



CONTRACT REQUEST FORM (CRF)

A) New Agreement # 600-20-011 (to be completed by CGL office)

B) Division	Agreement Manager:	MS-	Phone
FTD	Sharon Purewal	6	916-897-3616

C) Contractor's Legal Name	Federal ID Number
Electric Transportation Community Development Corporation	83-4007876

D) Title of Project
Electric Vehicle (EV) Strike Force Membership

E) Term and Amount

Start Date	End Date	Amount
6/9/2021	12/31/2022	\$ 18,000

F) Business Meeting Information

Operational agreement (see CAM Manual for list) to be approved by Executive Director

ARFVTP agreements \$75K and under delegated to Executive Director

Proposed Business Meeting Date 6/9/2021 Consent Discussion

Business Meeting Presenter Time Needed: 5 minutes

Please select one list serve. Altfuels (AB118- ARFVTP)

Agenda Item Subject and Description:

Electric Transportation Community Development Corporation.

Proposed resolution approving Agreement 600-20-011 with the Electric Transportation Community Development Corporation for an \$18,000 contract which provides the CEC membership in the electric vehicle (EV) Strike Force for 2021 and 2022. The EV Strike Force comprises leaders from industry, academia, labor, and equity groups in coordination with public sector stakeholders. Membership provides a forum for the CEC to participate in member meetings, working groups, workshops, briefings, and other events to build common ground between stakeholders and inform policy development to advance accessible, equitable, and affordable electric vehicle infrastructure in California.(Clean Transportation Program funding) Contact: Sharon Purewal.

G) California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?

Yes (skip to question 2)

No (complete the following (PRC 21065 and 14 CCR 15378)):

Explain why Agreement is not considered a "Project":

Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because agreement is for a membership with the Electric Transportation Community Development Corporation, a California nonprofit organization. This will involve no physical work or construction. Membership benefits include participation in discussions to raise public awareness and promote the benefits of driving electric cars.



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2. If Agreement is considered a "Project" under CEQA:

- a) Agreement **IS** exempt.
 - Statutory Exemption. List PRC and/or CCR section number:
 - Categorical Exemption. List CCR section number:
 - Common Sense Exemption. 14 CCR 15061 (b) (3) Explain reason why Agreement is exempt under the above section:
- b) Agreement **IS NOT** exempt. (consult with the legal office to determine next steps)

Check all that apply

- Initial Study
- Negative Declaration
- Mitigated Negative Declaration
- Environmental Impact Report
- Statement of Overriding Considerations

H) List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)

Legal Company Name:	Budget
	\$

I) List all key partners: (attach additional sheets as necessary)

Legal Company Name:

J) Budget Information

Funding Source	Funding Year of Appropriation	Budget List Number	Amount
ARFVTP	18/19	600.118H	\$5,048
ARFVTP	20/21	600.118J	\$12,952

R&D Program Area: TOTAL: \$18,000

Explanation for "Other" selection

Reimbursement Contract #: Federal Agreement #:

K) Contractor's Contact Information

1. Contractor's

Administrator/Officer

Name: Ugonne Okugo
 Address: 1015 K Street, Suite 200
 City, State, Zip: Sacramento, CA 95814
 Phone: (916) 397-4022

E-Mail: ugonne@caletc.com

2. Contractor's Project Manager

Name: Ugonne Okugo
 Address: 1015 K Street, Suite 200
 City, State, Zip: Sacramento, CA 95814



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Phone: (916) 397-4022
E-Mail: ugonne@caletc.com

L) Selection Process Used

- Solicitation Select Type Solicitation #: # of Bids: Low Bid No Yes
- Non Competitive Bid (*Attach DGS-GSPD-09-007 <https://www.dgs.ca.gov/PD/Forms>*)
- Exempt Membership

M) Contractor Entity Type

- Private Company (*including non-profits*)
- CA State Agency (*including UC and CSU*)
- Government Entity (*i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state*)

N) Is Contractor a certified Small Business (SB), Micro Business (MB) or DVBE?

If yes, check appropriate box(es): SB MB DVBE

O) Civil Service Considerations

- Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship)
- Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER)
- The Services Contracted:
 - are not available within civil service
 - cannot be performed satisfactorily by civil service employees
 - are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system.
- The Services are of such an:
 - urgent
 - temporary, or
 - occasional nature
 that the delay to implement under civil service would frustrate their very purpose.

Justification:

P) Payment Method

1. Reimbursement in arrears based on:
 - Itemized Monthly Itemized Quarterly Flat Rate One-time
2. Advanced Payment
3. Other, explain: \$18,000 paid in two \$9,000 invoices – the first installment in calendar year 2021 and the second installment in calendar year 2022 contingent upon the receipt of valid invoices.



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Q) Retention

Is Agreement subject to retention? No Yes

If Yes, Will retention be released prior to Agreement termination? No Yes

R) Justification of Rates

S) Disabled Veteran Business Enterprise Program (DVBE)

- 1. Exempt (Interagency/Other Government Entity)
- 2. Meets DVBE Requirements DVBE Amount:\$ DVBE %:
 - a. Contractor is Certified DVBE
 - b. Contractor is Subcontracting with a DVBE:
- 3. Contractor selected through CMAS or MSA with no DVBE participation
- 4. Requesting DVBE Exemption (attach CEC 95)

T) Miscellaneous Agreement Information

- 1. Will there be Work Authorizations? No Yes
- 2. Is the Contractor providing confidential information? No Yes
- 3. Is the contractor going to purchase equipment? No Yes
- 4. Check frequency of progress reports
 Monthly Quarterly Other N/A
- 5. Will a final report be required? No Yes
- 6. Is the Agreement, with amendments, longer than three years? If yes, why?
 No Yes

U) The following items should be attached to this CRF (as applicable)

- 1. Exhibit A, Scope of Work N/A Attached
- 2. Exhibit B, Budget Detail N/A Attached
- 3. DGS-GSPD-09-007, NCB Request N/A Attached
- 4. CEC 95, DVBE Exemption Request N/A Attached
- 5. CEQA Documentation N/A Attached
- 6. Resumes N/A Attached
- 7. CEC 105, Questionnaire for Identifying Conflicts Attached

Agreement Manager

Date

Office Manager

Date

Deputy Director

Date

EXHIBIT A

Scope of Work

PURPOSE:

The purpose of this agreement is to fund the California Energy Commission's (CEC) two-year membership for calendar years 2021 and 2022 in the Electric Vehicle (EV) Strike Force through the Electric Transportation Community Development Corporation (ET Community), a California nonprofit organization.

BACKGROUND:

The EV Strike Force was formed to advance public and private sector programs and policies that result in the build-out of the charging infrastructure necessary to support battery-electric vehicles as part of California's transition to zero-emission transportation over the next decade and beyond. As the Strike Force acts, it will do so intentionally to advance accessible equitable and affordable EV infrastructure for all.

To keep this movement going, CEC's membership will contribute to efforts to help advance public and private sector programs and policies that result in the build-out of the charging infrastructure necessary to support California's electric vehicle transition over the next decade and beyond. Thus, it is critical that the CEC contribute its expertise and energy to this effort. The EV Strike Force's mission is consistent with California's energy and environmental policies.

SCOPE OF WORK:

ET Community will provide the CEC with membership in the EV Strike Force, which includes input and involvement in the following:

- Establishing high-level charging infrastructure goals for 2030.
- Ensuring adequate and reliable financing and funding to achieve equitable EV infrastructure goals.
- Overseeing the analysis of jobs creation potential resulting from the build-out of charging infrastructure to support the equitable transition to a zero-emission mobility future.
- Defining "equity" in the context of the Strike Force effort.
- Developing strategies to ensure that charging infrastructure is accessible to all Californians and that infrastructure build out promotes equity and provides economic and jobs benefits to priority communities, e.g., those most impacted by transportation related pollution, poverty, under or unemployment, racism and/or other disproportionately adverse impacts.

STATE OF CALIFORNIA

STATE ENERGY RESOURCES
CONSERVATION AND DEVELOPMENT COMMISSION

RESOLUTION - RE: ELECTRIC TRANSPORTATION COMMUNITY DEVELOPMENT CORPORATION

RESOLVED, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

RESOLVED, that the CEC approves Agreement 600-20-011 with the Electric Transportation Community Development Corporation for an \$18,000 contract which provides the CEC membership in the electric vehicle (EV) Strike Force for 2021 and 2022. The EV Strike Force comprises leaders from industry, academia, labor, and equity groups in coordination with public sector stakeholders. Membership provides a forum for the CEC to participate in member meetings, working groups, workshops, briefings, and other events to build common ground between stakeholders and inform policy development to advance accessible, equitable, and affordable electric vehicle infrastructure in California; and

FURTHER BE IT RESOLVED, that the Executive Director or his/her designee shall execute the same on behalf of the CEC.

CERTIFICATION

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the CEC held on June 9, 2021.

AYE:

NAY:

ABSENT:

ABSTAIN:

Patricia Carlos
Secretariat