

**SAMPLE FORM – NOT VALID FOR SUBMISSION TO BUILDING DEPARTMENTS****CERTIFICATE OF INSTALLATION****Note:** This table completed by HERS Registry.

Project Name:	Enforcement Agency:
Dwelling Address:	Permit Number:
City and Zip Code:	Permit Application Date:

A. Whole House Fan Measurement Procedures

01	Whole House Fan Airflow/Watts Measurement Procedure:	
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MCH-31b Whole House Fan Airflow and Fan Efficacy – Airflow measured per whole house fan and watts measured as a total value**B. Required Whole House Fan Specifications**

01	02	03
Fan Name	WHF Modeled Airflow (CFM)	WHF Modeled Fan Power (Watts)

C. Tested Whole House Fan Equipment Information

Requirements for Whole House Fans are given in Sections 150.1(b)3.B.vi. and 150.1(c)12

01	02	03	04	05	06
Fan Name	Fan Location	WHF Manufacturer Name	WHF Model Number	WHF Tested Airflow (CFM) Per RA3.9.4.1	WHF Tested Watts Per RA3.9.4.2

D. Whole House Fan Compliance Calculations

01	Required CFM	
02	Installed CFM	
03	Required Fan Efficacy (Watts/CFM)	
04	Installed Fan Efficacy (Watts/CFM)	

E. Compliance Statement**F. Additional Requirements**

01	The installed fan shall be listed in the Home Ventilating Institute Certified Products Directory.
02	The homeowner shall be provided with user instructions documentation that describes the proper use of the whole house fan necessary to obtain the full energy savings benefit.

The responsible person's signature on this compliance document affirms that all applicable requirements in this table have been met.

**SAMPLE FORM – NOT VALID FOR SUBMISSION TO BUILDING DEPARTMENTS****DOCUMENTATION AUTHOR'S DECLARATION STATEMENT**

1. I certify that this Certificate of Installation documentation is accurate and complete.

Documentation Author Name:	Documentation Author Signature:
Documentation Author Company Name:	Date Signed:
Address:	CEA/HERS Certification Identification (If applicable):
City/State/Zip:	Phone:

RESPONSIBLE PERSON'S DECLARATION STATEMENT

2. I certify the following under penalty of perjury, under the laws of the State of California:
1. The information provided on this certificate of installation is true and correct.
 2. I am either: a) a responsible person eligible under division 3 of the business and professions code in the applicable classification to accept responsibility for the system design, construction, or installation of features, materials, components, or manufactured devices for the scope of work identified on this certificate of installation, and attest to the declarations in this statement, or b) I am an authorized representative of the responsible person and attest to the declarations in this statement on the responsible person's behalf.
 3. The constructed or installed features, materials, components or manufactured devices (the installation) identified on this certificate of installation conforms to all applicable codes and regulations and the installation conforms to the requirements given on the certificate of compliance, plans, and specifications approved by the enforcement agency.
 4. I understand that a HERS rater will check the installation to verify compliance and if such checking determines the installation fails to comply, I am required to offer any necessary corrective action at no charge to the building owner.
 5. I understand that a registered copy of this certificate of installation shall be posted or made available with the building permit(s) issued for the building and made available to the enforcement agency for all applicable inspections, and I will take the necessary steps to ensure this requirement is accomplished.
 6. I understand that a registered copy of this certificate of installation is required to be included with the documentation the builder provides to the building owner at occupancy, and I will take the necessary steps to ensure this requirement is accomplished.

Responsible Builder/Installer Name:	Responsible Builder/Installer Signature:	
Company Name: (Installing Subcontractor or General Contractor or Builder/Owner)	Position With Company (Title):	
Address:	CSLB License:	
City/State/Zip:	Phone	Date Signed:
Third Party Quality Control Program (TPQCP) Status:	Name of TPQCP (if applicable):	

For assistance or questions regarding the Energy Standards, contact the Energy Hotline at: 1-800-772-3300

CERTIFICATE OF INSTALLATION – USER INSTRUCTIONS	CF2R-MCH-31-H
Whole House Fan	(Page 1 of 2)

CF2R-MCH-31b-H User Instructions

Section A. Whole House Fan Measurement Procedures

1. Select the procedure used to measure whole house fan Airflow.
2. Select the procedure used to measure whole house fan Watts.

Section B. Required Whole House Fan Specifications

1. Fan name will be auto populated from CF1R.
2. Whole House Fan (WHF) airflow in CFM will be auto populated from CF1R.
3. Whole House Fan (WHF) power in Watts will be auto populated from CF1R.

Section C. Whole House Fan (WHF) Equipment Information

1. Fan name will be auto populated from CF1R.
2. Enter the location where each whole house fan is installed in the house.
3. Enter the name of the manufacturer for each whole house fan installed in the house.
4. Enter the model number for each whole house fan installed in the house.
5. Enter the tested airflow in CFM per RA3.9.4.1 for each whole house fan installed in the house.
6. Enter the total tested Watts per RA3.9.4.2 for all whole house fans installed in the house.

Section D. Whole House Fan Compliance Calculations

1. This field is automatically populated from the Section B.
2. This field is automatically populated from Section C.
3. This field is automatically populated from the Section B.
4. This field is automatically calculated from section C.

E. Compliance Statement

To comply, the total installed whole house fan airflow must equal to or greater than the required airflow and the installed fan efficacy must be less than or equal to the required fan efficacy.

F. Additional Requirements

1. To qualify for the whole house fan compliance credit the installed whole house fan must be certified to the Energy Commission and be listed in the Home Ventilating Institute Certified Products Directory,. <https://www.hvi.org/hvi-certified-products-directory/>
2. The homeowner shall be provided with user instructions documentation that describes the proper use of the whole house fan necessary to obtain the full energy savings benefit.
3. This must be a true statement to comply.

CERTIFICATE OF INSTALLATION – DATA FIELD DEFINITIONS AND CALCULATIONS	CF2R-MCH-31-H
Whole House Fan	(Page 2 of 2)

Documentation Declaration Statements

1. The person who prepared the CF2R will sign and complete the fields for their name, company (if applicable), address, phone number, certification information (if applicable), date and signature.
2. The person who is assuming responsibility for the project being built to comply with Title 24, Part 6, will complete the fields for their name, company (if applicable), address, phone number, license number (if applicable), date and signature.

For information and data collection only. Not valid until registered with a HERS provider