



JOB OPPORTUNITY BULLETIN

CLASSIFICATION: ENERGY COMMISSION SPECIALIST I (TED)
Will consider an Associate Energy Specialist (TED)

TIME BASE: FULL TIME

SALARY: ENERGY COMMISSION SPECIALIST I (TED) \$5,762 - \$7,161
 ASSOCIATE ENERGY SPECIALIST I (TED) \$5,247 - \$6,521

LOCATION: ENERGY DEPLOYMENT AND MARKET FACILITATION OFFICE
 DOWNTOWN SACRAMENTO, CA

FINAL FILING DATE: FEBRUARY 7, 2019

DUTIES/RESPONSIBILITIES:

Under the supervision of the Energy Resources Specialist III (Supervisory), the Energy Commission Specialist I (TED) serves as part of an interdisciplinary team to implement and administer research, development and demonstration (RD&D) efforts related to assessing the electricity benefits for research conducted by the Research and Development Division. The incumbent independently performs more complex and technical analyses, surveys, and field studies; coordinates with the RD&D functions in other public and private organizations; and participates in workshops and hearings related to energy research. The incumbent plans, organizes, implements, and reports on the Electric Program Investment Charge (EPIC) Program activities. Incumbents independently perform more complex, sensitive and responsible energy-related work which requires, on a regular basis, a high level of knowledge, skill, and ability which is demonstrably above the journey level.

- Provide prime resource subject matter expertise in managing and directing more complex and multi-disciplinary policy and technical analyses and fiscal/administrative requirements necessary for carrying out deployment and market facilitation related duties to implement EPIC. The incumbent will be a key member of a multi-office team to coordinate EPIC activities, including the public proceeding required for adoption of required guidelines. This work includes collaborating with Energy Commission staff, the California Public Utilities Commission staff, publicly-owned and investor-owned utilities, forming coalitions and/or working groups as needed. The incumbent will independently perform and coordinate technical analyses including, but not limited to, statewide analysis and policy making regarding energy research deployment and demonstration supported by the EPIC investment plans. The incumbent will also conduct research related to the delivery of research and development projects.
- Project Management. Identify and implement, organize, and manage the most sensitive and more complex market facilitation related technical and scientific projects and contracts. Develop work statements, budgets and measureable technical and economic objectives which will be used to determine project success, and other materials necessary to finalize the contract agreements. Coordinate with local, regional, state, and federal government entities, utilities, and other stakeholders to facilitate the coordination of energy policies and objectives, and other research programs and studies.

- **Proposal Evaluation.** Manage and conduct solicitation planning and development activities. The incumbent will review proposals to determine how well the project addresses the scope of the solicitation criteria including, but not limited to the extent the project will advance science or technology, address market issues and needs, meet specified target goals and objectives, and evaluate the skill, experience and ability of the project team to complete the technical tasks within the budget and schedule, move the results into the marketplace, and determine the adequacy of project funding. The incumbent will prepare written findings of such evaluations for use by a technical scoring committee.

DESIRABLE EXPERIENCE/QUALIFICATIONS: The successful applicant should have:

- Excellent interpersonal skills and expected to work within a large team environment.
- Ability to communicate complex information in a simple, consumer-friendly manner.
- Ability to coordinate interdisciplinary projects.

WHO MAY APPLY: Interested applicants must submit a completed Standard State Application (Form STD. 678) with an original signature to the contact/address listed below. Electronic applications will be accepted. You must clearly indicate the basis of your eligibility (i.e. list, transfer, SROA/Surplus, reinstatement, etc.). **RPA 350-171** and **Position #535-350-4184-xxx** in the "Explanation Section" of the STD 678. Resumes are welcome but do not take the place of the completed State Application STD 678. Applications will be screened for experience and only the most qualified will be contacted for an interview. NOTE: Failure to comply with the filing instructions and incomplete applications received will not be considered.

Training & Development Assignments may be considered.

INTERESTED APPLICANTS SHOULD SUBMIT A COMPLETED STANDARD STATE APPLICATION (FORM STD. 678) TO:

SUBMIT APPLICATIONS TO:

Personnel Services Office
Attn: **RPA #350-171**
1516 9th Street, MS-3
Sacramento, CA 95814
Phone: 916-654-4309

**California Relay (Telephone) Service
for the Deaf or Hearing-Impaired**
From hTDD Phones: 1-800-735-2929
From Voice Phones: 1-800-735-2922
personnelservices@energy.ca.gov