Technical Assistance Application

**Energy Partnership Program**

California Energy Commission

**Eligible Applicants:**

Cities, Counties, Special Districts, Public or Non-profit Hospitals/Public Care Institutions, County Offices of Education, Public Colleges and Universities

1. **APPLICANT INFORMATION**

|  |
| --- |
| Applicant Name: |
| Mailing Address: | City: | Zip: |
| Street Address: | City: | Zip: |
| County: |
| Contact Person: | Title: |
| E-mail: | Phone: |
| How did you hear about the Energy Partnership Program?  |

1. **PROJECT DESCRIPTION**

| Type of assistance needed (Please choose **one**) | [ ]  Energy audit –evaluate energy efficiency opportunities at existing facilities |
| --- | --- |
| [ ]  Review existing proposals and designs |
| [ ]  Develop equipment performance specifications |
| [ ]  New construction—evaluation of new facility |
| [ ]  Other |
| Describe the proposed project(s). If requesting an energy audit, please provide description (e.g. type of equipment, age) of the existing equipment in the facility/facilities for which you are requesting technical assistance |
| Describe how you plan to implement the recommendations that may be identified, include funding source.  |
| Describe current contracts or relationships with architects, consultants, energy services companies, utilities or others that pertain to this request. |

1. **PROJECT LOCATION**

If you are requesting assistance for more than one facility, please prioritize from highest to lowest. Attach additional pages if needed.

| **Facility Name and Address** | **Year Built****(excluding****portables)** | **Estimated****Building****Size (sq. ft.)** |
| --- | --- | --- |
|
|  |  |  |
|  |  |  |
|  |  |  |
| **Example:****Police Department****1234 Pioneer Street****Capitol, CA 90000** | **1958** | **35,200** |

1. **PROJECT SCHEDULE**

| Expected project start date: | Expected project completion date: |
| --- | --- |

1. **PROJECT TEAM**

| **Title** | **Name** | **Phone No** | **E-Mail** |
| --- | --- | --- | --- |
| Project Manager |  |  |  |
| Business Manager or Finance Officer |  |  |  |
| Electric and Gas Utility Representative |  |  |  |
| Consultant/Contractor (if known) |  |  |  |

1. **APPLICATION DOCUMENTS**

Please include the following:

* Governing Board Resolution ( a sample template available at [Energy Partnership Program](https://www.energy.ca.gov/programs-and-topics/programs/energy-partnership-program)

For an energy audit request, include the following:

* Copies of latest 12 months electric and gas or propane bills showing energy cost / detailed usage information for each facility listed in Project Location below.
* Hours of operation
* Any past energy studies (if applicable) within last 3 years
* Site map of facilities (e.g. 1As or a fire evacuation map)
* For facilities with on-site solar/photovoltaic (PV) systems, provide the on-site electric production for the same 12- month period reported above. Applicants may obtain this information as follows:

1) For facilities with power purchase agreement (PPA), provide the PPA bills which report the annually purchased kilowatt hours (kWh).

2) For applicants who own their solar/PV system, provide the above information via a report from the solar production tracking system.

1. **CERTIFICATION**

 I certify to the best of my knowledge that the data in this application are correct and complete.

|  |
| --- |
| Name of Authorized Representative\*: |
| Title: |
| Signature of Authorized Representative: |
| Date: | Phone: | Email: |

 **\***Authorized Representative is the one designated by the governing body, in your Resolution, to execute documents in the name of the applicant.

Gavin Newsom

 **Governor**

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 **California Energy Commission**

 Local Assistance & Financing

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**California Energy**

**Commission**

**Chairman**

[David Hochschild](http://www.energy.ca.gov/commissioners/weisenmiller.html)

**Lead Commissioner**

J. [Andrew McAllister](http://www.energy.ca.gov/commissioners/mcallister.html), PhD

**Executive Director**

Drew Bohan

[**Link to financing options**](http://www.energy.ca.gov/efficiency/financing/index.html) rev 042020