

California Energy Commission



JOB OPPORTUNITY BULLETIN

CLASSIFICATION: Energy Resources Specialist III (Managerial)
(will consider a training & development assignment)

TENURE: Permanent

TIME BASE: Full Time

SALARY: \$8,731 – \$9,916

LOCATION: Efficiency Division, Existing Buildings Office

FINAL FILING DATE: January 18, 2019

The California Energy Commission's Existing Building Office is looking for a dynamic and highly motivated individual who is interested in helping Californians continue to have energy choices that are affordable, reliable, and environmentally acceptable. If you are looking to work for an organization that encourages creativity and supports a cooperative work environment, look no further. If you have excellent interpersonal, organizational, and project management skills, as well as excellent written and oral presentation skills, we encourage you to apply.

*Repost – It is not necessary to re-apply if you submitted an application for the original advertisement

DUTIES/RESPONSIBILITIES:

- Plans, organizes, and directs the work of a professional staff of engineers and scientists engaged in developing and implementing energy efficiency programs, policies, and regulations for existing buildings in California. Develop the knowledge, skills, and abilities of supervisors and senior staff.
- Oversees development of key policy documents related to energy efficiency mandates and greenhouse gas emission policies, such as creating targets and tracking progress toward doubling energy efficiency in existing buildings, identifying efficiency program and policy gaps, and developing and implementing strategies to meet established targets and program gaps.
- Oversees ongoing implementation of the Statewide Building Energy Use Benchmarking and Public Disclosure Program for certain commercial and multifamily buildings, including revisions to regulations (as necessary), implementation of program components, outreach and education to impacted parties, and analysis of data collected.
- Oversees implementation of recommendations from the SB 350 Low Income Barriers Study, the Clean Energy in Low-Income Multifamily Barriers (CLIMB) Action Plan, and strategies related to multifamily energy equity
- Represents the Commission in presentations, briefings, and meetings; and maintains high level liaison with utilities, state and local government agencies, industry organizations, and the public affected by the implementation of efficiency programs and policies for existing buildings.
- Performs other duties as required consistent with the specifications of this classification.

DESIRABLE EXPERIENCE/QUALIFICATIONS: The successful applicant should have:

- Excellent interpersonal skills, including working within a team environment.
- Strong management and leadership skills to direct the work of the office and meet operational goals.

- Ability to mentor and grow supervisors and staff in critical thinking, completed staff work, and analytical skills.
- Creative problem solver who can identify gaps and solutions to achieve market transformation.
- Strong project management background to ensure swift movement of projects to completion.
- Ability to communicate effectively and relay complicated information in a clear and concise, consumer-friendly manner.
- Ability to work with other offices and Divisions within the Commission on interdisciplinary projects.
- Strong written and verbal communication skills.

PLEASE NOTE: Possession of minimum qualifications will be verified prior to interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application may be forwarded to the State Personnel Board for review and the applicant's name may be removed from the eligibility list.

WHO MAY APPLY: Eligible candidates who are current state employees with status in the above classification or lateral transfers from an equivalent class, former state employees who can reinstate in this classification or persons who are reachable on a current employment list for this classification. Appointment is subject to the provisions of the SROA process: SROA / SURPLUS / REEMPLOYMENT candidates are encouraged to apply and must attach a copy of their status letter.

Interested applicants must submit a completed Standard State Application (Form STD. 678) with an original signature to the contact/address listed below. Electronic applications will be accepted. **You must clearly indicate the basis of your eligibility (i.e., list, transfer, SROA/Surplus, reinstatement, etc.), RPA #420-337 and Position #535-420-4805-001 in the "Explanation Section" of the STD 678.** Resumes are welcomed but do not take the place of the completed State Application STD 678. Will consider a Training and Development (T&D) Assignment. Applications will be screened for experience and only the most qualified will be contacted for an interview. **NOTE: Failure to comply with the filing instructions and incomplete applications received will not be considered.**

INTERESTED APPLICANTS SHOULD SUBMIT A COMPLETED STANDARD STATE APPLICATION (FORM STD. 678) TO:

SUBMIT APPLICATIONS TO:

Personnel Services Office
 Attn: RPA #420-337
 1516 9th Street, MS-3
 Sacramento, CA 95814
 Phone: 916-654-4309

California Relay (Telephone) Service for the Deaf
 or Hearing-Impaired
 From hTDD Phones: 1-800-735-2929
 From Voice Phones: 1-800-735-2922
 personnelservices@energy.ca.gov