



STATE OF CALIFORNIA

CONTRACT REQUEST FORM (CRF)

CEC-94 (Revised 12/2019)

CALIFORNIA ENERGY COMMISSION

A) New Agreement # 200-20-013 (to be completed by CGL office)

B) Division	Agreement Manager:	MS-	Phone
200 Financial Services	Michael Poe	18	916-891-8572

C) Contractor's Legal Name	Federal ID #
The Solar Foundation	52-1089260

D) Title of Project
Solar Job Census 2020 Sponsorship

E) Term and Amount

Start Date	End Date	Amount
01 / 26 / 2021	01 / 25 / 2022	\$ 5,000

F) Business Meeting Information

☐ Operational agreement (see CAM Manual for list) to be approved by Executive Director

☐ ARFVTP agreements \$75K and under delegated to Executive Director

Proposed Business Meeting Date 01 / 25 / 2021 ☒ Consent ☐ Discussion

Business Meeting Presenter Michael Poe Time Needed: minutes

Please select one list serve. Select

Agenda Item Subject and Description:

THE SOLAR FOUNDATION. Proposed resolution approving Agreement 200-20-013 with The Solar Foundation for a \$5,000 sponsorship contract to support the research and implementation of the 2020 National Solar Jobs Census, including California-specific data. (ERPA Funding) Contact: Michael Poe.

G) California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?

☐ Yes (skip to question 2) ☒ No (complete the following (PRC 21065 and 14 CCR 15378)):

Explain why Agreement is not considered a "Project":

Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because this is a sponsorship for a report only.

2. If Agreement is considered a "Project" under CEQA:

a) ☐ Agreement **IS** exempt.

☐ Statutory Exemption. List PRC and/or CCR section number:

☐ Categorical Exemption. List CCR section number:

☐ Common Sense Exemption. 14 CCR 15061 (b) (3) Explain reason why Agreement is exempt under the above section:

b) ☐ Agreement **IS NOT** exempt. (consult with the legal office to determine next steps)

Check all that apply

☐ Initial Study



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- ☐ Negative Declaration
- ☐ Mitigated Negative Declaration
- ☐ Environmental Impact Report
- ☐ Statement of Overriding Considerations

H) List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)

Legal Company Name:	Budget
	\$ 0.00
	\$ 0.00
	\$ 0.00

I) List all key partners: (attach additional sheets as necessary)

Legal Company Name:

J) Budget Information

Funding Source	Funding Year of Appropriation	Budget List Number	Amount
State - ERPA	20/21	100.022	\$5,000
Funding Source			\$
Funding Source			\$
Funding Source			\$
Funding Source			\$

R&D Program Area: Select Program Area TOTAL: \$5,000

Explanation for "Other" selection

Reimbursement Contract #: Federal Agreement #:

K) Contractor's Contact Information

1. Contractor's Administrator/Officer

Name: Ed Gilliland
 Address: 1110 Vermont NW, Ste. 930
 City, State, Zip: Washington DC 2005
 Phone: 540-272-7784
 E-Mail: egilliland@solarfound.org

2. Contractor's Project Manager

Name: Larry Sherwood
 Address: 1110 Vermont NW, Ste. 930
 City, State, Zip: Washington DC 20005
 Phone: 202-469-3750
 E-Mail: larry@irecusa.org

L) Selection Process Used

- ☐ Solicitation Select Type Solicitation #: - # of Bids: Low Bid ☐ No ☐ Yes
- ☐ Non Competitive Bid (Attach DGS-GSPD-09-007 <https://www.dgs.ca.gov/PD/Forms>)
- ☒ Exempt (Less than \$10K per SCM 5.80.B.2.p)

M) Contractor Entity Type



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- ☒ Private Company *(including non-profits)*
☐ CA State Agency *(including UC and CSU)*
☐ Government Entity *(i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state)*

N) Is Contractor a certified Small Business (SB), Micro Business (MB) or DVBE?

If yes, check appropriate box(es): ☐ SB ☐ MB ☐ DVBE

O) Civil Service Considerations

- ☐ Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship)
☐ Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER)
☒ The Services Contracted:
☒ are not available within civil service
☐ cannot be performed satisfactorily by civil service employees
☐ are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system.
☒ The Services are of such an:
☒ urgent
☒ temporary, or
☐ occasional nature
that the delay to implement under civil service would frustrate their very purpose.

Justification:

P) Payment Method

1. ☐ Reimbursement in arrears based on:
☐ Itemized Monthly ☐ Itemized Quarterly ☐ Flat Rate ☒ One-time
2. ☐ Advanced Payment
3. ☐ Other, explain:

Q) Retention

- Is Agreement subject to retention? ☒ No ☐ Yes
If Yes, Will retention be released prior to Agreement termination? ☐ No ☐ Yes

R) Justification of Rates

Sponsorship rates are based on the fact that California is very large and very expensive to survey. California's solar market is the largest in the country and its workforce represents nearly 30 percent of the entire U.S. solar jobs market. Thus, this 2020 pricing is more commensurate with the level of effort required to produce statistically significant data points at the granular level for such an enormous state. The California Energy Commission's sponsorship does not come close to covering the full costs for California, but the California Energy Commission's contribution helps to fill the funding gap that remains and ensures that The Solar Foundation's highest quality numbers are used by California leaders in understanding market drivers and potential for an important growing sector of the economy.

S) Disabled Veteran Business Enterprise Program (DVBE)

**CONTRACT REQUEST FORM (CRF)**

1. ☐ Exempt (Interagency/Other Government Entity)
2. ☐ Meets DVBE Requirements DVBE Amount:\$ 0 DVBE %:
 - a. ☐ Contractor is Certified DVBE
 - b. ☐ Contractor is Subcontracting with a DVBE: Name of DVBE Company
3. ☐ Contractor selected through CMAS or MSA with no DVBE participation
4. ☒ Requesting DVBE Exemption (attach CEC 95)

T) Miscellaneous Agreement Information

1. Will there be Work Authorizations? ☒ No ☐ Yes
2. Is the Contractor providing confidential information? ☒ No ☐ Yes
3. Is the contractor going to purchase equipment? ☒ No ☐ Yes
4. Check frequency of progress reports
☐ Monthly ☐ Quarterly ☒ NA...
5. Will a final report be required? ☒ No ☐ Yes
6. Is the Agreement, with amendments, longer than three years? If yes, why? ☒ No ☐ Yes

U) The following items should be attached to this CRF (as applicable)

- | | | |
|---|---|--|
| 1. Exhibit A, Scope of Work | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Attached |
| 2. Exhibit B, Budget Detail | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Attached |
| 3. DGS-GSPD-09-007, NCB Request | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 4. CEC 95, DVBE Exemption Request | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Attached |
| 5. CEQA Documentation | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 6. Resumes | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 7. CEC 105, Questionnaire for Identifying Conflicts | | <input checked="" type="checkbox"/> Attached |

Agreement Manager

Date

Office Manager

Date

Deputy Director

Date

EXHIBIT A

Scope of Work

PURPOSE

The purpose of this Agreement is to formalize the California Energy Commission's sponsorship of the *National Solar Jobs Census 2020*. The Solar Foundation's *Solar Jobs Census* is the most rigorous survey-based count of solar workers in the United States. First conducted in 2010, it is considered the definitive resource on solar jobs. The California Energy Commission's sponsorship contribution will be acknowledged on the website of the *National Solar Jobs Census 2020* report and, if a full PDF report is published, within the report itself. The Solar Foundation will publish an in-depth factsheet on solar jobs in California to accompany the release of the report.

STATE OF CALIFORNIA

STATE ENERGY RESOURCES
CONSERVATION AND DEVELOPMENT COMMISSION

RESOLUTION - RE: THE SOLAR FOUNDATION

RESOLVED, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

RESOLVED, that the CEC approves Agreement 200-20-013 with The Solar Foundation for a \$5,000 sponsorship contract to support the research and implementation of the 2020 National Solar Jobs Census, including California-specific data; and

FURTHER BE IT RESOLVED, that the Executive Director or his/her designee shall execute the same on behalf of the CEC.

CERTIFICATION

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the CEC held on January 25, 2021.

AYE:

NAY:

ABSENT:

ABSTAIN:

Cody Goldthrite
Secretariat