



STATE OF CALIFORNIA

GRANT REQUEST FORM (GRF)

CEC-270 (Revised 12/2019)

CALIFORNIA ENERGY COMMISSION

A) New Agreement # ARV-20-013 (to be completed by CGL office)

B) Division	Agreement Manager:	MS-	Phone
600 Fuels and Transportation Division	Esther Odufuwa	44	916-897-3612

C) Recipient's Legal Name	Federal ID #
North County Transit District (NCTD)	68-0274794

D) Title of Project
North County Transit District Next Generation Hydrogen Fueling Infrastructure Project

E) Term and Amount

Start Date	End Date	Amount
05 / 31 / 2021	03/31/2026	\$4,013,750

F) Business Meeting Information

☐ ARFVTP agreements \$75K and under delegated to Executive Director

Proposed Business Meeting Date 05 / 12 / 2021 ☐ Consent ☒ Discussion

Business Meeting Presenter Esther Odufuwa Time Needed: 5 minutes

Please select one list serve. Altfuels (AB118-ARFVTP)

Agenda Item Subject and Description:

NORTH COUNTY TRANSIT DISTRICT. Proposed resolution approving Agreement ARV-20-013 with North County Transit District for a \$4,013,750 grant to design and build a hydrogen fueling station and adopting staff's determination that this action is exempt from CEQA. (Clean Transportation Program funding). Contact: Esther Odufuwa. (Staff Presentation: 5 minutes)

G) California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?

☒ Yes (skip to question 2) ☐ No (complete the following (PRC 21065 and 14 CCR 15378)):

Explain why Agreement is not considered a "Project":

Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because .

2. If Agreement is considered a "Project" under CEQA:

a) ☐ Agreement **IS** exempt.

☐ Statutory Exemption. List PRC and/or CCR section number:

☒ Categorical Exemption. List CCR section number: 14 CCR §15301, 15303, 15304 & 15306

☐ Common Sense Exemption. 14 CCR 15061 (b) (3) Explain reason why Agreement is exempt under the above section: The proposed site is at an existing compressed natural gas (CNG) bus storage and maintenance property that currently fuels CNG buses; the proposed addition of a hydrogen refueling facility will not significantly expand the use beyond that already existing; and the

**GRANT REQUEST FORM (GRF)**

square footage of equipment installation is small, the project falls within section 15301 and will not have a significant effect on the environment.

The proposed project also consists of installation of small new equipment, including hydrogen storage, compression, and dispensing equipment at the site. Therefore, the proposed project falls within section 15303 and will not have a significant effect on the environment.

The proposed project involves alterations in the condition of land, water, and/or vegetation which does not involve removal of healthy, mature, scenic trees except for forestry or agricultural purposes, therefore the project is exempt under section 15304.

The proposed project requires collection of operational data from the deployed hydrogen refueling infrastructure for all the fuel cell buses that will fuel at the station and is exempt under section 15306.

- b) ☐ Agreement **IS NOT** exempt. (consult with the legal office to determine next steps)

Check all that apply

- ☐ Initial Study
☐ Negative Declaration
☐ Mitigated Negative Declaration
☐ Environmental Impact Report
☐ Statement of Overriding Considerations

H) List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)

Legal Company Name:	Budget
	\$ 0.00
	\$ 0.00
	\$ 0.00

I) List all key partners: (attach additional sheets as necessary)

Legal Company Name:
STV, Inc.
Center for Transportation and the Environment (CTE)

J) Budget Information



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Funding Source	Funding Year of Appropriation	Budget List Number	Amount
ARFVTP	FY 18/19	601.118K	\$1,513,750
ARFVTP	FY 19/20	601.118L	\$2,500,000
Funding Source			\$
Funding Source			\$
Funding Source			\$

R&D Program Area: Select Program Area TOTAL: \$

Explanation for "Other" selection

Reimbursement Contract #:

Federal Agreement #:

K) Recipient's Contact Information**1. Recipient's Administrator/Officer**

Name: Eun Park-Lynch

Address: 810 Mission Avenue

City, State, Zip: Oceanside, CA
92054

Phone: (760) 967-2858

E-Mail: eparklynch@nctd.org

2. Recipient's Project Manager

Name: Scott Loeschke

Address: 810 Mission Avenue

City, State, Zip: Oceanside, CA
92054

Phone: (760) 966-6502

E-Mail: sloeschke@nctd.org

L) Selection Process Used☒ Competitive Solicitation Solicitation #: GFO-20-602☐ First Come First Served Solicitation Solicitation #: - -**M) The following items should be attached to this GRF**

1. Exhibit A, Scope of Work
2. Exhibit B, Budget Detail
3. CEC 105, Questionnaire for Identifying Conflicts
4. Recipient Resolution
5. CEQA Documentation

☐ N/A
☐ N/A

☒ Attached
☒ Attached
☒ Attached
☒ Attached
☒ Attached
Agreement Manager

4/20/2021

Date**Office Manager**

4/20/2021

Date**Deputy Director**

4/20/2021

Date

Exhibit A SCOPE OF WORK

TECHNICAL TASK LIST

Task #	CPR	Task Name
1		Administration
2	X	Products Development
3		Hydrogen Safety Plan and Hydrogen Design Review
4	X	Station Development
5	X	Station Commissioning and Operations Start-Up
6		Data Collection and Analysis
7		Project Fact Sheet

KEY NAME LIST

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
1	Scott Loeschke (NCTD) Damon Blythe (NCTD) Don Curry (NCTD)	TBD (Design, Build, Operate and Maintain)	Center for Transportation and the Environment (CTE) STV, Inc.
2	Scott Loeschke Damon Blythe Don Curry	TBD	CTE STV, Inc.
3	Scott Loeschke Damon Blythe Don Curry Sean Loofbourrow Karen Tucholski	TBD	CTE STV, Inc.
4	Scott Loeschke Damon Blythe Don Curry	TBD	CTE STV, Inc.
5	Scott Loeschke Damon Blythe Don Curry	TBD	CTE STV, Inc.
6	Scott Loeschke Damon Blythe Don Curry	TBD	CTE STV, Inc.

7	Scott Loeschke Damon Blythe Don Curry	TBD	CTE STV, Inc.
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GLOSSARY

Specific terms and acronyms used throughout this scope of work are defined as follows:

Term/ Acronym	Definition
AHJ	Authority Having Jurisdiction.
CAM	Commission Agreement Manager
CAO	Commission Agreement Officer
CEC	California Energy Commission
Clean Transportation Program	Formerly known as Alternative and Renewable Fuel and Vehicle Technology Program
CNG	Compressed Natural Gas
CPR	Critical Project Review
DBOM	Design-Build Operate and Maintain
FCEB	Fuel Cell Electric Bus
FTD	Fuels and Transportation Division
HSP	Hydrogen Safety Panel
NCTD	North County Transit District
NFPA	National Fire Protection Agency
NREL	National Renewable Energy Laboratory
Recipient	North County Transit District
TBD	To Be Determined

BACKGROUND

Assembly Bill (AB) 118 (Núñez, Chapter 750, Statutes of 2007), created the Clean Transportation Program (formerly known as the Alternative and Renewable Fuel and Vehicle Technology Program). The statute authorizes the California Energy Commission (CEC) to develop and deploy alternative and renewable fuels and advanced transportation technologies to help attain the state's climate change policies. AB 8 (Perea, Chapter 401, Statutes of 2013) re-authorizes the Program through January 1, 2024, and specifies that the CEC allocate up to \$20 million per year (or up to 20 percent of each fiscal year's funds) in funding for hydrogen station development until at least

100 stations are operational. The Program has an annual budget of approximately \$100 million and provides financial support for projects that:

- Reduce California's use and dependence on petroleum transportation fuels and increase the use of alternative and renewable fuels and advanced vehicle technologies.
- Produce sustainable alternative and renewable low-carbon fuels in California.
- Expand alternative fueling infrastructure and fueling stations.
- Improve the efficiency, performance, and market viability of alternative light-, medium-, and heavy-duty vehicle technologies.
- Retrofit medium- and heavy-duty on-road and non-road vehicle fleets to alternative technologies or fuel use.
- Expand the alternative fueling infrastructure available to existing fleets, public transit, and transportation corridors.
- Establish workforce training programs and conduct public outreach on the benefits of alternative transportation fuels and vehicle technologies.

The CEC issued GFO-20-602 entitled "Zero-Emission Transit Fleet Infrastructure Deployment" under the Clean Transportation Program on July 22, 2020. This competitive grant solicitation was an offer to fund projects that will support the large-scale conversion of transit bus fleets to zero-emission vehicles (ZEVs) at multiple transit agencies serving diverse geographic regions and populations. To be eligible for funding under GFO-20-602, the projects must also be consistent with the CEC's current Clean Transportation Program Investment Plan. In response to GFO-20-602, the Recipient submitted Application #7, which was proposed for funding in the CEC's Notice of Proposed Awards on February 22, 2021. GFO-20-602 is hereby incorporated by reference into this Agreement in its entirety.

In the event of any conflict or inconsistency between the terms of the Solicitation and the terms of the Recipient's Application, the Solicitation shall control. In the event of any conflict or inconsistency between the Recipient's Application and the terms of CEC's Award, the CEC's Award shall control. Similarly, in the event of any conflict or inconsistency between the terms of this Agreement and the Recipient's Application, the terms of this Agreement shall control.

Problem Statement:

San Diego County has consistently ranked high on poor air quality scores, most recently ranking 6 out of 229 metropolitan areas nationwide for high ozone days. NCTD has worked steadily to reduce air pollution in San Diego County through its multimodal transit services, and most recently by developing plans to transition bus operations (brand named as BREEZE) to zero-emission. NCTD's transition from compressed natural gas (CNG) to zero-emission bus operations is challenged by the lack of funding to support the high infrastructure costs associated with facility

improvements. NCTD has a \$6 million gap in funding required to construct a hydrogen fueling station that would serve up to 50 fuel cell electric buses (FCEBs). With the CEC award, NCTD will accelerate its transition to zero emission bus operations by 4 years. As a result, NCTD will accelerate the pace of modernizing energy consumption, reducing harmful emissions and improving transit operations in San Diego County.

Goals of the Agreement:

The goal of the agreement is to construct a next generation hydrogen fueling station, and advance transition of zero-emission bus operations in Northern San Diego County. The Recipient's hydrogen refueling station will prove the technology readiness, scalability, and economic viability to support the conversion of at least 25 transit buses in NCTD's fleet to zero-emission vehicles.

Objectives of the Agreement:

The objectives of this project are to:

- Design, construct, and commission a hydrogen fueling station with capacity for up to 50 FCEBs at NCTD's West Division facility by mid-calendar year 2022.
- Purchase and place 25 FCEBs into service and begin utilizing the fueling station prior to March 31, 2025.
- Develop a Hydrogen Safety Plan to complement other established NCTD safety plans and procedures, to be developed and updated throughout the life of the project.
- Reduce greenhouse gas emissions and eliminate tailpipe emissions through the transition of bus operations from CNG to hydrogen fueled vehicles.
- Generate economic activity through the creation of jobs associated with the project's design, construction, and operation.

TASK 1 ADMINISTRATION

Task 1.1 Attend Kick-off Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement. The Commission Agreement Manager (CAM) shall designate the date and location of this meeting and provide an agenda to the Recipient prior to the meeting.

The Recipient shall:

- Attend a "Kick-Off" meeting with the CAM, the Commission Agreement Officer (CAO), and a representative of the CEC Accounting Office. The Recipient shall bring their Project Manager, Agreement Administrator, Accounting Officer, and any others determined necessary by the Recipient or specifically requested by the CAM to this meeting.

- Discuss the following administrative and technical aspects of this Agreement:
 - Agreement Terms and Conditions
 - Critical Project Review (Task 1.2)
 - Match fund documentation (Task 1.6) No reimbursable work may be done until this documentation is in place.
 - Permit documentation (Task 1.7)
 - Subcontracts needed to carry out project (Task 1.8)
 - The CAM's expectations for accomplishing tasks described in the Scope of Work
 - An updated Schedule of Products and Due Dates
 - Monthly Progress Reports (Task 1.4)
 - Technical Products (Product Guidelines located in Section 5 of the Terms and Conditions)
 - Final Report (Task 1.5)

Recipient Products:

- Updated Schedule of Products
- Updated List of Match Funds
- Updated List of Permits

Commission Agreement Manager Product:

- Kick-Off Meeting Agenda

Task 1.2 Critical Project Review (CPR) Meetings

CPRs provide the opportunity for frank discussions between the CEC and the Recipient. The goal of this task is to determine if the project should continue to receive CEC funding to complete this Agreement and to identify any needed modifications to the tasks, products, schedule, or budget.

The CAM may schedule CPR meetings as necessary, and meeting costs will be borne by the Recipient.

Meeting participants include the CAM and the Recipient and may include the CAO, the Fuels and Transportation Division (FTD) program lead, other CEC staff and Management as well as other individuals selected by the CAM to provide support to the CEC.

The CAM shall:

- Determine the location, date, and time of each CPR meeting with the Recipient. These meetings generally take place at the CEC, but they may take place at another location or remotely.
- Send the Recipient the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on both match funding and permits.
- Conduct and make a record of each CPR meeting. Prepare a schedule for providing the written determination described below.
- Determine whether to continue the project, and if continuing, whether or not modifications are needed to the tasks, schedule, products, and/or budget for the remainder of the Agreement. Modifications to the Agreement may require a formal amendment (please see section 8 of the Terms and Conditions). If the CAM concludes that satisfactory progress is not being made, this conclusion will be referred to the Lead Commissioner for Transportation for his or her concurrence.
- Provide the Recipient with a written determination in accordance with the schedule. The written response may include a requirement for the Recipient to revise one or more product(s) that were included in the CPR.

The Recipient shall:

- Prepare a CPR Report for each CPR that discusses the progress of the Agreement toward achieving its goals and objectives. This report shall include recommendations and conclusions regarding continued work of the projects. This report shall be submitted along with any other products identified in this scope of work. The Recipient shall submit these documents to the CAM and any other designated reviewers at least 15 working days in advance of each CPR meeting.
- Present the required information at each CPR meeting and participate in a discussion about the Agreement.

CAM Products:

- Agenda and a list of expected participants
- Schedule for written determination
- Written determination

Recipient Product:

- CPR Report(s)

Task 1.3 Final Meeting

The goal of this task is to closeout this Agreement.

The Recipient shall:

- Meet with CEC staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement.

This meeting will be attended by, at a minimum, the Recipient, the Commission Grants Office Officer, and the CAM. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the CAM.

The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The CAM will determine the appropriate meeting participants.

The administrative portion of the meeting shall be a discussion with the CAM and the Grants Officer about the following Agreement closeout items:

- What to do with any equipment purchased with CEC funds (Options)
- CEC request for specific “generated” data (not already provided in Agreement products)
- Need to document Recipient’s disclosure of “subject inventions” developed under the Agreement
- “Surviving” Agreement provisions
- Final invoicing and release of retention
- Prepare a schedule for completing the closeout activities for this Agreement.

Products:

- Written documentation of meeting agreements
- Schedule for completing closeout activities

Task 1.4 Monthly Progress Reports

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, and to form the basis for determining whether invoices are consistent with work performed.

The Recipient shall:

- Prepare a Monthly Progress Report which summarizes all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Each progress report is due to the CAM within 10 days of the end of the reporting period. The recommended specifications for each progress report are contained in Section 6 of the Terms and Conditions of this Agreement.
- In the first Monthly Progress Report and first invoice, document and verify match expenditures and provide a synopsis of project progress, if match funds have been expended or if work funded with match share has occurred after the notice of proposed award but before execution of the grant agreement. If no match funds have been expended or if no work funded with match share has occurred before execution, then state this in the report. All pre-execution match expenditures must conform to the requirements in the Terms and Conditions of this Agreement.

Product:

- Monthly Progress Reports

Task 1.5 Final Report

The goal of the Final Report is to assess the project's success in achieving the Agreement's goals and objectives, advancing science and technology, and providing energy-related and other benefits to California.

The objectives of the Final Report are to clearly and completely describe the project's purpose, approach, activities performed, results, and advancements in science and technology; to present a public assessment of the success of the project as measured by the degree to which goals and objectives were achieved; to make insightful observations based on results obtained; to draw conclusions; and to make recommendations for further projects and improvements to the FTD project management processes.

The Final Report shall be a public document. If the Recipient has obtained confidential status from the CEC and will be preparing a confidential version of the Final Report as well, the Recipient shall perform the following activities for both the public and confidential versions of the Final Report.

The Recipient shall:

- Prepare an Outline of the Final Report, if requested by the CAM.
- Prepare a Final Report following the latest version of the Final Report guidelines which will be provided by the CAM. The CAM shall provide written comments on the Draft Final Report within fifteen (15) working days of receipt. The Final Report must be completed at least 60 days before the end of the Agreement Term.

- Submit one bound copy of the Final Report with the final invoice.

Products:

- Outline of the Final Report, if requested
- Draft Final Report
- Final Report

Task 1.6 Identify and Obtain Matching Funds

The goal of this task is to ensure that the match funds planned for this Agreement are obtained for and applied to this Agreement during the term of this Agreement.

The costs to obtain and document match fund commitments are not reimbursable through this Agreement. Although the CEC budget for this task will be zero dollars, the Recipient may utilize match funds for this task. Match funds shall be spent concurrently or in advance of CEC funds for each task during the term of this Agreement. Match funds must be identified in writing and the associated commitments obtained before the Recipient can incur any costs for which the Recipient will request reimbursement.

The Recipient shall:

- Prepare a letter documenting the match funding committed to this Agreement and submit it to the CAM at least 2 working days prior to the kick-off meeting. If no match funds were part of the proposal that led to the CEC awarding this Agreement and none have been identified at the time this Agreement starts, then state such in the letter. If match funds were a part of the proposal that led to the CEC awarding this Agreement, then provide in the letter a list of the match funds that identifies the:
 - Amount of each cash match fund, its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied.
 - Amount of each in-kind contribution, a description, documented market or book value, and its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied. If the in-kind contribution is equipment or other tangible or real property, the Recipient shall identify its owner and provide a contact name, address and telephone number, and the address where the property is located.
- Provide a copy of the letter of commitment from an authorized representative of each source of cash match funding or in-kind contributions that these funds or contributions have been secured. For match funds provided by a grant a copy of the executed grant shall be submitted in place of a letter of commitment.

- Discuss match funds and the implications to the Agreement if they are reduced or not obtained as committed, at the kick-off meeting. If applicable, match funds will be included as a line item in the progress reports and will be a topic at CPR meetings.
- Provide the appropriate information to the CAM if during the course of the Agreement additional match funds are received.
- Notify the CAM within 10 days if during the course of the Agreement existing match funds are reduced. Reduction in match funds must be approved through a formal amendment to the Agreement and may trigger an additional CPR meeting.

Products:

- A letter regarding match funds or stating that no match funds are provided
- Copy(ies) of each match fund commitment letter(s) (if applicable)
- Letter(s) for new match funds (if applicable)
- Letter that match funds were reduced (if applicable)

Task 1.7 Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the CEC budget for this task will be zero dollars, the Recipient shall budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.

The Recipient shall:

- Prepare a letter documenting the permits required to conduct this Agreement and submit it to the CAM at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this Agreement, then state such in the letter. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:
 - A list of the permits that identifies the:
 - Type of permit
 - Name, address and telephone number of the permitting jurisdictions or lead agencies
 - The schedule the Recipient will follow in applying for and obtaining these permits.

- Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule, and the copies of the permits. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.
- If during the course of the Agreement additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the CAM.
- As permits are obtained, send a copy of each approved permit to the CAM.
- If during the course of the Agreement permits are not obtained on time or are denied, notify the CAM within 5 working days. Either of these events may trigger an additional CPR.

Products:

- Letter documenting the permits or stating that no permits are required
- Updated list of permits as they change during the term of the Agreement (if applicable)
- Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)
- A copy of each final approved permit (if applicable)

Task 1.8 Obtain and Execute Subcontracts

The goal of this task is to ensure quality products and to procure subcontractors required to carry out the tasks under this Agreement consistent with the Agreement Terms and Conditions and the Recipient's own procurement policies and procedures. It will also provide CEC an opportunity to review the subcontracts to ensure that the tasks are consistent with this Agreement, and that the budgeted expenditures are reasonable and consistent with applicable cost principles.

The Recipient shall:

- Manage and coordinate subcontractor activities.
- Submit a draft of each subcontract required to conduct the work under this Agreement to the CAM for review.
- Submit a final copy of the executed subcontract.
- If Recipient decides to add new subcontractors, then the Recipient shall notify the CAM.

Products:

- Letter describing the subcontracts needed, or stating that no subcontracts are required
- Draft subcontracts
- Final subcontracts

TECHNICAL TASKS**TASK 2 PRODUCTS DEVELOPMENT**

The goal of this task is to develop the station equipment to be used in the proposed next generation hydrogen refueling station.

The Recipient shall:

- Develop the NCTD's next generation hydrogen station module and describe the station capacity.
- Develop the equipment configuration and controls for the operations, which shall include, but is not limited to:
 - Name of item
 - Equipment manufacturers, and equipment specifications such as size, weight, capacity, model number, etc. as is appropriate for each item delivered
 - Scheduled lead time and anticipated delivery date of item identified
 - Estimated cost of supply and installation of item (if not already part of approved agreement)
- Prepare and provide a *Construction and Equipment List* to the CAM.
- Develop the fueling protocol to be used in the dispenser(s) fueling the fuel cell buses, including connector/refueling standards and fuel delivery methods.
- Prepare the timeline for bus acquisition and document the purchase of the buses (two phases, 8 buses first order and 17 buses second order)
- Prepare and provide a *Products Summary Report* to the CAM that includes but is not limited to the following:
 - A description of the station module and panels.
 - A description of the equipment configuration, dispenser, hose, nozzles.
 - A description of the fueling protocol.
 - A discussion of the readiness of these products to be implemented.

Products:

- Construction and Equipment List
- Status of bus procurement
- Products Summary Report

[CPR WILL BE HELD IN THIS TASK, see Task 1.2 for details]

TASK 3 HYDROGEN SAFETY PLAN AND HYDROGEN SAFETY DESIGN REVIEW

The goal of this task is to develop a detailed hydrogen safety plan that the Recipient and all subcontractors or individuals involved in the construction, operation, and maintenance of the hydrogen fueling infrastructure will follow throughout the life of the Agreement and as long as station is in operation.

The Recipient shall:

- Collaborate with the Pacific Northwest National Laboratory or Center for Hydrogen Safety's Hydrogen Safety Panel (HSP) to ensure the plan is comprehensive and demonstrates a strong commitment to safety.
- Prepare a *Preliminary Hydrogen Safety Plan* that includes, but is not limited to the following:
 - A description of the Recipient's work and activities to ensure safety, the unique technologies being demonstrated, and the evaluation results of any hazard analysis performed.
 - A description about how the Recipient will adhere to the most recent public guidelines for safety planning for hydrogen and fuel cell projects.
 - A description about how the Recipient will conform to the most current version of the National Fire Protection Association (NFPA) 2, Hydrogen Technologies Code being used by the authority having jurisdiction (AHJ) where the facilities and equipment will be located
 - A description about how the Recipient will provide safety training for all operators to conduct the demonstration.
- Submit the *Preliminary Hydrogen Safety Plan* to the HSP for assessment.
- Collaborate with the HSP and the CAM to address questions, comments, or issues pertaining to the plan and prepare a Final Hydrogen Safety Plan.
- Participate in design reviews with the HSP before submitting design plans to the AHJ and other relevant regulatory organizations, such as the Federal Railroad Administration or United States Coast Guard.

- Prepare a *Design Review Memo* describing how the HSP's comments will be incorporated into the design plans.
- Report unintended hydrogen releases to the Certified Unified Program Agency (CUPA) and the CEC.
- Report safety incidents

Products:

- Preliminary Hydrogen Safety Plan
- Final Hydrogen Safety Plan
- Design Review Memo
- Safety Incident Report using the NREL Data Collection Tool (if and when applicable)

TASK 4 STATION DEVELOPMENT

The goal of this task is to finalize the engineering design, obtain permits, and complete installation of the proposed hydrogen refueling station.

The Recipient shall:

- Finalize the detailed *Engineering Design, Equipment, and Station Layout* for the proposed fueling station. Provide a copy to the CAM.
- Construct the proposed hydrogen refueling station and receive equipment at the site.
 - Install and seismically anchor equipment.
 - Install underground and above ground stainless steel piping, as required for equipment point of connections.
 - Install hydrogen fueling dispensers.
 - Arrange and complete utility connection
- Prepare a *Construction Summary Report* that describes the station development process, complete station installation, and photographs of the station.

Products:

- Engineering Design, Equipment, and Station Layout
- Construction Summary Report

[CPR WILL BE HELD IN THIS TASK, see Task 1.2 for details]

TASK 5 STATION COMMISSIONING AND OPERATIONS START-UP

The goals of this task are to test and commission hydrogen refueling station to become operational, ensure that the station conforms to the California Health and Safety Code Section 25510(a), and provide hydrogen fuel to 25 FCEBs.

The Recipient shall:

- Complete engineering readiness review of station equipment to ensure safe fueling of the FCEBs.
- Work with the DBOM subcontractor for NCTD staff, and appropriate stakeholder training. Training shall include, but not limited to, fueling procedures, general equipment operation, troubleshooting, mandatory safety procedures, and emergency test scenarios.
- Coordinate first responder training with the City of Oceanside Fire Marshall with the DBOM subcontract and hydrogen fuel provider.
- Complete commissioning and start-up of the hydrogen refueling station.
 - Commissioning to include, but not limited to, equipment startup, system purge, pressure testing, purity tests, redundancy fail over, and system tuning for fuel delivery rates and state of charge percentage optimization. Commissioning to additionally include fuel management system integration, and all emergency safety, shutoff, and ventilation systems supporting the fueling station.
- Prepare and provide a *Written Notification of Station Operation* to the CAM once the station is operational.
- Prepare and provide a *Station Commissioning Acceptance Testing Report* to the CAM, which will include:
 - Documentation of the station readiness review.
 - Station commissioning test results.
 - Station photographs showing evidence of filling one FCEB with hydrogen, the vehicle identification number (VIN) of the vehicle, and the system components installed at the station.

Products:

- Written Notification of Station Operation
- Station Commissioning Acceptance Testing Report

[CPR WILL BE HELD IN THIS TASK, see Task 1.2 for details]

Task 6 DATA COLLECTION AND ANALYSIS

The goal of this task is to collect operational data from the deployed infrastructure for all the required vehicles, to analyze that data for economic and environmental impacts, and to include the data and analysis in the Final Report. For hydrogen refueling projects, data and analysis will be submitted quarterly using the National Renewable Energy Laboratory (NREL) Data Collection Tool, to perform and report hydrogen quality test results, and to collect and analyze data from the project for economic and environmental impacts and include in the Final Report.

The Recipient shall:

- Acquire 25 FCEBs and place into service.
- Develop data collection test plan and/or prepare and submit the NREL Data Collection Tool once the hydrogen refueling station becomes operational and continue to do so every quarter until the end of the agreement.
- Perform and submit results of purity using hydrogen collected, at the nozzle for each hose at the station. Purity tests for the station will be performed:
 - at the time the station becomes operational
 - every six months after the station becomes operational during the approved term of this agreement
 - as needed when the hydrogen lines are potentially exposed to contamination due to maintenance or other activity

Hydrogen purity readings shall be collected according to CCR Title 4 Business Regulations, Division 9 Measurement Standards, Chapter 6 Automotive Products Specifications, Article 8 Specifications for Hydrogen Used in Internal Combustion Engines and Fuel Cells, Sections 4180 and 4181.

- Collect 12 months of station throughput for the 25 FCEBs, usage, and operations data from the project including, but not limited to:
 - Normal operating hours, up time, downtime, and explanations of variations
 - Hydrogen quantity delivered
 - Hydrogen quantity dispensed
 - Carbon intensity of hydrogen dispensed

- Energy used for hydrogen storage, cooling, compression, and dispensing
- Applicable price for hydrogen fuel
- Types of vehicles using the refueling equipment
- Duration of fueling sessions per types of vehicles
- Maximum capacity of the new fueling system
- Station servicing and maintenance information
- Safety incidents
- Gallons of gasoline and/or diesel fuel displaced (with associated mileage information)
- Expected air emissions reduction, for example:
 - Non-methane hydrocarbons
 - Oxides of nitrogen
 - Particulate Matter
 - Formaldehyde
- Duty cycle of the current fleet and the expected duty cycle of future vehicle acquisitions
- Identify any current and planned use of renewable energy at the facility.
- Identify the source of hydrogen fuel.
- Describe any energy efficiency measures used in the facility that may exceed Title 24 standards in Part 6 of the California Code Regulations.
- Provide data on potential job creation, economic development, and increased state revenue as a result of expected future expansion.
- Provide a quantified estimate of the project's carbon intensity values for life-cycle greenhouse gas emissions.
- Compare any project performance and expectations provided in the proposal to CEC with actual project performance and accomplishments.

Products:

- Proof of Acquisition of 25 FCEB's and documentation of first date of service for each bus
- Operations Data Report
- Quarterly NREL Data Collection Tool
- Initial, biannual, and as needed hydrogen purity test results

- Data collection information and analysis will be included in the Final Report

TASK 7 PROJECT FACT SHEET

The goal of this task is to develop an initial and final project fact sheet that describes the CEC-funded project and the benefits resulting from the project for the public and key decision makers.

The Recipient shall:

- Prepare an Initial Project Fact Sheet at start of the project that describes the project and the expected benefits. Use the format provided by the CAM.
- Prepare a Final Project Fact Sheet at the project's conclusion that describes the project, the actual benefits resulting from the project, and lessons learned from implementing the project. Use the format provided by the CAM.
- Provide at least (6) six High Quality Digital Photographs (minimum resolution of 1300x500 pixels in landscape ratio) of pre and post technology installation at the project sites or related project photographs.

Products:

- Initial Project Fact Sheet
- Final Project Fact Sheet
- High Quality Digital Photographs

STATE OF CALIFORNIA

STATE ENERGY RESOURCES
CONSERVATION AND DEVELOPMENT COMMISSION

RESOLUTION - RE: NORTH COUNTY TRANSIT DISTRICT

RESOLVED, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

RESOLVED, that the CEC approves Agreement ARV-20-013 with North County Transit District for a \$4,013,750 grant to design and build a hydrogen fueling station; and

FURTHER BE IT RESOLVED, that the Executive Director or his/her designee shall execute the same on behalf of the CEC.

CERTIFICATION

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the CEC held on May 12, 2021.

AYE:

NAY:

ABSENT:

ABSTAIN:

Patricia Carlos
Secretariat