

**CONTRACT AMENDMENT REQUEST FORM (CARF)**



Original Agreement #	400-09-024		5
----------------------	------------	--	---

400 Efficiency Division	Daniel Johnson	26	916-651-3746
-------------------------	----------------	----	--------------

County of Los Angeles Internal Services Department	95-6000927
--	------------

<input checked="" type="checkbox"/> Term Extension	New End Date: 4 / 30 / 2030	Include revised schedule and complete items A, B, C, D, & H below.
<input type="checkbox"/> Budget Augmentation	Amendment Amount: \$ 0	Include revised budget and complete items A, B, C, D, E, F, & H below.
<input type="checkbox"/> Budget Reallocation		Include revised budget and complete items A, B, C, D, & H below.
<input checked="" type="checkbox"/> Scope of Work Revision		Include revised scope of work and complete items A, B, C, D, & H below.
<input type="checkbox"/> Change in Project Location or Demonstration Site		Include revised scope of work and complete items A, B, C, D, G, & H below.
<input type="checkbox"/> DVBE Replacement		Include revised scope of work and complete items A, B, C, D, F, & H below.
<input type="checkbox"/> Novation/Name Change of Prime Contractor/Recipient		Include novation documentation and complete items A, C, D, & H below.
<input type="checkbox"/> Terms and Conditions Modification		Include applicable exhibits with bold/underline/strikeout and complete items A, B, C, D, & H below.

**Business Meeting approval is not required for the following types of Agreements:**

<input type="checkbox"/> Operational agreement (see CAM Manual for list) to be approved by Executive Director
<input type="checkbox"/> Minor amendments delegated to Executive Director per December 2013 Resolution

Proposed Business Meeting Date	02 / 15 / 2017	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Discussion
Business Meeting Presenter		Time Needed:	5 minutes

Please select one list serve. Efficiency

**Agenda Item Subject and Description**

COUNTY OF LOS ANGELES INTERNAL SERVICES DEPARTMENT.  
Possible approval of Amendment 5 to Contract 400-09-024 with the County of Los Angeles Internal Services Department to shift funds to implement two new programs: Southern California Regional Energy Network Revolving Loan Fund and Existing Buildings Action Plan Support programs. The total amount to be reallocated is \$4,250,000 of American Recovery and Reinvestment Act of 2009 (ARRA.) The amendment also requests to extend the term of the agreement 13 years from March 31, 2017 to April 30, 2030. (ARRA-SEP funding.) Contact: Daniel Johnson.

<input type="checkbox"/> Non Competitive Bid ( <i>Attach CEC 96</i> )
<input checked="" type="checkbox"/> Exempt Select Exemption (see instructions)

Legal Company Name:	Budget	SB	MB	DVBE
Santa Barbara County	\$ 0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	\$ 0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	\$ 0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Legal Company Name:	None
---------------------	------

Funding Source	Funding Year of Appropriation	Budget List No.	Amount
Federal			\$
Funding Source			\$
Funding Source			\$
Funding Source			\$
R&D Program Area:	Select Program Area		\$ 0
Explanation for "Other" selection			



**Exhibit A**  
**SCOPE OF WORK**

This Scope of Work is effective beginning ~~June 14, 2012~~ **April 1, 2017**, unless prior written approval to switch to it earlier is provided by the ~~Commission Contract Manager~~ **Commission Agreement Manager**.

**TECHNICAL TASK LIST**

<b>Task #</b>	<b>Task Name</b>
1	Administration
1.1	Progress Reports
1.2	CPR Meetings
1.3	Identify and Obtain Leverage Funds
1.4	Identify and Obtain Required Permits
1.5	Electronic File Format
1.6	Prevailing Wage Determination/Payroll
1.7	Historic Preservation
1.8	Waste Management
2	Technical Tasks
2.1	Financing options
2.2	Existing Buildings Action Plan Support

**KEY NAME LIST**

<b>Task #</b>	<b>Key Personnel</b>	<b>Key Subcontractor(s)</b>	<b>Key Partner(s)</b>
1			
1.1	Howard Choy, Ana Rosales		
1.2	Howard Choy, Ana Rosales		
1.3	Howard Choy, Ana Rosales		
1.4	Howard Choy, Ana Rosales		
1.5	Howard Choy, Ana Rosales		
1.6	Howard Choy, Ana Rosales		
1.7	Howard Choy, Ana Rosales		
1.8	Howard Choy, Ana Rosales		
2.1	Howard Choy, Ana		

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
	Rosales		
2.2	Howard Choy, Ana Rosales		

## ACRONYMS

*Specific terms and acronyms used throughout this work statement are defined as follows:*

Acronym	Definition
ARRA	American Recovery and Reinvestment Act
CAM	Commission Agreement Manager
COGs	Councils of Governments
CPR	Critical Project Review
LLR	Loan Loss Reserve
MLS	Multiple Listing Services
MOU	Memorandum of Understanding
PAC	Project Advisory Committee
PACE	Property Assessed Clean Energy financing
QA	Quality Assurance
RLF	Revolving Loan Fund
UCC.1	Uniform Commercial Code (Financing Statement)

## DEFINITIONS

The following definitions apply throughout this Agreement:

**“Contractor”** means the entity that receives funding directly from the Energy Commission under this Agreement. The Contractor is defined as a “subrecipient” under Federal law (see Office of Management and Budget (OMB) Circular A-133, Subpart A, Section .105 and Subpart B, Section .210).

**“Subaward”** means an award made by the Contractor to a subawardee or vendor.

**“Subawardee”** means any entity other than a vendor that receives funding from the Contractor to carry out or support any portion of this Agreement.

**“Subcontractor”** means a subawardee or vendor.

**“Vendor”** means any entity defined as such by OMB Circular A-133 (see Subpart A, Section .105 and Subpart B, Section .210).

## Problem Statement

The California Energy Commission (Energy Commission) is implementing multiple

strategies to promote energy efficiency statewide, including the implementation as a regional priority a comprehensive energy efficiency retrofit program for existing buildings. Comprehensive residential and non-residential energy efficiency retrofit projects are proven to reduce energy consumption, dependence on fossil fuels, and greenhouse gas (GHG) emissions. The Energy Commission has received American Recovery and Reinvestment Act of 2009 (ARRA) funding to advance these goals and to stimulate the economy. A critical strategy of the Energy Commission is to ensure that at the regional level, local communities have the capacity, expertise and leadership to implement current and anticipated energy efficiency retrofit programs. This program is designed to meet the economic and demographic diversity of the County that comprises 27% of California's population.

### **Goals and Objectives of the Agreement**

The goals of this program mirror those of ARRA: (a) **energy savings**, (b) **job creation/preservation**, and (c) **economic recovery**. The proposed program has been designed to create jobs and stimulate the economy through a comprehensive program to implement energy retrofits in existing buildings.

The objectives of this agreement are to:

1. Establish financing options to support energy efficiency retrofit projects for residential and non-residential applications and support financing options for contractors to offset the costs of trainings, certification expenses, and the purchasing of equipment.
2. Design programs to support State of California and Energy Commission energy and efficiency mandates and targets in the Existing Building Energy Efficiency Action Plan (AB 758), and the Statewide non-residential benchmarking program (AB 802.)
3. Create jobs and enhance the economy in the County of Los Angeles **and other jurisdictions.** These jobs should mostly be for local construction, energy efficiency measure installation, and quality assurance verification.

## **TASK 1.0 ADMINISTRATION**

### **REPORTING**

#### **Subtask 1.1 Progress Reports**

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement.

#### **The Contractor shall:**

- Prepare a quarterly written progress report for the Commission Agreement Manager's (CAM) approval which summarize all Agreement activities conducted by the Contractor for the reporting period.
- Prepare a quarterly budget report for the CAM's approval which summarize all revenues and expenditures.
- Prepare draft and final annual reports which summarize all Agreement activities conducted by the Contractor for the year in question. The final annual report is due January 31<sup>st</sup> of the year following the reporting period.
- Prepare any required federal reports.

#### **Contractor Deliverables:**

- Quarterly Progress Reports
- Draft and Final Annual Reports
- Required Federal Reporting

#### **Commission Contract Manager Deliverables:**

- CAM Approval of Contractor Deliverables

#### **Subtask 1.2 CPR Meetings**

The goal of this task is to determine if the project should continue to receive Energy Commission funding to complete this Agreement and if it should, are there any modifications that need to be made to the tasks, deliverables, schedule or budget.

CPRs provide the opportunity for frank discussions between the Energy Commission and the Contractor. CPRs may be initiated by either the CAM or the Contractor.

Participants include the CAM and the Contractor, and may include the Commission Contracts Officer, other Energy Commission staff and Management as well as other individuals selected by the CAM to provide support to the Energy Commission.

#### **The Commission Agreement Manager shall:**

- Determine the location, date and time of each CPR meeting with the Contractor. These meetings generally take place at the Energy Commission, but they may take

place at another location.

- Send the Contractor the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on both leverage funding and permits.
- Conduct and make a record of each CPR meeting. One of the outcomes of this meeting will be a schedule for providing the written determination described below.
- Determine whether to continue the project, and if continuing, whether or not to modify the tasks, schedule, deliverables and budget for the remainder of the Agreement, including not proceeding with one or more tasks. If the CAM concludes that satisfactory progress is not being made, this conclusion will be referred to the Energy Commission's Executive Director for concurrence.

Provide the Contractor with a written determination in accordance with the schedule. The written response may include a requirement for the Contractor to revise one or more deliverable(s) that were included in the CPR. The written determination may also include the Energy Commission decision on the amount of ARRA funds to encumber into the Agreement.

**The Contractor shall:**

- Prepare a CPR Report that discusses the critical program issue(s) that precipitated initiating the CPR meeting. This report shall include recommendations and conclusions regarding continued work of the projects. Submit these documents to the CAM and any other designated reviewers at least five (5) working days in advance of each CPR meeting.
- Present the required information at each CPR meeting and participate in a discussion about the Agreement.

**Contractor Deliverables:**

- CPR Report(s)
- CPR meeting

**Commission Agreement Manager Deliverables:**

- Written Determination

**LEVERAGE FUNDS, PERMITS, AND ELECTRONIC FILE FORMAT**

**Subtask 1.3 Identify and Obtain Leverage Funds**

The goal of this task is to ensure that the leverage funds planned for this Agreement are obtained for and applied to this Agreement during the term of this Agreement.

The costs to obtain and document leverage fund commitments are not reimbursable through this Agreement. While the budget for this task will be zero dollars, the Contractor may utilize leverage funds for this task. Leverage funds shall be spent concurrently or in advance of ARRA funds during the term of this Agreement. Leverage funds must be identified in writing, and the associated commitments obtained before the Contractor can incur any costs for which the Contractor will request reimbursement.

**The Contractor shall:**

- Seek such leverage funds as may be available to further the goal, objectives and tasks of this agreement.

**Contractor Deliverables:**

- Report quarterly on any leveraged funds expended to further this scope of work.

**Subtask 1.4 Identify and Obtain Required Permits**

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. While the budget for this task will be zero dollars, the Contractor shall show any leverage funds used for this task. Permits must be identified in writing and obtained before the Contractor can incur any costs related to the use of the permits for which the Contractor will request reimbursement.

**The Contractor shall:**

- Obtain evidence that all necessary permits have been obtained before providing any final financing commitment.

**Contractor Deliverables:**

- Documentation maintained in all financing files evidencing proper permits were obtained.

**Subtask 1.5 Electronic File Format**

The goal of this task is to unify the formats of electronic data and documents provided to the Energy Commission as contract deliverables. Another goal is to establish the computer platforms, operating systems and software that will be required to review and approve all software deliverables.

**The Contractor shall:**

- Deliver documents to the CAM in the following formats:
  - Data sets shall be in Microsoft (MS) Access, MS Excel file, or Comma Separated Value (CSV) format.
  - PC-based text documents shall be in MS Word file format.
  - Documents intended for public distribution shall be in PDF file format, with the native file format provided as well.

- Project management documents shall be in MS Project file format.
- Websites shall be developed using HTML 4.0 and CSS 3.0, and will meet WCAG (Web Content Accessibility Guidelines), Version 2, Level A.
- Request exemptions to the electronic file format in writing at least 90 days before the deliverable is submitted.

**Contractor Deliverables:**

- A letter requesting exemption from the Electronic File Format (if applicable)

**Commission Contract Manager Deliverables:**

- CAM Approval of Contractor Deliverables

**FEDERAL REQUIREMENTS**

**Subtask 1.6 Prevailing Wage Determinations and Weekly Certified Payrolls**

The goal of this task is to ensure that the Contractor and subcontractors pay prevailing wage rates and submit weekly certified payrolls for all workers that perform labor and mechanic work to achieve the goals and objectives of this Agreement. This requirement applies to subcontracts paid for entirely with cost share funds.

**The Contractor shall:**

- Submit to the CAM a copy of applicable wage determinations for any and all labor and mechanic work that will be performed to achieve the goals and objectives of this Agreement (including any subcontract) within thirty (30) days of execution of this Agreement. If subcontractors will perform labor and mechanic work, the Contractor must submit a copy of applicable wage determinations to the CAM within thirty (30) days of execution of the subcontracts.
- Submit to the Energy Commission on a weekly basis a copy of all certified payrolls by the Contractor and subcontractors of any tier performing labor and mechanic work to achieve the objectives of this Agreement. Exhibit E, Section 2.M of this Agreement (Davis-Bacon Act and Contract Work Hours and Safety Standards Act) provides the required specifications for certified payrolls.

**Contractor Deliverables:**

- Copies of Applicable Wage Determinations
- Weekly Certified Payrolls

**Commission Contract Manager Deliverables:**

- Energy Commission verifies weekly certified payrolls for all workers that perform labor and mechanical work.

**Subtask 1.7 Historic Preservation Consultation**

The goal of this task is to ensure that the Contractor complies with the requirements of Section 106 of the National Historic Preservation Act (NHPA) prior to expenditure of ARRA funds under this Agreement to alter any structure or site. The Energy Commission has executed a Programmatic Agreement with the California State Historic

Preservation Officer (SHPO) to streamline the Section 106 consultation process at the Energy Commission. Under the Programmatic Agreement, the Energy Commission will evaluate projects to determine whether they are categorically excluded from the SHPO's direct review and consultation.

**The Contractor shall:**

- Consult with the Energy Commission (and with the SHPO and the Tribal Historic Preservation Officer, if applicable) to ensure that the proposed project(s) will have no adverse effects on historic resources.
- Prepare a Consultation Package as specified by the Energy Commission no later than thirty (30) days after the execution of this Agreement or the identification of the project structure(s) or site(s) to be retrofitted under the Agreement, whichever is later. The Energy Commission may specify an earlier time for submittal of the Consultation Package if retrofit work is expected to begin within less than thirty (30) days of project identification.

**Contractor Deliverables:**

- Consultation Package for every energy project to be retrofitted under the Agreement.

**Commission Contract Manager Deliverables:**

- As the SHPO agent, the Energy Commission's Cultural Resources office will evaluate the Consultation Package(s) and respond to the contractor.

**Subtask1.8 Waste Management Plan**

The goal of this task is to ensure that the Contractor submits a Waste Management Plan to the CAM prior to expenditure of ARRA funds under this Agreement on proposed project activities that may generate any sanitary or hazardous waste. The Waste Management Plan must describe the Contractor's plan to dispose of any sanitary or hazardous waste generated by any proposed project activities. Sanitary and hazardous waste includes, but is not limited to, construction and demolition debris, old light bulbs, fluorescent ballasts and lamps, piping, roofing material, discarded equipment, debris, and asbestos. The Waste Management Plan must also describe the categories and estimated volumes of waste that the Contractor anticipates will be generated by any proposed project activities, and the disposal path for each category of waste.

The plan must comply with all federal, state, and local laws and regulations governing waste disposal.

**The Contractor shall:**

- Submit to the CAM a Waste Management Plan for each project no later than thirty (30) days after the execution of the Agreement or the identification of any projects that may generate waste, whichever is later. The Energy Commission may specify an earlier time for submittal of the Waste Management Plan if retrofit work is expected to begin within less than thirty (30) days of project identification.

**Contractor Deliverables:**

Waste Management Plan

**TECHNICAL TASKS**

Unless otherwise provided in the individual Task, the Contractor shall prepare all deliverables in accordance with the requirements in Task 1.1-1.8.

**TASK 2.0 PROGRAM DELIVERY**

**Subtask 2.1 Financing Options**

The goal of this task is to administer financing options for **public agencies** in the County of Los Angeles **and other jurisdictions**. These options may include, but are not limited to:

1. **Public Agency Revolving Loan Fund**
2. **Southern California Regional Energy Network Revolving Loan Fund**

Prior to any funding under this agreement being obligated for financing, the Contractor must submit a Financing Option Memo to the Energy CAM outlining the terms of the proposed financing program (including but not limited to the total amount requested for the option, interest rate, payback period, possible service fees, eligibility requirements, and underwriting criteria).

**The Contractor shall:**

- Develop program scale and procedures, and present options within a Financing Option Memo.
- Conduct an underwriting review of proposed projects for cost effectiveness compliance with the State Energy Program guidelines and requirements, and method for demonstrating adherence to the 10% energy savings requirement before financing renewable generation projects.
- Review proposed and final scopes of work for projects to assure consistency with the goals and requirements of the State Energy Program.
- Comply with any DOE or other federal and state reporting requirements applicable to the financing options developed under this Agreement. Contractor acknowledges that the Energy Commission must transmit information from the Contractor to DOE or other federal agencies as part of the obligations associated

with the federal funds that support the financial options. Contractor agrees to supply the information the Energy Commission needs in order to fulfill these requirements.

- Work cooperatively with the Energy Commission and/or its designee when this Agreement ends to transfer, as necessary, all data, documents, and legal rights, to ensure the continuity of the financing options developed under this Agreement and compliance with applicable federal and state requirements. The Contractor agrees that it will remain responsible, even beyond the end of this Agreement if necessary, for administering the financing options until this transfer is successfully made to the Energy Commission or its designee. The need for this stems from the fact that the financing options may exist longer than this Agreement. The Contractor is aware that the federal and state requirements associated with the funds for the financing options do not end just because this Agreement ends. This necessitates a transfer that does not cause a gap in compliance with these terms. This duty applies regardless of how this Agreement ends (e.g., under the termination provisions in the terms or by its own end date). Contractor agrees that its duties in this regard may include without limitation:
  - Assigning its rights under financing options to the Energy Commission or its designee;
  - Notifying the Commission of all payments received or outstanding;
  - Notifying the Commission of all efforts taken to enforce any obligations under the financing options;
  - Ensuring, if its subcontractor issues the financing options, that its subcontractors shall continue to report on the financing options to the Energy Commission in the same manner as was reported to Contractor; and
  - Transferring any remaining funds, funds paid under the loans, and interest to the Energy Commission.

### **Contractor Deliverables (upon request of the CAM):**

- Agreements between Los Angeles County and fiscal agents.
- Summary energy use report for each property.
- Completed energy efficiency retrofits.
- Final executed loan or reserve documents for all loans.
- Up-to-date database of projects and scholarships receiving financing and incentives.
- Transfer of data and documents, as necessary when this Agreement ends.

### **Subtask 2.2 Existing Buildings Energy Efficiency Action Plan Support**

The goal of this task is to synchronize and advance statewide energy policies for benchmarking and asset ratings under the Existing Buildings Energy Efficiency Action Plan (AB 758) and AB 802 statewide mandatory benchmarking through local and

regional efforts in Los Angeles County (LA County, County). This task will require County staff to focus effort on three phases of building local government (cities) capacity and disseminating resources leading to successful benchmarking and asset rating activities, which ultimately lead to retrofit actions. These phases include 1) analysis, research, resource development, and communication of benchmarking and asset rating opportunities and best practices; 2) County capacity building and data roadmap development for building energy metrics; and 3) early benchmarking compliance and reporting for public and private facilities.

Led by County staff, these efforts will align with Energy Commission policy and meet ARRA funding goals. Simultaneously, the County will expand and ensure the sustainability of these outcomes by leveraging existing LA County, Southern California Regional Energy Network (SoCalREN), and other jurisdictional efforts to develop a programmatic blueprint for energy planning activities including benchmarking and asset ratings.

More detailed description of work under this effort is described below.

1) Analysis, Research, Resource Development, and Communication of Benchmarking and Asset Rating Opportunities

By using the City of Los Angeles as a model roadmap for developing a local benchmarking and asset rating ordinance that aligns with Energy Commission policy, LA County staff will develop a program to spur and accelerate investigation and development of additional local ordinances. Through this effort, County staff will use data collection strategies to create preliminary analyses and specifications on potential energy savings and ordinance language, which includes building size threshold recommendations for cities within the County. A suite of resources, as well as an outreach campaign, will be launched to deliver these materials to each city in LA County, as well as more broadly in the SoCalREN service area. Local ordinances will be encouraged to explore opportunities to embed energy efficiency within real estate.

2) County Capacity Building and Data Roadmap Development for Building Energy Metrics

A major barrier to local governments launching its own benchmarking and asset rating ordinances is the associated administrative burden that accompanies the policy. For this reason, the County will build capacity for local governments by: a) Providing administrative support for development and implementation of local benchmarking ordinances and, b) developing a data roadmap for handling information associated with buildings and energy metrics. A critical component of this roadmap is to define how local and Energy Commission data communicate together. An additional critical component is how metrics and data leverage federal open source tools for standardizing data such as the Building Energy Data Exchange Specification (BEDES), Energy Commission's Standard Data Dictionary, and the Standard Energy Efficiency Data (SEED) platform. These activities for the data roadmap will be informed by efforts from other local

governments in LA County, as well as by state and federal initiatives. If state policy favors the use of SEED, or other data structure, for data transfer between local programs and the Energy Commission, LA County will develop the data infrastructure necessary for this transfer, using an open source development environment where possible, so that other cities and counties within California can also leverage this infrastructure.

3) Early Benchmarking Compliance and Reporting for Public and Private Facilities

In order to drive impact and lead by example, LA County will use County staff to gather appropriate building characteristic and energy consumption data for early benchmarking compliance. The County will work closely with the Energy Commission, as well as with its internal resources, to test the reporting infrastructure necessary to communicate and disclose metrics related to building performance. Additionally the County will leverage existing data under its Enterprise Energy Management Information System, as well as data from its SoCalREN Public Agency Program to encourage public agencies to pursue early compliance with the Energy Commission's AB 802 statewide benchmarking requirements, as well as adoption of local model ordinances. Also, for the handful of cities that have already adopted benchmarking ordinances or pilot ordinances, and where private building information exists, the County will populate its current region-wide reporting infrastructure with private buildings information.

**(i). Pilot the OpenEfficiency Initiative with selected LA County local governments:**

LA County will leverage the work that will be developed under its recently-procured DOE grant for development of an open-source commercial program management platform. The primary goal of this grant is the development of a universal and highly scalable open source technology platform to advance the cost effective delivery of energy efficiency in commercial buildings in the U.S. The envisioned platform aims to integrate a range of existing federal tools and resources such as OpenStudio, EDAPT, Asset Score, SEED and EPA Portfolio Manager, with commonly used program management tools such as Salesforce and custom applications. Once developed, this technology platform is anticipated to be released into a broader market, with results from ongoing EM&V presented through a range of industry peer-based forums.

Under this task, LA County will pilot platform (once developed) with select program administrators that operate within LA County, and providing guidance to other local entities in the set up and use of the platform.

**(ii). Building ID Database Development:**

The Energy Commission is building a statewide Building ID database which will be used to manage and track building compliance with the statewide building benchmarking program. LA County will assist the Energy Commission in the development of this statewide Building ID database by a)

utilizing and sharing currently existing building footprint datasets for various cities within LA County, and b) providing other technical and administrative services to pilot the building ID database for select cities within LA County.

**(iii). Other Existing Buildings Energy Efficiency Action Plan support activities:**

Support the Energy Commission in implementation of strategies articulated in the Existing Buildings Energy Efficiency Action Plan and future Updates to the Action Plan that call for local government leadership or partnerships.

**Contractor Deliverables (upon request of the CAM):**

1. Program to accelerate investigation and development of additional local ordinances
2. Preliminary analyses and specifications on potential energy savings and ordinance language, which includes building size threshold recommendations for cities within the County
3. Suite of resources, as well as an outreach campaign, to deliver materials to each city in LA County as well as more broadly in the SoCalREN service area.
4. Data roadmap for handling information associated with buildings and energy metrics.
5. Open-source commercial program data management platform.

STATE OF CALIFORNIA

STATE ENERGY RESOURCES  
CONSERVATION AND DEVELOPMENT COMMISSION

RESOLUTION - RE: COUNTY OF LOS ANGELES INTERNAL SERVICES  
DEPARTMENT

**RESOLVED**, that the State Energy Resources Conservation and Development Commission (Energy Commission) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

**RESOLVED**, that the Energy Commission approves Amendment 5 to Contract 400-09-024 with the County of Los Angeles Internal Services Department to reallocate \$4,250,000 of existing contract funds to implement two new programs: Southern California Regional Energy Network Revolving Loan Fund and Existing Buildings Action Plan Support Programs. The amendment would also extend the term of the agreement from March 31, 2017, to April 30, 2030; and

**FURTHER BE IT RESOLVED**, that the Executive Director or his/her designee shall execute the same on behalf of the Energy Commission.

**CERTIFICATION**

The undersigned Secretariat to the Commission does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the California Energy Commission held on February 15, 2017.

AYE: [List of Commissioners]

NAY: [List of Commissioners]

ABSENT: [List of Commissioners]

ABSTAIN: [List of Commissioners]

---

Cody Goldthrite,  
Secretariat