

- TELEPHONE is the phone number where the testing authority can be reached during regular business hours.

General Information

This section consists of a combination of data entry requirements and check boxes, all of which are self-explanatory. Complete check boxes and enter data as instructed.

Statement of Acceptance

This section consists of a combination of check boxes and data entry requirements, including signature; date; and license number. Complete check boxes and enter data as instructed.

MECH-1-A - Certificate of Acceptance Part 2 of 2

The form is used to document the overall final results of all acceptance test.

Summary of Acceptance Tests

- SYSTEM ACCEPTANCE DOCUMENT refers to the name of the test Form that has been completed. For example: "Ventilation System Acceptance document (AHU-1). This designates the acceptance test of outside air ventilation for air handling unit #1. Typically an individual form is completed for each piece of equipment tested.
- TESTING AUTHORITY is the person's name responsible for verifying all acceptance tests were performed and each system passed.
- DATE OF TEST is the date each test was actually performed.
- PASS/FAIL is the final outcome of the acceptance test.

MECH-2-A - Ventilation System Acceptance Document

This form is used to document results of the minimum outside air ventilation tests for both constant and variable air volume fan systems. A separate form should be completed for each system tested. The form is separated into six basic sections: project information; pre-test inspection; equipment testing; testing calculations and results; pass/fail evaluation; and certification statement. Each section consists of a combination of data entry requirements and check boxes.