



# CONTRACT REQUEST FORM (CRF)

## A) New Agreement # 600-21-004 to be completed by CGL office)

B) Division	Agreement Manager:	MS-	Phone
FTD	Sharon Purewal	6	916-897-3616

C) Contractor's Legal Name	Federal ID Number
Veloz	82-0908936

D) Title of Project
Veloz Membership

## E) Term and Amount

Start Date	End Date	Amount
10/13/2021	10/13/2022	\$ 100,000

## F) Business Meeting Information

- Operational agreement (see CAM Manual for list) to be approved by Executive Director
- ARFVTP agreements \$75K and under delegated to Executive Director

Proposed Business Meeting Date 10/13/2021  Consent  Discussion

Business Meeting Presenter Time Needed: N/A minutes

Please select one list serve. Altfuels (AB118- ARFVTP)

## Agenda Item Subject and Description:

VELOZ. Proposed resolution approving Agreement 600-21-004 with Veloz for a \$100,000 contract which provides the CEC membership for one year. Membership allows the CEC to participate in member meetings, working groups, workshops, briefings, and other events; and provide input on electric vehicle awareness campaigns including the prominent display of the CEC logo on related public-facing literature and displays. Veloz membership provides a forum for the CEC to collaborate with stakeholders in the electric vehicle community. (Clean Transportation Program funding) Contact: Sharon Purewal.

## G) California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?

- Yes (skip to question 2)
- No (complete the following (PRC 21065 and 14 CCR 15378)):

Explain why Agreement is not considered a "Project":

Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because agreement is for a membership in Veloz, a California nonprofit organization. This will involve no physical work or construction. Membership benefits include participation in discussions to raise public awareness and promote the benefits of driving electric cars.

2. If Agreement is considered a "Project" under CEQA:

- a)  Agreement **IS** exempt.
- Statutory Exemption. List PRC and/or CCR section number:
- Categorical Exemption. List CCR section number:



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Common Sense Exemption. 14 CCR 15061 (b) (3) Explain reason why Agreement is exempt under the above section:

b)  Agreement **IS NOT** exempt. (consult with the legal office to determine next steps)

Check all that apply

- Initial Study
- Negative Declaration
- Mitigated Negative Declaration
- Environmental Impact Report
- Statement of Overriding Considerations

**H) List all subcontractors (major and minor) and equipment vendors:** (attach additional sheets as necessary)

<b>Legal Company Name:</b>	<b>Budget</b>
	\$

**I) List all key partners:** (attach additional sheets as necessary)

<b>Legal Company Name:</b>

### J) Budget Information

Funding Source	Funding Year of Appropriation	Budget List Number	Amount
ARFVTP- Tech. Support	20/21	600.118J	\$100,000
			\$
			\$

R&D Program Area: TOTAL: \$100,000

Explanation for "Other" selection

Reimbursement Contract #:      Federal Agreement #:

### K) Contractor's Contact Information

#### 1. Contractor's

##### Administrator/Officer

Name: Josh Boone  
 Address: 500 Capitol Mall, Ste.  
 2350  
 City, State, Zip: Sacramento, CA  
 95814  
 Phone: (916) 572-8510  
 E-Mail: Josh.Boone@veloz.org

#### 2. Contractor's Project Manager

Name: Josh Boone  
 Address: 500 Capitol Mall, Ste.  
 2350  
 City, State, Zip: Sacramento, CA  
 95814  
 Phone: (916) 572-8510  
 E-Mail: Josh.Boone@veloz.org



**L) Selection Process Used**

- Solicitation Select Type Solicitation #:            # of Bids:        Low Bid  No  Yes
- Non Competitive Bid (*Attach DGS-GSPD-09-007 <https://www.dgs.ca.gov/PD/Forms>*)
- Exempt Membership

**M) Contractor Entity Type**

- Private Company (*including non-profits*)
- CA State Agency (*including UC and CSU*)
- Government Entity (*i.e. city, county, federal government, air/water/school district, joint power authorities, university from another state*)

**N) Is Contractor a certified Small Business (SB), Micro Business (MB) or DVBE?**

If yes, check appropriate box(es):  SB  MB  DVBE

**O) Civil Service Considerations**

- Not Applicable (Agreement is with a CA State Entity or a membership/co-sponsorship)
- Public Resources Code 25620, et seq., authorizes the Commission to contract for the subject work. (PIER)
- The Services Contracted:
  - are not available within civil service
  - cannot be performed satisfactorily by civil service employees
  - are of such a highly specialized or technical nature that the expert knowledge, expertise, and ability are not available through the civil service system.
- The Services are of such an:
  - urgent
  - temporary, or
  - occasional nature
 that the delay to implement under civil service would frustrate their very purpose.

**Justification:**

**P) Payment Method**

1.  Reimbursement in arrears based on:
  - Itemized Monthly  Itemized Quarterly  Flat Rate  One-time
2.  Advanced Payment
3.  Other, explain:

**Q) Retention**

- Is Agreement subject to retention?         No  Yes
- If Yes, Will retention be released prior to Agreement termination?     No  Yes

**R) Justification of Rates**



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## S) Disabled Veteran Business Enterprise Program (DVBE)

- 1.  Exempt (Interagency/Other Government Entity)
- 2.  Meets DVBE Requirements DVBE Amount:\$ DVBE %:
  - a.  Contractor is Certified DVBE
  - b.  Contractor is Subcontracting with a DVBE:
- 3.  Contractor selected through CMAS or MSA with no DVBE participation
- 4.  Requesting DVBE Exemption (attach CEC 95)

## T) Miscellaneous Agreement Information

- 1. Will there be Work Authorizations?  No  Yes
- 2. Is the Contractor providing confidential information?  No  Yes
- 3. Is the contractor going to purchase equipment?  No  Yes
- 4. Check frequency of progress reports
  - Monthly  Quarterly  Other N/A
- 5. Will a final report be required?  No  Yes
- 6. Is the Agreement, with amendments, longer than three years? If yes, why?
  - No  Yes

## U) The following items should be attached to this CRF (as applicable)

- |   |   |  |
|---|---|--|
| 1. Exhibit A, Scope of Work                         | <input type="checkbox"/> N/A            | <input checked="" type="checkbox"/> Attached |
| 2. Exhibit B, Budget Detail                         | <input type="checkbox"/> N/A            | <input checked="" type="checkbox"/> Attached |
| 3. DGS-GSPD-09-007, NCB Request                     | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached            |
| 4. CEC 95, DVBE Exemption Request                   | <input type="checkbox"/> N/A            | <input checked="" type="checkbox"/> Attached |
| 5. CEQA Documentation                               | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached            |
| 6. Resumes  | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached            |
| 7. CEC 105, Questionnaire for Identifying Conflicts |   | <input checked="" type="checkbox"/> Attached |

\_\_\_\_\_  
**Agreement Manager**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Office Manager**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Deputy Director**

\_\_\_\_\_  
**Date**

## **EXHIBIT A**

### **Scope of Work**

#### ***PURPOSE***

The purpose of this agreement is to fund the California Energy Commission's (CEC) membership as a Founding and Champion Member of Veloz, a California nonprofit organization.

#### ***BACKGROUND:***

Veloz is a California-based nonprofit organization, founded by industry veterans to bring public and private sectors together to advance the electric car market. It builds off of the momentum generated by the successful California Plug-in Electric Vehicle Collaborative (Collaborative), which was a multi-stakeholder, public-private effort working to ensure a strong and enduring transition to a plug-in electric vehicle market in California. Like the Collaborative, Veloz brings together elected and appointed officials, automakers, utilities, infrastructure providers, environmental organizations, and others. However, Veloz is taking this effort further with a creative, multi-media campaign to promote the virtues of driving electric cars.

As a member of Veloz, the CEC will be part of forward-thinking discussions to raise public awareness and promote the benefits of driving electric cars. Electrification of the transportation sector, which accounts for nearly 40 percent of statewide greenhouse gas emissions, is a key California strategy to meeting its ambitious climate change policies. Thus, it is critical that the CEC contribute its expertise and energy to this effort. Veloz's mission is consistent with California's energy and environmental policies.

#### ***SCOPE OF WORK:***

The CEC will pay a membership fee of \$100,000 during FY 2021/2022. The fee provides the CEC membership in Veloz, which includes the following:

- Briefings and input on Veloz's electric car awareness campaign.
- Work with Commission Agreement Manager and Media to prominently display the CEC logo on public facing electric car awareness campaign literature and displays at the CEC's discretion.
- Leadership participation in member meetings, working groups, workshops, webinars, and other events.
- Annual forums to collaborate with stakeholders in the electric car community.

STATE OF CALIFORNIA  
STATE ENERGY RESOURCES  
CONSERVATION AND DEVELOPMENT COMMISSION

RESOLUTION: VELOZ

**RESOLVED**, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

**RESOLVED**, that the CEC approves Agreement 600-21-004 with Veloz for a \$100,000 contract which provides the CEC membership for one year. Membership allows the CEC to participate in member meetings, working groups, workshops, briefings, and other events; and provides input on electric vehicle awareness campaigns including the prominent display of the CEC logo on related public-facing literature and displays. Veloz membership provides a forum for the CEC to collaborate with stakeholders in the electric vehicle community; and

**FURTHER BE IT RESOLVED**, that the Executive Director or their designee shall execute the same on behalf of the CEC.

**CERTIFICATION**

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the CEC held on October 13, 2021.

AYE:

NAY:

ABSENT:

ABSTAIN:

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Liza Lopez  
Secretariat