This form is an optional checklist to help applicants compile the application package.

It is **not** required to be submitted.

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| **Attachment Number** | **Title of Section** |
| 1 | **Application Form** –Did you complete the following?[ ]  Applicant Identification Information[ ]  Project Title[ ]  Proposed Term ending no later than 06/30/2026[ ]  The application is only for Tier I, and the project is from the list (projects not listed are ineligible)[ ]  Project Location identified for each plant included in the application. Is this a capped facility or one that emits between 10,000 and 25,000 metric tons of GHG emissions annually? Response will be used in the scoring criteria.[ ]  Project description[ ]  Funding is within the minimum and maximum amounts for Tier I and is consistent with the Budget(s) (Attachment 5A and 5B).[ ]  Match funding amount and sources are listed, are consistent with the Prime Budget (Attachment 5A), and match the Commitment Letters (Attachment 8).[ ]  Estimated energy use, GHG emissions, and savings are provided and consistent with information from the Project Narrative (Attachment 2), items 3a, 3b, and 3c.[ ]  California Environmental Quality Act (CEQA) section is completed and consistent with CEQA Compliance Form (Attachment 6).[ ]  Subcontractors—complete this section if subcontractors perform the M&V and the information is consistent with the Subcontractor Budget (Attachment 5B).[ ]  Certifications—Read and sign the form. The signature must be from an authorized representative who can act on behalf of the company. The CEC may have waived the requirement for a signature on application materials for this solicitation for electronic submissions. If a notice, regarding CEC’s waiver of the signature requirement appears here: <https://www.energy.ca.gov/funding-opportunities/solicitations>, the waiver applies to this solicitation. In the event of a conflict between the notice and any language in this solicitation regarding signatures, the notice will govern. |
| 2 | **Project Narrative**: Did you answer all sections since the responses will be the basis for the scoring of the proposal?[ ]  Technical Merit and Need[ ]  Technical Approach[ ]  Impacts and Benefits - complete this section using the results from FPIP Benefits Calculator (Attachment 9)[ ]  Market Potential and Information Sharing[ ]  Capped and Uncapped Facilities - based on information from Application Form (Attachment 1)[ ]  Priority populations-justify that the project meets the requirements[ ]  Indicate whether the equipment will be purchased from a California-based vendor. |
| 3 | [ ]  **Scope of Work Template**: Did you complete the sections indicated in blue?* All Task 1 tasks are boilerplate—**do not change**
* Revise and add to the Task 2 tasks as needed.
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| 4 | [ ]  **Project Schedule**: Did you complete your schedule based on your project term, and does it match the deliverables from your Scope of Work (Attachment 3) |
| 5 | [ ]  **Budget Forms:** Did you complete the Prime Budget (Attachment 5A) and the Subcontractor Budget (Attachment 5B) (if the project has subcontractors)? Only complete the non-greyed areas. Read Instructions[ ]  Attachment 5A Prime Budget Form* + Category Budget –complete organization name and equipment cost to California vendors.
	+ Equipment – provide equipment description, purpose and cost, and amount of CEC funds requested.
	+ Subcontracts – indicate subcontractor costs if M&V work will be done by the subcontractor.
	+ If the subcontractor costs are greater than $100,000 or greater than 25% of the total CEC funds, did you complete Attachment 5B for each subcontractor?

[ ]  Attachment 5B Major Subcontractor Budget Form* + Category Budget –complete organization name and equipment cost to California vendors.
	+ Direct Labor – provide employee names, classifications, max classification rates, hours/months, and amount of CEC funds requested.
	+ Fringe Benefits – provide employee names/classification, max rates, base amounts, and amount of CEC funds requested.
	+ Travel – Subcontractor travel costs must adhere to California State per diem rates.
	+ Materials and Miscellaneous – indicate necessary materials and miscellaneous costs—do not include contingency costs.
	+ Subcontractors – If the major subcontractor has subcontractors of their own, indicate subcontractor costs if M&V work will be done by the subcontractor.
	+ Indirect Costs – indicate the max rate, base amount, and how it was calculated.
	+ Profit – a maximum of 10% of the subcontractor’s awarded funds can be claimed.
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| 6 | [ ]  Did you complete the CEQA Compliance Form (Attachment 6)? The form must be completed even if the project is exempt.  |
| 7 | [ ]  Did you complete the contact list identifying key people in your company that will be working on this project? |
| 8 | [ ]  Will you provide commitment letter(s) from all those that will provide match funds, including from your own company, **by the due date listed in the Solicitation Manual**? These letters should be consistent with the match amount stated in the Application Form (Attachment 1). |
| 9 | [ ]  Did you complete FPIP Benefits Calculator (Attachment 9)?  |