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| Work Authorization No.: **[xxx]** Amendment No.: **[xxx]** Agreement Task(s): **[xxx]**  MIS Code: **[xxx]** Funding Code: **[xxx]** | |
| Project Title: | **[Technical Area, e.g., Visual Resources]** – **[Project Name]** |

1. This Work Authorization (WA) is entered into pursuant to the provisions of Standard Agreement No. 700-16-XXX initiated on the **[xxx]** between the State Energy Resources Conservation and Development Commission (Energy Commission), and Contractor. This WA is hereby made part of the said Standard Agreement.

1. The Effective Date of this WA is the date the Energy Commission’s Commission Agreement Manager signs the WA. The Energy Commission’s Commission Agreement Manager shall be the last party to sign. No work is authorized, nor shall any work begin, until on or after the Effective Date. The term of this WA is from the Effective Date to **[end date]**.
2. The purpose of this WA is to conduct a **[Technical Area, e.g. Visual Resources]** Assessment for the **[Project Name]** Project. See attached scope of work for a detailed description of the tasks to be performed, deliverables, and due dates.

* Completion Criteria. Acceptance of all deliverables listed in the attached scope of work by the individual identified in this WA as the Commission WA Manager will signify the successful completion of this WA.

1. The budget for this WA shall not exceed **[xxx]**. See attached budget sheet for a detailed budget description for this WA.

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| IMPORTANT NOTICE  The actual costs of an approved, completed WA shall not exceed the authorized amount of the WA budget. If, in the performance of the WA, the Contractor or Commission Agreement Manager determines that the actual costs might exceed the WA budget amount, Contractor or Commission Agreement Manager shall immediately notify the other. Upon such notification, the Commission Agreement Manager may:  1. Amend the WA scope of work to accomplish the work within the budget; or  2. Amend the WA to augment the budget; or  3. Direct the Contractor to complete the work for the budgeted amount without changing the scope of work; or  4. Terminate the WA.  Any expenses incurred by the Contractor or Subcontractor that have not been duly authorized shall be borne by the Contractor. No amendments to this WA shall be made for work undertaken without the specific approval of the Energy Commission WA Manager and Commission Agreement Manager. |

Work Authorization No.: **[xxx]**

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1. The Energy Commission WA Manager for this WA is **[WA Manager]**.
2. The following contract personnel will lead the work under this WA:

**[Contractor]**: **[Lead Personnel 1] [DVBE Status]**

**[Subcontractor 1]: [Lead Personnel 2] [DVBE Status]**

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| **AUTHORIZATIONS**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **[Contractor Representative]**, Program Manager Date  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **[Commission Agreement Manager]**, Date  Commission Agreement Manager  California Energy Commission | | |