

R1

RESERVATION REQUEST FORM

EMERGING RENEWABLES PROGRAM

1. Physical Site of System Installation

Street Address: _____

City: _____ State: _____ Zip: _____

2. Purchaser Name and Mailing Address

Phone: () _____ Email: _____

3. Equipment Seller (Must be registered)

Company: _____

City: _____ CEC ID (if known): _____

Phone: () _____ Fax: () _____

4. System Installation (Write "Owner" if not hiring contractor)

Company: _____

City: _____ License No.: _____

Phone: _____ Fax: _____

5. Electric Utility (Attach all pages of monthly statement)

PG&E SCE SDG&E BVE Service ID: _____

Billing Period: _____ kWh Used: _____

Note: If new construction attach building permit. Permit No. _____

10. Declaration

The undersigned parties declare under penalty of perjury that the information provided in this form and the R1A form, if applicable, and the supporting documentation submitted herewith is true and correct to the best of their knowledge and that the following is true:

1. All system equipment is new and unused and has been purchased within the last 18 months;
2. The generating system is intended primarily to offset Purchaser's electrical needs at the site of installation;
3. The generating system will be operated at the above site of installation for its useful life or the duration of the applicable lease agreement;
4. If the generating system is a fuel cell system, it will only use renewable fuel;
5. If the generating system is leased or provides electricity under a power purchase agreement the undersigned parties will comply with the special reporting requirements and will repay some or all of the ERP funding he or she receives if the lease agreement or power purchase agreement is terminated within five years of the system's installation or the start date of the agreement, whichever is later; and
6. The generating system will be interconnected with the distribution system of the electric utility identified above, unless the system is for backup generation that will not be serving grid-connected electrical load.

The undersigned parties further acknowledge that they are aware of the requirements and conditions of receiving funding under the Emerging Renewables Program (ERP) and agree to comply with all such requirements and conditions as provided in the Energy Commission's ERP Guidebook and Overall Program Guidebook as a condition to receiving funding under the ERP. The undersigned Purchaser authorizes the Energy Commission during the term of the ERP to exchange information on this form with the Purchaser's electric utility to verify compliance with the requirements of the ERP.

Purchaser Signature

Print Name: _____

Signature: _____ Date: _____

Equipment Seller Signature

Print Name: _____

Signature: _____ Date: _____

Submit complete application by fax at (916) 653-2543 or by mail to:

California Energy Commission
 Emerging Renewables Program (MS-45)
 1516 Ninth Street
 Sacramento, CA 95814-5512

6. Equipment (Turbines, fuel cells, inverters, meters)

	Quantity	Manufacturer, Model (see CEC lists)
Generating Equipment		
Inverters, Meters		

7. Installation Type and Height (For wind only - Tower, Pole, or Roof-mounted)

Estimated annual energy production _____ kWh/Year

8. Rebate and Other Incentives

System Rated Output _____ watts

Total System Cost: \$ _____

Expected Rebate: \$ _____

Pay Rebate to: Purchaser Seller

9. Fuel Cell System. No Yes. If yes attach completed R1A Fuel Cell Supplemental Information Form.

Other Incentives: \$ _____

Source/Record No.: _____

INSTRUCTIONS FOR THE RESERVATION REQUEST FORM (CEC-1038 R1)

Section 1. Physical Site of System Installation

Provide the complete address for the site (parcel) of installation. Note that the site is the legal parcel of land on which the system is installed.

Section 2. Purchaser

Provide the purchaser name, company name if appropriate, and complete mailing address (as it would be written on a letter to be mailed). Enter the site address information even if it is the same as the site of installation address. Also enter the phone number and fax number of the purchaser.

Section 3. Equipment Seller Information

Provide the name of the equipment seller's company and city where located. If known also enter the CEC ID number for the seller available from the list of eligible equipment sellers [www.consumerenergycenter.org/erprebate] for most companies. Also enter the phone number and fax number. The equipment seller must register with the Energy Commission each year for the application to be considered. If not already registered provide a filled out Seller Registration Form (CEC-1038 R4) with the application. The seller must also sign and date the application form if the seller is the designated payee of the rebate. Enclose a copy of the purchase agreement with the application form.

Section 4. System Installation

Identify the name of the company hired to install the system or write in "owner install" (if a contractor is not hired and paid by the purchaser to install the system, the application will qualify for a 15% lower rebate). If installed by a licensed contractor, provide the contractor's license number, phone and fax number. All contractors must have an active "A", "B" or "C-10". A standard five year warranty form (Form CEC-1038 R3) must be submitted when payment is requested for systems installed by a contractor to qualify for the full rebate amount. Enclose a copy of the signed contract with the application form.

Section 5. Utility Bill

Identify the Purchaser's electric utility provider at the site where the system will be installed. Also identify from a monthly billing statement the service ID number, billing start and end period, and the energy usage in kWh for that monthly period. Provide all pages of the monthly billing statement with the application. Utility bills must not be older than six months from the date of application.

Section 6. System Equipment (Turbines, inverters, performance meters and other)

Provide the quantity, name of the manufacturer and exact model number for the eligible equipment as identified at [www.consumerenergycenter.org/erprebate]. Clearly identify the generating equipment such as wind turbines in the upper section. Also identify the inverters and system performance (kWh) meters (some inverters contain eligible performance meters). Eligible generating equipment, inverters and rating information is located on the Commission's website [www.consumerenergycenter.org/erprebate]. Calculate and include the system output by multiplying the inverter efficiency rating by the quantity and rating of the generating equipment used.

Section 7. Installation Type and Height (For wind only - Tower, Pole, or Roof-mounted)

For wind turbines only. provide the type of installation for your wind turbine: tower-, pole-, or roof-mounted. Also provide the height of the installation off the ground (i.e. tower or pole height or height of roof-mounted turbine).

Section 8. Rebate and Other Incentive Information

Calculate and include the system output by multiplying the quantity of generating equipment, and the generating equipment rating in watts. If the capacity of the system exceeds the capacity of the inverter, then the rating of the inverter will be used to determine the total eligible rebate amount

$$\text{Quantity} \times \text{Equipment Rating} = \text{System Output (watts)}$$

Provide the system installed cost (before the ERP rebate). The ERP requires that incentives from other sources be accounted for before determining the rebate from the ERP. Five percent of any incentive received or expected from a utility incentive program, a State of California or federal government sponsored incentive program, other than tax credits, must be subtracted from the ERP rebate amount requested. The "Total Request" should therefore be based on the ERP rebate level in place at the time the application is received by the Commission and the system cost after subtracting other incentives.

Check the box indicating whether the incentive is to be paid to the purchaser or seller. If any, identify incentives expected or received from other sources. If an incentive from the ERP was received previously for this site, include the incentive amount and, if known, the reservation number, for the prior application.

Section 9. Fuel Cell Systems

Identify whether the renewable energy system is a fuel cell system. Applicants of fuel cell systems must submit a completed Fuel Cell Supplemental Information Form (CEC-1038 R1A) with their Reservation Request Form.

Section 10. Declaration and Signatures:

The purchaser must always print and sign his or her name on the form. If the seller is designated as the payee, the seller must also sign his or her name on the form.

Submit your request by fax (916) 653-2543 or by mail to:

ERP, Reservation Request
California Energy Commission