

LTG-1-C Part 1 of 4*Project Description*

1. PROJECT NAME is the title of the project, as shown on the plans and known to the building department.
2. DATE is the date of preparation of the compliance submittal package. It should be on or after the date of the plans, and on or before the date of the building permit application.
3. PROJECT ADDRESS is the address of the project as shown on the plans and as known to the building department.
4. PRINCIPAL DESIGNER - LIGHTING is the person responsible for the preparation of the lighting plans, one of two people who sign the STATEMENT OF COMPLIANCE (see below). The person's telephone number is given to facilitate response to any questions that arise.
5. DOCUMENTATION AUTHOR is the person who prepared the energy compliance documentation. This may or may not be the principal designer (it may be a person specializing in energy standards compliance work). This person is not subject to the Business and Profession's Code. The person's telephone number is given to facilitate response to any questions that arise.
6. ENFORCEMENT AGENCY USE is reserved for building department record keeping purposes.

General Information

1. DATE OF PLANS is the last revision date of the plans. If the plans are revised after this date, it may be necessary to resubmit the compliance documentation to reflect the altered design. The building department will determine whether or not the revisions require this.
2. BUILDING CONDITIONED FLOOR AREA has specific meaning under the Standards. Refer to Joint Appendix I for a discussion of this definition.
3. The number entered here should match the floor area entered on form ENV-1-C.
4. CLIMATE ZONE of the building. Refer to Joint Appendix I.
5. BUILDING TYPE is specified because there are special requirements for high-rise residential and hotel/motel guest room occupancies. All other occupancies that fall under the Nonresidential Standards are designated "Nonresidential" here. It is possible for a building to include more than one building type. See §149 in the Standards for the formal definitions of these occupancies.
6. CONDITIONED SPACE is a space that is directly or indirectly air-conditioned. Check this box if the building includes conditioned spaces where lighting systems are being installed. Tradeoffs are not allowed between conditioned and unconditioned spaces.
7. UNCONDITIONED SPACE is a space that is not directly or indirectly air-conditioned. Check this box if the building includes unconditioned spaces where lighting systems are being installed. Tradeoffs are not allowed between conditioned and unconditioned spaces.

8. INDOOR AND OUTDOOR SIGNS are internally illuminated signs that are located either indoor or outdoor. If these signs are present, the Form OLTG-4-C must be filled out along with either LTG-1-C or OLTG-1-C.
9. PHASE OF CONSTRUCTION indicates the status of the building project described in the documents. Refer to Joint Appendix I for detailed definitions.
 - NEW CONSTRUCTION should be checked for all new buildings, newly conditioned space (see §149 in the Standards) or for new construction in existing buildings (tenant improvements, see Section 1.7.10) that are submitted for envelope compliance.
 - ADDITION should be checked for an addition which is not treated as a stand-alone building, but which uses Option 2 described in §149 in the Standards.
 - ALTERATION should be checked for alterations to existing building lighting systems. See Section 5.13.
 - METHOD OF COMPLIANCE indicates which method is being used and documented with this submittal:
 - PERFORMANCE should be checked when the performance method is used to show compliance. All required performance documentation must be included in the plan check submittal when this method is used.
 - COMPLETE BUILDING should be checked if the lighting system complies using the complete building method, as documented on the LTG-2-C Form
 - AREA CATEGORY should be checked if the lighting system complies using the area category method, as documented on the LTG-2-C form
 - TAILORED should be checked if the tailored method of lighting compliance, with supporting documentation (LTG-6-CC-05 and LTG-7-C) is submitted.
 - COMMON LIGHTING should be checked if the common lighting method of lighting compliance, with supporting documentation (LTG-8-C) is submitted.

Lighting Mandatory Measures

This portion requests the location of notes clarifying the inclusion of the mandatory requirements. Notes should be included on the plans to demonstrate compliance with mandatory requirements of the Standards.

Following are prototype examples of the notes that should be rewritten to actual conditions. A note for each of the items listed should be included, even if the note states “not applicable”.