



STATE OF CALIFORNIA

# CONTRACT REQUEST FORM (CRF)

CEC-94 (Revised 12/2019)

CALIFORNIA ENERGY COMMISSION

**A) New Agreement # 500-20-002 (to be completed by CGL office)**

<b>B) Division</b>	<b>Agreement Manager:</b>	<b>MS-</b>	<b>Phone</b>
500 Renewable Energy Division	Edgar Rodriguez	41	916-903-4667

<b>C) Contractor's Legal Name</b>	<b>Federal ID #</b>
Clean Energy States Alliance, Inc.	27-0029803

<b>D) Title of Project</b>
Clean Energy States Alliance Membership Renewal

### E) Term and Amount

<b>Start Date</b>	<b>End Date</b>	<b>Amount</b>
04 / 14 / 2021	06 / 30 / 2022	\$ 100,000

### F) Business Meeting Information

Operational agreement (see CAM Manual for list) to be approved by Executive Director

ARFVTP agreements \$75K and under delegated to Executive Director

Proposed Business Meeting Date 04 / 14 / 2021  Consent  Discussion

Business Meeting Presenter \_\_\_\_\_ Time Needed: 0 minutes

Please select one list serve. Select \_\_\_\_\_

#### Agenda Item Subject and Description:

CLEAN ENERGY STATES ALLIANCE, INC. (CESA) Proposed resolution approving Agreement 500-20-002 with CESA for a \$100,000 contract to renew the CEC's annual CESA Core Membership for two years. This membership provides the CEC a seat on the CESA Board of Directors, representing the interests of California and the CEC and highlighting key CEC programs. CESA is a national, nonprofit coalition of state, municipal and regional clean energy agencies and organizations working together to advance clean energy markets, and the development of clean energy technology. (ERPA Funding) Contact: Edgar Rodriguez

### G) California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?

Yes (skip to question 2)  No (complete the following (PRC 21065 and 14 CCR 15378)):

Explain why Agreement is not considered a "Project":

Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because the agreement funds a membership and does not include any activities that would impact the environment.

2. If Agreement is considered a "Project" under CEQA:

a)  Agreement **IS** exempt.

Statutory Exemption. List PRC and/or CCR section number:

Categorical Exemption. List CCR section number:

Common Sense Exemption. 14 CCR 15061 (b) (3) Explain reason why Agreement is exempt under the above section:



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b)  Agreement **IS NOT** exempt. (consult with the legal office to determine next steps)

Check all that apply

- Initial Study
- Negative Declaration
- Mitigated Negative Declaration
- Environmental Impact Report
- Statement of Overriding Considerations

**H) List all subcontractors (major and minor) and equipment vendors:** (attach additional sheets as necessary)

Legal Company Name:	Budget
N/A	\$ 0.00
	\$ 0.00
	\$ 0.00

**I) List all key partners:** (attach additional sheets as necessary)

Legal Company Name:
N/A

**J) Budget Information**

Funding Source	Funding Year of Appropriation	Budget List Number	Amount
State - ERPA	2020/2021	100.022	\$50,000
State - ERPA	2021/2022	100.022	\$50,000
Funding Source			\$
Funding Source			\$
Funding Source			\$

R&D Program Area: Select Program Area      TOTAL: \$100,000

Explanation for "Other" selection

Reimbursement Contract #:

Federal Agreement #:

**K) Contractor's Contact Information**

**1. Contractor's**

**Administrator/Officer**

Name: Maria Blais Costello  
 Address: 50 State Street, Suite 1  
 City, State, Zip: Montpelier, VT 05602  
 Phone: 802-225-2554  
 E-Mail: Maria@cleanegroup.org

**2. Contractor's Project Manager**

Name: Warren Leon  
 Address: 50 State Street, Suite 1  
 City, State, Zip: Montpelier, VT 05602  
 Phone: 978-317-4559  
 E-Mail: wleon@cleanegroup.org



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**L) Selection Process Used**

- Solicitation Select Type Solicitation #: - - # of Bids: Low Bid  No  Yes
- Non Competitive Bid (*Attach DGS-GSPD-09-007 <https://www.dgs.ca.gov/PD/Forms> )*)
- Exempt Membership

**M) Contractor Entity Type**

- Private Company (*including non-profits*)
- CA State Agency (*including UC and CSU*)
- Government Entity (*i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state*)

**N) Is Contractor a certified Small Business (SB), Micro Business (MB) or DVBE?**

If yes, check appropriate box(es):  SB  MB  DVBE

**O) Civil Service Considerations**

- Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship)
- Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER)
- The Services Contracted:
  - are not available within civil service
  - cannot be performed satisfactorily by civil service employees
  - are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system.
- The Services are of such an:
  - urgent
  - temporary, or
  - occasional nature
 that the delay to implement under civil service would frustrate their very purpose.

**Justification:**

Categorical Exemption: This contract is for an important membership renewal for the Energy Commission; departmental memberships in professional organizations, provided it is solely a membership.

**P) Payment Method**

1.  Reimbursement in arrears based on:
  - Itemized Monthly  Itemized Quarterly  Flat Rate  One-time
2.  Advanced Payment
3.  Other, explain: \$50,000 annual membership fee paid annually as invoiced by contractor.



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**Q) Retention**

Is Agreement subject to retention?  No  Yes

If Yes, Will retention be released prior to Agreement termination?  No  Yes

**R) Justification of Rates**

The membership renewal rate is established by the Clean Energy States Alliance Inc. We are maintaining the same level of membership as in the previous contract. This two-year \$100,000 contract to renew our annual CESA Core Membership is invoiced at \$50,000 annually. The first invoice issued after 04/14/2021 and second Invoice issues after 07/01/2021.

**S) Disabled Veteran Business Enterprise Program (DVBE)**

- 1.  Exempt (Interagency/Other Government Entity)
- 2.  Meets DVBE Requirements DVBE Amount:\$ 0 DVBE %:
  - a.  Contractor is Certified DVBE
  - b.  Contractor is Subcontracting with a DVBE: Name of DVBE Company
- 3.  Contractor selected through CMAS or MSA with no DVBE participation
- 4.  Requesting DVBE Exemption (attach CEC 95)

**T) Miscellaneous Agreement Information**

- 1. Will there be Work Authorizations?  No  Yes
- 2. Is the Contractor providing confidential information?  No  Yes
- 3. Is the contractor going to purchase equipment?  No  Yes
- 4. Check frequency of progress reports
  - Monthly  Quarterly  Staff and Mgmt participate and receive regular updates on activities.
- 5. Will a final report be required?  No  Yes
- 6. Is the Agreement, with amendments, longer than three years? If yes, why?  No  Yes

**U) The following items should be attached to this CRF (as applicable)**

- |   |   |  |
|---|---|--|
| 1. Exhibit A, Scope of Work                         | <input type="checkbox"/> N/A            | <input checked="" type="checkbox"/> Attached |
| 2. Exhibit B, Budget Detail                         | <input type="checkbox"/> N/A            | <input checked="" type="checkbox"/> Attached |
| 3. DGS-GSPD-09-007, NCB Request                     | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached            |
| 4. CEC 95, DVBE Exemption Request                   | <input type="checkbox"/> N/A            | <input checked="" type="checkbox"/> Attached |
| 5. CEQA Documentation                               | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached            |
| 6. Resumes  | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached            |
| 7. CEC 105, Questionnaire for Identifying Conflicts |   | <input checked="" type="checkbox"/> Attached |

\_\_\_\_\_  
**Agreement Manager**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Office Manager**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Deputy Director**

\_\_\_\_\_  
**Date**

## Exhibit A

### SCOPE OF WORK

#### PURPOSE

The purpose of this agreement is for the Energy Commission to renew its membership, for two years, with the Clean Energy States Alliance, Inc. (CESA), at the Core Member level.

CESA is a national, nonprofit coalition of public agencies and organizations working together to advance clean energy. CESA works with state leaders, federal agencies, industry representatives, and other stakeholders to develop and promote clean energy technologies and markets. CESA supports effective state and local policies, programs, and innovation in the clean energy generation sector, with emphasis on renewable energy, financing strategies, and economic development. CESA facilitates information sharing, provides technical assistance, coordinates multi-state collaborative projects, and communicates the positions and achievements of its members.

Core Members are entitled to the full spectrum of CESA member services and privileges, which are described in the CESA Annual Workplan attached to this Scope of Work, including:

- Complimentary participation in all CESA national member meetings, listservs, newsletters, webinars, and special events to meet with colleagues, discuss successes and challenges in programs, develop new joint projects, and learn about the opportunities available to their programs through innovative finance, policy and market initiatives.
- Access to the CESA Members listserv and the collective expertise of an exclusive, national network of peers to explore clean energy problems and solutions candidly.
- Access to the CESA Members section of the CESA website for information and analysis that is developed specifically for CESA's Members.
- One-on-one consulting time from CESA staff to meet individualized technical assistance requests.
- Participation at CESA clean energy conference events to highlight the Member's innovative clean energy programs at a national platform.
- Program or project highlights publicized in The CESA Brief, a monthly e-news blast sent to over 2,000 subscribers across the nation.
- Promotion of member news and program updates in CESA social media platforms: CESA's Twitter feed (@CESA\_News) and Facebook, <https://www.facebook.com/cleanenergystates>.
- Participation in CESA governance activities.

CESA staff will continue several on-going projects and activities that serve and benefit members. CESA will also work with members to strengthen the membership and network, to identify additional desirable member services, and to assess how the organization can grow to meet new challenges and opportunities. The following is an outline of general activities performed by CESA, as described in the CESA Annual Workplan, and that will benefit the Energy Commission as a member of CESA.

## **CESA'S PROGRAM AREAS**

Through its priority active projects, CESA advances solutions to key, cross-cutting problems that many CESA members face. Active Projects include:

### **Building Decarbonization**

- Building Electrification and Clean Heating/Cooling (CH//C)
- Cost & Carbon Savings Calculator for Clean Heating/Cooling

### **Clean Energy Finance**

- Scaling Up Solar for Under-Resourced Communities
- Clean Energy Finance

### **Consumer Protection**

### **Energy Storage**

- Energy Storage Technology Advancement Partnership (ESTAP)
- Energy Storage Policy for States

### **Information Sharing and Networking**

- CESA Webinars
- CESA Newsletters and the CESA Brief
- CESA National Membership Meetings
- State Leadership in Clean Energy (SLICE) Awards
- Clean Energy Champions Reports
- CESA website

### **Integrating Renewable Energy into the Grid**

- Locational Value of Distributed Energy Resources
- Peaker Plant Replacement Project

### **Low- and Moderate-Income (LMI) Clean Energy & Solar PV**

- Scaling Up Solar for Under-Resourced Communities
- Solar Justice Project
- State Strategies to Bring Solar to LMI Communities Project

### **State Clean Energy Goals and Standards**

- 100% Clean Energy Collaborative
- Renewable Portfolio Standards

### **Wind**

- Multi-State Offshore Wind Initiative
- Offshore Wind Accelerator Project (OWAP)

## CESA INFORMATION SHARING AND NETWORKING

CESA services provide members with essential information, support network development, and encourage the interchange of ideas and best practices. CESA members receive individualized consulting and technical assistance. CESA's communication efforts focus on promoting and disseminating its own publications and resources, as well as promoting the work and achievements of its member organizations. CESA's communications network is large and steadily growing, and they use a variety of communication platforms

- **CESA Webinars:** CESA hosts frequent webinars on wide ranging clean energy topics. All webinars are free, and most are open to the general public. Upcoming and archived webinars are posted on the CESA website's Webinars page and are archived on relevant CESA's Project pages as well.
- **CESA Newsletters and the CESA Brief:** CESA produces seven e-newsletters; one that is exclusive to CESA members and the rest that offered to the general public. Newsletter topics are of interest to state policy makers, including solar+storage news, resilient power, low- and moderate-income solar, 100% clean energy goals, offshore wind, and The CESA Brief, which highlights CESA organizational news and news about our members.
- **CESA National Membership Meetings:** CESA hosts an annual meeting for our members, and a different member state co-hosts the meeting each year. These meetings are an opportunity for members to network, to hear from clean energy experts from across the country, and to increase their knowledge about clean energy topics. Meeting materials are archived on the CESA website's Members-Only pages.
- **State Leadership in Clean Energy (SLICE) Awards:** CESA hosts these biennial awards to highlight the successful and innovative work of our members. In addition to the awards, the winning programs are highlighted in a case studies report and are featured in an accompanying webinar series.
- **Energy Champions Reports:** CESA hosts these biennial awards to highlight the successful and innovative work of our members. In addition to the awards, the winning programs are highlighted in a case studies report and are featured in an accompanying webinar series.
- **The CESA Website:** CESA's website is a comprehensive source of information on CESA's projects and resources, including reports, case studies, webinars, and blogs. The website provides information about CESA's members, its Board of Directors, and CESA staff.
- **Social Media:** CESA is active on Facebook, Twitter, and LinkedIn. The Offshore Wind Accelerator Project has its own Facebook and Twitter pages, and CEG's Resilient Power Project has a Twitter account.

## CESA CLIENT SERVICES AND TECHNICAL ASSISTANCE

- **Energy Commission Client Services:** CESA staff provides individualized direct assistance to members in response to requests to help address state-specific issues. Core Members are encouraged to request assistance as needed. Individual client services typically involve technical assistance on issues related to program development and analysis, research studies on topics of specific interest to the member; assistance with public education and outreach; and fundraising assistance.

The following are CESA activities that directly support Energy Commission activities:

- The Deputy Director of the Energy Commission's Renewable Energy Division or another Energy Commission leadership representative will serve on the CESA Board of Directors, representing the interests of California and the Energy Commission. The Board shall provide input and oversight of CESA's activities, including approval of membership in CESA.
- As a CESA Core Member, the Energy Commission can appoint up to two (2) state agencies from California for participation in CESA as Affiliate members for the fiscal year. These agencies may include, but are not limited to, State Energy Offices, Public Utility Commissions, Economic Development Agencies, Environmental Protection Agencies, and other State Energy Agencies.
- Support for Vehicle to Grid (VTG) to identify ongoing agency efforts and needs.
- Support for Energy Storage List Working Group to identify ongoing efforts and needs.
- Support for Energy Resiliency efforts.
- Develop a report of consumer needs for maintaining PV infrastructure.
- Develop consumer awareness/informational materials.
- Support Energy Commission's participation at CESA events.
- Highlight at least one (1) California program annually in publications including but not limited to the Clean Energy Champions Report.
- Success of New Solar Homes Partnership.
- Success of Solar Equipment List.
- Highlight the Renewable Energy for Agriculture Program (REAP).
- Highlight Energy Commission's role in leading California to a 100% clean energy future (SB100) including building decarbonization programs.
- Highlight progress in Energy Commission's clean energy transportation.



STATE OF CALIFORNIA

STATE ENERGY RESOURCES  
CONSERVATION AND DEVELOPMENT COMMISSION

RESOLUTION - RE: CLEAN ENERGY STATES ALLIANCE, INC. (CESA)

**RESOLVED**, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

**RESOLVED**, that the CEC approves Agreement 500-20-002 with CESA for a \$100,000 contract to renew the CEC's annual CESA Core Membership for two years. This membership provides the CEC a seat on the CESA Board of Directors, representing the interests of California and the CEC and highlighting key CEC programs. CESA is a national, nonprofit coalition of state, municipal, and regional clean energy agencies and organizations working together to advance clean energy markets, and the development of clean energy technology; and

**FURTHER BE IT RESOLVED**, that the Executive Director or his/her designee shall execute the same on behalf of the CEC.

**CERTIFICATION**

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the CEC held on April 14, 2021.

AYE:

NAY:

ABSENT:

ABSTAIN:

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Patricia Carlos  
Secretariat