

# Energy Expenditure Plan Handbook, Version 3

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## **Summary of Changes** **August 25, 2016**

Chapter, Page	Topic	Handbook Revision
Throughout the handbook	SIR	Revised the SIR from 1.05 to 1.01.
What's New?, page vii	What's New?	Revised the "What's New?" section with the <i>2016 Guideline</i> changes.
Chapter 1, Energy Expenditure Plan: Authority; Who May Submit; and What to Include, Project Supporting Documentation sections, page 1, 4	Energy Expenditure Plan	Revised Authority; Who May Submit; and What to Include, Project Supporting Documentation sections.
Chapter 1, Energy Expenditure Plan: When to Submit, page 2	Number of Energy Expenditure Plans per Fiscal Year	Eligible LEAs may now submit up to three energy expenditure plans per fiscal year.
Chapter 2, Instructions for Energy Expenditure Plan Online: throughout chapter, page 6	Clarifying Instructions	Clarification language was added to the Energy Expenditure Plan Online instructions to make it more understandable to the reader.
Chapter 2, Instructions for Energy Expenditure Plan Online: First Section, Energy Planning & Training Section, page 20	Total Award Allocation Remaining	A new field description for "Total Award Allocation Remaining" has been added.
Chapter 2, Instructions for Energy Expenditure Plan Online: Fourth School/Site Subsection, Photovoltaic, Effective Useful Life (EUL) field, page 40	Signed Panel Performance Warranty	Clarified that if an LEA selects an EUL of 25 years for the PV system, it must upload a 25-year panel performance warranty from the PV vendor.

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Chapter 2, Instructions for Energy Expenditure Plan Online: Amending an Approved Energy Expenditure Plan, page 57	Amendments	In the fifth bullet, “decrease in the grant amount requested” has been removed. This is no longer a criteria for an amendment. However, any increase in the grant amount requested if still a criteria for an amendment.
Chapter 3, Instructions for the Utility Data Release Authorization and Facility and Service Account Information Forms, page 60	Instructions for Utility Forms	Revised the flow of the instructions to reflect the process of filling out the forms and updated screenshots based on the November 2015 forms posted in the Proposition 39 website. No content changes were added.
Chapter 4, Instructions for the Energy Savings Calculators, page 68- 69	Energy Savings Adjustments	Explanations on lighting, HVAC, and plug load energy savings adjustments were clarified.
Chapter 4, Instructions for the Energy Savings Calculators, page 83- 86, 93-98	Energy Savings Calculators	Revised instructions for ECM 11 and 12 calculators to accommodate wall-mounted AC and heat pump units. In addition, instructions to new calculators for CFL to LED replacement, window replacements, cool roof installations, roof insulation installations, and transformer replacements were added.
Chapter 6, Information Required for Power Purchase Agreement Application, page 107	Power Purchase Agreements	Deleted PPA size limitations. Added clarifying language throughout chapter.
Chapter 7, Instructions for the Annual Progress Report, page 119 Chapter 8, Instructions for Final Project Completion Report, page 137	Annual and Final Reporting	The “Annual and Final Reporting” section has been deleted from Chapter 2. Chapter 7 and 8 has been added to the handbook. These chapters details instructions on completing the Annual Progress Report and the Final Project Completion Report, respectively.
N/A	Frequently Asked Questions (FAQs)	Appendix B, FAQs section was deleted and incorporated into a separate document entitled Frequently Asked Questions (FAQs) which is located in the Proposition 39 website.