



STATE OF CALIFORNIA

GRANT REQUEST FORM (GRF)

CEC-270 (Revised 12/2019)

CALIFORNIA ENERGY COMMISSION

A) New Agreement # ARV-21-047 (to be completed by CGL office)

B) Division	Agreement Manager:	MS-	Phone
Fuels and Transportation Division	Susan Ejlalmaneshan	6	916-891-9154

C) Recipient's Legal Name	Federal ID #
County of Los Angeles Internal Services Department	95-6000927

D) Title of Project
LA County's EV Ready Disadvantaged Communities (EVRDAC) Program

E) Term and Amount

Start Date	End Date	Amount
1/26/2022	3/31/2025	\$2,500,000

F) Business Meeting Information

ARFVTP agreements \$75K and under delegated to Executive Director

Proposed Business Meeting Date: 1/26/2022 Consent Discussion

Business Meeting Presenter: Susan Ejlalmaneshan Time Needed: 5 minutes

Please select one list serve. **Altfuels (AB118- ARFVTP)**

Agenda Item Subject and Description:

COUNTY OF LOS ANGELES INTERNAL SERVICE DEPARTMENT. Proposed resolution approving Agreement ARV-21-047 with the County of Los Angeles Internal Service Department for a \$2,500,000 grant to implement a blueprint, and adopting staff's determination that this action is exempt from CEQA. This project will deploy light-duty EV infrastructure, including a disadvantaged community EV infrastructure project, a broader EV infrastructure planning streamlining pilot, and direct multifamily housing EV charging installation incentives. (Clean Transportation Program funding.) Contact: Susan Ejlalmaneshan. (Staff Presentation: 5 minutes)

G) California Environmental Quality Act (CEQA) Compliance

1. Is Agreement considered a "Project" under CEQA?

Yes (skip to question 2) No (complete the following (PRC 21065 and 14 CCR 15378)):

Explain why Agreement is not considered a "Project":

Agreement will not cause direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment because

2. If Agreement is considered a "Project" under CEQA:

a) Agreement **IS** exempt.

Statutory Exemption. List PRC and/or CCR section number:

Categorical Exemption. List CCR section number:

14 CCR 15301 – Existing facilities. Cal. Code Regs., tit. 14, sect. 15301 provides that projects which consist of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or



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no expansion of existing or former use are categorically exempt from the provisions of CEQA. Electric vehicle infrastructure installations, either by directly managed projects or rebates, will primarily involve small modifications to existing parking structures or other areas of developed land, such as electrical conveyances. Therefore, the project falls within section 15301 and will not have a significant effect on the environment.

14 CCR 15304 – Minor alterations to land. Cal. Code Regs., tit. 14, sect. 15304 provides that projects which consist of minor public or private alterations in the condition of land, water, and/or vegetation which do not involve removal of healthy, mature, scenic trees except for forestry and agricultural purposes are categorically exempt from the provisions of CEQA. In this project, some electric vehicle infrastructure installations that the project supports will involve minor alterations to land, such as minor trenching and backfilling to restore the surface. Projects will not involve the removal of healthy, mature, scenic trees. Therefore, the project falls within section 15303 and will not have a significant effect on the environment.

14 CCR section 15306 – Information Collection. Cal. Code Regs., tit. 14, sect. 15306 consists of basic data collection, research, experimental management, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource. The permitting streamlining pilot of this project is designed to bring together stakeholders, including IOUs, to discuss best practices and agree upon a framework for county wide permitting. LACI will assist with this process, but it will be up to the LA County board to approve. For these reasons, the proposed project will have no significant effect on the environment and is categorically exempt under section 15306.

Common Sense Exemption. 14 CCR 15061 (b) (3) Explain reason why Agreement is exempt under the above section: components of this agreement involve various forms of public outreach and the creation of an ombudsperson. These will have no foreseeable impact on the environment.

b) Agreement **IS NOT** exempt. (consult with the legal office to determine next steps)

Check all that apply

- Initial Study
- Negative Declaration
- Mitigated Negative Declaration
- Environmental Impact Report
- Statement of Overriding Considerations

H) List all subcontractors (major and minor) and equipment vendors: (attach additional sheets as necessary)



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Legal Company Name:	Budget
Los Angeles Cleantech Incubator (LACI)	\$111,610
ICF Resources, LLC.	\$450,000 (\$150,000 match)
The Energy Coalition (TEC)	\$1,685,065 (\$800,000 match)

I) List all key partners: (attach additional sheets as necessary)

Legal Company Name:
Southern California Regional Energy Network (SoCalREN)
PowerFlex, EDF Renewables.
South Bay Cities Coalition of Governments (SBCCOG)

J) Budget Information

Funding Source	Funding Year of Appropriation	Budget List Number	Amount
ARFVTF	FY 20/21	601.118M	\$2,500,000
			\$
Funding Source			\$
Funding Source			\$
Funding Source			\$

R&D Program Area: Select Program Area TOTAL: \$

Explanation for "Other" selection

Reimbursement Contract #: Federal Agreement #:

K) Recipient's Contact Information

1. Recipient's Administrator/Officer

Name: Selwyn Hollins
 Address: 1100 N Eastern Ave
 City, State, Zip: Los Angeles, CA, 90063
 Phone: (323) 267-2101
 E-Mail: SHollins@isd.lacounty.gov

2. Recipient's Project Manager

Name: Lujana Medina
 Address: 1100 N Eastern Ave
 City, State, Zip: Los Angeles, CA 90063
 Phone: (323) 881-3971
 E-Mail: LMedina@isd.lacounty.gov

L) Selection Process Used

- Competitive Solicitation Solicitation #: GFO-19-603
- First Come First Served Solicitation Solicitation #:

M) The following items should be attached to this GRF

- | | | |
|---|---|--|
| 1. Exhibit A, Scope of Work | <input checked="" type="checkbox"/> | Attached |
| 2. Exhibit B, Budget Detail | <input checked="" type="checkbox"/> | Attached |
| 3. CEC 105, Questionnaire for Identifying Conflicts | <input checked="" type="checkbox"/> | Attached |
| 4. Recipient Resolution | <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Attached |
| 5. CEQA Documentation | <input type="checkbox"/> N/A | <input checked="" type="checkbox"/> Attached |

Agreement Manager

Date



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CALIFORNIA ENERGY COMMISSION

Office Manager

Date

Deputy Director

Date

Legal Company Name:
Gateway Cities Coalition of Governments (GCCOG)
San Gabriel Valley Coalition of Governments (SGVCOG)
County of Los Angeles Public Work
Southern California Association of Governments (SCAG)
Los Angeles County Metropolitan Transportation Authority (Metro)

**Exhibit A
SCOPE OF WORK**

TECHNICAL TASK LIST

Task #	CPR	Task Name
1		Administration
2		EV Ready DAC Program Implementation
3		Streamlining and Permitting Standardization Pilot
4	X	County Multifamily Unit Dwellings EVSE Incentives
5	X	Evaluation
6		Project Fact Sheet

KEY NAME LIST

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
1	Minh Le County of Los Angeles (LAC) Lujuana Medina, LAC Mike Willis, LAC	N/A	Los Angeles County Environmental Initiatives Division
2	Lujuana Medina, LAC Laura Iannacone, LAC Sheena Tran, LAC Jennifer Caron-Sale, LAC	The Energy Coalition (TEC)	Los Angeles Cleantech Incubator (LACI) Southern California Regional Energy Network (SoCalREN) PowerFlex, EDF Renewables Investor Owned Utilities (IOUs) and Community Choice Aggregations (CCA(s)) South Bay Cities Coalition of Governments (SBCCOG) Gateway Cities Coalition of Governments (GCCOG) San Gabriel Valley Coalition of Governments (SGVCOG)
3	Laura Iannacone, LAC	N/A	LACI

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Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
			County of Los Angeles Public Works Southern California Association of Governments (SCAG) Los Angeles County Metropolitan Transportation Authority (Metro)
4	Lujuana Medina, LAC Sheena Tran, LAC	ICF	LACI SoCalREN Electric Vehicle Supply Equipment (EVSE) Companies (TBD) IOUs and CCA(s) SBCCOG GCCOG SGVCOG
5	Minh Le, LAC Lujuana Medina, LAC Laura Iannacone, LAC	The Energy Coalition ICF	LACI SoCalREN

GLOSSARY

Specific terms and acronyms used throughout this scope of work are defined as follows:

Term/ Acronym	Definition
CAM	Commission Agreement Manager
CCA	Community Choice Aggregation
CAO	Commission Agreement Officer
CTP	Clean Transportation Program
CPR	Critical Project Review
DACs	Disadvantaged Communities
<i>DPW</i>	<i>Department of Power and Water</i>
EE	Energy Efficiency

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Term/ Acronym	Definition
EV	Electric Vehicle
EVSE	Electric Vehicle Supply Equipment
FTD	Fuels and Transportation Division
GCCOG	Gateway Cities Coalition of Governments
GHG	Greenhouse Gas
LAC	County of Los Angeles
LACI	Los Angeles Cleantech Incubator
ME&O	Marketing, Education & Outreach
MUD	Multifamily Unit Dwelling
PAs	Local Government Public Agencies (PAs)
PEV	Plug-in electric vehicle
POU	Publicly Owned Utility
Recipient	An applicant awarded a grant under a California Energy Commission solicitation; "Recipient" here refers to the County of Los Angeles Internal Services Department
SGVCOG	San Gabriel Valley Coalition of Governments
SBCCOG	South Bay Cities Coalition of Governments
SoCalREN	Southern California Regional Energy Network
<i>TEP</i>	<i>Transportation Electrification Partnership</i>
ZEV	Zero-emission vehicle

Background

Assembly Bill (AB) 118 (Núñez, Chapter 750, Statutes of 2007), created the Clean Transportation Program. The statute authorizes the California Energy Commission (CEC) to develop and deploy alternative and renewable fuels and advanced transportation technologies to help attain the state's climate change, clean air, and alternative energy policies. AB 8 (Perea, Chapter 401, Statutes of 2013) re-authorizes the Clean Transportation Program through January 1, 2024. The Clean Transportation Program has an annual budget of approximately \$100 million and provides financial support for projects that:

- Reduce California's use and dependence on petroleum transportation fuels and increase the use of alternative and renewable fuels and advanced vehicle technologies.
- Produce sustainable alternative and renewable low-carbon fuels in California.

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- Expand alternative fueling infrastructure and fueling stations.
- Improve the efficiency, performance and market viability of alternative light-, medium-, and heavy-duty vehicle technologies.
- Retrofit medium- and heavy-duty on-road and non-road vehicle fleets to alternative technologies or fuel use.
- Expand the alternative fueling infrastructure available to existing fleets, public transit, and transportation corridors.
- Establish workforce training programs and conduct public outreach on the benefits of alternative transportation fuels and vehicle technologies.

On August 20, 2020, the CEC released a Grant Solicitation and Application Package entitled “Electric Vehicle Ready Communities Phase II – Blueprint Implementation” under the Clean Transportation Program. This competitive grant solicitation was to implement projects develop and identified in Phase I, Blueprint Development, of the Electric Vehicle (EV) Ready Communities Challenge. In response to GFO-19-603, the Recipient submitted application #4 which was proposed for funding in the CEC’s Notice of Proposed Awards on September 13, 2021. GFO-19-603 and Recipient’s application are hereby incorporated by reference into this Agreement in their entirety.

In the event of any conflict or inconsistency between the terms of the Solicitation and the terms of the Recipient’s Application, the Solicitation shall control. In the event of any conflict or inconsistency between the Recipient’s Application and the terms of CEC’s Award, CEC’s Award shall control. Similarly, in the event of any conflict or inconsistency between the terms of this Agreement and the Recipient’s Application, the terms of this Agreement shall control.

Problem Statement:

The transportation sector represents the largest source of California’s greenhouse gas (GHG) emissions, comprising 39% of all GHG emissions in 2015. To reduce emissions from the transportation sector, the state is making a concerted effort to promote the adoption of advanced clean vehicles. The transition to more fuel-efficient and zero-emission vehicles (ZEVs) is critical to achieving the state’s ambitious climate goals and air quality requirements. In 2012, Governor Edmund G. Brown Jr. signed an executive order setting a target of 1.5 million ZEVs on California’s roads by 2025. The promise of transportation electrification is significant—it can help consumers save money, contribute to region-wide economic growth, reduce harmful GHG and criteria pollutant emissions, increase and stabilize the utilization of grid assets (e.g., support increased renewable generation), and contribute meaningfully to fundamental changes in personal and commercial mobility.

However, to achieve the state’s ambitious goals and to help realize significant GHG emission reductions, significant barriers must be overcome to expand and accelerate plug-in electric vehicle (PEV) adoption, and innovative comprehensive solutions need to be utilized. Any solution put forth must tackle multiple barriers while also streamlining processes so that any solution found to be successful can be scaled and or replicated. Solutions must also cross multiple sectors so entities and individuals ranging from

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residents, property owners, Local Government Public Agencies (PAs) and their respective workforce all benefit thus creating community benefits that can be realized by all who live within these communities.

Goals of the Agreement:

The goal of this Agreement is to offer for a “multi-pronged” approach in the Southern Region, specifically Los Angeles County, that would directly tackle all of the identified Phase I Blueprint barriers and enable further deployment of plug-in electric vehicles PEVs. Particular emphasis will be placed on strategies to support PEV growth within disadvantaged communities (DACs) through PA leadership and Multifamily Unit Dwellings (MUDs) which to date often have the highest pollution levels and the lowest deployment of EVSE.

Objectives of the Agreement:

The objective of this Agreement is to implement a comprehensive solution that puts in place EV Ready Communities within DACs and provides a regional-replicable and comprehensive strategy for responsible and responsive acceleration to a zero-emissions mobility society.

The multi-pronged approach will frame and populate an implementation methodology for achieving a resilient, adaptable, and replicable EV-Ready Communities. Comprehensive offerings that provide turnkey solutions and or incentivize installations of EV infrastructure will set a precedent for other regional entities to model. The approach will leverage not only existing strategies but other demand side resources such as energy efficiency so that all strategies deployed amplify the reductions in GHG emissions specifically within environmentally vulnerable communities such as DACs. In addition, the approach will model and demonstrate the dynamic public community leadership and stakeholder engagement, awareness strategies and campaigns, sector-compatible messaging, and the development of “value propositions” that respond directly to all who inhabit a community.

TASK 1 ADMINISTRATION

Task 1.1 Attend Kick-off Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement. The Commission Agreement Manager (CAM) shall designate the date and location of this meeting and provide an agenda to the Recipient prior to the meeting.

The Recipient shall:

- Attend a “Kick-Off” meeting with the CAM, the Commission Agreement Officer (CAO), and a representative of the California Energy Commission (CEC) Accounting Office. The Recipient shall bring their Project Manager, Agreement Administrator, Accounting Officer, and any others determined necessary by the Recipient or specifically requested by the CAM to this meeting.

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- Provide a written statement of project activities that have occurred after the notice of proposed awards but prior to the execution of the agreement using match funds. If none, provide a statement that no work has been completed using match funds prior to the execution of the agreement. All pre-execution match expenditures must conform to the requirements in the Terms and Conditions of this Agreement.
- Discuss the following administrative and technical aspects of this Agreement:
 - Agreement Terms and Conditions
 - Critical Project Review (Task 1.2)
 - Match fund documentation (Task 1.7) No reimbursable work may be done until this documentation is in place.
 - Permit documentation (Task 1.8)
 - Subawards needed to carry out project (Task 1.9)
 - The CAM's expectations for accomplishing tasks described in the Scope of Work
 - An updated Schedule of Products and Due Dates
 - Monthly Calls (Task 1.4)
 - Quarterly Progress Reports (Task 1.5)
 - Technical Products (Product Guidelines located in Section 5 of the Terms and Conditions)
 - Final Report (Task 1.6)

Recipient Products:

- Updated Schedule of Products
- Updated List of Match Funds
- Updated List of Permits
- Written Statement of Match Share Activities

Commission Agreement Manager Product:

- Kick-Off Meeting Agenda

Task 1.2 Critical Project Review (CPR) Meetings

CPRs provide the opportunity for frank discussions between the CEC and the Recipient. The goal of this task is to determine if the project should continue to receive Energy Commission funding to complete this Agreement and to identify any needed modifications to the tasks, products, schedule or budget.

The CAM may schedule CPR meetings as necessary, and meeting costs will be borne by the Recipient.

Meeting participants include the CAM and the Recipient and may include the CAO, the Fuels and Transportation Division (FTD) program lead, other CEC staff and Management as well as other individuals selected by the CAM to provide support to the CEC.

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The CAM shall:

- Determine the location, date, and time of each CPR meeting with the Recipient. These meetings generally take place at the CEC, but they may take place at another location or remotely.
- Send the Recipient the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on both match funding and permits.
- Conduct and make a record of each CPR meeting. Prepare a schedule for providing the written determination described below.
- Determine whether to continue the project, and if continuing, whether or not modifications are needed to the tasks, schedule, products, and/or budget for the remainder of the Agreement. Modifications to the Agreement may require a formal amendment (please see section 8 of the Terms and Conditions). If the CAM concludes that satisfactory progress is not being made, this conclusion will be referred to the Lead Commissioner for Transportation for his or her concurrence.
- Provide the Recipient with a written determination in accordance with the schedule. The written response may include a requirement for the Recipient to revise one or more product(s) that were included in the CPR.

The Recipient shall:

- Prepare a CPR Report for each CPR that discusses the progress of the Agreement toward achieving its goals and objectives. This report shall include recommendations and conclusions regarding continued work of the projects. This report shall be submitted along with any other products identified in this scope of work. The Recipient shall submit these documents to the CAM and any other designated reviewers at least 15 working days in advance of each CPR meeting.
- Present the required information at each CPR meeting and participate in a discussion about the Agreement.

CAM Products:

- Agenda and a list of expected participants
- Schedule for written determination
- Written determination

Recipient Product:

- CPR Report(s)

Task 1.3 Final Meeting

The goal of this task is to closeout this Agreement.

The Recipient shall:

- Meet with CEC staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement.

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This meeting will be attended by, at a minimum, the Recipient and the CAM. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the CAM.

The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The CAM will determine the appropriate meeting participants.

The administrative portion of the meeting shall be a discussion with the CAM about the following Agreement closeout items:

- What to do with any equipment purchased with CEC funds (Options)
- CEC requests for specific “generated” data (not already provided in Agreement products)
- Need to document Recipient’s disclosure of “subject inventions” developed under the Agreement
- “Surviving” Agreement provisions
- Final invoicing and release of retention
- Prepare a schedule for completing the closeout activities for this Agreement.

Products:

- Written documentation of meeting agreements
- Schedule for completing closeout activities

Task 1.4 Monthly Calls

The goal of this task is to have calls at least monthly between CAM and Recipient to verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to verbally summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, to verify match funds are being proportionally spent concurrently or in advance of CEC funds or are being spent in accordance with an approved Match Funding Spending Plan, to form the basis for determining whether invoices are consistent with work performed, and to answer any other questions from the CAM. Monthly calls might not be held on those months when a quarterly progress report is submitted, or the CAM determines that a monthly call is unnecessary.

The CAM shall:

- Schedule monthly calls.
- Provide questions to the Recipient prior to the monthly call.
- Provide call summary notes to Recipient of items discussed during call.

The Recipient shall:

- Review the questions provided by CAM prior to the monthly call
- Provide verbal answers to the CAM during the call.

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Product:

- Email to CAM concurring with monthly call summary notes.

Task 1.5 Quarterly Progress Reports

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, and to form the basis for determining whether invoices are consistent with work performed.

The Recipient shall:

- Prepare a Quarterly Progress Report which summarizes all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Progress reports are due to the CAM the 10th day of each January, April, July, and October. The Quarterly Progress Report template can be found on the ECAMS Resources webpage available at <https://www.energy.ca.gov/media/4691>.

Product:

- Quarterly Progress Reports

Task 1.6 Final Report

The goal of the Final Report is to assess the project's success in achieving the Agreement's goals and objectives, advancing science and technology, and providing energy-related and other benefits to California.

The objectives of the Final Report are to clearly and completely describe the project's purpose, approach, activities performed, results, and advancements in science and technology; to present a public assessment of the success of the project as measured by the degree to which goals and objectives were achieved; to make insightful observations based on results obtained; to draw conclusions; and to make recommendations for further projects and improvements to the FTD project management processes.

The Final Report shall be a public document. If the Recipient has obtained confidential status from the CEC and will be preparing a confidential version of the Final Report as well, the Recipient shall perform the following activities for both the public and confidential versions of the Final Report.

The Recipient shall:

- Prepare an Outline of the Final Report, if requested by the CAM.
- Prepare a Final Report following the latest version of the Final Report guidelines which will be provided by the CAM. The CAM shall provide written comments on the Draft Final Report within fifteen (15) working days of receipt. The Final Report must be completed at least 60 days before the end of the Agreement Term.
- Submit one bound copy of the Final Report with the final invoice.

Products:

- Outline of the Final Report, if requested

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- Draft Final Report
- Final Report

Task 1.7 Identify and Obtain Matching Funds

The goal of this task is to ensure that the match funds planned for this Agreement are obtained for and applied to this Agreement during the term of this Agreement.

The costs to obtain and document match fund commitments are not reimbursable through this Agreement. Although the CEC budget for this task will be zero dollars, the Recipient may utilize match funds for this task. Match funds must be identified in writing and the associated commitments obtained before the Recipient can incur any costs for which the Recipient will request reimbursement.

The Recipient shall:

- Prepare a letter documenting the match funding committed to this Agreement and submit it to the CAM at least 2 working days prior to the kick-off meeting. If no match funds were part of the proposal that led to the CEC awarding this Agreement and none have been identified at the time this Agreement starts, then state such in the letter. If match funds were a part of the proposal that led to the CEC awarding this Agreement, then provide in the letter a list of the match funds that identifies the:
 - Amount of each cash match fund, its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied.
 - Amount of each in-kind contribution, a description, documented market or book value, and its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied. If the in-kind contribution is equipment or other tangible or real property, the Recipient shall identify its owner and provide a contact name, address and telephone number, and the address where the property is located.
- Provide a copy of the letter of commitment from an authorized representative of each source of cash match funding or in-kind contributions that these funds or contributions have been secured. For match funds provided by a grant a copy of the executed grant shall be submitted in place of a letter of commitment.
- Discuss match funds and the implications to the Agreement if they are reduced or not obtained as committed, at the kick-off meeting. If applicable, match funds will be included as a line item in the progress reports and will be a topic at CPR meetings.
- Provide the appropriate information to the CAM if during the course of the Agreement additional match funds are received.
- Notify the CAM within 10 days if during the course of the Agreement existing match funds are reduced. Reduction in match funds must be approved through a formal amendment to the Agreement and may trigger an additional CPR meeting.

Products:

- A letter regarding match funds or stating that no match funds are provided

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- Copy(ies) of each match fund commitment letter(s) (if applicable)
- Letter(s) for new match funds (if applicable)
- Letter that match funds were reduced (if applicable)

Task 1.8 Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the CEC budget for this task will be zero dollars, the Recipient may budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.

The Recipient shall:

- Prepare a letter documenting the permits required to conduct this Agreement and submit it to the CAM at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this Agreement, then state such in the letter. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:
 - A list of the permits that identifies the:
 - Type of permit
 - Name, address and telephone number of the permitting jurisdictions or lead agencies
 - The schedule the Recipient will follow in applying for and obtaining these permits.
- Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule and the copies of the permits. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.
- If during the course of the Agreement additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the CAM.
- As permits are obtained, send a copy of each approved permit to the CAM.
- If during the course of the Agreement permits are not obtained on time or are denied, notify the CAM within 5 working days. Either of these events may trigger an additional CPR.

Products:

- Letter documenting the permits or stating that no permits are required
- A copy of each approved permit (if applicable)
- Updated list of permits as they change during the term of the Agreement (if applicable)

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- Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)
- A copy of each final approved permit (if applicable)

Task 1.9 Obtain and Execute Subawards

The goal of this task is to ensure quality products and to procure subrecipients required to carry out the tasks under this Agreement consistent with the Agreement Terms and Conditions and the Recipient's own procurement policies and procedures.

The Recipient shall:

- Manage and coordinate subrecipient activities.
- If requested by the CAM, submit a draft of each subaward required to conduct the work under this Agreement to the CAM for review.
- If requested by the CAM, submit a final copy of the executed subaward.
- If Recipient intends to add new subrecipients or change subrecipients, then the Recipient shall notify the CAM.

Products:

- Letter describing the subcontracts needed, or stating that no subcontracts are required
- Draft subcontracts (if requested)
- Final subcontracts (if requested)

TECHNICAL TASKS

TASK 2 EV READY DAC PROGRAM IMPLEMENTATION

The goal of this task is to finalize the implementation, program materials, processes and guidelines of the EV Ready DAC Program (also referred to as the "DAC Program"). These tasks will be the preliminary necessary steps to launch the comprehensive EV Ready DAC program. The DAC Program is a comprehensive program that goes beyond EVSE installation and incorporates turnkey energy efficiency (EE) project support coupled with direct installation of EVSE on public sites for MUD utilization. All installations will be accompanied at project close out with in-depth education and outreach regarding all installations. This will build awareness about the public charging opportunities for MUD residents and invoke EV adoption amongst residents and MUD property owners to possibly install EVSE charging within their own facilities. To complete this task the following sub-tasks shall be performed.

TASK 2.1 EV READY DAC PROGRAM DEVELOPMENT AND MATERIALS

The goal of this task is to develop all program requirements and processes into an implementation plan that describes in detail each aspect of the overall DAC Program. In addition, this task will also work to establish all the necessary supportive materials required for implementation of a comprehensive holistic program.

The Recipient shall:

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- Prepare a Draft EV Ready DAC Program Manual and submit to the CAM for review and approval. The draft DAC Program manual shall, at a minimum:
 - Detail the DAC Program including the rationale and objectives.
 - Describe how the DAC Program will deliver projects.
 - Describe Public Agency outreach approach.
 - Detail the services and tools the DAC Program will provide.
 - Describe how the DAC Program addresses the market barriers in the relevant market sector/end use.
 - Provide a logic model and program process flow chart that describes the administrative and procedural components of the program.
 - Detail DAC Program eligibility requirements
 - Describe partnership roles and responsibilities
 - Detail applicable measures and EVSE equipment
 - Detail the budget and funding sources
 - Describe DAC Program performance metrics
- Finalize the EV Ready DAC Program Manual and submit to the CAM.
- Prepare a draft Marketing, Education & Outreach (ME&O) Plan and submit to the CAM for review and approval. This plan will serve to outline the strategy and tactics to motivate consumers to take action on energy efficiency/conservation measures and implement EVSE infrastructure within their sites. The plan will strive to build awareness and facilitate the ability to act and incorporate technological advances or behavior change using all available resources to reduce energy and choose clean energy options and will include discreet marketing tactics and strategies per target audience as well describe media sources and marketing collateral to be utilized. An emphasis of building awareness regarding the benefits to EVSE coupled with EE will be included for PAs.
- Finalize the ME&O Plan and submit to the CAM.
- Prepare Marketing Collateral and submit to the CAM. Marketing Collateral (pre and post project) will serve as materials that can be utilized as outreach and education tools to promote awareness within MUDs. They will be offered in several mediums and languages so that the maximum number of individuals and communities can be reached.

Products:

- Draft EV Ready DAC Program Manual
- Final EV Ready DAC Program Manual
- Draft EV Ready DAC Program ME&O Plan
- Final EV Ready DAC Program ME&O Plan
- Marketing Collateral

County of Los Angeles

TASK 2.2 OMBUDSPERSON

This sub-task is to establish a public advocate who will ensure that EVSE installations meet program requirements and standards. The ombudsperson will be instated to support the program implementation, process applications, disburse funding, provide technical assistance, coordinate stakeholders and partners through the Task 3 Focus Groups, and assist local government PAs in creating LCFS accounts and credit registration, the revenue from which will help offset networking and maintenance costs.

The Recipient shall:

- Develop a detailed scope which includes Ombudsperson's roles and responsibilities. Establish Ombudsperson communication protocols and support strategy at project level. Incorporate into revised EV Ready DAC Program Manual and Marketing Collateral and submit to the CAM.
- Establish EV Ready DAC Program Ombudsperson position and notify the CAM.

Products:

- Updated EV Ready DAC Program Manual and ME&O Plan, as created in task 2.1
- Updated EV Ready DAC Program Marketing Collateral as appropriate, as created in task 2.1
- Ombudsperson established – notification to the CAM

TASK 2.3 ASSESS INVENTORY

The goal of this task is to identify a preliminary list of available public sites within a ¼ mile proximity of an MUD by leveraging public data and Southern California Regional Energy Network (SoCalREN)¹ market data. Once an inventory has been established, a prioritized criteria list will be utilized to target PAs who can implement EE upgrades to those respective sites and install EVSE infrastructure. This task focuses on identification of public sector site within the County of LA service area by conducting a locational analysis of multiple data sets and prioritizing a selection of agencies based on the following **prioritized criteria**:

- PA must be in a DAC based on the CalEPA EnviroScreen Tool version 4.0

¹ The Southern California Regional Energy Network (SoCalREN) was authorized by the CPUC (D.12-11-015) and established in late 2012 with the direction to deliver: 1. Activities that utilities cannot or do not intend to undertake, 2. Activities in hard-to-reach markets, whether or not there is a current utility program that may overlap, 3. Activities where there is no current utility program offering, and where there is potential for scalability to a broader geographic reach, if successful. SoCalREN's portfolio seeks to deliver strategies motivating customers to adopt more comprehensive energy efficiency approaches that are characterized by deeper, longer-lasting savings.

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- Public site must be able to accommodate at least four EVSE chargers and be located approximately ¼ mile from a DAC MUD

The Recipient shall:

- Prepare a list of applicable sites and PAs to be targeted within the County of Los Angeles.
- Create jurisdictional site analysis maps that indicate DAC MUD locations and adjacent or ¼ mile proximal public sites by County region.

Products:

- Site analysis map with a list of eligible public sites within ¼ mile of a MUD
- MUD Jurisdictional Maps by County region

TASK 2.4 PROGRAM LAUNCH - FACILITATION AND COORDINATION

The goal of this task is to enact and launch the DAC Program in the market and proceed to put in place key partnerships with regional PAs that will assist in the successful implementation of the DAC Program. Through initiating partnership engagement and a simultaneous series of webinar and outreach events, a project pipeline will be established and fuel DAC Program enrollment. Any collection of personally identifiable data will abide by the Information Practices Act Special Terms; these include the California Consumer Privacy Act, California Information Privacy Act and California Privacy Act 2020 as well as state legislative code PII CC1798.29.

The Recipient shall:

- Conduct targeted outreach events such as program launch and quarterly marketing webinars to educate communities including PAs and MUD property owners. Webinars will be held that specifically target each audience separately to ensure webinars meet audience needs.
- Initiate engagement of the Recipient's identified partners including, but not limited to, Southern California Edison, Publicly Owned Utilities (POUs), coalition of governments and industry leaders such as LACI. Begin Partnership engagement by establishing monthly coordination meetings.
- Deploy traditional and unconventional marketing tactics, multi-media channels, and a blend of regional, sector-specific, and community platforms and representatives to operationalize the Program's Communications Plan (as outlined in the Program's ME&O plan, created in Task 2.1). Prior to deployment, engagement with CEC's Media office may be required.
- Conduct targeted marketing of PAs based on Task 2.3 (i.e., public sites within ¼ mile of a DAC MUD) and begin enrollment in program.

County of Los Angeles

- Begin implementation of the ME&O Plan created in Task 2.1.

Products:

- Program Launch – Webinar – list of attendees, agenda, and summary notes of event
- Quarterly Marketing Webinars – list of attendees, agenda, and summary notes of events
- Marketing Campaign – copies of materials used and media campaign screen shots
- Monthly Partnership meetings – list of attendees, agenda, and summary notes of each meeting
- Summary of ME&O Plan

TASK 2.5 PROJECT DELIVERY

The goal of this task is to accomplish direct program deliverables and successfully complete EE retrofit and EVSE direct installation projects within PA owned sites. This sub-task is the majority of program implementation and will cover the entire program life cycle. Once launched, the County Project Manager (PM) and third-party implementer will begin enrolling program participants and managing the program pipeline that will serve to drive project conversion. This sub-task will include each step in the program process from project inception to project close out and DAC MUD outreach.

The Recipient shall:

- Provide one-stop-turnkey support services that support the implementation of EE retrofits and EVSE installations. Implementation of all EV Ready DAC services and processes as outlined in its EV Ready DAC Program Manual, as created in Task 2.1 and 2.2.
- Provide on-going project management as needed to ensure projects are completed and data is collected for reporting (Task 2.6).
- Implement the Ombudsperson strategy, as created in Task 2.2.
- Conduct post project MUD outreach and education to property owners and residents through marketing collateral that can be shared throughout the MUD to build awareness regarding the availability and close proximity of charging infrastructure. This collateral will also include informational signage that can be posted in MUDs to help build awareness and drive usage.
- Compile project data in a pipeline project worksheet and establish access to the worksheet online.

Products:

January 26, 2022

County of Los Angeles

- Pipeline Project Worksheet and dashboard link(s)

TASK 2.6 PROGRAM REPORTING

The goal of this task to develop and, establish all necessary reporting for the EV Ready DAC Program including but not limited to program performance tracking, and project monitoring.

The Recipient shall:

- Prepare draft EV Ready DAC program reporting metrics, requirements, processes and deliverables and submit to the CAM for review and approval.
- Prepare final EV Ready DAC Program reporting metrics, requirements, processes and deliverables and submit to the CAM.
- Prepare and provide 2022 and 2023 Annual Reports regarding program performance which will serve as input to the final evaluation report provided at the end of the agreement, as detailed in Task 5.

Products:

- Draft EV Ready DAC Program reporting metrics, requirements, processes and deliverables
- Final EV Ready DAC Program reporting metrics, requirements, processes and deliverables
- 2022 and 2023 Annual Reports

TASK 3 STREAMLINING AND PERMITTING STANDARDIZATION PILOT

The goals of this task are to ensure local ordinances reflect growing share of EVs on the road; ensure a seamless EVSE experience across all localities for drivers, installers, operators, and permitting authorities; and increase efficiency and responsiveness and reduce permitting process costs.

The high degree of variability in time required to complete the interconnection process is a key barrier to the deployment of EVSE, both for charging stations intended for light-duty vehicles as well as medium- and heavy-duty EVs. It is important for municipalities to develop efficient and low-cost permitting processes, and for utilities to streamline the EVSE interconnection process.

Task 3.1 Partnership and Stakeholder Coordination

The goal of this task is to leverage the relationships of stakeholders that the County and LACI already coordinates through the Transportation Electrification Partnership (TEP).

County of Los Angeles

TEP members include stakeholders such as cities, utilities, automakers, PAs, installers, and EVSE developers. Under this task, the Recipient will leverage the collective expertise of the members to inform streamlining efforts and create best practice materials and procedures to expedite EVSE permitting processes.

The Recipient shall:

- Convene TEP-led stakeholder meetings and draw upon the expertise of members to gather feedback on best practices to be used to create materials outlining best practices and procedures to expedite EVSE permitting processes.
- Identify permitting subject matter experts to participate in stakeholder meetings.

Products:

- List of stakeholders identified to participate in stakeholder meetings
- List of and explanation of roles and list of permitting subject matter experts to participate in additional stakeholder meetings.

Task 3.2 Host Focus Groups

The goal of this task is to host focus groups to collaborate and address potential barriers in interconnection and permitting processes. The Recipient will host up to five focus groups with utilities and EVSE companies to discuss and collect process hurdles and needs in order to harmonize interconnection and permitting processes, resulting in recommendations for the Los Angeles Department of Power & Water (DPW) and utilities throughout the region. The focus groups are meant to accommodate all voices that need to be heard, and additional sessions may be scheduled to accommodate sensitivities between competing stakeholders. Any collection of personally identifiable data will abide by the Information Practices Act Special Terms; these include the California Consumer Privacy Act, California Information Privacy Act and California Privacy Act 2020 as well as state legislative code PII CC1798.29.

The Recipient shall:

- Host at least 1 focus group meeting with TEP stakeholders identified in Task 3.1.
- Host a kick-off focus group meeting with DPW and other key partners to identify gaps and needs for a streamlined process.
- Host follow up meetings if needed.
- Host at least 1 focus group meeting with utilities on harmonizing interconnection and permitting processes

Products:

County of Los Angeles

- Attendee list, agenda and summary notes for each focus group meeting

Task 3.3 Research and Benchmark Best Practices

The goal of this task is to conduct research on streamlining permitting processes and draw on existing best practice knowledge. This will take the form of desk research, benchmarking other peer jurisdictions, and interviews with industry experts. LACI will leverage the members of the TEP to identify these expert insights.

The Recipient shall:

- Identify gaps in current permitting process.
- Identify solutions to address shortfalls.
- Identify feedback metrics to measure impact of changes.
- Develop outlines of areas, materials and procedures to address the identified issues.
- Prepare and submit to the CAM a consolidated report on best practice needs.

Products:

- Consolidated report on best practice needs

Task 3.4 Streamline Permitting Processes

The goal of this task is to redesign the siting and permitting processes to resolve major obstacles in the permitting process. The processes will be specific to DPW but will be publicly available to ensure that other jurisdictions can easily replicate the results.

The Recipient shall:

- Identify best practices and tools for expedited permitting in DPW.
- Partner with and provide guidance to DPW and other jurisdictions within the County.
- Create best practice materials, guidance documents and process flows and submit to the CAM.
- Implement best practice procedures.
- Compile metrics on impact to customers of improved materials and procedures

Products:

County of Los Angeles

- Best practice materials, guidance documents, and process flow
- Provide metrics on impact to customers of improved materials and procedures

Task 3.5 Website Platform and Training Materials Creation

The goal of this task is to create education and training materials to communicate the new processes.

The Recipient shall:

- Update existing EVSE permitting materials.
- Meet with the DPW to provide guidance on best practices to improve their permitting processes.
- Expand existing web-based platform to host resources. Provide access to CAM.
- Identify training needs and update existing training materials on EVSE permitting.
- Develop a Training Overview Report and submit to the CAM.

Products:

- Website Platform- Provide access to CAM
- Copies of Updated Training Materials
- Report on Training Overview Report/ Copies or outline of training materials

Task 3.6 Deliver Public Agency Education and Training

The goal of this task is to provide guidance on best practices to improve DPW's permitting processes.

The Recipient shall:

- Identify and deliver the training to cities within the County that would benefit from this enhances training and best practice guide.
- Educate the DPW as well as 20 cities in the County on permitting best practices.
- For each training session, provide training date and list of attendees to CAM.

Products:

- Training date(s) and list(s) of attendees for each training session.

TASK 4 COUNTY MULTIFAMILY UNIT DWELLINGS EVSE INCENTIVES

County of Los Angeles

This goal of this task is to implement County incentives for MUD EVSE installations made by MUD property owners who are currently or interested in participating in SoCalREN's Multifamily EE program. In addition, this task will seek to continue to overcome lack of awareness regarding MUD benefits of EVSE by providing materials and resources to drive EVSE installations within MUDs and EV adoption by residents.

TASK 4.1 MUD EVSE Incentives Program Development and Materials

The goal of this task is to develop all MUD EVSE Incentives Program requirements and processes into a program manual that describes in detail each aspect of the overall program. In addition, this task will also work to establish all the necessary supportive materials required for the MUD EVSE Incentives Program.

The Recipient shall:

- Prepare a draft MUD EVSE Incentives Program Manual and submit to the CAM for review and approval. At a minimum, the MUD EVSE Incentives Program Manual will detail the program, its rationale and objectives, how the MUD EVSE Incentives Program will deliver projects, how it will reach customers, and the services the MUD EVSE Incentives Program will provide, in addition to all services and tools that are provided and how the program meets the market barriers in the relevant market sector/end use. The Manual will describe rules and requirements as guidance to customers, including equipment and participant eligibility. The MUD EVSE Incentives Program Manual will also provide a program process flow chart that describes the administrative and procedural components of the MUD EVSE Incentives Program. The draft MUD EVSE Incentives Program Manual shall, at a minimum:
 - Detail the MUD EVSE Incentives Program including the rationale and objectives.
 - Describe how the MUD EVSE Incentives Program will deliver projects.
 - Describe customers outreach approach.
 - Detail the services and tools the MUD EVSE Incentives Program will provide.
 - Describe how the MUD EVSE Incentives Program addresses the market barriers in the relevant market sector/end use.
 - Provide a Logic Model and program process flow chart that describes the administrative and procedural components of the program.
 - Detail Program Eligibility Requirements
 - Describe Partnership Roles and Responsibilities
 - Detail Applicable Measures and EVSE Equipment
 - Detail the Budget and Funding Sources
 - Describe Program Performance Metrics
- Finalize the County MUD EVSE Incentives Program Manual and submit to the CAM.

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Products:

- Draft County MUD EVSE Incentives Program Manual
- Final County MUD EVSE Incentives Program Manual

TASK 4.2 Coordination of Programs - Education & Outreach of EV and EE

The goal of this task is to incorporate the County of Los Angeles's MUD EVSE Incentive Program *with the* SoCalREN Multifamily Incentive Program so that efficiencies on program deployment can be achieved and customer access points can target both EE and EVSE installation.

The Recipient shall:

- Develop a County's MUD EVSE ME&O Plan and submit to the CAM. The MUD EVSE Incentives Program ME&O Plan will serve to outline the strategy and tactics to motivate consumers to take action on energy efficiency/conservation measures and implement EVSE infrastructure within their sites. The MUD EVSE Incentives Program ME&O Plan will strive to build awareness and facilitate the ability to act and incorporate technological advances or behavior change using all available resources to reduce energy and choose clean energy options and will include discreet marketing tactics and strategies per target audience as well describe media sources and marketing collateral to be utilized. An emphasis of building awareness regarding the benefits to EVSE coupled with EE will be included for Multifamily property owners. In addition, this MUD EVSE Incentives Program ME&O Plan will include materials to educate residents about the benefits of EV ownership and the available programs to adopt/purchase an EV vehicle.
- Prepare Supporting Documents and submit to the CAM. Marketing Collateral (pre and post project) will serve as materials that can be utilized as outreach and education tools to promote awareness within MUDs and their residents. They will be offered in several mediums and languages so that the maximum number of individuals and communities can be reached. SCE Charge Ready (CR2) Program Incentives Project Pathway (chart) for MUD property owners – this material will be utilized during customer engagement to allow for customers to leverage additional resources and identify which SCE CR2 incentives are most appropriate for their site (part of the education and outreach materials).

Products:

- Draft County MUD EVSE Incentives Program ME&O Plan
- Final County MUD EVSE Incentives Program ME&O Plan
- Supporting Documents: County MUD EVSE Incentives Program Marketing Collateral, Education and Outreach materials

TASK 4.3 PROGRAM LAUNCH - FACILITATION AND COORDINATION

The goal of this task launches the program in the market and assists Multifamily property owners in the implementation of EVSE infrastructure. Through initiating engagement with

County of Los Angeles

SoCalREN's Multifamily EE program and a simultaneous series of webinar and outreach events a project pipeline will be established and fuel program enrollment.

The Recipient shall:

- Deliver MUD education and outreach via webinar(s) in partnership with SoCalREN's Multifamily EE program that explain the benefits of EVSE for MUDs. These materials will target multifamily property owners and also include resources regarding additional funding opportunities (i.e., the SCE CR2 Program). For each webinar, submit list of attendees, agenda and summary notes of event to CAM.
- Deploy traditional and unconventional marketing tactics, multi-media channels, and a blend of regional, sector-specific, and community platforms and representatives to operationalize the Program's Communications Plan (as outlined in the Program's ME&O plan, created in Task 4.2). Provide marketing campaign materials to the CAM.
- Conduct targeted marketing based on Task 4.2 and begin enrollment in program.
- Begin implementation of the ME&O Plan, as created in Task 4.2.
- Host "Ad-Hoc" Outreach events with MUD industry leaders who can assist in outreach to potential participants

Products:

- Program Launch - Webinar(s) – list of attendees, agenda, and summary notes of event
- Marketing Campaign – copies of materials used and media campaign screen shots

TASK 4.4 PROJECT DELIVERY

The goal of this task is to provide support and coordinate the majority of MUD EVSE Incentives Program implementation and will continue for the entire MUD EVSE Incentives Program life cycle. Once launched, the County of Los Angeles Project Manager (PM) and third-party implementer will manage the MUD EVSE Incentives Program pipeline that will serve to drive project conversion.

The Recipient shall:

- Provide support services that support the implementation of EVSE installations. Implementation of all MUD EVSE Incentives Program services and processes as outlined in the Program Manual, as created in Task 4.1.

County of Los Angeles

- Provide technical assistance as needed regarding EVSE installations and SCE Charge Ready program application support.
- Provide on-going project management as needed to ensure projects are completed and data is collected for reporting (Task 4.5)
- Conduct post project MUD outreach and education to residents through marketing collateral that can be shared throughout the MUD to build awareness regarding the availability of charging infrastructure and the available programs to EV ownership. This collateral will also include informational signage that can be posted in MUDs to help build awareness and drive usage.
- Compile project data in a pipeline project worksheet and establish a dashboard.

Products:

- Pipeline Project Worksheet and dashboard link(s)
- EVITP Certification Numbers of each EVITP-certified electrician
- AB 841 Certification

TASK 4.5 PROGRAM REPORTING

The goal of this task is to develop and establish all necessary reporting for the MUD EVSE Incentives Program including but not limited to program performance tracking, and project monitoring.

The Recipient shall:

- Prepare draft MUD EVSE Incentives Program reporting metrics, requirements, processes and deliverables and submit to the CAM for review and approval.
- Finalize MUD EVSE Incentives Program reporting metrics, requirements, processes and deliverables and submit to the CAM.
- Prepare quarterly and annual dashboards and submit to CAM.
- Prepare and provide an annual report regarding MUD EVSE Incentives Program performance which will serve as input to the final evaluation report provided at the end of the agreement, as detailed in Task 5.

Products:

- Draft MUD EVSE Incentives Reporting Metrics, Requirements, Processes and Deliverables
- Final MUD EVSE Incentives Reporting Metrics, Requirements, Processes and Deliverables

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- MUD EVSE Incentives Quarterly and annual dashboards links
- MUD EVSE Incentives 2022 and 2023 Annual Reports

TASK 5 EVALUATION

The goal of this task is to distill research, stakeholder input, customer feedback, and lessons identified from previous tasks into actionable best practices that can be scaled and/or replicated. Within the three components of the proposal, discreet intervals of data collection will be synthesized and analyzed to develop findings.

The Recipient shall:

- Develop an Evaluation Plan Outline that details the collection of anticipated and new information generated from Task 2, Task 3 and Task 4. Outline what learnings are to be analyzed based on tactics and strategies and determine research questions.
- Collect and compile on-going data based on strategies implemented. This will include data collected in Task 2.6, 3.4, 4.5 and performance metrics/targets from task 2.1, 4.1, 3.5.
- Prepare a draft evaluation report and submit to the CAM for review and approval.
- Finalize evaluation report and submit to the CAM.

Products:

- Evaluation Plan Outline
- Draft Evaluation Report
- Final Evaluation Report

TASK 6 PROJECT FACT SHEET

The goal of this task is to develop an initial and final project fact sheet that describes the CEC-funded project and the benefits resulting from the project for the public and key decision makers.

The Recipient shall:

- Prepare an Initial Project Fact Sheet at start of the project that describes the project and the expected benefits. Use the format provided by the CAM.
- Prepare a Final Project Fact Sheet at the project's conclusion that describes the project, the actual benefits resulting from the project, and lessons learned from implementing the project. Use the format provided by the CAM.

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- Provide at least (6) six High Quality Digital Photographs (minimum resolution of 1300x500 pixels in landscape ratio) of pre and post technology installation at the project sites or related project photographs.

Products:

- Initial Project Fact Sheet
- Final Project Fact Sheet
- High Quality Digital Photographs

STATE OF CALIFORNIA

STATE ENERGY RESOURCES
CONSERVATION AND DEVELOPMENT COMMISSION

RESOLUTION: COUNTY OF LOS ANGELES INTERNAL SERVICE DEPARTMENT

RESOLVED, that the State Energy Resources Conservation and Development Commission (CEC) adopts the staff CEQA findings contained in the Agreement or Amendment Request Form (as applicable); and

RESOLVED, that the CEC approves Agreement ARV-21-047 with the County of Los Angeles Internal Service Department for a \$2,500,000 grant to implement a blueprint. This project will deploy light-duty EV infrastructure, including a disadvantaged community EV infrastructure project, a broader EV infrastructure planning streamlining pilot, and direct multifamily housing EV charging installation incentives; and

FURTHER BE IT RESOLVED, that the Executive Director or their designee shall execute the same on behalf of the CEC.

CERTIFICATION

The undersigned Secretariat to the CEC does hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted at a meeting of the CEC held on January 26, 2022.

AYE:

NAY:

ABSENT:

ABSTAIN:

Liza Lopez
Secretariat