacture, assembly, or production of product(s).

“Upfitter” means an entity that manufactures vehicle components or products for the purpose of upfitting or converting a vehicle to an alternative fuel vehicle.

7. Eligible Projects:

To be an “Eligible Project” for this solicitation, proposed projects must be located in California and fit into at least one of the categories listed below:

- Pilot manufacturing lines, manufacturing line retooling, the expansion of existing manufacturing lines, or the addition of a new manufacturing line used for manufacturing complete eligible vehicles.
- Pilot manufacturing lines, manufacturing line retooling, the expansion of existing manufacturing lines, or the addition of a new manufacturing line used for manufacturing components of eligible vehicles for the drivetrain or powertrain system or alternative fuel system.

Grants will be awarded only for the procurement and installation of manufacturing equipment. Funded activities may include:

- Manufacturing line processing methods, design, engineering, testing, and plan specifications
- Equipment acquisition
- Labor required to install and test equipment

The following project types **ARE NOT** eligible for funding under this solicitation:

- Paper studies (e.g., funding feasibility, engineering studies)
- Surveys
- Research
- Prototype testing to meet certification protocol

For projects that manufacture complete vehicles, the agreement with the Commission will be structured in such a manner that the agreement will end before the first commercially available vehicle will be sold. Prototype or test vehicles that will not be sold are eligible for project funding.

8. Eligible Applicants:

This solicitation is open to businesses, vehicle and technology entities, and public-private partnerships.

Only one application may be submitted by an applicant.

Awardees from previous solicitations may apply. However, the applicant must demonstrate that the project or project phase proposed under this solicitation is not currently funded by any agreement with the Energy Commission. Project applications shall not have overlapping tasks as those identified under an existing agreement with the Energy Commission.

To be eligible, applicants **must agree to be bound by the ARFVT Program Grant Terms and Conditions** (Attachment K, Exhibit C) for any agreement resulting from this solicitation. The Energy Commission reserves the right to add or modify any special terms and conditions necessary to successfully administer a

grant agreement resulting from this solicitation. No exceptions to these Terms and Conditions will be considered. Therefore, the Commission recommends that both the applicant and its subcontractors, including legal counsel, carefully review the ARFVT Program Grant Terms and Conditions before deciding to submit an application.

To be eligible, applicants must have a business presence in California, or provide documentation that demonstrates that the applicant will establish a business presence in California for the proposed project. All private entities are required to register and be in good standing with the California Secretary of State to enter into an agreement with the Energy Commission. If not currently registered with the California Secretary of State, applicants are encouraged to contact the Secretary of State's Office as soon as possible to avoid potential delays in beginning the proposed project(s) (should the application be successful). For more information, contact the Secretary of State's Office via its website at www.sos.ca.gov.

9. Funding Information:

The maximum funding available for this solicitation is \$10 million in Fiscal Year (FY) 2011-2012 funding. The Energy Commission reserves the right to increase total funding under this solicitation by up to an additional \$35 million. The Energy Commission may add FY 2012-2013 funds when approved by the Commission in 2012 and become available on or about July 1, 2012.

The Energy Commission also reserves the right to reduce an award to an amount deemed appropriate in the event the maximum funding available for this solicitation does not provide full funding for each of the top-scoring applications. In this event, the potential grantee and the Energy Commission shall meet and reach agreement on a scope of work commensurate with the level of available funding.

The Energy Commission will fund the costs of manufacturing equipment and the costs of equipment installation at manufacturing facilities in California.

The minimum funding amount that may be requested per application is \$1 million. The maximum funding amount that may be requested per application is \$10 million.

10. Match Funding Requirements:

The balance of a project's costs beyond the Energy Commission cost share is the Applicant's required match share.

Application's submitted under this solicitation are required to include a minimum of 50 percent non-state match share including cash, or cash and in-kind contributions. Applications having a greater percentage of the total project costs in match funding above 50 percent will be scored higher. (Refer to Section 6 Matching Funding in Attachment B – Scoring Criteria)

Successful applicants must have all match funding committed and in place before the agreement is fully executed. Private, federal, and other non-state public funding can be used as match-funding for the project. Proposals must disclose the source(s) and provide verification and documentation for the matching funds, including letters of commitment from any partners.

Energy Commission funds will be released only if the required match percentages are expended. Match percentages will be evaluated quarterly.

Assembly Bill 1314 (Wieckowski, Statutes of 2011, Chapter 487), effective January 1, 2012, amends the ARFVT Program to allow an applicant to count as match funds those project costs incurred after the Energy Commission notifies the applicant that its project has been proposed for an award but prior to execution of the grant agreement. Pre-execution match expenditures are made at the applicant's own risk. The Energy Commission is not liable for applicant's costs if the grant is not approved, if approval is delayed, or if the match expenditure is not allowable under the terms and conditions of the grant or applicable federal cost principles incorporated by reference into the grant agreement. All match expenditures must conform to the requirements in the terms and conditions of the grant agreement. Recipients will be required to document and verify pre-execution match expenditures, and provide a synopsis of project progress, in the first monthly progress report and invoice to the Energy Commission after grant execution.

The Energy Commission will not reimburse for costs incurred before final execution of the grant agreement.

11. Confidential Information:

No confidential information will be accepted either through the application process or through the implementation of the funding award. Applications containing or proposing to deliver confidential information will be returned without consideration.

The entire evaluation process from receipt of applications until the posting of the Notice of Proposed Awards is confidential. However, applications and all submittals will become public records after the Energy Commission completes the evaluation and/or scoring process and the Notice of Proposed Awards is posted, or this solicitation is cancelled.

12. Application Submission Requirements:

One (1) original and three (3) copies of the proposal and a CD, DVD, or flash drive containing all of the documents related to the proposal **must be received no later than the date and time shown in Section 2**. Proposals may be mailed or hand delivered to:

California Energy Commission
Grants and Loans Office
Attn: Manufacturing PON-11-604
1516 Ninth Street, MS-1
Sacramento, CA 95814

Postmark dates of mailing, electronic mail (E-mail), and facsimile (Fax) transmissions are not acceptable, in whole or in part, under any circumstances.

Note: For all hand delivered proposals, the Grants and Loans Office will issue a receipt for proof of on-time delivery. The clock at the Security Desk at the Energy Commission building entrance will be used for all last minute deliveries. Twenty (20) minutes prior to the deadline, a representative from the Grants and Loans Office will be at the Security Desk location to accept on-time deliveries.

13. Selection of Projects and Award Process:

The following process will be used to select and propose awards for funding:

1. All applications will be screened for compliance with the Application Requirements (section 15) and the Grounds for Rejection (section 14). Applications that do not meet these requirements will be rejected and will not proceed to scoring.
2. A Scoring Committee will score the final applications using the technical scoring criteria in Attachment B.
3. The Energy Commission may ask applicants clarifying questions regarding their applications. Applicants will not be reimbursed for time spent answering clarifying questions.
4. A minimum score of 70 percent is required for the application to pass and be eligible for funding.
5. The Energy Commission will propose awards, starting with the highest ranked project. The results of the Energy Commission's decision of proposed funding level, the rank order of applicants, and the amount of each proposed award will be posted in a Notice of Proposed Awards (NOPA).
6. Unsuccessful applicants may request a debriefing after the release of the NOPA. A request for debriefing must be received no later than 30 days after the NOPA is released.
7. The Energy Commission reserves the right to negotiate with applicants to modify the project scope, the level of funding, or both.
8. If the Energy Commission is unable to successfully negotiate and execute a funding agreement with an applicant, the Energy Commission, at its sole discretion, reserves the right to cancel the pending award and fund the next highest ranked eligible project.
9. The Grant Agreement will be scheduled and heard at an Energy Commission Business Meeting for approval.

10. The Energy Commission will send the approved Grant Agreement, including the ARFVT Program Terms and Conditions¹ and any special terms and conditions, to the grant recipient for review, approval, and signature.
11. Once the grant recipient signs, the Energy Commission will fully execute the Grant Agreement. Recipients are approved to begin the project only after full execution of the Grant Agreement.

14. Grounds for Rejection:

Applications will be rejected and not considered for funding if:

- The application is not received by the Energy Commission's Grants and Loans Office by the specified due date and time.
- The Cover Page is not signed by the applicant's authorized representative.
- The required minimum 50 percent non-state match funding is not included in the budget.
- The source of match funding is not disclosed or the application does not provide verification and documentation for the match funding, including letters of commitment from any project partners.
- Project partners are not identified or documentation confirming their participation is not provided (if applicable).
- The project is not an Eligible Project pursuant to Section 7 of this solicitation.
- The application contains confidential information.

Applications may be rejected and not considered for funding if:

- Any application requirement listed in Section 15 is missing or incomplete.
- Budget or Scope of Work forms are missing or incomplete.

15. Application Requirements:

All applications must contain the following information:

A. Cover Page

The application must include an original Cover Page (Attachment A) signed by an authorized representative of the applicant's organization.

B. Executive Summary

The Executive Summary must include, at a minimum, a project description, project goals, and quantitative and measurable objectives to be achieved. The maximum length of the Executive Summary is two (2) pages.

¹ The ARFVT Program Terms and Conditions can be found at [<http://www.energy.ca.gov/contracts/>] as part of this solicitation package.

C. Project Narrative

The Project Narrative must include a detailed description of the proposed project, including the entity that will own and operate the proposed project, operational goals and objectives of the proposed project, and an explanation of how the proposed project:

- Complements, and does not interfere with, efforts to achieve and maintain federal and state ambient air quality standards and to reduce toxic air contaminant emissions; and maintains or improves upon emission reductions and air quality benefits in the State Implementation Plan for Ozone, California, Phase 2 Reformulated Gasoline standards, and diesel fuel regulations. These requirements are described in the *FINAL REGULATION ORDER: Regulation for the AB 118 Air Quality Guidelines for the Air Quality Improvement Program and the Alternative and Renewable Fuel and Vehicle Technology Program* that can be found at <http://www.arb.ca.gov/regact/2008/aqipfuels08/oalfinreg.pdf>.
- Complies with the prohibition against funding projects that are required to be undertaken by state or federal law, district rules or regulations, memoranda of understanding with a governmental entity, or legally binding agreements or documents. This prohibition is described in section 3103 of the *Final Regulation Language, Alternative and Renewable Fuels and Vehicle Technologies Program* that can be found at: <http://www.energy.ca.gov/2008publications/CEC-600-2008-013/CEC-600-2008-013-F.PDF>
- Addresses each of the screening and scoring criteria described in Attachment B. Provide sufficient detail so that the Scoring Committee will be able to evaluate the application against each of the scoring criteria.

The Project Narrative must also include:

- A description of the manufactured product.
- A narrative on marketing that describes the product launch, target market(s) for the manufactured product, production and sales projections, and market opportunities and challenges.
- A discussion of what impact, if any, the Zero Emission Vehicle (ZEV) Program developed by the California Air Resources Board. (<http://www.arb.ca.gov/msprog/zevprog/zevprog.htm>) has on the applicant. Include a description of the applicant's obligations under the ZEV Program and how the proposed project exceeds the applicant's obligations. Pursuant to section 3103 of the Program regulations (20 CCR 3103), projects to bring an applicant into compliance with the ZEV Program are not eligible for funding.

D. Scope of Work and Schedule

Applicants must include a completed Scope of Work and Schedule of Products for each technology demonstration. Please use the templates contained in Attachments D and E, respectively.

All work must be scheduled for completion by March 31, 2014, including six months of data collection and reporting. Instructions for completing the Scope of Work as well as a sample are included as Attachment C and Attachment D. **Electronic files for the Scope of Work must be in MSWord.**

Instructions for the Schedule of Products and Due Dates are included in the document template. **Electronic files for the Schedule of Products and Due Dates must be in MSEXcel.**

The description of activities proposed in the Project Narrative must conform to the Tasks described in the Scope of Work.

E. Project Team

Applicants must identify, by name, all key personnel assigned to the project, including the project team lead, and clearly describe their individual areas of responsibility. The team lead is the one individual responsible for interacting with the Energy Commission Agreement Manager on all issues relating to the overall project and coordinating all aspects of work under the project. For each individual, include company, position title, job description, experience relevant to the proposed project, and contact information.

Applicants must include a letter of commitment from each key project partner.

The application must provide a list of applicant's past projects detailing relevant work experience.

F. Budget

Applicants must complete and include the Budget forms contained in Attachment F, including form B-6 (Loaded Rate Calculation). **Electronic files for the Budget must be in MSEXcel.**

Applicants must provide letters of commitment identifying each source and the availability of match funding.

All project expenditures must be expended within the approved term of the grant agreement. The requirements for match share funding are included in Section 10 of this solicitation.

The Budget should allow for the expenses of a Kick-off Meeting, at least one Critical Project Review meeting, and a Final meeting. It is anticipated that meetings will be conducted at the Energy Commission located in Sacramento, CA.

Applicants should budget for permits, insurance, etc., and limit the funding source to match funds.

Applicants must provide the most recent annual Statement of Financial Position and the most recent three (3) months or quarterly Statement of Cash Flow. A "Statement of Financial Position" is an audited or unaudited financial statement of the assets and the liabilities of a business for a particular time. A "Statement of Cash Flow" is an audited or unaudited financial report that provides aggregate data regarding all cash inflows a business receives from both its ongoing operations and external investment sources, as well as all cash outflows that pay for business activities and investments.

The Budget should allow for the preparation and submission of monthly progress reports (1-2 pages each) during the approved term of the grant agreement, and a Final Report. Instructions for preparing the Final Report will be provided to successful applicants. For budgeting purposes please refer to the Energy Commission's Public Interest Energy Research (PIER) Guidelines, which can be found at:

<http://www.energy.ca.gov/contracts/pier/contractors/index.html>

The purchase of equipment (items with a unit cost greater than \$5,000 and a useful life of greater than one year) with Energy Commission funds will require disposition of purchased equipment at the end of the project. Disposition means that, generally, grant recipients may continue to utilize equipment purchased with Energy Commission funds as long as the use is consistent with the intent of the original Grant Agreement and the ARFVT Program. However, if the equipment is no longer needed for the original purpose of the grant or for other state-funded purposes, the grant recipient may be required to reimburse the Energy Commission in proportion to funds received, sell the equipment and reimburse the Energy Commission a proportional share of the sale proceeds, or ship the equipment to the Energy Commission or a third party, for which the recipient would be reimbursed its proportional share.

Other conditions, including insurance, property management standards, and limitations on use apply to equipment purchased with Commission funds. *There are no disposition requirements for equipment purchased with match share funding.* See Attachment N for the special terms that apply to equipment acquired with grant funds.

The Budget must reflect estimates for **actual** costs to be incurred during the approved term of the project. (See Attachment M, Invoicing Instructions for

Cost Reimbursement Agreements)The Energy Commission can only approve and reimburse for actual costs that are properly documented in accordance with the Grant Terms and Conditions Attachment K.

The Budget must **NOT** include any profit from the proposed project, either as a reimbursed item or as match share. Please review the Grant Terms and Conditions for additional restrictions and requirements.

G. CEQA Compliance Form

Applicants must complete and submit Attachment L. This worksheet will help applicants to determine CEQA compliance obligations by identifying which parts of the project may trigger the need for CEQA compliance.

Attachment L requires the applicant to identify the location of the proposed project, potential or actual impacts the project may have on the surrounding environment, the lead agency for the project, the schedule for permitting and CEQA compliance, and any relevant documentation that has been or will be prepared for the project.

Applicants must provide with their application documentation of contact with the lead agency for purposes of complying with CEQA, such as a letter from the lead agency or a CEQA application to the lead agency that is stamped as received.

H. Local Health Impacts Information:

Applicants must complete Attachment G in order for the Energy Commission to comply with the Air Quality Guidelines (California Code of Regulations, Title 13, Chapter 8.1, Section 2343(c)(6)(A)). This information helps to ensure that the Energy Commission does not support projects that result in disproportionate health impacts in communities with low-income or minority populations, and to analyze the aggregate impacts of these projects in communities with the most significant exposure to air contaminants or localized air contaminants.

Additional Application Requirements:

- Limit the project narrative to a maximum of 20 pages total. Supporting documentation, such as Scope of Work and Budget, may be included as appendices.
- Use a standard 12-point font and 1-inch or larger page margins and number the pages.
- All applicants must provide hard copies of one (1) original and three (3) copies of the proposal and a CD, DVD, or flash drive containing all of the documents related to the proposal in editable (not PDF) form.

- The original should be bound only with a binder clip. The other three (3) copies should be bound only with a staple in the upper left corner. No covers or other types of bindings are allowed. Scope of Work must be in MS Word, and the **Schedule of Products and Budget must be in MS Excel.**

16. Payment of Prevailing Wages:

Some projects under this solicitation might be considered public works pursuant to the California Labor Code. If the project is a public work, prevailing wage is required. The California Department of Industrial Relations (DIR) has jurisdiction to decide whether a particular project is or is not a public work. If the project involves construction, alteration, demolition, installation, repair or maintenance work, it probably would be considered by DIR to be a public work. Examples of the activities that would probably lead DIR to find that the project involves public works include: cement work, site preparation such as grading, surveying, electrical work such as wiring, and carpentry work. Certain workers are entitled to prevailing wage, such as operating engineers, surveyors, carpenters, laborers, etc. However, other workers are not subject to State prevailing wage laws, such as design or pre-construction engineers or project superintendent who do not perform work on the projects.

Applicants must determine if the proposed project(s) involve(s) public works, and ensure that the project budget for labor reflects all prevailing wage requirements. The budget should indicate which job classifications are subject to prevailing wage.

In order to determine if the proposed project(s) involve(s) public works, please contact DIR as advised in Attachment K. If the applicant is unsure whether the proposed project(s) involve(s) public works and has not received a determination from DIR that the project is not a public work, the applicant is advised to prepare a budget assuming that prevailing wage laws apply.

If the proposed project is a public work, or is assumed to be a public work, the applicant can contact DIR for a list of covered trades and the applicable prevailing wage. Any agreement resulting from this solicitation will include the requirements for a public works project, such as paying prevailing wage, keeping payroll records, complying with working hour requirements, and apprenticeship obligations. See the sample terms and conditions, the Special Condition regarding Prevailing Wage Compliance (Attachment H), and Prevailing Wage Compliance Certification Form (Attachment I).

For detailed information about prevailing wage and the process to determine if the proposed project(s) is a public work, see the Prevailing Wage Compliance Questions and Answers (Attachment J).

17. California Environmental Quality Act (CEQA):

Projects awarded Energy Commission funding are subject to the California Environmental Quality Act (CEQA) if the project meets the legal definition of "project" as defined in CEQA (Public Resources Code Section 21000 et seq.). A "project" is an action requiring a discretionary approval (such as a permit) from a local, regional, or state agency that has the potential to cause a direct physical change or a reasonably foreseeable indirect change in the environment

If any part of the proposed project could qualify as a "project" under CEQA, applicants will be required to provide all required documentation to facilitate CEQA compliance prior to approval of the agreement and award of the grant money. The Energy Commission must comply with its legal obligation under CEQA prior to advancing a project to the Business Meeting for Commission approval. Thus, no awards can be approved until CEQA is satisfied.

An applicant's preparedness in meeting CEQA compliance will be evaluated in technical scoring. If CEQA compliance may be required, applicants should begin the compliance work as soon as feasible so as not to delay a potential award of grant funds. Applicants are strongly encouraged to investigate whether their project may require a discretionary approval (such as a permit) and to identify the appropriate local lead agency early on. If the Energy Commission is the only agency with discretionary approval over the proposed project (e.g. the local permitting agency does not consider the proposed activities a "project"), then the Energy Commission will act as the Lead Agency and will work with the applicant (after the release of the NOPA) to ensure CEQA compliance.

18. Schedule of Application and Award Process:

Event	Date
Release of solicitation	February 6, 2012
Proposal workshop	February 17, 2012
Deadline to submit questions	February 22, 2012 no later than 3 pm
Posting of answers to questions received at the proposal workshop, via US mail or email	Estimated February 27, 2012
Deadline to submit application	March 9, 2012 no later than 3 pm
Post Notice of Proposed Awards	Estimated May 31, 2012
Approval of awards at Energy Commission Business Meeting (estimated)	September 12, 2012

19. Application Workshop:

A workshop will be held for the purpose of providing an overview of the solicitation and to respond to technical questions where possible. Applicants may participate

in person, by WebEx, or by conference call. Participation by prospective applicants is optional. Please refer to the Energy Commission's website at: <http://www.energy.ca.gov/contracts/index.html> to confirm the date and time.

February 17, 2012

9:00 a.m.

California Energy Commission
Hearing Room A, First Floor
1516 Ninth Street
Sacramento, California 95814

Presentations and audio from the meeting will be broadcast via our WebEx web conferencing system. To join the WebEx, the Energy Commission's on-line meeting service, please use the following instructions:

Computer Logon with a Direct Phone Number:

- Please go to <https://energy.webex.com> and enter the unique meeting number **925 971 276**.
- When prompted, enter your information and the following meeting password: **manufacturing@9**.
- After you login, a prompt will appear on-screen for you to provide your phone number. In the Number box, type your area code and phone number and click OK to receive a call back on your phone for the audio of the meeting. International callers can use the "Country/Region" button to help make their connection.

Computer Logon for Callers with an Extension Phone Number, etc.:

- Please go to <https://energy.webex.com> and enter the unique meeting number **925 971 276**.
- When prompted, enter your information and the following meeting password: **manufacturing@9**.
- After you login, a prompt will ask for your phone number. **CLICK CANCEL**.
- Instead call 1-866-469-3239 (toll-free in the U.S. and Canada). When prompted, enter the meeting number above and your unique Attendee ID number which is listed in the top left area of your screen after you login. International callers can dial in using the "Show all global call-in numbers" link (also in the top left area).

Telephone Only (No Computer Access):

- Call 1-866-469-3239 (toll-free in the U.S. and Canada) and when prompted enter the unique meeting number above. International callers can select their number from <https://energy.webex.com/energy/globalcallin.php>.

- If you have difficulty joining the meeting, please call the WebEx Technical Support number at 1-866-229-3239. Please be aware that the meeting's WebEx audio and on screen activity may be recorded.

Conference Call:

To participate in the meeting by phone, please call (866) 469-3239 by 9:00 a.m. Passcode: **925-971-276**. Call Leader: **Pilar Magaña**.

20. Cancellation or Amendment of the Solicitation:

It is the policy of the Energy Commission not to solicit proposals unless there is a bona fide intention to award grant funding. The Energy Commission reserves the right to do any of the following:

- Cancel this solicitation
- Revise the amount of funds available under this solicitation
- Amend or revise this solicitation as needed
- Reject any or all proposals received in response to this solicitation

21. Questions:

Questions about this solicitation may be submitted in writing or via e-mail to:

California Energy Commission
Grants and Loans Office
Attn: Manufacturing PON-11-604
1516 Ninth Street, MS-1
Sacramento, CA 95814
rkravitz@energy.state.ca.us

Questions submitted to the Energy Commission at the application workshop, or in writing or via email prior to the deadline specified in Section 17 of this solicitation, will be answered and posted on the Energy Commission's website at <http://www.energy.ca.gov/contracts> as part of this solicitation package. The person and organization submitting a question will not be identified.

22. List of Attachments:

- A. Grant Proposal Cover Page
- B. Proposal Scoring Criteria
- C. Instructions for the Scope of Work
- D. Scope of Work Template and Sample
- E. Schedule of Products and Due Dates
- F. (Exhibit B) Budget Instructions and Budget Forms
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