# STATE OF CALIFORNIA LOAN REQUEST FORM (LRF) CEC-271 (Revised 01/13)



#### New Agreement 008-17-ECD (To be completed by CGL Office)

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400 Efficiency Renewable Energy Division			Nelson Peña		23 916-654-4680				
The City of Weed 94-6050409									
City of Wood									
City of Weed									
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	agreements under \$75K iness Meeting Date	06 / 13 / 201		Consent	Direct		Discussion		
Business Meet	<u>v</u>	Nelson Peña							
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	lution approving Agreem		CD with the City	of Weed for a \$	1,560,2	277 loai	n at 1 percent		
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	tion, lighting, lighting con								
	save 609,712 kWh in elements								
	mple payback is 16.25 ye on Peña. (Staff presentati			ent interest prog	gram it	inding i	equirements.		
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1. Is Agreem	ent considered a "Projec	t" under CEO	۸2						
	kip to question 2)			ete the following	n (PRC )	21065 an	d 14 CCR 15378)).		
	ny Agreement is not cons	sidered a "Pro			g (i i i i i i i i i i i i i i i i i i i	21000 011			
	t will not cause direct phy			ent or a reasona	bly for	eseeab	le indirect physical		
	the environment because				-				
	ent is considered a "Proje								
	eement IS exempt. (Attac								
	atutory Exemption. List F	PRC and/or C	CR						
			Cal Code Reg	e tit 1/ 88153	201 15	302			
Categorical Exemption. List CCR Cal. Code Regs., tit. 14, §§15301, 15302 section number:									
Common Sense Exemption. 14 CCR 15061 (b) (3)									
Explain reason why Agreement is exempt under the above section:									
This project will install a number of energy conservation measures to offset energy use at city-owned sites.									
The following energy conservation measures will be installed: a single 52.2 kW solar photovoltaic (PV) system									
	d over an existing parking								
	undeveloped land; two separate 28.2 kW solar PV systems installed over undeveloped land within the boundaries of the city's wastewater treatment plants; two separate 0.24 kW solar floating aeration mixers in								
the wastewater treatment plant pond; lighting upgrades; lighting control upgrades; HVAC upgrades; and window insulation upgrades. Some small trees and vegetation will be removed and some slight grading will									
occur to accommodate the solar PV systems. These measures do not expand any existing use of the facilities									
where they will be installed. This project is, therefore, categorically exempt from environmental review									
pursuant to CEQA guidelines sections 15301(minor alteration to existing facilities) and 15302 (replacement or									
reconstruction of existing structures). b) Agreement <b>IS NOT</b> exempt. (Consult with the legal office to determine next steps.)									
Check all that apply									
Initial Study									
Negative Declaration     Statement of Overriding Considerations						erations			
Mitigated Negative Declaration									

# STATE OF CALIFORNIA LOAN REQUEST FORM (LRF) CEC-271 (Revised 01/13)

CALIFORNIA ENERGY COMMISSION



Legal Company	Name:			Budget						
				<b>\$</b> 0						
				<b>\$</b> 0						
				<b>\$</b> 0						
Legal Company	Name:									
Funding Source Appropriation		Budget List No.			Amount					
ECAA			FY 2017	0401-007			\$\$1,560	),277		
Funding Source							\$			
Funding Source							\$			
Funding Source							\$			
Funding Source							\$			
R&D Program A	Area: Selec	t Program	n Area				\$ 0			
Explanation for	"Other" selection	n								
Reimbursement				Federal Ag	green	nent #:				
Name:	Ronald Stock			Name:		Max Parro	on, PE			
Address:	550 Main Stree	et		Address: 13715 Stowe Dr.						
City State Zin:	Wood CA 960	001		City State	Zin	Poway C	A 0206	1		
City, State, Zip: Weed, CA, 96094 Phone: 530-938-5020 Fax:			City, State, Zip:         Poway, CA. 92064           Phone:         858-668-9576         Fax:         -         -							
				E-Mail: MParron@climatec.com						
		15								
				<u> </u>						
1. Annual Energy Savings			\$96,525 total Leave blank if repay is based on energy savings							
2. Number of R	epay Periods:			Leave blai	nk it r	epay is ba	sed on e	ergy :	savinç	js
Competitive	Solicitation			Colicitatio	ъ. <i>4</i> .	PON-17-	101			
First Come First Served Solicitation					)n #.	POIN-17-	401			
1. Loan Applica	ation							_		Attached
2. Budget Detail										Attached
3. CEC 105, Questionnaire for Identifying Conflicts										Attached
4. Recipient Resolution							Г	N/A		Attached
5. CEQA Docu							Г	N/A		Attached

Agreement Manager

Date

Office Manager

Date

Deputy Director

Date

# EXHIBIT A

# ENERGY CONSERVATION ASSISTANCE ACT LOAN AGREEMENT

This Loan Agreement (the "Agreement") is entered into as of the date it is executed by both parties hereto, between the California Energy Resources Conservation and Development Commission (the "Energy Commission") and The City of Weed (the "Borrower") located in Siskiyou County, CA.

## 1. STATUTORY AUTHORITY AND LOAN

- A. Pursuant to the purposes authorized by section 25410, et seq., of the California Public Resources Code (the "Energy Conservation Assistance Act"), the Energy Commission has approved the Borrower's loan application dated November 9, 2017, which is not attached but is expressly incorporated by reference herein.
- B. Subject to the terms, covenants, conditions, and including Special applicable) contained herein, Conditions (if and the Budget Detail/Summary of Project Cost and Savings attached as Exhibit A, Attachment 1 hereto to the extent it modifies the Borrower's loan application, the Energy Commission shall make a loan to the Borrower (the "Loan") in the amount of one million five hundred sixty thousand two hundred seventy seven dollars (\$1,560,277) evidenced by a Promissory Note (the "Promissory Note") for loan number 005-17-ECG attached hereto as Exhibit B.

# 2. **PURPOSE**

The Borrower agrees to expend all funds disbursed pursuant to this Agreement only for the purposes and in the amounts set forth in Exhibit A, Attachment 1 (the "Project"). Any other use of funds disbursed hereunder shall require prior written approval by the Energy Commission.

## 3. LOAN DISBURSEMENT SCHEDULE

- A. The Energy Commission agrees to disburse funds to the Borrower upon the Borrower's execution of the attached Promissory Note and required supplemental documents, including invoices as required in Section 3.B below.
- B. Loan funds shall be disbursed on a reimbursement basis based on invoices submitted by Borrower in a form approved by the Energy Commission. Backup documentation for actual expenditures (such as timecards, vendor invoices, etc) and proof of payment must be provided to

substantiate the request. Energy Commission staff will approve invoices only after verifying requested amounts against backup billings and determining that expenses are appropriate and used for the authorized purposes of this Loan. For executed Agreements, invoices for expenses incurred during the Agreement Term are eligible for reimbursement.

- C. All invoices must be submitted within sixty (60) days after Project completion.
- D. The final ten percent (10%) of the Loan amount will be withheld as retention until the final report is received from the Borrower and the Commission's Project Manager determines the Project has been satisfactorily completed.

## 4. LOAN REPAYMENT AND INTEREST

All funds disbursed hereunder, together with all interest payable thereon, shall be repaid to the Energy Commission in accordance with the terms of the Promissory Note. The Loan shall bear simple interest at the annual rate set forth in the attached Promissory Note on the principal balance of Loan funds disbursed to the Borrower. Payment of said interest shall be due at the time of semiannual scheduled Loan repayment installments to the Energy Commission, and interest shall accrue from the time of disbursal of funds to the Borrower until receipt of full Loan repayment to the Energy Commission.

#### 5. **TERM**

- A. The effective date of this Agreement shall be the date on which it has been executed by both parties hereto. No work is authorized, or shall begin until the Energy Commission signs the Agreement.
- B. The Borrower agrees to complete performance of its obligations under this Agreement within the applicable periods stated in this Agreement.

#### 6. **PREPAYMENT**

The Borrower shall have the right to prepay all or any part of the amount of this Loan at any time without penalty.

#### 7. **PROMISSORY NOTE**

In order to evidence its debt to the Energy Commission hereunder, the Borrower agrees to, contemporaneously with the execution of this Agreement, execute and deliver to the Energy Commission the Promissory Note (attached as Exhibit B hereto).

# 8. ACCOUNTS, AUDITS, AND RECORDS

- A. The Borrower agrees to establish on its books a separate account for this Loan. This account shall be maintained as long as the Loan obligation remains unsatisfied.
- B. The Borrower further agrees to maintain records that accurately and fully show the date, amount, purpose, and payee of all expenditures drawn on said account for three (3) years after this Loan is repaid in full unless the Energy Commission requests a longer retention period.
- C. The Borrower further agrees to utilize a voucher system by which all expenditures from said account will be authorized and authenticated.
- D. The Borrower further agrees to allow the Energy Commission or any other agency of the State of California (the "State") or their designated representatives, on written request, to have reasonable access to, and the right of inspection of, all records that pertain to said account or the Project. The Borrower also agrees to submit to an independent audit, if requested by the Energy Commission, at the expense of the Borrower. Borrower agrees to maintain all such records for a minimum of three years after this Loan is repaid in full unless the Energy Commission notifies the Borrower, prior to the expiration of such three-year period, that a longer period of record retention is necessary.

# 9. SOURCE OF REPAYMENT; OPERATION OF PROJECT

- A. Semiannual payments due to the Energy Commission under this Agreement shall be made from savings in energy costs or other legally available funds as the Borrower chooses. If the Borrower is a county, city, town, township, board of education, or school district, the Borrower agrees that the amount of the semiannual Loan repayment shall not be raised by the levy of additional taxes and shall not be an obligation against tax revenues, but shall be obtained either from savings in energy costs resulting from the subject energy conservation projects or other legally available funds as the Borrower chooses.
- B. Energy cost savings as determined by the Energy Commission are based on energy usage and serving utility rate schedules at the time the Loan application is submitted, except as specified in Special Conditions, if any, as detailed in this Agreement, and the information and data contained in the Borrower's loan application and technical study. The following will not affect the Energy Commission's initial finding of energy cost savings, and are not a basis for claiming a lack of energy savings: a) changes in

energy use and/or rate schedules which occur after submittal of the Loan application, except as specified in Special Conditions, if any, as detailed in this Agreement, b) deviations in the Project work scope from what was approved by the Energy Commission, c) changes in the Borrower's facility and/or equipment which occur after submittal of the Loan application, including, but not limited to maintenance, operations, schedules, employees and facility alterations and expansions, d) deviations, omissions or errors found in the loan application and technical study after submittal of the Loan application. The Borrower is responsible for ensuring the accuracy of the information contained in its loan application and technical study. In the event annual energy cost savings resulting from the Project, as determined by the Energy Commission, fail to equal or exceed the amount due under this Agreement, this Agreement may be renegotiated to assure that the repayment amount does not exceed the actual energy savings or avoided costs resulting from the Project, and the Promissory Note will be revised accordingly. In no event, however, will the number of semiannual installments payable hereunder and under the Promissory Note exceed forty.

- C. The Borrower shall obtain and maintain in its records any and all permits and licenses required to install or operate the Project and shall comply with all local, state, and federal laws, rules and codes concerning the Project. The Borrower shall maintain the Project in good working order for the duration of the Loan and shall insure that staff members are provided appropriate training on the operation and maintenance of the Project. The Borrower shall maintain insurance on the Project and, in the event of any casualty loss covered by such insurance policy, apply the proceeds to the repair of the Project or, with the approval of the Energy Commission, may use the insurance proceeds to install alternate projects to generate alternative energy cost savings to repay the Loan.
- D. The Borrower agrees to provide the Energy Commission with the following information for three years following completion of the Project, unless the Energy Commission requests a longer period: (1) the annual computation, required by Section 25414 of the Energy Conservation Assistance Act, of energy cost savings for the most recent fiscal year, calculated in the manner and provided in the format prescribed by the Energy Commission; and (2) any information or change in assumptions or operations which might affect the Energy Commission's initial determination of energy savings.
- E. The Borrower authorizes any official or agent of the Energy Commission or the State to conduct physical inspections of the Project before the commencement; during construction, installation and implementation of the Project; and at any time prior to the complete repayment of the Loan.

In each contract entered into with suppliers of goods and services to install, conduct, or operate the Project, including management services, the Borrower shall include terms which allow any officer or agent of the Energy Commission or the State access to the Project site and to any books, documents, or records directly relevant to the Project.

- F. If, prior to final repayment of the Loan, the Borrower sells the equipment or material installed with the proceeds of the Loan or sells the building, facility or system in which the Project has been implemented, then the Borrower shall apply the sale proceeds to repay any remaining balance due under this Agreement in full at the time of such sale. The Borrower shall notify the Energy Commission within five business days of the date on which the Borrower enters into an agreement to effect such transaction. The Borrower shall repay the Energy Commission within 30 calendar days of receiving an invoice from the Energy Commission for the balance due.
- G. In accordance with Section 25415 of the Energy Conservation Assistance Act, the Borrower covenants to take such action as may be necessary to include all payments due hereunder in its annual budget and to make the necessary annual appropriations for all such payments. The obligation of the Borrower to make such payments shall be limited to the savings realized by the Borrower as a result of implementing the Project funded by the Loan.

## 10. **DEFAULT**

- A. The Borrower's failure to comply with any of the terms of this Agreement shall constitute a breach of this Agreement and an event of default. In such case, the Energy Commission may declare this Agreement to have been breached and be released from any further performance hereunder.
- B. In the event of any default or breach of this Agreement by the Borrower, the Energy Commission, without limiting any of its other legal rights or remedies, may, to the extent permitted by law, declare the Promissory Note evidencing this Loan to be immediately due and payable.

#### 11. TERMINATION

A. With Cause

The Energy Commission may, at its option, terminate this Agreement with cause in whole or in part, at any time prior to the funding of the Loan, upon giving five (5) days advance notice in writing to the Borrower. "Cause" includes without limitation:

- 1) Failure to perform or breach of any of the terms or covenants at the time and in the manner provided in this Agreement; or
- 2) Significant change in Energy Commission or State policy such that the work or product being funded would not be supported by the Energy Commission; or
- 3) Reorganization to a business entity unsatisfactory to the Energy Commission.
- B. Without Cause

The Energy Commission may, at its option, terminate this Agreement without cause in whole or in part, at any time prior to the funding of the Loan, upon giving thirty (30) days advance notice in writing to the Borrower.

#### 12. **REPORTING**

A. Progress reports are due each calendar quarter until Project completion. At a minimum, Borrower shall submit progress reports in accordance with the following schedule:

PROGRESS REPORT SCHEDULE						
For the Period Covering	Report Due Date					
January 1 through March 31	April 5 <sup>th</sup>					
April 1 through June 30	July 5 <sup>th</sup>					
July 1 through September 30	October 5 <sup>th</sup>					
October 1 through December 31	January 5 <sup>th</sup>					

- B. A final report is due no later than (sixty) 60 days after Project completion.
- C. The Energy Commission will not process an invoice unless the Borrower's report submittals are up to date.
- If requested by the Energy Commission, Borrower shall submit, within ten (10) days after the Energy Commission's written request, a status report on its activities to date, pursuant to this Agreement.
- E. Reports shall be in a format as determined by the Energy Commission.
- F. The Borrower shall submit reports regarding energy savings as described in Section 9.D above.

## 13. **GENERAL TERMS**

- A. <u>Indemnification by the Borrower</u>. The Borrower agrees to indemnify, defend, and save harmless the Energy Commission, the State, and their officers, agents, and employees from any and all claims, losses, or costs (including reasonable attorney fees) arising out of, resulting from, or in any way connected with the Loan or this Agreement, or the financing or the operation of the facilities financed with the Loan.
- B. <u>Ownership of Equipment and Material.</u> All equipment and material acquired under this Agreement shall become the property of the Borrower at time of purchase. The Borrower shall obtain and maintain in its records a written waiver of all claims, other than those previously made in writing and still unsettled, from each contractor who supplies goods and services, including management services, in connection with the Project.
- C. <u>Independent Capacity.</u> The Borrower, and the agents and employees of the Borrower, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the Energy Commission or the State of California.
- D. <u>Assignment</u>. Without the written consent of the Energy Commission, this Agreement is not assignable or transferable by the Borrower either in whole or in part. The Energy Commission may assign its rights under this Agreement for security purposes, and in such event the assignee of this Loan Agreement, including the bond trustee of any bonds which may be secured by repayment of this Loan, shall be entitled to enforce the provisions hereof and shall be a third party beneficiary of this Agreement.
- E. <u>Time of the Essence</u>. Time is of the essence in this Agreement. Borrower is required to take timely actions which, taken collectively, move to completion of the purpose for which this Loan was awarded. The Commission Project Manager will periodically evaluate the progress toward completion. If the Commission Project Manager determines that the Borrower is not progressing toward completion within one (1) year after the effective date of this Agreement, the Commission Project Manager may, without penalty or prejudice to any of the Energy Commission's other remedies, terminate this Agreement.
- F. <u>Amendment</u>. No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.

- G. <u>Severability</u>. In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.
- H. <u>Governing Law and Venue</u>. This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California. Venue shall be in Sacramento County.
- Ι. Non-discrimination. During the performance of this Agreement, the Borrower and its contractors and subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, and family care leave. The Borrower and its contractors and subcontractors shall insure the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. The Borrower and its contractors and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this agreement by reference and made a part hereof as if set forth in full. The Borrower and its contractors and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. The Borrower and its contractors shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.
- J. <u>Incorporation of Energy Conservation Assistance Act</u>. The Energy Conservation Assistance Act, together with any applicable rules, regulations or procedures authorized by such statute, is incorporated by reference in this Agreement.
- K. <u>Borrower Authorization</u>. The Borrower certifies it has full power and authority to enter into this Agreement, and this Agreement has been duly authorized, executed and delivered by the Borrower. The Borrower acknowledges the resolution of its governing body or other official action authorizing it to enter into this Agreement. The Borrower also authorizes such further acts as are necessary, including execution of the Promissory Note, to implement and further the intent of this Agreement.

- L. <u>Prevailing Wage</u>. The Borrower shall comply with Chapter 1 (commencing with Section 1720) of Part 7 of Division 2 of the Labor Code relating to the payment of prevailing wage for work performed on the Project financed in whole or in part with the proceeds of the Loan.
- M. <u>Funding Eligibility.</u> By signing this Agreement, Borrower certifies it is eligible to receive state funding under all applicable laws, including but not limited to Chapter 2.8 "Project Labor Agreements", of Part 1, of Division 2 of the Public Contract Code.

## 14. **NOTICE**

Any notice required to be given to the Energy Commission hereunder shall be sent to the person and address listed under Legal Notices in Exhibit G, Contacts, or at such other address as the Energy Commission may designate in writing to the Borrower. Any notice required to be given to the Borrower hereunder shall be sent to the address shown for Borrower in this Agreement, or at such other address as the Borrower shall designate in writing to the Energy Commission. Notice to either party may be given using the following delivery methods: U.S. mail, overnight mail, or personal delivery, providing evidence of receipt, to the respective parties identified in this Agreement. Delivery by fax or e-mail is not considered notice for the purposes of this Agreement. Notice shall be effective when received, unless a legal holiday for the State commences on the date of the attempted delivery in which case the effective date shall be postponed 24 hours, or whenever the next business day occurs.

# EXHIBIT A ATTACHMENT 1 BUDGET DETAIL/PROJECT COST AND SAVINGS

This loan is made to **City of Weed** ("Borrower") for renewable energy projects. The Projects consist of the renewable energy measures listed in Table-1 below to be installed at the sites indicated.

This Table summarizes the estimated Project cost(s), saving(s) and  $simple payback(s)^*$  for the Project.

			Annual			
		Annual	Natural	Annual		
	Estimated	Electric	Gas	Energy		Simple
	PV Size	Savings	Savings	Cost	CEC Loan	Payback
Measures	(kWdc)	(kWh)	(Therms)	Savings	Amount	(years)*
Replace T12, T8, CFL, and Incandescent Lighting Systems with LED	-	60,114	-	\$9,935	\$89,016	9.0
Install Smart Wi-Fi Stats	-	7,404	-	\$1,325	\$8,201	6.2
Replace HID Street Lighting systems with LED & Install Paradox Smart Controls	-	36,179	-	\$11,761	\$134,328	11.4
Insulate & Seal Windows	-	9,467	-	\$1,505	\$17,687	11.8
Install City Hall Carport PV	52.2	85,079	-	\$13,237	267,272	20.0
Install at Shastina Waste Water Plant PV Array 1	113.1	158,205	-	\$17,415	382,383	22.0
Install Waste Water Plant PV Array #2	28.2	44,863	-	\$6,367	\$117,948	18.5
Install Waste Water Plant Pond PV Array #3	28.2	44,245	-	\$7,745	\$117,948	15.2
Install 2 PV, 240 W/each Aeration Mixers at Waste Water Plant	0.48	101,568	-	\$16,779	\$184,473	11.0
Install VRF Mini Split Heat Pumps	-	62,588	-	\$9,951	\$241,022	24.2
Total	222.18	609,712	-	\$96,020	\$1,560,277	16.25*

\*The simple payback is based on the Loan Amount divided by Annual Cost Savings.

The Borrower shall implement the only measure listed in Table 1.

If Borrower does not complete the measures or deviates from the quantities and specifications listed in Table 1, the Energy Commission will calculate the maximum loan amount supported by the Project. The loan amount will be determined by the lesser of: (1) multiplying the annual Energy Cost Savings by 17; (2) total Project Costs; or (3) approved Loan Amount.

A letter of agreement or loan amendment may be necessary to document these changes, at the discretion of the Energy Commission.

If the Borrower has received disbursements exceeding the maximum loan amount supported by the Project, the Borrower shall refund the difference to the Energy Commission within 30 days of notification.

## STATE OF CALIFORNIA

#### STATE ENERGY RESOURCES CONSERVATION AND DEVELOPMENT COMMISSION

#### **RESOLUTION - RE: THE CITY OF WEED**

**RESOLVED,** that the State Energy Resources Conservation and Development Commission (Energy Commission) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

**RESOLVED,** that the Energy Commission approves Agreement 008-17-ECD with The City of Weed for a \$ 1,560,277 loan at 1 percent interest for four separate fixed axis ground-mounted photovoltaic systems equaling 222.18 kW and producing approximately 358,486 kWh of electricity and \$44,764 in annual savings. The projects also include reduction of window infiltration, lighting, lighting controls, and HVAC upgrades in the city's municipal buildings. The entire project is estimated to save 609,712 kWh in electricity resulting energy cost savings of \$96,020 annually. Based on the loan amount, the simple payback is 16.25 years meeting the ECAA 1 percent interest program funding requirements; and

**FURTHER BE IT RESOLVED,** that the Executive Director or his/her designee shall execute the same on behalf of the Energy Commission.

## **CERTIFICATION**

The undersigned Secretariat to the Commission does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the California Energy Commission held on June 13, 2018.

AYE: [List of Commissioners] NAY: [List of Commissioners] ABSENT: [List of Commissioners] ABSTAIN: [List of Commissioners]

> Cody Goldthrite, Secretariat