California Energy Commission
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PART 1

10-103 – PERMIT, CERTIFICATE, INFORMATIONAL, AND ENFORCEMENT REQUIREMENTS FOR DESIGNERS, INSTALLERS, BUILDERS, MANUFACTURERS, AND SUPPLIERS

(a) **Documentation.** The following documentation is required to demonstrate compliance with Part 6. This documentation shall meet the requirements of Section 10-103(a) or alternatives approved by the Executive Director.

1. **Certificate of Compliance.** For all buildings, the Certificate of Compliance described in Section 10-103 shall be signed by the person ~~in charge of the building design,~~ who is eligible under Division 3 of the Business and Professions Code to accept responsibility for the building design (*responsible person*); and submitted in accordance with Sections 10-103(a)1 and 10-103(a)2 to certify conformance with Part 6. If more than one person has responsibility for the building design, each person shall sign the Certificate of Compliance document(s) applicable to that portion of the design for which the person is responsible. Alternatively, the person with chief responsibility for the building design shall prepare and sign the Certificate of Compliance document(s) for the entire building design. Subject to the requirements of Sections 10-103(a)1 and 10-103(a)2, persons who prepare Certificate of Compliance documents (*documentation authors*) shall sign a declaration statement on the documents they prepare to certify the information provided on the documentation is accurate and complete. In accordance with applicable requirements of 10-103(a)1, the signatures provided by *responsible persons* and *documentation authors* shall be original signatures on paper documents or electronic signatures on electronic documents conforming to the electronic signature specifications in Reference Joint Appendix JA7.

   For all Nonresidential buildings, the Design Review Kickoff Certificate(s) of Compliance~~s,~~ and the Construction Document Design Review Checklist Certificate(s) of Compliance shall be ~~completed~~ reviewed and signed by a licensed professional engineer or licensed architect, or a licensed contractor representing services performed by or under the direct supervision of a licensed engineer or architect, as specified in the provisions of Division 3 of the Business and Professions Code. For buildings less than 10,000 square feet, ~~the licensed professional engineer~~this signer may be the engineer or architect of record. For buildings greater than 10,000 square feet but less than 50,000 square feet, ~~the licensed professional engineer~~this signer shall be a qualified in-house engineer or architect with no other project involvement or a third party engineer, architect, or contractor. ~~Contractors accepting the responsibilities of the engineer under the provision of the Business and Professions Code may also complete and sign these certificates.~~ For buildings greater than 50,000 square feet and all buildings with complex mechanical systems serving more than 10,000 square feet, ~~the licensed professional engineer~~this signer shall be a third party engineer, architect, or contractor.

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   A. All Certificate of Compliance documentation shall conform to a format and informational order and content approved by the Energy Commission.

      These documents shall:

      i. Identify the energy features, performance specifications, materials, components, and manufactured devices required for compliance with Part 6.

      ii. Identify the building project name and location. The building project name and location identification on the Certificate of Compliance shall be consistent with the building project name and location identification given on the other applicable building design plans and specifications submitted to the enforcement agency for approval with the building permit application.

      iii. Display the unique registration number assigned by the data registry if Section 10-103(a)1 requires the document to be registered.

      iv. Include a declaration statement to the effect that the building energy features, performance specifications, materials, components, and manufactured devices for the building design identified on the Certificate of Compliance indicate the building is in compliance with the requirements of Title 24, Parts 1 and 6, and the building design features identified on the Certificate of Compliance are consistent with the building design features identified on the other applicable compliance