

CEC-1306B – LSE Quarterly Report

Purpose: This form provides the quantity of electricity sold by local service entities (LSEs) that are not utility distribution companies (UDCs). This information is used in analyzing electricity demand for local planning and state energy forecasts.

Authority: California Code of Regulations, Title 20, Section 1306(b).

Who must file: Each LSE that sells electricity in California and is not a UDC. Examples of these types of LSEs are energy service providers and community aggregators.

When to file: Submit monthly data for the previous quarter on the 15th day of February, May, August and November.

How to file: Reports can be submitted on magnetic cartridge, compact disc, diskette, e-mail or other digital media. Each quarterly submittal must be accompanied with a declaration. A sample declaration statement is provided with the form.

Where to file: California Energy Commission
1516 Ninth Street, MS-21
Sacramento, CA 95814
or
QFERCOM@energy.state.ca.us

CEC-1306B Instructions

1. **Company Number.** The identification number assigned by Energy Commission staff.
2. **Year.** Use four-digit year (e.g., 2001)
3. **Month Number.** Numeric Quarter (i.e., 1, 2, 3, 4.)
4. **UDC.** Utility Distribution Company means an utility that distributes electricity to customer.
5. **Customer Group.** Customer Group means the following:
 - Residential:** customers consuming electricity for residential purposes
 - Commerical:** customers consuming electricity for commercial purposes
 - Industrial:** customers consuming electricity for industrial purposes
 - Other:** customers consuming electricity for other purposes
6. **County Number.** Provide the county number where the end-use customer consumed the reported energy. A list of county numbers is provided with the form.
7. **Number of Customers.** Number of end-use customers that bought electricity from your company. A customer is an active revenue meter or an active billed account.

8. **Sales Amount.** Amount in kilowatt-hours for electricity sold to end-use customers.

9. **Revenue.** Report revenue for sales rounded to the nearest dollar, excluding taxes