

# Public Works at D.I.R.

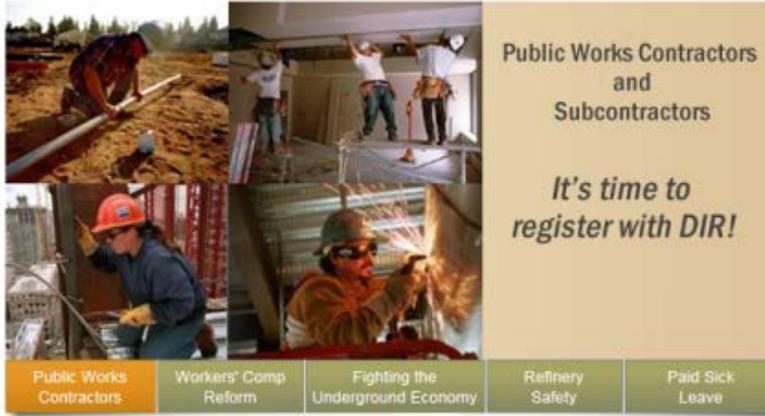
## Office of the Director

- Prevailing Wage Determinations
- Public Works Coverage Determinations
- Enforcement Appeals
- Labor Compliance Programs Oversight

# Public Works at D.I.R.

Division of Labor Standards Enforcement  
(aka Labor Commissioner)

- Public Works Contractor Registration [New]
- Project Registration (PWC-100)
- Compliance Monitoring (Certified Payroll review, Confirmation, Site Visits)
- Enforcement of Prevailing Wage and Apprenticeship Requirements and other Labor Laws

**Public Works Contractors and Subcontractors**

*It's time to register with DIR!*

Public Works Contractors | Workers' Comp Reform | Fighting the Underground Economy | Refinery Safety | Paid Sick Leave

SB 863 **Workers' Comp Reform**

 **Public Works projects**

 **Divisions, Boards and Commissions at DIR**

- Public Safety
- Get DIR email updates
- Industrial Relations Databases

- Title 8 Regulations
- New Laws - Industrial Relations

### Workers

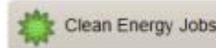
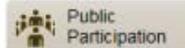
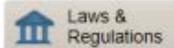
- File a claim for unpaid wages
- Report unsafe work conditions
- Request benefits for a work injury
- Work permits
- Apply to be an apprentice
- Information for young workers

[More for Workers](#)

### Employers

- Keep your workplace safe
- Workers' compensation requirements
- Help for small businesses
- Workplace postings
- Licensing, registrations, certifications & permits
- Public works projects
- Set up an apprenticeship program

[More for Employers](#)



### What's New

- Contact Information for Status of IMR Requests
- DIR Issues First 15-Day Comment Period for Return to Work Supplement Program



Need to make a payment?  
You can pay your bill online.

## Home page for Public Works

[Contractor Debarment](#)[Public Works Enforcement](#)[Laws, Regulations, Determinations & Decisions](#)[Forms & Publications](#)[File a public works complaint](#)

## Public Works

Public works refers to construction, alteration, demolition, installation, or repair work (including maintenance) done under contract and paid by public funds. Public works projects do not include those done by a public agency with its own employees.

With minor exceptions, all workers employed on public works projects must be paid the prevailing wage determined by the Director of the Department of Industrial Relations according to the type of work and location. The [prevailing wage rates](#) are usually based on rates specified in collective bargaining agreements.

The Director of DIR also makes coverage determinations, hears enforcement appeals, and oversees labor compliance programs, while the Labor Commissioner is responsible for all compliance monitoring, investigations, and enforcement.

## Important Notice:

The PWC-100 online form will be down for system enhancements on Friday, March 20, 2015, beginning at 3:30 p.m. The system is anticipated to be back online on Saturday, March 21, 2015.

- ▶ [Contractor Registration](#)
- ▶ [April 6, 2015, Contractor Registration Seminar](#)
- ▶ [Awarding Body - Electronic Certified Payroll Records](#)
- ▶ [Contractor - Electronic Certified Payroll Records](#)
- ▶ [Public Works Projects Registration \(PWC-100\)](#)
- ▶ [Public Works Manual](#)
- ▶ [Contact Us](#)

## Contractor Registration

Beginning July 1, 2014, contractors must register and meet requirements using the [online application](#) before bidding on public works contracts in California. The application also provides agencies that administer public works programs with a [searchable database](#) of qualified contractors. Application and renewal are completed online with a non-refundable fee of \$300. Read the [SB 854 Fact Sheet](#) for a complete list of requirements.



## Important Notice for Contractors:

Contractors acquiring a public works contractor registration number should pay any fees and/or penalties if applicable by credit card. With a credit card payment, contractors can expect a registration number within 24 hours. Otherwise, any other form of payment will take up to eight weeks for verification of payment and may impact further fees and/or penalties.

[Instructions for completing the form](#)

**NEW** [PUBLIC WORKS CONTRACTORS AND SUBCONTRACTORS - IT'S TIME TO REGISTER WITH DIR!](#)

**NEW** For more information, please read our [frequently asked questions](#). If you have additional questions, please send an email regarding contractor registration to [SB854@dir.ca.gov](mailto:SB854@dir.ca.gov) or contact DLSE by telephone ([click here to find your local DLSE office](#))

To learn more about contractor registration information and process, view a [webinar](#) or [slide presentation](#).

## Project Registration

The agency awarding the contract for a public works project must notify DIR within five days by completing the [PWC-100 form](#) online. This requirement now applies to all public works projects that are subject to the prevailing wage requirements of the Labor Code, regardless of size or funding source.

## Registration

- ▶ [Contractor Registration](#)
- ▶ [Electronic Certified Payroll Records for Awarding Body](#)
- ▶ [Electronic certified payroll records \(eCPR\) for contractors](#)
- ▶ [Public Works projects registration](#)

**i** [SB 854](#)  
Important Information for Awarding Bodies

**i** [Awarding Bodies](#) learn more about the Labor Compliance Program

**i** [Apprentices](#) learn more about the Apprenticeship Public Works Program

**i** [Contact Us](#)  
For questions about Public Works

## Databases

- ▶ [Civil wage and penalty assessments and judgments database](#)
- ▶ [Contractor debarments databases](#)
- ▶ [Contractor registration searchable database](#)
- ▶ [Public works projects searchable database](#)

# Public Works under the Labor Code

Under the California Labor Code,

“[P]ublic works means: Construction, alteration, demolition, installation, or repair work done under contract and paid for in whole or in part out of public funds, . . .” (Section 1720(a)(1))

•

# Public Works under the Labor Code

“Except for public works projects of one thousand dollars (\$1,000 or less, not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the public work is performed...

“This section is applicable only to work performed under contract, and is not applicable to work carried out by a public agency with its own forces. This section is applicable to contracts let for **maintenance work.**” (Section 1771)

- - - -

***Public works contractor and project registration requirements apply to all public works, as defined by the Labor Code.***

# Proposition 39 and Public Works

- Green Energy Projects that are funded in whole or in part by Proposition 39 and cost over \$1,000 are *Public Works* under the Labor Code unless performed by the district or school's own employees.
- A charter school that uses Proposition 39 funds for a Green Energy Project is considered an "awarding body" under the Labor Code and has the same responsibilities as any other awarding body under the Labor Code.
-

# Registration of Public Works

## Projects using the PWC-100 form

- Awarding Bodies are required to provide notice to DIR of any public works project within five days of awarding the contract for the project.
- “Project” refers to the entire construction project. A green energy project could be part of a larger modernization project or it could be a standalone project.
- Awarding Bodies must use the online PWC-100 form at [www.dir.ca.gov/pwc100ext/](http://www.dir.ca.gov/pwc100ext/) to notify DIR of a project.

Home page for Public Works

Contractor Debarment

Public Works Enforcement

Laws, Regulations,  
Determinations & Decisions

Forms & Publications

File a public works complaint

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- ▶ [Contractor Registration](#)
- ▶ **NEW** [April 6, 2015, Contractor Registration Seminar](#)
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To learn more about contractor registration information and process, view a [webinar](#) or [slide presentation](#).

## Project Registration

The agency awarding the contract for a public works project must notify DIR within five days by completing the PWC-100 form online. This requirement now applies to all public works projects that are subject to the prevailing wage requirements of the Labor Code, regardless of size or funding source.



Home | External Lookup

### Public Works Projects Registration (PWC-100) for all Awarding Agencies

**The PWC-100 online form will be down for system enhancements on Friday, March 20, 2015, beginning at 3:30 p.m. The system is anticipated to be back online on Saturday, March 21, 2015.**

Welcome to the PWC 100 form online application page. The PWC 100 form should be completed by the awarding body. The completion and the submission of this form fulfills the required public works project award notification as required by Labor Code sec. 1773.3 (replacing former DAS-13 notification) and 8 Cal. Code Reg. sec. 16451(a).

An awarding body or body awarding the contract means department, board, authority, officer or agent awarding a contract for public work. In most cases the awarding body is a unit of state or local government, such as a city, county, school district, water district, special district, or a state agency. However, in some cases the body awarding the contract may be a private entity that uses public funds for a public works construction project.

**Please keep your login and password since you may only register once.**

**Sign In**

Username or Email:

Password:

Remember me on this computer

To create an account please select the First Time User button above. Note that user ID and password are case sensitive.



# Using the PWC-100

- An individual user may only register once. However, a district or school may authorize as many individual users as it deems necessary to register its public works projects.
- When filling out the form, the user should provide as much information as is available. It is not necessary to report information that is not available (such as the names of subcontractors that are not required to be listed on a bid).
- The PWC-100 now includes a question on whether the project is being funded in whole or in part by Proposition 39. This is so DIR can track those projects for job-reporting purposes.
- The PWC-100 can be amended later if the district or school has updated information, including to answer the new question on Proposition 39.



Home : Search PWC-100

Public Search Utility

**Awarding Body Name**

**Name of Project**

**Name of Contractor**  **Contractor Number**

**Name of Subcontractor**  **Subcontractor Number**

**First Advertised Bid Date**  **Contract Amount**  **Project Award Date**  **Estimate Start Date**

**Estimated Completion Date**  **Classification of Workers:**

**Physical Address**  **Address**  **Location**

**Address Line 1**

**Address Line 2**

**City**  **State**  **Zip Code**  **Mail Stop**  **County**

**Sort By**

# New Public Works Contractor Registration Law

- Public works contractors and subcontractors are now required to be registered with DIR to bid on or perform work on a public works project.
- This requirement applies to bids made on or after March 1, 2015, and to work performed on a project awarded on or after April 1, 2015. It does not apply to work on projects awarded before April 1, 2015, even if the work extends beyond that date.
- Contractors are required to meet minimum qualification standards and pay a \$300 annual registration fee. All registrations are on a fiscal year (July to June) basis.

# What if a contractor fails to register?

- Ineligible to bid on public works (with exceptions for joint ventures and federally-funded projects if qualified at time of award)
- Ineligible to work on public works
- For first violation in 12-month period, may pay \$2000 to register if otherwise qualified
- For inadvertent lapsed renewal, 90 day grace period to pay double fee to re-register

State of California



Department of  
Industrial Relations

# Failure to register (continued)

- Right to appeal if registration denied or revoked [procedure still in development]
- Inadvertent listing of unregistered subcontractor on bid doesn't invalidate bid and may be cured
- Failure to register is grounds for substituting subcontractors
- Contract with unregistered contractor or subcontractor subject to cancellation but not void
- Where project bid as private work but later found to be public work, may register without penalty

# LEA Responsibilities

- Include notice of following in bid invitations and public works contracts:
  1. Public works contractors and subcontractors must be registered with DIR, as specified in Labor Code section 1771.1(a)
  2. Project is subject to compliance monitoring and enforcement by DIR.
- Only accept bids from and only enter into public works contracts with contractors and subcontractors who are registered with DIR. Use DIR's contractor search tool (shown in the next slide) to determine if a contractor currently is registered.

# LEA Responsibilities (cont.)

- Register a project with DIR, using the online PWC-100 form, within five days after awarding the contract for the project.\*
  - An LEA can and should register a project as soon as possible, even if you miss the five day deadline.
  - LEAs are encouraged to register Proposition 39-funded projects that weren't previously registered, even if those projects have been completed. LEAs are also encouraged to amend past project registrations to include Prop. 39 information. This is to help DIR collect and report job information on the LEA's behalf.



## Public Works Contractor Registration Search

This is a listing of current and active contractor registrations pursuant to Division 2, Part 7, Chapter 1(commencing with section 1720) of the California Labor Code.

*Enter at least one search criteria to display active registered public works contractor(s) matching your selections.*

Registration Number:

Contractor Legal Name:

[Contractor License Lookup](#)

License Number:

### Public Works Contractor Registration Web Search Results

No Registered Contractors to display





State of California

# Department of Industrial Relations

Division of Labor Standards Enforcement

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This is a listing of current and active contractor registrations pursuant to Division 2, Part 7, Chapter 1(commencing with section 1720) of the California Labor Code.

Enter at least one search criteria to display active registered public works contractor(s) matching your selections.

Registration Number:

Contractor Legal Name:

[Contractor License Lookup](#)

License Number:

### Public Works Contractor Registration Web Search Results

8 Registered Contractors found, displaying all Registered Contractors. 1

Legal Name	Registration Number	License Type/Number(s)	Registration Date	Expiration Date
ABCASTRO PLUMBING, INC.	1000015283	CSLB:866997	03/13/2015	06/30/2015
ABCO RESTORATION & WATERPROOFING, INC.	1000011788	CSLB:558813	03/10/2015	06/30/2015
ABC FIRE EXTINGUISHER CO INC	1000008817	CSLB:935642	02/09/2015	06/30/2015
ABC LIOVIN DRILLING, INC.	1000002851	CSLB:422904	11/19/2014	06/30/2015
ABCO MECHANICAL CONTRACTORS INC	1000001704	CSLB:209064	10/02/2014	06/30/2015
ABC SCHOOL EQUIPMENT, INC.	1000001620	CSLB:267316 OTHR:VA - 2705068962 OTHR:NV - 0071655	09/29/2014	06/30/2015
ABC RESOURCES, INC.	1000001608	CSLB:538680	09/27/2014	06/30/2015
ABC CONSTRUCTION CO., INC.	1000001112	CSLB:254763	08/29/2014	06/30/2015

Export as: Excel | PDF



# Electronic Certified Payroll Uploads for Contractors

- Contractors are required to maintain certified payroll records (CPRs) for work performed on public works. (This requirement is over 80 years old.)
- For projects awarded on or after April 1, 2015, CPRs must be furnished directly to the Labor Commissioner, using DIR's electronic certified payroll (eCPR system). In 2016, this will apply to all public works projects, including ones awarded before April 1, 2015
- The Labor Commissioner may also ask for CPRs for past work.

***The Labor Commissioner will ask LEAs to obtain and send copies of CPRs for work on Proposition 39 projects started before April 1, 2015. The purpose is to obtain information on jobs generated by Proposition 39.***



## Electronic Certified Payroll Records - Contractors

Welcome to the new online CMU Payroll Records Application.

- First time users will need to setup their account using the "First Time User button".
- You will need your Contractor ID (CSLB# or Professional #) to create an account.

The PWC 100 is an online notification system that requires public agencies to submit detailed public works project information (Awards) to the Department of Industrial Relations (DIR). Once the Award is in the system, Contractors will need to report their Certified Payroll Records.

Contractors will be able to upload Certified Payroll Records (CPRs) and Statements of Employer Payments (PW 26) through the eCPR application using PDF format. Prime contractors will be able to add their subcontractors to an Award so that subcontractors can upload their CPRs using the eCPR application. In order to upload CPRs and other payroll documents, contractors must be associated with one or more Awards.

If you have any questions, please contact CMU at [PWC100@dir.ca.gov](mailto:PWC100@dir.ca.gov)

### Sign In

Email Address:

Password:

Remember me on this computer

To create an account please select the First Time User button above.

For more information visit DIR's Public Works website at [www.dir.ca.gov/Public-Works/PublicWorks.html](http://www.dir.ca.gov/Public-Works/PublicWorks.html)

For more specific questions, contact one of the following:

- The PWC-100 Project Registration Form – [pwc100@dir.ca.gov](mailto:pwc100@dir.ca.gov)
- Public Works Contractor Registration and other Requirements of SB 854 – [SB854@dir.ca.gov](mailto:SB854@dir.ca.gov)
- Other Public Works Requirements – [PublicWorks@dir.ca.gov](mailto:PublicWorks@dir.ca.gov)

State of California



Department of  
Industrial Relations