



**CALIFORNIA
ENERGY COMMISSION**



**California Energy Commission
December 11, 2024, Business Meeting
Backup Materials for Clean Energy States Alliance, Inc.**

The following backup materials for the above-referenced agenda item are available in this PDF packet as listed below:

1. Proposed Resolution
2. Contract Request Form
3. Scope of Work

[PROPOSED]

RESOLUTION NO: 24-1211-03h

STATE OF CALIFORNIA

**STATE ENERGY RESOURCES
CONSERVATION AND DEVELOPMENT COMMISSION**

RESOLUTION: Clean Energy States Alliance, Inc.

RESOLVED, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

RESOLVED, that the CEC approves agreement 500-24-002 for a \$50,000 contract for a one-year membership. CESA is a national, nonprofit coalition of state, municipal and regional clean energy agencies and organizations working to advance clean energy markets, and the development of clean energy technology. Membership includes a CEC seat on the CESA Board of Directors, participation in national energy work groups, and informational resources; and

FURTHER BE IT RESOLVED, that the Executive Director or their designee shall execute the same on behalf of the CEC.

CERTIFICATION

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the CEC held on December 11, 2024.

AYE:

NAY:

ABSENT:

ABSTAIN:

Dated:

Kristine Banaag
Secretariat



CONTRACT REQUEST FORM (CRF)

A. New Agreement Number

IMPORTANT: New Agreement # to be completed by Contracts, Grants, and Loans Office.

New Agreement Number: 500-24-002

B. Division Information

1. Division Name: Reliability, Renewable Energy & Decarbonization Incentives Division
2. Agreement Manager: Lucio Hernandez
3. MS- 45
4. Phone Number: (916) 477-1799

C. Contractor's Information

1. Contractor's Legal Name: Clean Energy States Alliance, Inc.
2. Federal ID Number: 27-0029803

D. Title of Project

Title of project: Clean Energy States Alliance Membership Renewal

E. Term and Amount

1. Start Date: December 11, 2024
2. End Date: December 10, 2025
3. Amount: \$50,000

F. Business Meeting Information

1. Operational agreement to be approved by Executive Director? No
2. Are the ARFVTP agreements \$75K and under delegated to Executive Director? No
3. The Proposed Business Meeting Date: 12-11-2024
4. Consent or Discussion? Consent
5. Business Meeting Presenter Name: N/A
6. Time Needed for Business Meeting: 0 minutes.
7. The email subscription topic is: N/A

Agenda Item Subject and Description:

Clean Energy States Alliance, Inc. (CESA) Proposed resolution approving agreement 500-24-002 for a \$50,000 contract for a one-year membership. CESA is a national, nonprofit coalition of state, municipal and regional clean energy agencies and organizations working to advance clean energy markets, and the development of clean energy technology. Membership includes a CEC seat on the CESA Board of Directors, participation in national energy work groups, and informational resources. (ERPA Funding) Contact: Lucio Hernandez



G. California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a “Project” under CEQA?

No

If yes, skip to question 2.

If no, complete the following (PRC 21065 and 14 CCR 15378) and explain why Agreement is not considered a “Project”:

Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because the agreement funds a membership and does not include any activities that would impact the environment.

2. If Agreement is considered a “Project” under CEQA answer the following questions.

a) Agreement **IS** exempt?

Statutory Exemption?

If yes, list PRC and/or CCR section number(s) and separate each with a comma. If no, enter “None” and go to the next question.

PRC section number: None

CCR section number: None

Categorical Exemption?

If yes, list CCR section number(s) and separate each with a comma. If no, enter “None” and go to the next question.

CCR section number: Cal. Code Regs. tit. 14 § 15301

Common Sense Exemption? 14 CCR 15061 (b) (3)

If yes, explain reason why Agreement is exempt under the above section. If no, enter “Not applicable” and go to the next section.

b) Agreement **IS NOT** exempt.

IMPORTANT: consult with the legal office to determine next steps.

If yes, answer yes or no to all that applies. If no, list all as “no” and “None” as “yes”.

Additional Documents	Applies
Initial Study	No
Negative Declaration	No
Mitigated Negative Declaration	No
Environmental Impact Report	No
Statement of Overriding Considerations	No
None	Yes



H. Is this project considered “Infrastructure”?

No

I. Subcontractors

List all Subcontractors listed in the Budget (s). Insert additional rows if needed. If no subcontractors to report, enter “No subcontractors to report” and “0” to funds. **Delete** any unused rows from the table.

Subcontractor Legal Company Name	Budget
N/A	

J. Key Partners

List all key partner(s). Insert additional rows if needed. If no key partners to report, enter “No key partners to report.” **Delete** any unused rows from the table.

Key Partner Legal Company Name
N/A

K. Budget Information

Include all budget information. Insert additional rows if needed. If no budget information to report, enter “N/A” for “Not Applicable” and “0” to Amount. **Delete** any unused rows from the table.

Funding Source	Funding Year of Appropriation	Budget List Number	Amount
State - ERPA	FY 2024-25	100.022	\$50,000

TOTAL Amount: \$50,000

R&D Program Area: Not applicable

Explanation for “Other” selection Not applicable

Reimbursement Contract #: Not applicable

Federal Agreement #: Not applicable

L. Contractor’s Contact Information

1. Contractor’s Administrator/Officer

Name: Maria Blais Costello

Address: 50 State Street, Suite 1

City, State, Zip: Montpelier, VT 05602

Phone: 802-225-2554



E-Mail: Maria@cleanegroup.org

2. Contractor's Project Manager

Name: Warren Leon

Address: 50 State Street, Suite 1

City, State, Zip: Montpelier, VT 05602

Phone: 978-317-4559

E-Mail: wleon@cleanegroup.org

M. Selection Process Used

There are three types of selection process. List the one used for this CRF.

Selection Process	Additional Information
Competitive Solicitation #	Not applicable
Non Competitive Bid (<i>Attach DGS-GSPD-09-007</i> https://www.dgs.ca.gov/PD/Forms)	Not applicable
Exempt	Membership

N. Contractor Entity Type

Contractor Entity Type	Yes or No?
Private Company (<i>including non-profits</i>)	Yes
CA State Agency (<i>including UC and CSU</i>)	No
Government Entity (<i>i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state</i>)	No

O. Is Contractor a certified Small Business (SB), Micro Business (MB) or Disabled Veterans Business Enterprise (DVBE)?

Not applicable

P. Civil Service Considerations

- Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship)? Yes
- Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER) No
- The Services Contracted:

If no, go to the next question. If yes, which of the following applies to the contract? More than one can apply, list each answer choice, and separate them with a comma:

- are not available within civil service



- cannot be performed satisfactorily by civil service employee
- are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system

d. The Services are of such an urgent, temporary, or occasional nature that the delay to implement under civil service would frustrate their very purpose?

Not applicable

Justification:

Categorical Exemption: This contract is for an important membership renewal for the Energy Commission; departmental membership in professional organizations is permitted, provided it is solely a membership.

Q. Payment Method

1. Is the payment method Reimbursement, Advanced Payment, or Other?

Other

If Other, explain: One Payments of \$50,000

2. If Reimbursement, is it in arrears based on Itemized Monthly, Itemized Quarterly, Flat Rate, or One-time?

R. Retention

Is Agreement subject to retention? No

If Yes, Will retention be released prior to Agreement termination?

S. Justification of Rates

The membership renewal rate is established by the Clean Energy States Alliance Inc. We are maintaining the same level of membership as in the previous contract. This one-year \$50,000 contract to renew our annual CESA Core Membership is invoiced at \$50,000 annually; invoice issues after 12/11/2024.

T. Disabled Veteran Business Enterprise Program (DVBE)

Provide requested additional information.

1. Exempt (Interagency/Other Government Entity)
2. Meets DVBE Requirements DVBE No
Amount: \$ 0 DVBE %:
3. Is the Contractor Certified DVBE or Subcontracting with a DVBE? If subcontracting with a DVBE, provide the name of the DVBE company. If none applies, enter "Not Applicable". Not Applicable
4. Contractor selected through CMAS or MSA with no DVBE participation No
5. Requesting DVBE Exemption (attach CEC 95) Yes

U. Miscellaneous Agreement Information

1. Will there be Work Authorizations? No
2. Is the contractor providing confidential information? No
3. Is the contractor going to purchase equipment? No
4. What is the check frequency of the progress reports? Monthly, Quarterly, or Other? If Other, please provide explanation.



Staff and Management participate and receive regular updates on activities.

5. Will a final report be required? No

6. Is the Agreement, with amendments, longer than three years? If yes, why?

No

V. The following items should be attached to this CRF (as applicable)

List all items that should be attached to this CRF by entering "Yes" or "No".

Item Number	Item Name	Attached
1	Exhibit A, Scope of Work/Schedule	Yes
2	Exhibit B, Budget Detail	Yes
3	DGS-GSPD-09-007, NCB Request	No
4	CEC 95, DVBE Exemption Request	Yes
5	Awardee CEQA Documentation	No
6	Resumes	No
7	CEC 105, Questionnaire for Identifying Conflicts	Yes

Approved By

Individuals who approve this form must enter their full name and approval date in the MS Word version.

Agreement Manager: Adam Van Winkle / Lucio Hernandez

Approval Date: August 7, 2024

Office Manager: Elizabeth Giorgi

Approval Date: August 8, 2024

Deputy Director: Aloke Gupta

Approval Date: 8/19/24

Exhibit A

SCOPE OF WORK

PURPOSE

The purpose of this agreement is for the Energy Commission to renew its membership, for one year, with the Clean Energy States Alliance, Inc. (CESA), at the Core Member level.

CESA is a national, nonprofit coalition of public agencies and organizations working together to advance clean energy. CESA works with state leaders, federal agencies, industry representatives, and other stakeholders to develop and promote clean energy technologies and markets. CESA supports effective state and local policies, programs, and innovation in the clean energy generation sector, with emphasis on renewable energy, financing strategies, and economic development. CESA facilitates information sharing, provides technical assistance, coordinates multi-state collaborative projects, and communicates the positions and achievements of its members.

Core Members are entitled to the full spectrum of CESA member services and privileges, which are described in the CESA Annual Workplan attached to this Scope of Work, including:

- Complimentary participation in all CESA national member meetings, listservs, members-only distribution lists, newsletters, webinars, and special events to meet with colleagues, discuss successes and challenges in programs, develop new joint projects, and learn about the opportunities available to their programs through innovative finance, policy, and market initiatives.
- Access to the CESA Members listserv and the collective expertise of an exclusive, national network of peers to explore clean energy problems and solutions candidly.
- Access to the CESA Members-Only section of the CESA website for information, resources, and analysis that is developed specifically for CESA's Members.
- One-on-one consulting time from CESA staff to meet individualized technical assistance requests.
- Participation at CESA clean energy conference events to highlight the Member's innovative clean energy programs at a national platform.
- Program or project highlights publicized in The CESA Brief, a monthly e-news blast sent to over 2,000 subscribers across the nation.
- Promotion of member news and program updates in CESA social media platforms: CESA's Twitter feed (@CESA_News) and Facebook, <https://www.facebook.com/cleanenergystates>, and LinkedIn (<https://www.linkedin.com/company/clean-energy-states-alliance-inc->
- Participation in CESA governance activities.

CESA staff will continue several on-going projects and activities that serve and benefit members. CESA will also work with members to strengthen the membership and network, to identify additional desirable member services, and to assess how the organization can grow to meet new challenges and opportunities. The following is an outline of general activities performed by CESA, as described in the CESA Annual Workplan, and that will benefit the Energy Commission as a member of CESA.

CESA'S PROGRAM AREAS

Through its priority active projects, CESA advances solutions to key, cross-cutting problems that many CESA members face. Active Projects include:

Building Decarbonization

- Building Electrification and Clean Heating/Cooling (CH//C)
- Cost & Carbon Savings Calculator for Clean Heating/Cooling

Energy Storage

- Energy Storage Technology Advancement Partnership (ESTAP)
- Energy Storage Policy for States

Information Sharing and Networking

- CESA National Membership Meetings
- State Leadership in Clean Energy (SLICE) Awards
- Lewis M. Milford Clean Energy Champion Award
- CESA Webinars
- CESA Newsletters, listserv, and the CESA Brief
- CESA website

IRA/BIL Implementation

- National Summit on IRA/BIL Implementation
- IRA and BIL Opportunities and News
- Assistance to states on EPA Solar for All implementation

Low- and Moderate-Income (LMI) Clean Energy & Solar PV

- Scaling Up Solar for Under-Resourced Communities
- Solar for Justice Project
- National Community Solar Partnership States Collaborative

State Clean Energy Goals and Standards

- 100% Clean Energy Collaborative

Wind

- Offshore Wind Accelerator Project (OWAP)

CESA INFORMATION SHARING AND NETWORKING

CESA services provide members with essential information, support network development, and encourage the interchange of ideas and best practices. CESA members receive individualized consulting and technical assistance. CESA's communication efforts focus on promoting and disseminating its own publications and resources, as well as promoting the work and achievements of its member organizations. CESA's communications network is large and steadily growing, and they use a variety of communication platforms.

- **CESA National Membership Meetings:** CESA hosts an annual meeting for our members, and a different member state co-hosts the meeting each year. These meetings are an opportunity for members to network, to hear from clean energy experts from across the country, and to increase their knowledge about clean energy topics. Meeting materials are archived on the CESA website's Members-Only pages.
- **State Leadership in Clean Energy (SLICE) Awards:** CESA hosts these biennial awards to highlight the successful and innovative work of our members. In addition to the awards, the winning programs are highlighted in a case study report and are featured in an accompanying webinar series.
- **CESA Webinars:** CESA hosts frequent webinars on wide-ranging clean energy topics. All webinars are free, and most are open to the general public. Upcoming and archived webinars are posted on the CESA website's Webinars page and are archived on relevant CESA's Project pages as well.
- **CESA Newsletters and the CESA Brief:** CESA produces several e-newsletters; one is exclusive to CESA members, and the rest are offered to the general public. Newsletter topics are of interest to state policy makers, including solar+storage news, resilient power, IRA and BIL Implementation, low- and moderate-income solar, 100% clean energy goals, offshore wind, and The CESA Brief, which highlights CESA organizational news and news about our members.
- **The CESA Website:** CESA's website is a comprehensive source of information on CESA's projects and resources, including reports, case studies, webinars, and blogs. The website provides information about CESA's members, its Board of Directors, and CESA staff.

CESA CLIENT SERVICES AND TECHNICAL ASSISTANCE

- **Energy Commission Client Services:** CESA staff provides individualized direct assistance to members in response to requests to help address state-specific issues. Core Members are encouraged to request assistance as needed. Individual client services typically involve technical assistance on issues related to program development and analysis, research studies on topics of specific interest to the member; assistance with public education and outreach; and fundraising assistance.

The following are CESA activities that directly support Energy Commission activities:

- The Director of the Energy Commission's Reliability, Renewable Energy and Decarbonization Incentives (RREDI) Division or another Energy Commission representative will serve on the CESA Board of Directors, representing the interests of California and the Energy Commission. The Board shall provide input and oversight of CESA's activities, including approval of membership in CESA.
- As a CESA Core Member, the Energy Commission can appoint up to two (2) state agencies from California for participation in CESA as Affiliate members for the fiscal year. These agencies may include, but are not limited to public utility commissions, economic development agencies, environmental protection agencies, and other state energy and pollution control agencies.
- Support for Energy Resiliency efforts.
- Develop a report on consumer needs for maintaining PV infrastructure.
- Develop consumer protection/awareness/informational materials.
- Support Energy Commission's participation at CESA events.
- Highlight at least one California program annually in publications.
- Highlight Energy Commission's role in leading California to a 100% clean energy future (SB100) including building decarbonization programs.
- Highlight progress in Energy Commission's clean energy transportation (such as: EV charging, Vehicle to Grid, etc.).